



# **FY20 Work Plan for Los Alamos County Boards and Commissions**

**(Fiscal Year 2020: July 1, 2019 – June 30, 2020)**

**Board and Commission Name:** Art in Public Places Board

**Date prepared:** 5/2/2019    **Date approved by Council:** TBD

**Prepared by:** APPB

**This work plan will be accomplished in the following time frame:**  
July 1, 2019 to June 30, 2020

**Chairperson:** Jeremy Smith

**Members and terms:**

Table is added to provide a quick summary of the members, dates serving and term.

<b>Member</b>	<b>Start/End Dates</b>	<b>Term</b>
<b>Jeremy Smith</b>	<b>2/12/2018 - 2/11/2020</b>	<b>2</b>
<b>Peter Carson</b>	<b>3/25/2019 - 3/24/2021</b>	<b>2</b>
<b>Catherine Ozment</b>	<b>3/25/2019 - 3/24/2021</b>	<b>2</b>
<b>Jennifer Baker</b>	<b>3/25/2019 - 3/24/2021</b>	<b>1</b>
<b>Father Theophan Mackey</b>	<b>11/17/2017 – 11/3/2019</b>	<b>1</b>

**Department Director:** Brian Brogan, Community Services Department

**Work plan developed in collaboration with Department Director? (Y/N?):** Y

**Staff Liaison:** Katy Korkos

**Administrative Support provided by:** Becky Andrus

**Council Liaison:** Katrina Schmidt      **Reviewed by Council Liaison?** Yes

**1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.**

## **Accomplishments and Activities**

White Rock Branch Library - “Kites of Many Colors” was installed in April 2019 by artists Thom Norris and Eric Markow. Dedication and reception held April 28.

Mesa Public Library – Kinetic Wind Sculptures were installed in September 2018, outside Mesa Public Library. Charlie Bowman donated one of the sculptures in memory of his wife, former County councilor Nona Bowman.

Columbarium – The sculpture “Spirit Dance” was moved from the Ashley Pond Park area to the Columbarium in late October 2018, where it is more prominently featured than its previous location.

Airport- The painting “Fuller Lodge” was installed at the County Airport in March 2019. The painting was donated to the Public Art Collection by artist Fran Stovall.

Call for Art- the Board continues to follow up on proposals from the 2017 Call for Art. Proposals were received from Evelyn Rosenberg, Eric Thelander, Maria Jonsson and others.

Web presence, Maintenance, Plaques – There is strong Board interest in improving the county’s public art presence through a public art website managed by [www.publicartarchive.org](http://www.publicartarchive.org). APPB members have also been working with County staff to identify options for collection management software. The board has made a recommendation of the preferred host for the archive and have collected the necessary approvals from artists. The Board continues to improve the maintenance of current works of art in the county’s public collection. With addition of a significant number of new works over the last several years, the Board is continuing to order and install plaques, and to replace old or missing plaques as part of the maintenance of the artwork.

Public Education/Outreach Efforts – The Board has noted that the source of APP funding, the restrictions on its use, and the process by which public art projects are developed, recommended and approved, are unclear to many members of the community. The Board looks for opportunities to inform the public about its roles and responsibilities, and the enabling County ordinance, whenever they can.

October 2018 – Evening of Arts and Culture – The Chair of the APPB and the staff liaison assisted with planning for the second annual Evening of Arts and Culture, part of the “Month of Arts and Culture.” The Board hosted a table at Fuller Lodge during the event and handed out information about the public art collection and answered questions about the work of the Board.

## **Challenges and Lessons Learned**

- While the Board makes every effort to budget appropriately for County staff assistance, and very much appreciates the help, we must also be aware that other County priorities may take precedence, and projects may not be completed according to the Board’s timeline. With this in mind the Board should use private contractors whenever possible, with appropriate county oversight, to avoid lengthy delays in project completion.
- APPB receives strong, high-level County staff and administrative support, including developing and negotiating contracts for maintenance and commissions, researching and drafting policies, and acting as liaison with County departments. However, this support is not unlimited, and it is incumbent upon the Board to realistically prioritize and manage their demands.
- It remains the case, apparent from some public input, that the source of funding for public art, the restrictions on its use, and the process by which public art projects are developed, recommended and approved, are unclear to many members of the community. The Board will continue their efforts to inform the public about its roles and responsibilities.

<p><b>2.0</b>    <b>Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: <i>(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)</i></b></p>
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<p><b>2.1</b>    <b>List any special projects or assignments given to this Board or Commission by Council or the Department director:</b></p>
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- Meet with the Community Services Department Director and other CSD Board Chairs as requested, for discussion and information sharing.
- Participate as needed and at the appropriate time with the proposed Capital Improvement Projects for any public art opportunities.
- Conduct public outreach activities after the art collection is added to the “Public Art Archives” to develop both the public’s interest in art and a better

understanding of how public art is funded. Some suggested activities are: developing a prominent link to the PAA on the County's web site, staffing the County table at the Farmer's Market, giving talks in schools, to civic groups, and at the Senior Center lunches – or providing articles or photos (daily postcards) to the Los Alamos Daily Post and the Los Alamos Monitor.

