

County Manager's Monthly Update

LOS ALAMOS COUNTY

JANUARY - 2019

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at www.losalamosnm.us where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via lacmanager@lacnm.us.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Safety Division

Eleven (11) commercial permits were issued in December 2019, with a total valuation of \$738,157.00, compared to eight (8) permits issued in December 2018, with a total valuation of \$78,465.00.

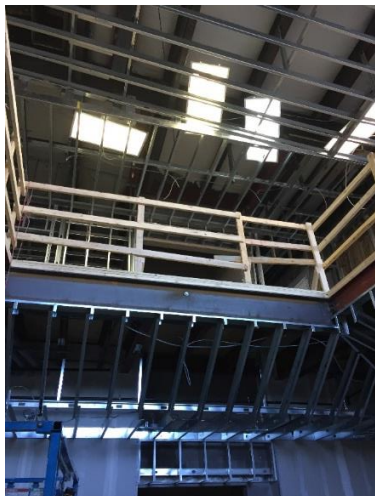
Forty-Five (45) residential permits were issued in December 2019, with a total valuation of \$665,142.00 compared to thirty (30) permits issued in December 2018, with a total valuation of \$1,204,550.00.

Commercial Updates:

Progress continues at 557 Oppenheimer Drive.



Framing at the Anytime Fitness Center located at 195 East Road



Code Compliance:

Before and after pictures with code compliance intervention



Before



After



Before



After



Before



After

Property Maintenance Compliance Program:

The coming of winter has seen a reduction in the number of weeds violations in the County. However, Code Compliance Officers have continued to address a range of types of property maintenance violations including for commercial properties in the Los Alamos and White Rock downtown areas. As part of the County's project to hire a consultant to re-write and improve County Code land use sections, a draft scope of work has been prepared for re-write of Chapter 18 for property maintenance. The complete consulting scope of work is expected to be finalized in early 2020 and will be advertised through the County's Request for Proposal process.

Housing and Special Projects Division

Affordable Housing Multi-Family Development:

On DP Road two affordable rental housing projects are to be built with State low-income housing tax credits financing by Bethel Development, Inc. Construction is expected to begin in January for the "Canyon Walk Apartments" project at 120 DP Road for 70 workforce housing units. In early December the 2.79-acre site for "The Bluffs" project at 135 DP Road for 64 units for age 55 and over was transferred to the developer. It is anticipated that in early 2020 the developer will submit for site plan approval and for building permit in the spring.

Housing Rehabilitation Program (Home Renewal Program):

County Manager approval has been given for five of the 2019-round projects. An additional four projects have been recommended for approval by the Program's Loan Review Committee and these will be forwarded to the County Manager in early January for approval. Work on the two remaining 2018-round projects work is anticipated to be completed in January. The program provides home repairs and improvements for energy efficiency, accessibility and/or general repair for income-eligible applicants and is administered by Los Alamos Housing Partnership Inc (LAHP).



Home Renewal Project Siding Replacement

Homebuyer Assistance Program:

In late December one closing with a County down-payment loan took place. Another closing is scheduled for first week of January which will bring total number of closings in the program to fourteen. The program is administered by LAHP and offers down-payment loans to income eligible households for up to 10 percent of purchase price. Applications can be obtained from LAHP and will remain open as long as funds are available.



Homebuyer closing with program applicant

Planning Division

On December 5, 2019 Planning staff along with the County Attorney's Office, gave a presentation to the Chamber of Commerce on the draft of an updated Sign Code, located in the Chapter 16 Development Code.

The Planning & Zoning Commission had a public hearing on December 11, 2019. The Commission approved a Preliminary and Final Subdivision Request for 44 lots for townhomes at 4015 Arkansas- Homes at North Community. In addition, the Commission approved a Site Plan Amendment with a waiver for the Addition of a Leisure Pool at the Aquatic Center.

On December 17, 2019, the County Council approved a budget revision request for \$300,000 to hire consultants to work with County staff to create a Downtown Master Plan for the Los Alamos Townsite and White Rock and a complete update of the Chapter 16 Development Code.

Planning Cases Applied for in the Month of December

Subdivision - 1
Site Plans - 3
Temporary Use Permit - 1
Administrative Waiver - 2
Summary Plat - 4

Building Permit and Business License Review:

During the month of December, Planning Division staff reviewed and acted on 28 Building Permits and 13 new Business License applications.

Admin/Special Projects Section

Business License

73 business licenses were processed in December. This includes both new applications as well as renewals of existing business licenses. We are also working on contacting businesses that have not renewed their licenses to bring them into compliance.

HUMAN RESOURCES DEPARTMENT

Human Resources Recognizes Shirley Huber with a Gold Coin for Leadership:

In 1998, Shirley Huber, IM's Office Specialist, began what would become the annual adoption of a Christmas family. Shirley takes the lead each year in selecting a family and coordinating donations from several County departments. A list is distributed telling what the family wants and needs, but Shirley takes her role as Head Elf much further. During the donation period, Shirley sends updates to help her co-workers coordinate their donations. Using monetary donations and coupons that she's saved for this purpose, Shirley does much of the shopping to make sure that each family member gets all of the items from their list as well as new pajamas, coats and hand-knitted slippers. When all of the gifts have been collected, Shirley oversees the wrapping and delivery duties. Over the years, 21 families have benefited from Shirley's leadership. Shirley has also assisted other County departments with their Christmas families as well. On December 17, 2019 Human Resources staff recognized Shirley with a Gold Leadership Coin. Shirley attributes the success of the Christmas Family adoptions to everyone who donates, but it can't be denied that her leadership is where the success begins. (See photo at the end of report)

2020 Benefits Enrollment Complete:

November and December are busy months in HR, particularly in Benefits. Annual enrollment kicked off on November 13th with the Health Fair held in Council Chambers and drew in 150 employees. Benefit vendors attended the Health Fair to educate employees on new changes going into 2020 as well as Smith's pharmacy to administer flu shots. This year's annual enrollment received over 300 change forms and all benefits enrollment for 2020 has been entered and completed. The Employee Benefits web page has been updated to include the 2020 insurance rates, 2020 payroll calendars, mandatory notices and all information regarding 2020 benefits. Please visit the Employee Benefits page on the main intranet for all information.

