



# County of Los Alamos

## Minutes

### Planning and Zoning Commission

1000 Central Avenue  
Los Alamos, NM 87544

*Terry Priestley, Chair; Beverly Neal-Clinton, Vice-Chair; Melissa Arias; Jean Dewart; Jessie Dixon; Craig Martin; Neal Martin; and April Wade, Commissioners*

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Wednesday, August 7, 2019

5:30 PM

Council Chambers  
1000 Central Avenue

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#### 1. CALL TO ORDER/ROLL CALL

**Present** 6 - Commissioner Arias, Commissioner Martin, Commissioner Wade, Commissioner Martin, Commissioner Neal-Clinton and Commissioner Priestley  
**Absent** 2 - Commissioner Dixon and Commissioner Dewart

#### 2. PUBLIC COMMENT

#### 3. APPROVAL OF AGENDA

Approval

#### 5. PLANNING AND ZONING COMMISSION BUSINESS

##### A. Training - Processing Building Permits; Michael Arellano, Chief Building Official

Michael Arellano presented Building Permitting process; explaining the steps taken after Planning and Zoning Commission approval.

##### B. [12187-19](#) Minutes from the Planning And Zoning Commission Meeting on July 10, 2019

**Attachments:** [A - Draft Minutes for July, 10, 2019](#)

Chair Priestley noted that Jean Dewart's attendance needed correction.  
**approved as amended**

#### 6. COMMISSION/DIRECTOR COMMUNICATIONS

##### A. Department Report

##### B. Chair's Report

##### E. Commissioners' Comments

#### 7. PUBLIC COMMENT

#### 8. ADJOURNMENT

PLEASE NOTE: Any action by the Planning and Zoning Commission in granting approval, conditional approval or disapproval of an application may be appealed by the applicant or by persons who have a personal or pecuniary interest adversely affected by the decision as defined by Section 16-454 of the County Code. Such appeals must be filed with the Community Development Department within 15 days of the action in accordance with Section 16-492.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department Office at 505-662-8006 if a summary or other type of accessible format is needed.