

Anne W. Laurent, AIA

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Objective:

Utilize my leadership, management, and technical expertise to generate positive results and change, and always remain a positive and contributing asset to my professional team, environment, and community.

Experience:

October 2015 -
present

Community Development Director

Park City Municipal Corporation – Park City, UT

- 35 employees, 4 direct reports.
- \$4.5M annual operating budget plus capital project funds
- Operational areas of responsibility: Planning; building and fire safety; engineering; and housing.
- Leads process in defining scope of Park City's area master plans and affordable housing developments including analysis on long term operational costs.
- Serves as the Community Development liaison representative to Park City's Sustainability, Public Works, and Public Utilities departments; and to Summit and Wasatch Counties.
- Customer educator and advocate for Park City land use and building permit regulatory processes.
- Project manager and consultant/contractor contract administrator for City area master plan and affordable housing development projects (project budgets ranging between \$2.6M and \$26M).
- Project Manager of new Arts and Culture District creation design contracts (\$90M project budget).
- Advises Executive Team and City Council on strategic planning and policy making for planning and development related issues.
- Mentors and manages staff.

May 2012 – October
2015

Community & Economic Development Director

Los Alamos County – Los Alamos, NM

- 49 employees, 10 direct reports.
- \$7.4M annual operating budget plus economic development and capital project funds (\$13.2M FY16 total).
- Operational areas of responsibility: capital project management; economic development; housing; building safety; planning; facilities maintenance; and custodial services.
- Completed projects include: Municipal Building (\$24M); Trinity Site demolition and PCB remediation (\$3M); Fuller Lodge Phase I infrastructure improvement project (\$1.1M); North Mesa Covered Arena (\$800K); White Rock Visitor Center (\$3M and 2013 NMAIA design award recipient); Los Alamos Smart House (\$700K), Golf Course Clubhouse (\$5.4M); Nature Center (\$4.3M); and the White Rock Branch Library and Youth Activity Center (\$5.4M).
- Implementing \$1M in operating budget reductions in response to reduced GRT revenue (10% in FY14 budget and 5% in FY15 budget).
- Streamlined building permit process and implementing replacement permit software.

- Finalized Historic Preservation Ordinance, Sign Code Ordinance and enhanced property maintenance Nuisance Ordinance.
- Responsible for issuing Requests For Proposals for sale and development of County-owned land.
- Consult with property owners and developers on land use and zoning issues.
- Render administrative development code interpretations and variances.
- Hold informal hearings and render written determinations on department personnel action appeals.
- Developing housing program proposal based on adopted Affordable Housing Ordinance.
- Responsible for contracted services such as: National Marketing and Tourism; Los Alamos Visitor Center; Main Street Program; professional design services; and construction services.
- Present frequently to County Council, its advisory boards and commissions, citizen committees, and at open public meetings.
- Generate and present department budget to County Administrator and County Council annually.
- Present topics of interest to media community service groups such as Kiwanis, Rotary, and League of Women Voters as requested.

September 2008 –
May 2012

Capital Projects & Facilities Director

Los Alamos County – Los Alamos, NM

- 37 employees, 8 direct reports.
- \$5M annual operating budget.
- Operational areas of responsibility: Capital project management; facilities maintenance; and custodial services.
- Completed projects include: Capital Improvement Program (CIP) site and scope studies (12); energy audits of all existing County facilities; facility condition assessments to plan deferred maintenance improvement program; completion of Pajarito Cliffs Site maintenance facility (\$65M) and Justice Center (\$20M); Animal Shelter - County's first design-build project (\$1.2M); ARRA grant funded solar hot water systems at the Justice Center and Animal Shelter; Numerous re-roofing and small addition/remodel projects
- Organized and led public input sessions with project management staff to gain stakeholder and community buy-in to proposed projects.
- Standardized temperature controls, fire alarm, security, and electronic access systems within the County.
- Presented frequently to County Council, its advisory boards and commissions, citizen committees, and at open public meetings.
- Generated and presented department budget to County Administrator and County Council annually.
- Presented topics of interest to media and community service groups such as Kiwanis, Rotary, and League of Women Voters as requested.

February 2011 -
January 2012

Acting Deputy County Administrator

Los Alamos County – Los Alamos, NM

- 138 employees, 9 direct reports.
- \$20M annual operating budget
- Temporary promotion during a difficult transition in County leadership

team.

