



County of Los Alamos

Minutes

Planning and Zoning Commission

1000 Central Avenue
Los Alamos, NM 87544

Terry Priestley, Chair; Beverly Neal-Clinton, Vice-Chair; Melissa Arias; Jean Dewart; Jessie Dixon; Craig Martin; Neal Martin; and April Wade, Commissioners

Wednesday, April 10, 2019

5:30 PM

B&C Room, Suite 110

1. CALL TO ORDER/ROLL CALL

Present 5 - Commissioner Arias, Commissioner Martin, Commissioner Dewart,
Commissioner Martin and Commissioner Neal-Clinton
Absent 2 - Commissioner Dixon and Commissioner Wade

2. PUBLIC COMMENT

3. APPROVAL OF AGENDA

4. PUBLIC HEARING(S)

- A. Case No. SUB-2019-0007, a request for approval of a Final Subdivision Plat to divide 4725 Quemazon, Lot 44A, Quemazon 1 Subdivision into three (3) single-family residential lots.

Commissioner Dewart moved and Commissioner Neal Martin seconded the approval of Case No. SUB-2019-0007, which is a request for approval of a Final Subdivision Plat to divide 4725 Quemazon, Lot 44A, Quemazon 1 Subdivision into three (3) single-family residential lots, for the reasons stated in the staff report and per testimony at the public hearing, and subject to the following condition(s):

1. The Applicant shall file and record a Final Subdivision Plat with the Los Alamos County Clerk's Office to include utility easements as described in Item (e) of this report.

Item e from staff report:

"The Department of Public Utilities notes the need for two additional utility easements on the plat. These are: 1) a 10-foot utility easement on either side of the existing sewer line that crosses the far northeast corner of the property; and 2) a 5-foot buffer easement around all existing electrical appurtenances located at the southwest corner of proposed Lot 44A-3. This information has been relayed to the Surveyor and will be added prior to recordation of the plat. In addition, the applicants will coordinate all required utility locates with the County Utilities Department, as well as with the County Engineer at the time of construction."

Yes: 5 - Commissioner Arias, Commissioner Martin, Commissioner Dewart,
Commissioner Martin and Commissioner Neal-Clinton

Absent: 2 - Commissioner Dixon and Commissioner Wade

5. PLANNING AND ZONING COMMISSION BUSINESS

- A. Minutes from the Planning And Zoning Commission Meeting on February 27, 2019.
- Commissioner Craig Martin moved that the Commission approve the Minutes for February 27, 2019.
- Commissioner Seconded the motion.
- Motion was approved 6-0
- B. Planning and Zoning Commission FY 2020 Work Plan
- Commissioner Dewart moved to approve the FY 2020 P&Z Work Plan as amended to present to Council.
- Commissioner Neal Martin seconded the motion. Motion passed 6-0
- C. Commissioner Training - Alvin Leaphart, County Attorney and Kevin Powers, Assistant County Attorney

6. COMMISSION/DIRECTOR COMMUNICATIONS

- A. Department Report
- B. Chair's Report
- C. Committee Reports
- D. Board of Adjustment Report
- E. Commissioner's Comments

7. PUBLIC COMMENT

8. ADJOURNMENT

PLEASE NOTE: Any action by the Planning and Zoning Commission in granting approval, conditional approval or disapproval of an application may be appealed by the applicant or by persons who have a personal or pecuniary interest adversely affected by the decision as defined by Section 16-454 of the County Code. Such appeals must be filed with the Community Development Department within 15 days of the action in accordance with Section 16-492.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department Office at 505-662-8006 if a summary or other type of accessible format is needed.