



LOS ALAMOS

County of Los Alamos

Minutes

Board of Public Utilities

1000 Central Avenue
Los Alamos, NM 87544

*Carrie Walker, Chair; Jeff Johnson, Vice-chair; Paul Frederickson, Stephen McLin and
Kathleen Taylor, Members
Tim Glasco, Ex Officio Member
Harry Burgess, Ex Officio Member
Pete Sheehey, Council Liaison*

Wednesday, May 15, 2019

5:30 PM

1000 Central Avenue
Council Chambers

REGULAR SESSION

1. CALL TO ORDER

The regular meeting of the Incorporated County of Los Alamos Board of Public Utilities was held on Wednesday, May 15th, 2019 at 5:30 p.m. at 1000 Central Ave., Council Chambers. Board Vice Chair Jeff Johnson called the meeting to order at 5:30 p.m.

Present 5 - Board Member Johnson, Board Member Frederickson, Board Member McLin, Board Member Taylor and Board Member Glasco

Absent 2 - Board Member Walker and Board Member Burgess

Deputy County Manager Mr. Steve Lynne attended for Mr. Burgess.

Ms. Walker reported to staff outside the meeting that as authorized by §10-15-1 (H)(2) of the New Mexico Open Meetings Act, NMSA 1978, the Board of Public Utilities met in closed session on April 25th and May 6th, 2019 to discuss information pertaining to limited personnel matters - Utilities Manager hiring process. She reported that the matters discussed were limited only to those specified in the meeting notice.

2. PUBLIC COMMENT

Mr. Johnson opened the floor for public comment on items on the Consent Agenda and for those not otherwise included on the agenda. There were no comments.

3. APPROVAL OF AGENDA

Ms. Taylor moved that the agenda be approved as presented. The motion passed by the following vote:

Yes: 4 - Board Member Johnson, Board Member Frederickson, Board Member McLin and Board Member Taylor

Absent: 1 - Board Member Walker

4. BOARD BUSINESS

4.A. Chair's Report

Mr. Johnson reported on the following items:

1) Mr. Johnson reminded the other members that interviews for the Utilities Manager position are happening on Wednesday and Thursday of next week.

4.B. Board Member Reports

Board members had nothing to report.

4.C. Utilities Manager's Report

Mr. Glasco provided a written report, which is included in the minutes as an attachment.

Ms. Taylor asked Mr. Glasco to elaborate on the content of the Department's letter to the Environmental Protection Agency in response to their administrative order regarding elevated concentrations of chlorine at the Los Alamos Wastewater Treatment Plant.

4.D. County Manager's Report

Mr. Lynne had nothing to report.

4.E. Council Liaison's Report

Mr. Sheehey reported on the following items:

1) The subcommittee to choose candidates to replace Mr. Frederickson met Monday after interviewing eight candidates. Ms. Walker was absent, but Mr. Glasco, Councilor Maggiore and Councilor Sheehey were present. The subcommittee down selected to five candidates, who will be sent forward to Council on May 28th for interviews. Mr. Sheehey felt that there were eight good candidates, and out of the five recommended, Council should be able to find a good match for this Board.

Mr. Sheehey listed the five recommended candidates for Mr. Johnson.

4.F. Environmental Sustainability Board Liaison's Report

Ms. Susan Barns provided a written report, which is included in the minutes as an attachment.

Mr. Johnson asked Ms. Barns to elaborate on the food waste composting project.

Mr. Johnson asked Ms. Barns to discuss whether or not the brush carts have helped with the composting effort and asked if there have been any issues with contamination of non-brush materials in the carts.

In response to a question by Ms. Barns, the Board expressed some interest in having a joint meeting with the ESB to learn more about the recent Energy Use and Greenhouse Gas Emissions in Los Alamos report issued by Mr. Robert Gibson.

4.G. General Board Business

There were no items on this section of the agenda.

4.H. Approval of Board Expenses

There were no Board expenses.

4.I. Preview of Upcoming Agenda Items

No tickler was provided in the agenda packet for the Board.

5. PUBLIC HEARING(S)

There were no public hearings scheduled for this meeting.

6. CONSENT AGENDA

Ms. Taylor moved that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions contained in the staff reports be included in the minutes for the record. The motion passed by the following vote:

Yes: 4 - Board Member Johnson, Board Member Frederickson, Board Member McLin and Board Member Taylor

Absent: 1 - Board Member Walker

6.A 11957-19 Approval of Board of Public Utilities Meeting Minutes

Presenters: Board of Public Utilities

I move that the Board of Public Utilities approve the meeting minutes of April 17th, 2019 as presented.