<b>2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.</b>
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- APPB enabling legislation in the County Code
- APPB Policies and Guidelines – Approved by Council on August 30, 2016
- Contractual relationships for sculpture maintenance
- Contractual agreements with artists
- County Comprehensive Plan and Master Plans related to land use

<b>2.3 Other projects/assignments proposed by the Board or Commission: (Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)</b>
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## **Administrative Activities**

- APPB Inventory –APPB is conducting a search for an appropriate collection management database for accessing and managing the inventory.
- APPB Identification of Artwork Maintenance and Repairs – Each member of the board has taken responsibility for a specific section of the art collection, regularly inspects their section, and reports bi-annually to the entire board about any needed maintenance or repairs. The board as a group then prioritizes the maintenance needs for the entire collection.
- Public Art Web Presence -- The Board has researched and gotten approval from TAG (County's Technology Group) to move forward with "Public Art Archive," an on-line database subscription service that will allow the County to provide user-friendly public access to the Los Alamos County Public Art Collection. This database option will provide an instant web presence (without having to develop it ourselves) that is easily searchable, can be viewed on mobile devices, and is connected with Google maps.
- Plaques – In conjunction with the inventory update, plaques will be ordered with a goal of having all art in the County collection properly labeled.

## Marketing and Communications

- Public Information - the APPB will continue to look for opportunities to inform the public about the public art collection, the APP funding, and the process the board uses to select and recommend public art pieces.
- Web Presence – Coordinate efforts to place the County’s public art collection on the web via Public Art Archives, a free on-line database service. After the collection is listed on the PAA – develop a prominent link to the PAA on the County’s web page.
- Open Forum – The APPB has successfully used the County’s Open Forum for soliciting public input in the past and will continue to use it in the future, when appropriate.

## Current/In-process Projects

- Evelyn Rosenberg commission (approved by Council)
- Advising on T.I.M.E. project

## Potential Projects/Locations

*The following is a list of, including but not limited to, potential projects and/or locations for consideration of public art over the next two years (not in any particular order):*

- Solicitation of Future projects – The Board continues to follow up on the results of Call for Art, possible projects from Eric Thelander and Maria Jonsson.
- Don Taylor Photograph purchase – The Board is preparing a recommendation to Council for a large photograph to be placed at the Los Alamos County Airport.
- Potential Donations – Sculptor Richard Swenson has expressed interest in donating a sculpture to be installed at the Nature Center. The estate of Ed Grothus has expressed interest in donating a sculpture “Sunflower” to be installed at the Eco Station.
- Roundabout – The Board has discussed recommending a sculpture for the new 502 roundabout and has concluded that this would best be considered after it is completed and the entire nearby area can be evaluated for potential art locations.
- White Rock Senior Center and Town Hall – The Board is considering the relocation of “Apache Harvest” which is undersized for its current location. This is also in response to a request for more public art in White Rock.

- CIP Recreation Projects – The board will be ready to work with any project teams early in the process to recommend public art, including landscaping, as part of any CIP project.

<p><b>3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.</b></p>
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- Throughout the year, the APPB will work closely with Parks, Recreation and Open Space (PROS), Public Works, and Facilities staff as needed, regarding the placement, installation, lighting and landscaping of exterior artwork, and installation of interior artwork.
- A Santa Fe based company (Sculpture Smart), contractually bound to the County through the APPB to clean and maintain the outdoor sculptures in the public collection, also works closely with the Parks Division, as needed, in fulfilling their requirements, such as winterizing water features and maintaining sculptures.
- The Board and staff liaison will coordinate with County departments currently displaying interior art to ensure that said artwork is displayed in appropriate settings and available for public viewing in accordance with County Code.
- The Board will continue to collaborate, as appropriate, with other Los Alamos County Boards, Commissions, and Departments including but not limited to the Lodger's Tax Advisory Board, Historic Preservation Advisory Board, Library Board, Parks and Recreation Board, and community stakeholder groups and organizations.

<p><b>4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:</b></p>
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- Staff will work with both the Community Development Department, the Public Works Department, and the Community Services Department to identify, for specific capital projects, at which point APPB input and/or involvement is appropriate.
- Board may solicit public input during the development of requests for proposals for new acquisitions, as well as during the selection process.
- Public receptions/dedications will be held for the installation/re-installation of major pieces of artwork.
- Continue to work with the news media by providing information and articles and be available for interviews.
- As noted in Section 2.0 – the Board may conduct public outreach activities after the art collection is added to the “Public Art Archives” to develop both the public’s interest in art and a better understanding of how public art is funded. Some suggested activities are: developing a link from the County’s web site to the PAA, staffing the County booth at the Farmer’s Market,

giving talks in schools, to civic groups, and at the Senior Center lunches – or providing photos (daily postcards) to the Los Alamos Daily Post. These activities should have a low costs and/or low staff support requirements.