Los Alamos Leadership Academy Graduates Group Nine:

Group Nine of the Los Alamos County Leadership Academy graduated on December 19, 2019. Harry Burgess and Philo Shelton presented certificates of completion to Anita Barela, Chris Montoya, Daniel

Erickson, Elizabeth Allen, Lisa Rivera, Erica Manzanares, Gayathri Sriram, Anthony Strain, Jack Richardson, Jaime Kephart, Javier Archuleta, Katherine Hudspeth, Michael Phillips, Stephen Marez, Tim Martinez, Yvette Atencio, Ryan Foster, Robert Clark, and Xavier Anderson. This nine-day course is presented every other Thursday for eighteen weeks and includes a wide variety of supervision, leadership, and management topics as well as tours of many County facilities and weekly knowledge assessments. Howard Hall, the County Training Manager, is the Course Coordinator for LAC Academy. Senior Management Team members nominate employees from their departments to participate. Class participants provided SMT members with a presentation of what they took away from the course. Participants noted some of the most valuable components of the class included exercises in listening and team building as well as the Myer Briggs Type Indicator (MBTI), networking, and tours of county facilities. Suggestions for improvement for future classes was also provided. LAC Academy Group 10 will start their training on February 6, 2020. SMT members have provided their lists of nominees to HR. We are currently finalizing the list of participants. We would like to thank everyone who participated, presented, and supported this course. We would like to specifically thank Kathy Casados and Martha Katko for all of the behind the scenes support. (See photo at the end of report)

COMMUNITY SERVICE DEPARTMENT

Golf Course

The Golf course is closed during December however, the driving range stays open and we did see some practice facility usage this month. Several people also stopped in the golf shop for some holiday shopping.

Ice Rink

Skate with Santa – Dec. 14th & 15th , 300 attendees:

Santa Claus and a couple of his elves stopped by the ice rink again this year and spent a couple days skating with us. People lined up and children's eyes lit up with big smiles on their faces at the sight of Santa. A big thanks to Santa and his elves for taking to the ice and bringing fun and joy to many!!!



Luminaria Skate – Dec 24th , 200 attendees:

This year's luminaria skate saw many happy faces at the ice rink enjoying beautiful Christmas lights, luminarias on the ice, and a free hot chocolate! Snow fell throughout the evening, and before the night was

over everyone was skating in about one inch of soft, fluffy powder. The spirit of Christmas was abundant with the lights, luminarias and snow fall.



Holiday Hockey Festival – Dec. 27th – 30th, 100 attendees:

During this three-day event, there were 21 games that comprised of peewee, mites' and squirts' teams. Teams from Albuquerque, Rio Rancho and Taos also attended the event. Los Alamos Hockey Association (LAHA) and Los Alamos County Ice Rink staff partnered together to deliver this successful event.



Recreation

North Pole Workshop – Dec. 7th, 400 attendees:

The Fuller Lodge classroom was packed with children of all ages taking photos with Santa, decorating cookies, making crafts, and writing letters to Santa.



Recreation Customer Service Supervisor Wendy Laird - Dec. 16th

The PROS Division welcomed Wendy Laird to the Aquatic Center front desk. Wendy will be supervising our administrative team and learning the inner-workings of our front office.



Aquatics

LAHS Swim and Dive Meet – Dec. 6th - 7th, 198 participants:

The Los Alamos High School swim team hosted their first home meet of the season -- Bill Hudson Memorial. Teams from around the state came to compete. The Hilltoppers came out on top for both the men's and women's teams



Lifeguard Certification Class – Dec. 26th - 30th, 10 participants:

The Aquatic Center held a lifeguard certification class during the winter break in the hopes that some of the students will want to work as lifeguards for the County in the future.

Parks & Open Space

Willow Tree – December:

Parks crews removed a decaying branch from a large willow tree at Ashley Pond that had become a danger to the public.



Library

WinterFest, Life-size Candy Land – Dec. 7th, 97 attendees:

Life-size Candy Land was held in The Zone at Mesa Public Library as part of WinterFest. Costumed staff helped kids progress through Lollipop Forest and Snowflake Lake to the Candy Castle, where the Candy Land movie was playing, and where players received a piece of candy. Some kids played the game 10 or more times!



Between Earth and Sky, Ceramics by Dana Salmond, - Dec. 7th, 47 attendees:

Artist Dana Salmond opened her exhibit of paintings, mixed media presentations and ceramics at the Mesa Public Library Gallery.



Winter Solstice – Dec. 21st, 75 attendees:

We celebrated the winter solstice at the White Rock Branch Library by sharing picture books in a specially lit reading area, making paper stars and paper lanterns with real lights in them. We also made a constellation game and played bingo for fun prizes.



Noon Year's Eve – Dec. 31st, 550 attendees:

We had two events to ring in 2020. The first event was at Mesa Public Library, starting mid-morning, activities included life-size Candy Land, making and playing with marshmallow shooters, a limbo challenge, bingo, decorating a pinecone and attaching a wish to it for the new year, and hosting a dance party with balloon drop at noon. Most of these activities were repeated at the White Rock Branch Library later in the afternoon.



Social Services

Helping Clients with Life Needs – December:

Juvenile Justice Advisory Board (JJAB) Resource Specialist worked with youth and their families to assist with winter and holiday needs. JJAB partnered with Del Norte Credit Union to distribute winter coats to youth and their families, participating in holiday giving programs like Angel Tree and Adopt-a-Family, and coordinated with New Beginnings Fellowship to provide 15 families with holiday food boxes.



Enterprise Bank and Trust (EB&T) Luncheons – Dec. 4th – 12th, 215 attendees:

High School seniors from the class of 2020, members of the Los Alamos Community Foundation, and EB&T staff served meals and drinks to seniors at the Los Alamos and White Rock Senior Centers. Seniors were treated to a full meal, live music and a gift for the annual salute to seniors.



