

**Historic Preservation Advisory Board
DRAFT September 18, 2019 Minutes**

I. ADMINISTRATIVE ACTIONS

Members Present: Leslie Linke, Chair; Nancy Bartlit, Jonathan Creel

Members Absent: Patrick Moore, Vice Chair; and Michelle Murillo

Council Liaison Absent: Katrina Schmidt

Others Present: Barbara Lai, Staff Liaison; (Arrived late)

A. Call to Order

Meeting called to order at 5:31 pm by Chair Linke

B. Approval of Today's Agenda

Motion:

Member Bartlit moved to accept the change on today's Agenda. Member Creel seconded the motion. The motion passed (3-0).

C. Approval of Minutes from August 7, 2019.

Chair Linke approved the minutes with revisions.

D. Public Comment:

No comment.

II. HISTORIC PRESERVATION BUSINESS

A. Chairman's Report

1. Chair Linke explained the process for presenting the Boy Scout letter to County Council. The Board agreed that Chair Linke will present the letter to Council.
2. Pajarito Wreath Vital Statistics, Plaque Wording and Invitation
Chair Linke started the discussion for the wording on the plaque. Ms. Bartlit made a motion to approve the wording, Mr. Creel seconded, and the board voted to approve 3-0.

Chair Linke proposed that a document containing the wreath's information and history be posted in Fuller Lodge. Nancy Bartlit explained the purpose and goals of the Summit and Los Alamos Garden Clubs. She also showed the Board the New Mexico Garden Club newsletter. Ms. Bartlit encouraged members to support the garden clubs. Mr. Creel asked about the display regarding the wreath and the board agreed to using the rack displays.

Members discussed the content for the wreath celebration agenda as well as the invitation list. Suggestions were made and noted.

Chair Linke reported on her involvement with preserving and refurbishing the JFK Memorial which now hangs on the ticket booth at Sullivan Field. The existing ticket booth is scheduled for demolition and a new field house will be built. The newly refurbished JFK Memorial will be installed in the new field house.

Chair Linke also reported on her educational and outreach activities to the high school history students, the senior center, and the League of Women Voters.

Chair Linke also requested that the bronze plaque on the first floor of Fuller be cleaned.

III. STAFF REPORTS

A. Reports and Updates

Ms. Lai reported that a new Principal Planner is now working in CDD. The planner will be involved with the designation of the local historic district as liaison to the Planning and Zoning Board. Ms. Lai will invite the planner to the planned historic district tour on October 21.

IV. INFORMATIONAL ITEMS

1. Liaison Reports

Ms. Bartlit reported that the Arts in Public Places Board is still discussing the purchase of the Boy Scout painting. At this time, there is no recommendation to purchase or where to hang it if purchased.

V. PUBLIC COMMENT

No public comment.

VI. NEXT MEETING(S) FUTURE AGENDA ITEMS

The next meeting will be on October 2, 2019 at 5:30 pm in the Fuller Lodge, Throne Room. Future agenda items include a tour of the third floor of Fuller Lodge, the wreath celebration, and, a discussion of a potential local historic district.

VII. ADJOURN

Chair Linke adjourned the meeting at 7:08 p.m.