**5.0 List the current subcommittees for this Board or Commission.**

**5.1 For subcommittees with members that are not members of the parent board or commission:**  
**List the subcommittee members and their terms.**  
**Explain how sub- committee members are selected or appointed.**  
**Provide a description of each subcommittee’s charter or purpose.**  
**Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:**

None

**Attachment A: Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code:**

**Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Art in Public Places Board:**

## **Attachment A**

### **Sec. 8-31. - Purpose**

The art in public places board shall promote and encourage public programs to further the development and community awareness of and interest in public art and shall encourage the integration of art into the architecture of municipal structures, and shall visually enhance the community. Staff shall submit to the art in public places board for its review and recommendation all expenditures of the art in public places account which is created and set aside for the arts pursuant to Chapter 20 article III. (Ord. No. 02-078, § 2, 10-3-2006)

### **Sec. 8-32. - Membership, terms, and qualifications.**

The art in public places board shall consist of five regular members and two provisional members. The term of each regular member shall be two years with staggered terms. The term of each provisional member shall be two years beginning with the appointment to each term after the adoption of this ordinance. Provisional memberships are intended to provide additional assistance to the board during a time in which the board will have a greater than normal work load. Each regular member and each provisional member shall have equal voting strength on the board and shall be authorized to attend, participate in, and vote at all board meetings. At the end of the initial two year term, the provisional memberships shall expire and the board shall revert to only five regular members.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-233, § 1, 7-26-2013)

### **Sec. 8-33. - Duties and responsibilities.**

The art in public places board shall serve in an advisory capacity to the county council and shall have the following functions, powers and duties:

- (1) Recommend to the council the acquisition and maintenance of all works of art funded from the art in public places account. The source selection provisions in County Code sections 20-101 through 20-140 shall not apply to works of art recommended for acquisition by the arts in public places board;
- (2) Recommend to the council the public sites selected for the display of art funded from the art in public places account and establish criteria for the selection of the artists or the work of art desired;
- (3) Advise the council on the proposed removal, relocation or alteration of any public facility or works of art funded from the arts in public places account;
- (4) Recommend to the council programs and policies to further the development and public awareness of public art;



- (5) Seek private donations for the county to supplement the art in public places account and advise the council regarding additional sources of funding for public art;
- (6) Recommend such policies and procedures as are necessary to effect the purpose of this article subject to the approval of the council; these policies and procedures shall include, but not be limited to, criteria for selection of artists, procedures for artistic competitions, selection of public locations for art equitably distributed throughout the community, and recommendations for the maintenance of art funded by the art in public places account;
- (7) Recommend a policy to coordinate with the county's capital improvements program and other county activities to ensure that works of art funded by the arts in public places account are properly integrated into the community and do not pose excessive maintenance costs or public health risk and do not unduly encumber public lands;
- (8) Perform such additional related duties as may be assigned by the county council or requested by the county administrator.

*(Ord. No. 02-078, § 2, 10-3-2006)*

**Sec. 8-34. - Selection of art.**

- (a) The board may establish such policies, guidelines and timetables for the selection of art and artists and the placement of art, subject to the approval of the council.
- (b) Any work of art that is chosen must comply with the following standards in addition to any guidelines established:
  - (1) The work of art must be located in a public place with public visibility and impact.
  - (2) The work of art shall have a permanence generally of at least 20 years and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.
  - (3) The work of art shall enhance the environment of the county.
- (c) The board shall recommend an artist or a work of art to the council. The board may recommend purchasing a completed work of art, commissioning a work of art, holding a competition to select a work of art, or creating some other appropriate mode of selection. In the event that the work of art is to be purchased and placed in conjunction with a county project, the board shall consult with the appropriate county staff and the project architect, if any, and involve them in the selection process. The board may request in advance council approval to purchase a work of art at a juried show.

## Attachment B

<b>Communication and Transparency</b>	
<b>Ongoing Improvement in Communication and Transparency in County Policy Setting</b>	
<b>Increasing the Amount and Types of Housing Options</b>	
This includes a variety of housing options for all segments of the community, from affordable, entry level, and live-work housing to new options for those interested in downsizing or moving closer to central areas of the community.	
<b>Enhancing Support and Opportunities for the Local Business Environment</b>	
This includes appropriate support for existing businesses, growing new businesses, and supporting technology start-ups and spin-offs.	
<b>Addressing Long-Term Building Vacancies in Key Areas of Our Community</b>	
Land availability in Los Alamos County, and in particular the downtown areas, is limited and there is a desire to work towards better utilization, opportunities for new businesses, and improved aesthetics.	
<b>Protecting and Maintaining Our Open Spaces, Recreational, and Cultural Amenities</b>	
Los Alamos County open spaces and cultural attractions are greatly valued by the community provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their health and sustainability is important to our citizens.	X
<b>Supporting Social Services Improvement</b>	
Behavioral, mental and physical health and social services are important quality of life components; there are key areas where appropriate types and levels of county support could help address current needs.	
<b>Investing in Infrastructure</b>	
Appropriately balancing maintenance of existing infrastructure with new investment in county utilities, roads, facilities and amenities will help improve environmental stewardship, sustainability, and quality of life.	
<b>Planning for Appropriate Levels of County Services</b>	
Making sure we understand the level of services our citizens want will allow us to make appropriate investments in processes and staff to achieve them.	X

APPB is added to the Council goal to ensure transparent communication with the public for art projects.