Healthy Relationships in LAMS Health Classes – Dec. 12th, 137 participants:

A team of LAPS RAPS (Risk and Resiliency Assessment Project for Students) Leaders were invited by teacher, Pat Brousseau, to create and lead an interactive presentation about healthy relationships for all 8th grade health classes. The leaders explained that healthy boundaries apply to relationships with friends, peers, coaches, mentors, teachers, or with people they choose to date. The class covered defining characteristics of healthy and unhealthy relationships, discussed healthy and unhealthy scenarios, and practiced exit strategies for getting out of uncomfortable or unsafe situations.



New Year's Eve– Dec. 31st, 25 attendees

This first annual New Year's Eve celebration was held at the Betty Ehart Senior Center, there was music, dancing and snacks including old time candy.



Cultural Services

Field Trips – December, 13 classes

The Los Alamos Nature Center received many requests for field trips to the planetarium and classroom lessons on skulls during the last two weeks before winter break. The Nature Center was able to accommodate approximately 13 classes during those two weeks.

Manhattan Project National Historical Park (MAPR) Film Premiere – Dec. 3rd, 44 attendees

MAPR Superintendent Kris Kirby introduced three short films at the Los Alamos Nature Center about the Manhattan Project sites and people who worked there. One of the interviewees was in the audience. A MAPR ranger also talked about dark skies.

Christmas Bird Count– Dec. 15th, 62 participants

Los Alamos Nature Center participates in the annual world-wide community science project that aims to track bird populations and locations.



COMMUNICATIONS & PUBLIC RELATIONS DIVISION

During the month of December, Communications and Public Relations' staff supported a variety of activities and year-end projects: Lighting of the Holiday Tree/Coverage of Winterfest downtown, preparation of the Annual Report/photos for Chamber of Commerce address in January, wrapping up work on trail map kiosk design, reviewing and updating a number of seasonal materials or messaging for winter preparedness and holiday safety tips, and activities for archiving 2019 records as needed. Work began on the Citizen Survey, updates to the Communications Plan and support for renewal of the Branding Action Plan/consultant agreement with Once a Day Marketing. Preliminary designs for the Muni Bldg. displays got underway, and work continued on ideas for the 20th commemoration of the Cerro Grande fire in 2020. The PIO supported the new intranet site, the new county website plans (for 2021 launch) and follow ups for various policy updates for the public information office. CPR will be supporting CDD in upcoming outreach for the North Mesa housing study as well as the Downtown Master Plan and rewrites for Chapters 16 and 18 in 2020. The PIO continues to support the work of the Discoveries Action Team through outreach and promotion of the monthly meetings, along with working with project champions on initiatives. The PIO will also be coordinating a move of the Farmers' Market to the green space on the western edge of Ashley Pond park in May 2020, through renewal of the license agreement with the LACDC. Outreach for any updates for the Council's goals and the Management Action Plans after January's strategic session will also be part of work that is planned for January and February. CPR continues to provide support for tourism such as the wayfinding signage project, complete revision and publication of a new Visitor's Guide, displays at the visitor centers, and other publications or graphic design/photo needs for the Manhattan Project National Historical Park.


PUBLIC WORKS DEPARTMENT

Administration Division

Transportation Board Recruiting New Members:

The Transportation Board meets the first Thursday of the month at 5:30 p.m. Meetings are held at 1000 Central Avenue, Room #110.

December 5, 2019 Transportation Board Meeting Highlights:

-  Members elected Kyle Wheeler as Chair and David Schiferl as Vice-chair
-  Members approved the 2020 Transportation Board Meeting Schedule
-  Jon Bulthuis, Deputy Public Works Director presented the Small Cell Design Guidelines for 5G
-  Board Members discussed the Draft 2021 Transportation Board Work Plan
-  Anne Laurent, Presented the November Public Works Project Update

Holiday Decorating

Thank you!



We would like to extend our thanks to Keith Yeske, Tim Martinez, Brenda Sargent and Amie Valdez for volunteering to help decorate the holiday tree. Your commitment and dedication are always appreciated.

Airport Division

Snow and Airport Operations



Like it or not, it's that time of year when snow removal becomes a central part of airport operations. This year the snow season got underway on Thanksgiving Day. While the airport only received around four inches, it was enough to prevent aircraft operations and a local citizen required air medical transport. Daniel Blea, from Streets Division, put his Thanksgiving on hold and immediately responded. He quickly cleared the snow and reopened the airport for the transport.

Custodial Division

The Custodial Division supported 269 events during the month of December. Our division, the Parks division and the Traffic and Streets division had a meeting to improve snow removal coordination amongst these 3 divisions.



Three new snow blowers were acquired by our division to improve our snow removal efforts. Some of our staff helped the Los Alamos Arts Council decorate Fuller Lodge for the holidays. A robotic vacuum cleaner was purchased and will be tested at Fuller Lodge after the holidays to determine if these may be beneficial to use at some of our other facilities.

Engineering Division

Transportation:

NM 502 Reconstruction, Knecht St. to Tewa Loop:

Staff continues to coordinate with NMDOT on this state lead project. The contractor and NMDOT have informed staff that work on the project will cease due to weather limitations and be on winter suspension beginning December 22, 2019 through March 8, 2020. Work is scheduled to resume thereafter.

Canyon Rim Trail Underpass:

Awaiting final certifications from NMDOT in order to finalize design plans. Construction is anticipated to begin in 2020.

