

## **Equine and Livestock Advisory Subcommittee--DRAFT**

### **October 24, 2019**

**Subcommittee members:** June Wall, Dianne Wilburn, Lisa Reader

**Subcommittee members absent:** Nancy Boudrie, Jake Trujillo

**LA County Representatives:** Jeff Humpton, Manny (Last name?)

**Guests:** Wendy Burke-Ryan, Melissa Arias

The meeting was called to order by Lisa Reader at 1130.

Discussions:

OLD BUSINESS:

1. Minutes September 26, 2019: Approved
2. Non-Profit Addendum to Rules and Regulations
  - Melissa Arias met with Brian Brogan and LA County attorney
    - Attorney had not yet seen the form
    - Brian Brogan is on board with the Addendum
  - A motion that ELAS supports Melissa continuing to define a path forward for a non-profit to be allowed to operate within North Mesa Stables as long as there is a responsible party who is the contact in case of emergencies.
    - Lisa Reader moved, Dianne Wilburn seconded and the motion passed.
3. Update on County owned lots
  - Nothing new to report
  - June Wall presented minutes from May, 2016 in which this same topic had been raised at a Quarterly LASOA/LA County meeting
  - Stable owners have been trying to get information on this subject for at least 3 years.
4. Arena Lights
  - \$120,000 budget inadequate, need at least \$120,000 more if contractor does the job
  - Philo Sheldon now with Utilities
    - Parks and Rec may be able to work with Utilities to do job in-house
    - County traffic official suggests LED lighting on 45 ft. poles
  - A contractor will be here on Wed, October 30 and may draw up plans for the project.

- 50 candle lights are recommended for professional rodeos; 30 candle lights are more than adequate for all other activities
  - Jeff Humpton will propose the path forward at the next ELAS meeting—contractor vs. in-house
5. Outdoor Arena Maintenance
- Need a schedule for County maintenance
  - Licensees could “fill in” using their own tractors with County drag
  - This would allow for licensees to accumulate work credits

#### NEW BUSINESS:

1. Proposed Rules and Regulation language change:
  - Submit to Jeff Humpton
  - June Wall will provide exact wording to Jeff
2. Who is proper person to approach with North Mesa Stable issues?
  - It is unclear who should field questions from stable owners
  - Dan Erickson will be recovering from surgery and out of the office until the end of the year
3. Professional Services Provided on County Property (see attachment written by Donna Hayden)
  - Trainers who give lessons on County property will need \$1,000,000 in insurance and a LA County Business License.
  - Trainers will need to rent the facility in which lessons are given
  - Signage needs to be on arenas so trainers know the rules
  - Guidelines for those giving lessons need to be developed
4. Signage
  - New sign still needed for arena usage. Dianne Wilburn will send wording to Jeff
  - Signage needed so trainers are aware of requirements for using arenas is delineated

The meeting was adjourned at 12:41pm.

Respectfully submitted,

*June Wall*, Secretary  
Equine and Livestock Advisory Subcommittee



To: ELAS

On October 8th, a complaint was made to Los Alamos Parks and Recs against a trainer that was providing lessons in Red Jackson Arena. The trainer was asked to leave the premises as she was not allowed to charge for lessons in a County park. The trainer cancelled all lessons and complied with the County's request.

Since many of us use the services of trainers and take lessons at the stables AND I believe it is critical to our safety, the safety of our horses, and the ability to advance in our skills with our horses, I wanted to work with the County to understand what is required to have trainers provide paid lessons at the County Stable common facilities. I have met with Dianne Marquez and Dianna has subsequently met with Brian on this issue.

County policy allows for instructors to provide paid lessons in Brewer arena, Red Jackson arena, and the Indoor arena as long as the following requirements are met:

1. The instructor provides a certificate of insurance naming Los Alamos County as additional insured in the amount of \$1,000,000 or more.
2. The instructor has a Los Alamos County business license.
3. The instructor rents the facility the lessons are being offered in.

This policy is consistent for ALL Los Alamos County facilities and parks. Please note that the Indoor arena has different requirements for rental than any other County facility. Use requirements for the Indoor arena are noted below. In order to offer lessons in the Indoor, the County has told me that it must be "Reserved/Exclusive Use" as noted below.

**General open use** – first come/first use

**Priority Use** – Day and times to be set for specific type of use (dog club, 4H, etc.)

**Reserved/Exclusive Use** – Exclusive use for clinics by an organization or group where time is scheduled through the Parks, Recreation and Open Space Division at 662-8170. This will be for group use, not individual, and the group must provide a certificate of liability insurance and pay a fee.

The county does not have the ability to rent the round pens or common area around the round pens. Lessons in this area are unclear. The County will consider these areas and determine what to do with them. I was told that at a minimum, instructors using these areas would need meet #1 and #2 above.

In my most recent meeting with Dianne Marquez this week, I learned that there is an existing request process for on going non-County programs utilizing County facilities. This may provide the ability to easily offer on going (weekly/monthly) instruction. Items 1 through 3 above would still be required, but it would simplify reservation of the facilities, payment for facilities, and possibly relax item 3 if exclusive use of the facility was not required. Dianne will continue to review this existing policy/process and the associated application to determine if it would apply to the situation at the Stables.

I am currently working with the County on existing policy and don't anticipate any needed changes to policy. However, I would appreciate hearing any concerns or questions from ELAS. I would also appreciate support from ELAS to ensure that existing policy is communicated and ELAS's support for being able to provide continued instruction and education within the stable facilities.

Thank you for your support and feedback.  
Donna Hayden (Lot 58/59)