- Operational areas of oversight included: Public Works Department (traffic, pavement, transit, engineering, surveying, fleet maintenance); Capital Projects & Facilities Department (capital project management, facilities maintenance, and custodial services).
- County Council Leadership Team member.
- Served as Acting County Administrator as assigned.
- Staff liaison to North Central Regional Transit District (NCRTD).
- Leadership role at Emergency Operations Center (EOC) and Recovery Operations Center (ROC) during Las Conchas Fire.

July 2005 – June
2008

Studio Manager/Project Leader/Architect

ProgressiveAE - Grand Rapids, MI

- Managed team of 16 architects, interior designers and mechanical engineers including work load, priorities, goals, and performance.
- Managed project teams including plus outside specialty consultants.
- Maintained client relations.
- Authored project proposals and led interview teams.
- Drafted and managed client and consultant contracts.
- Generated and managed project budgets.
- Led programming process to determine project scope and priorities.
- Forecasted project and staff schedules.
- Met studio profit goals.
- Projects: Burton Elementary renovations and addition (\$30M); Harrison Park Elementary renovations and addition (\$25M); Steelcase WorkLab.

May 2004 – July
2005

Facilities Manager

Interurban Transit Partnership, The Rapid - Grand Rapids, MI

- Directed and supervised all activity relating to servicing and maintenance Interurban Transit Partnership buildings, land, and facility equipment.
- Identified projects and costs; determined project priorities; developed annual budgets (operating and capital) for all facility maintenance needs.
- Conducted on-site inspections and researched information for needed repairs. Prepared written reports of inspections and material required to correct them.
- Trained, supervised, and directed facility maintenance work. Provided discipline and quarterly evaluation for employee work performance.
- Responsible for construction work performed by outside contractors for conformance with plans and specifications.
- Recommended and implemented procedures for effective and cost efficient facility operation practices.
- Oversight of: maintenance of bus shelters; bus stop sign placement/replacement; bike racks; on-street amenities; and all other areas frequented by customers.
- Acquired and maintained all licenses and permits for facilities and facilities equipment in accordance with local, state and federal governmental requirements.

October 1999–May
2004

Project Leader/Architect

ProgressiveAE - Grand Rapids, MI

- Contract implementation and management.
- Budget development and management.
- Project scope and priority development.
- Code research, review and coordination of required plan submittals.
- Led communication and management of internal design/engineering teams.
- Client relations.
- Projects: Interurban Transit Partnership Surface Transportation Center; Kent Intermediate School District Kent Education Center and Kent Transition Center renovation; Ovid-Elsie Area Schools bond work; Reeths-Puffer Schools bond work; Steelcase Corporate Development Center third floor renovation.

Feb. 1998–Sept. 1999

Project Manager/Designer

The Orcutt/Winslow Partnership - Phoenix, AZ

- Contract management.
- Project scope and priority development.
- Presentation drawings.
- Led communication and management of internal design/engineering teams.
- Construction Document development.
- Public bidding implementation.
- Construction administration including progress meetings, field inspections and review of change orders.
- Client relations.
- Projects: Cave Creek Unified School District bond work (Desert Sun Elementary, High School addition, and Middle School renovation).

July 1996–Feb. 1998

Planner I

Arizona State Parks - Phoenix, AZ

- Master plan development for 27 State Parks.
- Facilitated stakeholder/public meeting for master plans.
- Management of multiple design and construction projects with consultant architects and engineers, including new buildings, historic building rehabilitation and expansion, roadway and parking improvements, and general infrastructure and utility upgrades.
- Prepared Requests For Proposals.
- Implemented internal CAD system upgrade.

Education/Training:

University of Colorado - Denver

- Master of Public Administration, 2018

Rhode Island School of Design - Providence, RI.

- Bachelor of Fine Arts, 1995.
- Bachelor of Architecture, 1995.
- European Honors Program (Rome, Italy 1994–1995).

Community
Involvement:

Leadership Los Alamos, 2010
Girl Scouts troop leader, 2010 – 2013
Juvenile Diabetes Research Foundation parent patron and advocate, 2005
- present

Professional
Affiliations:

State of Utah Registered Architect #9634509-0301; formerly registered in State of New Mexico and Michigan; 2008 Leadership in Energy and Environmental Design (LEED) certified architect; member of the American Institute of Architects (AIA); PMI certified PMP (2015-2018 with recertification in process); UVA LEAD for government leadership graduate Spring 2016