Urban Trail Phases I and II:

In mid-2019, the county was pleasantly informed that both Urban Trail projects were awarded federal funds as follows:

FY 2021/22: \$700,000 for study/design and construction of Phase I

FY 2020/22: \$3,605,000 for study/design and construction of Phase II

*Both aforementioned federal grants require a 14.56% local match



The Urban Trail Phase I Project proposes a multiuse path that begins north of Trinity Drive at 20th Street and continues north to Spruce Street. This starting point provides a connection to the Canyon Rim Trail system, a portion of which was constructed in 2017 with the 20th Street Extension Project south of Trinity Dr., with the last remaining segment currently under design. A future traffic signal at the Trinity Dr./20th Street intersection contemplated with the development of 20th Street properties will facilitate trail crossing at Trinity Drive. Phase I will

follow 20th Street along the west side, crossing Central Ave. and along existing pathways through the east side Fuller Lodge lawn and 19th Street, then meandering along neighborhood streets to Spruce Street.

The Urban Trail Phase II project proposes a multiuse path that begins at Spruce Street where Phase I concludes. From Spruce Street the proposed trail is an off-street multiuse trail traveling north and then south-west through a forested undeveloped landscape surrounding the Canyon Road tennis courts and eventually linking the Nature Center and Aquatic Center along the north side of Canyon Road. The trail will connect to recreational centers, recreational trails, and bike lanes on Canyon Road that continues to and along Diamond Drive.

The entire Urban Trail alignment is part of the High Priority Corridor shown in Bicycle Transportation Plan adopted by Council on June 27, 2017. Additionally, the project will help connect businesses, tourism, retail, schools, parks, recreation, and residences as envisioned in the Bicycle Transportation Plan. Completion of these projects will also increase the County's chances to improve from a bronze to a higher-level bicycle friendly community by the League of American Bicyclists.

Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer

The County was awarded a \$250,000 state grant for the repair and replacement of sidewalk, ADA ramps, curb and gutter along Trinity Drive. Design plans are being developed in-house by staff; and construction is scheduled for Spring 2020 prior to a proposed mill and overlay by NMDOT.

Barranca Mesa Road Improvements

Design plans are being developed in-house by staff for road improvement to Camino Encantado, Escondido, Tecolote, Obsidian Loop, Encino, Kachina, and Turquoise. A task order to perform geotechnical field investigations and analysis in process.

Transportation Planning

Meetings and ongoing coordination with Triad, DOE and LANL staff regarding local and regional transportation needs and connectivity.

CAPITAL PROJECTS AND FACILITIES

Ice Rink Improvements

Staff received final design plans on December 16th and construction bids will advertise on December 22nd. A pre-bid meeting is scheduled for January 7th with the bid opening on January 17th and Council award in early February. The anticipated start of construction is early March with late October substantial completion.

Kiddie/Multigenerational Pool at the Aquatic Center



Site plan approval and parking waiver approved by the Planning & Zoning Commission on December 11th. FBT architects continues progress on design development to meet scheduled milestones.

Piñon Park Splash Pad:

A public meeting was held November 14 in conjunction with the Parks and Recreation Board monthly meeting where the design professionals presented two different water delivery system types, flow through and recirculating. The board recommended the selection of a flow through water system to Council. On December 3, staff presented the two water system types for Council consideration. Council subsequently approved a flow through water system for inclusion in the final design. The design team is proceeding with design development based upon this approval.

Golf Course Irrigation Project:

Design development by the design team is ongoing. Staff has reviewed the design and have made system and option selections to proceed with a 90% design submittal. An RFP is being developed to address additional golf course improvements in accordance with prior council presentations.

Golf Course Clubhouse Patio Enclosure:

Consultant architect is completing construction and bid documents. Additional work to address concerns on existing mechanical units is under review for inclusion in the design.

Aquatic & Airport Roof Renovations:

Aquatic Center: Work includes re-roofing the flat roof portion of the center's roof, correcting structural issues with a portion of the roof structure in the mechanical room area damaged by excessive humidity,

install an exhaust fan to address humidity build-up and create air flow, and add roof-mounted electric heat mats for the northern side.

Airport Roof: Work includes re-roofing, adding posts for the Civil Air patrol radio antennae system to increase its range, and new fascia and downspouts.

The project bid opening is scheduled for January 10th and scheduled to begin mid-March, starting with electrical work at the Aquatic Center, with roofing work at both facilities the following month.

Fire Station 6 Restroom Remodels:

Crews continue work on the larger restrooms and scheduled to be available for use by December 20th. Work on the smaller restroom will follow. Work will continue until mid-January with a Final Completion scheduled at the end of February 2020.

Eco-Station Ventilation Fans Upgrade:

This project increases the size of the ventilation fans for the transfer station to better manage a high level of dust and improve safety for the public and staff. The design is complete and a contract for installation is currently under review by purchasing.

Sunflower Art Piece:

Engineering design and cost estimate is being procured through the engineering and architectural services on-call contract for reinforcing the sunflower art piece and for the reinforcing the transfer station building structure for installation. This project is funded through Arts in Public Places.

Christian Science Center/WAC Building

On December 16th, a site visit was conducted by staff with the on-call architectural team in order to develop a scope and fee for acquiring a base evaluation for habitability, code compliance and accessibility. Receipt, review and processing of a task order is expected early next year.

Other Projects in Early Stages of Development:

- Tween Center Site Selection and Design
- EcoStation Household Waste Storage Building
- Betty Ehart Senior Center Kitchen Equipment Replacement – State Grant
- White Rock Visitor Center Food Truck Area & Restroom Feasibility Assessment
- Wayfinding Signage Installation

Housing & Economic Development

Tracts A-13/A-12 The Hill Apartments Offsite Improvements:

Following the May 2nd Transportation Board meeting the traffic analysis was completed and was submitted to NMDOT for their review and approval, as Trinity Dr. is a State facility. The Transportation Board recommended the road diet alternative from Diamond Dr. to Oppenheimer Dr. which was presented to County Council on June 25th. The report and comments received were submitted to NMDOT. NMDOT supports the intersection improvement at the Trinity/36th intersection along with road diet concept. NMDOT plans to implement the road diet concept in 2020 with the completion of a scheduled pavement mill and overlay. Final design of the intersection improvements is ongoing and is anticipated to be complete by the end of 2019/early 2020, pending final NMDOT review.