6.B AGR0623-19 Approval of Amendment No. 1 to Services Agreement No. AGR18-20 with Intellibind Technologies, LLC in the amount of \$300,000.00 for a Total Contract Amount of \$800,000.00, plus Applicable Gross Receipts Tax, for the Purpose of Critical Infrastructure Protection Version 5 Comprehensive Patch Management Services

Presenters: James Alarid

I move that the Board of Public Utilities approve Amendment No. 1 to Services Agreement No. AGR18-20 with Intellibind Technologies, LLC in the amount of \$300,000.00 for a Total Contract Amount of \$800,000.00, plus Applicable Gross Receipts Tax, for the Purpose of Critical Infrastructure Protection Version 5 Comprehensive Patch Management Services and forward to Council for approval.

6.C AGR0627-19 Approval of Services Agreement No. AGR20-905 with Kutak Rock, LLP in the amount of \$150,000.00, plus Applicable Gross Receipts Tax, for the Purpose of Legal Services

Presenters: Tim Glasco

I move that the Board of Public Utilities approve Services Agreement No. AGR20-905 with Kutak Rock, LLP in the amount of \$150,000.00, plus applicable gross receipts tax, for the purpose of legal services related to utilities issues.

6.D 11933-19 Approval of Contract No. 19-WC-40-727 with the United States Bureau of Reclamation for Lease of the 2019 Allocation of San Juan/Chama Project

Water

Presenters: Jack Richardson

I move that the Board of Public Utilities approve Contract No. 19-WC-40-727 between the Incorporated County of Los Alamos and the United States Bureau of Reclamation for lease of the County's 2019 allocation of San Juan/Chama Project water.

7. BUSINESS

7.A AGR0625-19 Consideration of Change Order No. 6 to Services Agreement AGR17-30 for the Otowi Well #2 Design, Drilling and Development Project

Presenters: James Alarid

Deputy Utility Manager of Engineering Mr. James Alarid presented this item. The following is the substance of the item being considered.

The drilling of Otowi Well #2 began on January 16, 2018. The operation was originally scheduled to take 60 days to complete the drilling and install the screen and casing. The driller was using the reverse rotary mud drilling method and encountered a fissured basalt geological formation at about 50 feet below ground level. The fissures in the basalt caused the drilling mud to be lost into the formation, and drilling was stopped. Through February and March 2018, the contractor and the DPU negotiated the project's first change order that modified the drilling equipment to change the drilling technique. Several iterations of cementing the bore hole and re-drilling through the cement were performed between April and August 2018. The cost for applying the cement, re-drilling through the cement and the time to perform this work through this 300-foot layer of fissured basalt were the subject of Change Orders 2 and 3. The costs associated with stabilizing a second 140-foot layer of basalt was the subject of Change Order No. 4. Change Order No. 5 included additional payment for the costs of labor, fuel and equipment from April 1, 2018 to August 2, 2018, which represents the timeframe where drilling occurred in the fractured basalt. The fissured basalt geological formations encountered in drilling of the well were an unforeseen condition and the justification for executing Change Orders 1 through 5. On February 11, 2019, the well construction was completed, and the final testing of the well took place on May 2, 2019. Change Order 6 includes payment for adjustment of final as-constructed quantities, additional work to meet unforeseen regulatory requirements, additional engineering services and payment for difficult drilling conditions associated with fractured basalt.

The Board discussed this item and requested clarification where necessary.

Mr. McLin moved that the Board of Public Utilities approve Change Order No. 6 to AGR 17-30 for the Otowi Well #2 Design, Drilling and Development Project in the amount of \$399,587.64 and forward to Council for approval. The motion passed by the following vote:

Yes: 4 - Board Member Johnson, Board Member Frederickson, Board Member McLin and Board Member Taylor

Absent: 1 - Board Member Walker

8. STATUS REPORTS

8.A [11958-19](#) Status Reports

Presenters: Board of Public Utilities

The following informational status reports were provided to the Board in the agenda packet:

- 1) Electric Reliability Update
- 2) Accounts Receivables Report
- 3) Safety Report

The following actions were identified for follow-up:

- 1) Mr. Glasco will check with the Risk Department to find out if a date can be added to the injury incidents on the OSHA incident rate spreadsheet.

9. **PUBLIC COMMENT**

Ms. Johnson opened the floor for public comment on any items. There were no comments.

10. **ADJOURNMENT**

The meeting adjourned at 6:51 p.m.

APPROVAL

Board of Public Utilities Chair Name

Board of Public Utilities Chair Signature

Date Approved by the Board