Tract A-19 Mirador Subdivision:

Staff continues to provide construction oversight and inspection of roadway and drainage infrastructure. Work is ongoing; however, cold temperatures have affected progress.

Ongoing Development Reviews & Coordination:

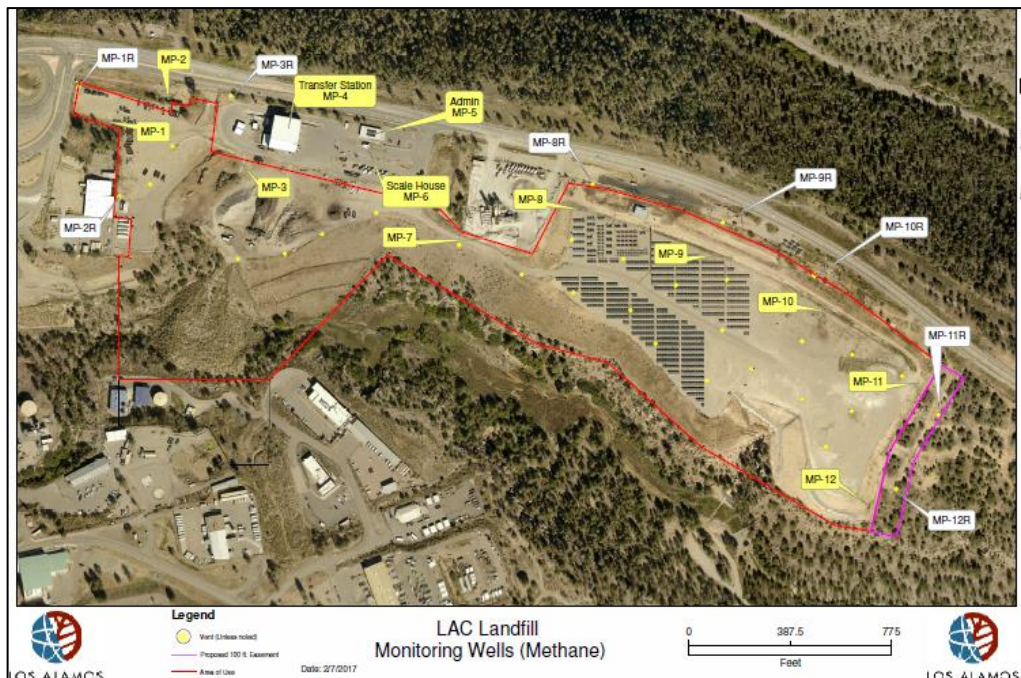
Tracts A-9, A-8 and A-16 – DP Road
2101 Trinity Drive Development
3500 Trinity Drive Commercial Development
Extended Stay Hotel, Conference & Retail Center – Trinity Dr./20th Street
Arkansas Ave. Townhomes
Alabama Ave. Housing
Ponderosa Estates Unit 3
North Mesa Housing Study

Environmental Services Division

Environmental Sustainability Board Meeting Highlights – December 19, 2019:

- ✚ The ESB elected Lisa Bakosi as Chair and Heather Ward as Vice Chair
- ✚ The board approved the 2020 ESB Meeting Schedule
- ✚ ESB started drafting the FY21 Work Plan and will approve at the January 16th meeting
- ✚ Sara Thurgood provided a Compost Operator Certification Presentation.
- ✚ Lisa Bakosi provided an update about the Los Alamos Green Schools Task Force
- ✚ Sara Thurgood-Martinez provided an update about the Zero Waste Team.
- ✚ Councilor Maggiore thanked the ESB for all their hard work over the past year.
- ✚ Angelica Gurule gave an update on the November 2019 Residential Sustainability Report.

Los Alamos County Landfill Gas (LFG) Update



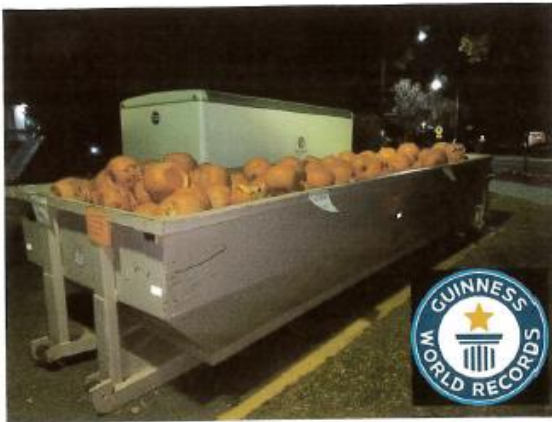
With the installation of the Landfill Gas Control and Collection system, the methane concentrations have decreased, and methane levels are in compliance with NMED Solid Waste Rules. Environmental Services has received approval from New Mexico Environment Department (NMED) to reduce monitoring from weekly to quarterly as prescribed by NMAC Solid Waste Rules.

Professional Development:

Environmental Services Superintendent, Armando Gabaldon, Environmental Services Trainee, Stephen Sisneros, and Environmental Service Scale Operator, Lucas Gomez attended training in Truth or Consequences, NM to become Certified Recycle Facility Operators. The training is provided by the New Mexico Recycling Coalition and fulfills a New Mexico Environment Department requirement.

Guinness World Record Pumpkin Carving Attempt Assistance Thank You:

Environmental Services helped with the proper management of discarded pumpkins and clean-up of the Los Alamos Arts Council Guinness World Record attempt of most people carving pumpkins simultaneously. ESD provided a pumpkin dumpster and roll-off for those who did not want to take their pumpkins home. The Environmental Services staff also provided a helping hand in clearing the sidewalks of the remaining bins and pallets.



Thanks to Angelica and the whole crew of Environmental Services for your interest and help with the Guinness World Record Pumpkin Carving Attempt on October 26, 2019:

Thanks for all the after-the-attempt help: composting 15,240 lbs.(7.62 tons) worth of pumpkins and clearing our sidewalks of the remaining bins and pallets.

Glad you were on a "World-Class Team!" to help it all go as smoothly as it did. Could have not done it without you!

Steve Bubbly LA ARTS COUNCIL



Angelica & the whole crew of Environmental Services!
Thanks again for going beyond the call of duty to make the pumpkin carving attempt a reality! It truly was an memorable community event!
See enclosed photo!
Steve Bubbly
LA ARTS COUNCIL

Education and Outreach:

Environmental Services Senior Office Specialist, Joshua Levings, and Environmental Services Office Specialist, Sara Martinez visited Aspen Elementary School to teach children from 1st to 6th grade about recycling and how to recycle correctly and how to work towards zero waste. Environmental Services hopes to go to other schools to continue educating about recycling.

Tired Snowman:



Winter is upon us again and the Tired Snowman is back watching over the front gate of the Eco Station and welcoming customers. The snowman's torso is made out of tires, the nose is an old traffic cone and the hat is fastened from old discarded plywood. This is a perfect example of how to reuse old discarded materials and make them new.

Recycle Coach App:



On December 16, 2019, Environmental Services went live with their new mobile app and web app called Recycle Coach. The app is available on the App Store and Google Play for all of the Los Alamos County residents. This new app is designed to help residents with questions about what is recyclable and what should go in the trash. It also has an address-based schedule to remind residents of when to place out trash, recycle, and yard trimmings this app will also help inform residents of any unforeseen circumstances that effect collection.

New Vehicles:

Environmental Services received two new vehicles in December. The first is a new roll off truck that will replace an aging truck that has had many mechanical issues. This truck is used to service the containers at Overlook Convenience Center and Lemon Lot Recycling Center as well as commercial roll off containers. The second is a new pickup truck that is used to collect trash and recycling for our residents who are difficult for the larger trash trucks to access and other projects as required.



Zero Waste December Meeting



The Zero Waste team met on Wednesday, December 18th to discuss future goals, events, and to celebrate their hard work for this past year. In 2020 the team will focus their efforts on food waste prevention as well as help launch the Recycle Coach app. This will include talking to restaurants, schools, residents, and other businesses about how to reduce food waste and save money. They will also have information for their future events such as Clean Up Los Alamos, Earth Day, and other fun festivals. After the Zero Waste team finished discussing business items they enjoyed snacks and treats everyone brought in and played a Food Waste Jeopardy game to refresh their food waste knowledge.

Residential Sustainability Report



Residential Sustainability Report

Service Period: November 2019

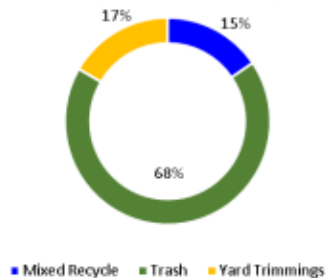
November Diversion Rate: **32%**



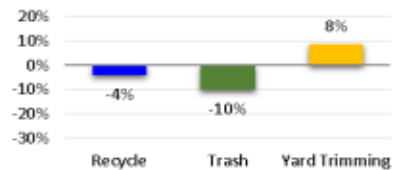
LOS ALAMOS

The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

Monthly Collection Report

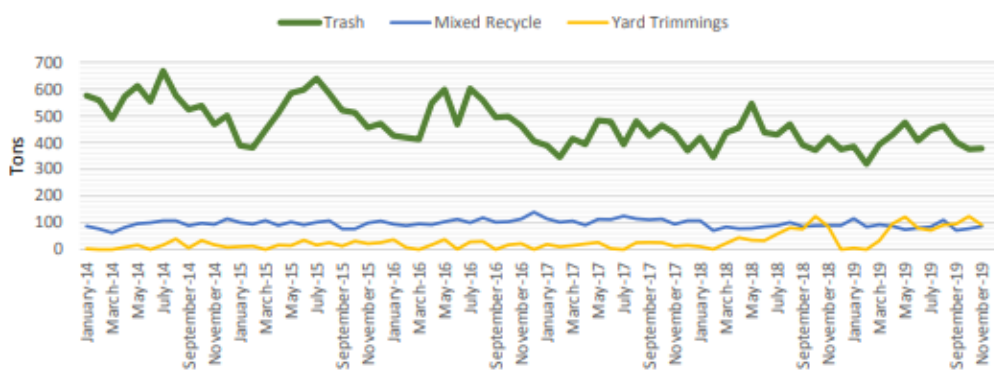


% Change Previous Year

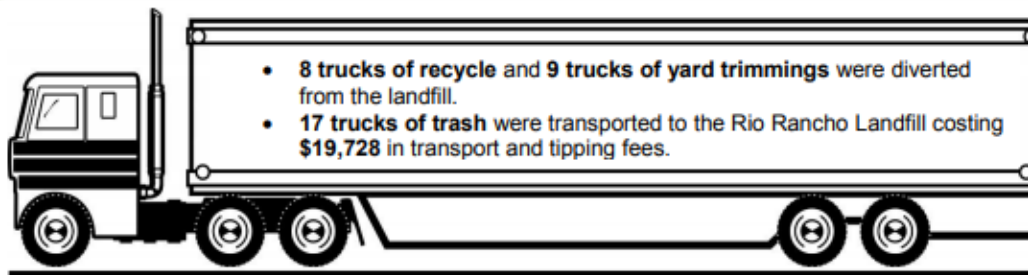


	Nov-18	Nov-19
Yard Trimming	85.07	92.18
Recycle	89.80	86.18
Trash	419.36	377.65

In November by recycling and composting Los Alamos County reduced GHG emissions by ~475 tons



In 2019 by recycling and composting Los Alamos County reduced GHG emissions by ~4898 tons



For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

Facilities

Finding, Cutting, Transporting, and Setting-Up Our Christmas Tree:



Do you know where the Municipal Christmas Tree comes from each year? If you guessed the Jemez Mountains you'd be correct. But do you know how it gets from there, to here, to becoming the centerpiece of the Christmas Tree Lighting Event of Winterfest? Well, you'd have to thank our Facilities staff for bringing home this annual treasure from the forest and setting it up in the lobby of the Muni Building for all to see and enjoy. Thanks, guys, for bring this beautiful symbol of the holidays home this year and every year!

Water Line Break at the Golf Course:



Facilities maintenance includes many routine tasks that you may be familiar with such as: changing filters on heating and air conditioning systems or pumping septic tanks or clearing drains. But Facilities maintenance also includes responding to emergencies such as this water line break that occurred at the Golf Course recently. Emergencies like these have staff responding 24/7 to keep our facilities operational and open to the public as best we possibly can.

Repairing the Flagpole



Although we didn't have space to include this last issue, Facilities staff repaired a flagpole just in time to hoist Old Glory, once again, just in time for celebration of Veterans on November 11th.

Fleet



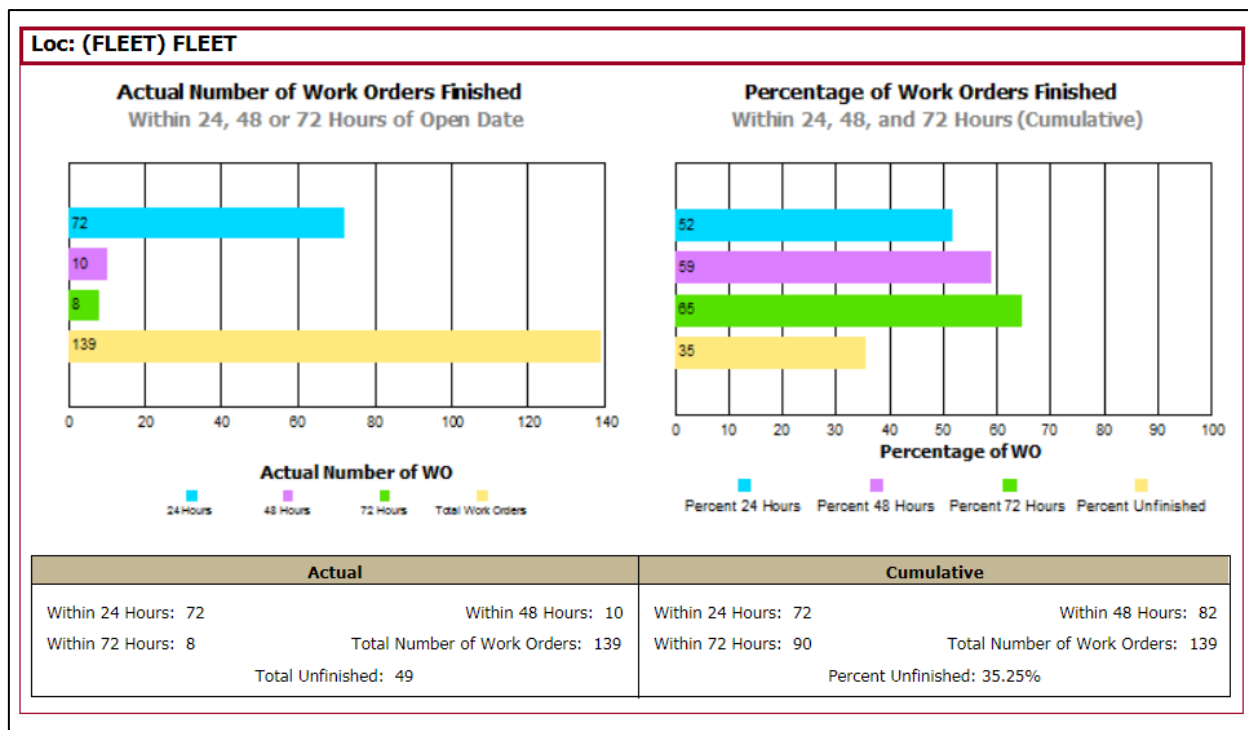
New unit in service for Community Development.



New unit placed into service. This unit is assigned to the Meter Readers.



New unit placed into service for the Golf Course



For the month Fleet has processed 139 work order, 65% have been completed and the remaining are waiting for parts and/or at the dealer having recalls performed.

Traffic and Streets Division



Crews provided Traffic Control for a water service break in Quemazon.



Traffic & Streets crews provided Traffic Control to close Central Avenue for the Light Parade.



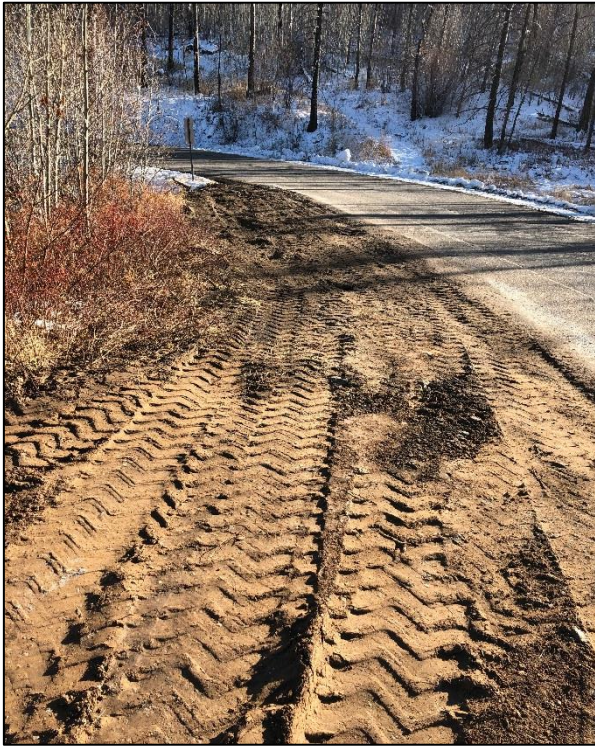
Crews placed sand at various locations throughout the County for citizens to make farolitos.



Crews fabricated metal handrails and installed them on the walking trail along Canyon Rd, across from the Aquatic Center.



Crews cleared a fallen tree at the North Mesa Picnic Grounds



Crews cleared an area at the ski hill.

Streets crews along with assistance from Parks, Custodial and Facilities worked the last two snow storms. They also assisted with traffic control for the light parade.



Crews are busy creating street ID's to be installed in 2020.

Crews also installed deer crossing signs along Diamond Drive and have been replacing faded stop signs countywide.



Traffic Electricians hosted a training at PCS, on traffic signal controllers. The training also included staff from LANL, NMDOT and the City of Santa Fe.

Traffic Electricians have been changing out streetlight bulbs that have burned out county wide. Repaired a fault in a street light feed at 813 Cheyenne. Changed out seasonal banners on Central Ave. Traffic Electricians coordinated and attended a Cobalt Traffic Signal Controller Training that was provided by Econolite in the PCS Training Room. Surrounding municipalities were invited to this important training.

They installed a new cabinet for radios at the Quemazon Tank.

Transit Division

Ridership for November 2019 displayed a 5.5% decrease from the same month in 2018. The Route that has seen the most improvement this month is the Dial-A-Ride service which operates from 6:30 pm to 9:00 pm which provides curb to curb service on-demand as space is available. This month there is a 63.4% increase in ridership.

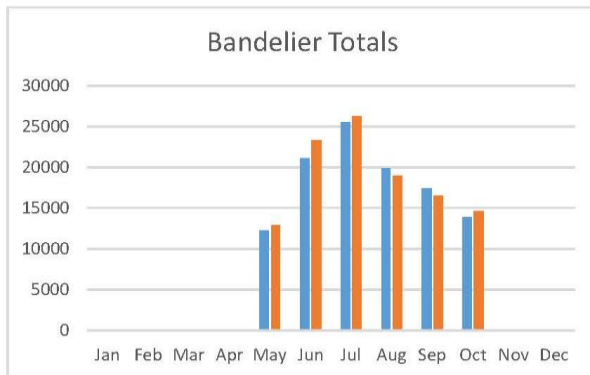
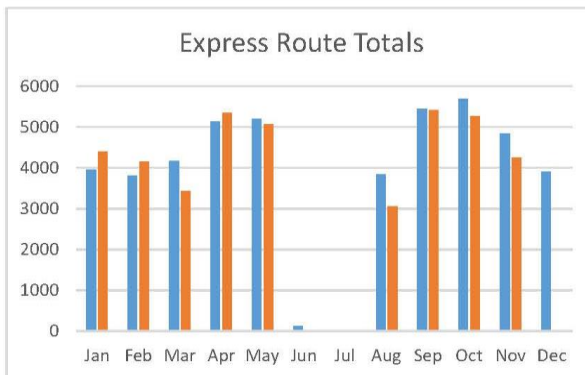
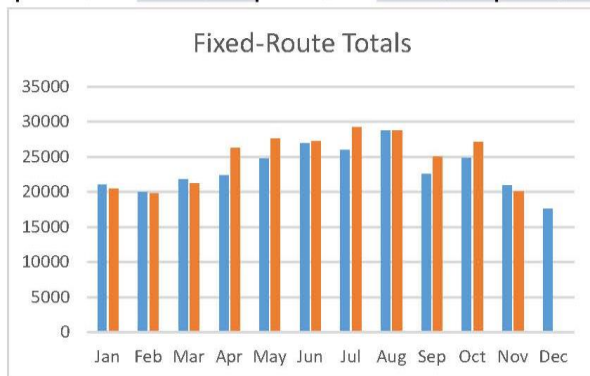
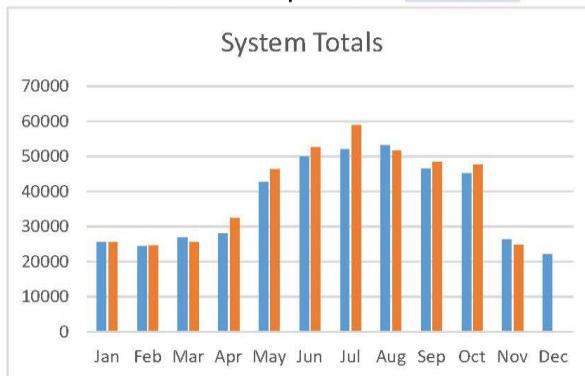
Ridership for November 2019



November 2019 Ridership Report

LOS ALAMOS

Route	November Trips			Nov. Rev. Miles		Nov. Rev. Hours		YTD Trips
	2018	2019	% Chg	2018	2019	2018	2019	
1 Downtown	4,602	4,083	-11.3%	3,424	3,244	283.7	268.8	64,036
2M White Rock - Main Hill	2,233	1,944	-12.9%	6,819	6,460	257.1	243.6	30,754
2T White Rock - Truck Rt	1,573	1,188	-24.5%	6,266	5,961	247.0	234.9	19,019
2P White Rock - Peak	424	538	26.9%	2,658	2,535	98.1	93.6	5,987
3 Central / Canyon	2,717	2,348	-13.6%	4,829	4,575	241.3	228.6	30,516
4 North Community	2,738	2,556	-6.6%	3,499	3,315	247.0	234.0	34,652
5 Barranca Mesa	1,264	1,557	23.2%	3,844	3,642	244.8	231.9	17,465
6 North Mesa	5,438	5,870	7.9%	5,446	5,159	368.3	348.9	70,433
Fixed-route subtotal	20,989	20,084	-4.3%	36,785	34,890	1,987.3	1,884.3	272,862
7 North Mesa Expr	1,221	979	-19.8%	322	320	19.5	19.3	10,091
8 North Community Expr	755	770	2.0%	115	115	7.8	7.8	7,070
9 Aspen Expr	826	759	-8.1%	89	89	6.3	6.3	7,319
10 Barranca Expr	1,194	834	-30.2%	149	149	9.3	9.3	8,483
11 White Rock Expr	841	908	8.0%	303	303	12.0	12.0	7,390
Express route subtotal	4,837	4,250	-12.1%	978	976	54.9	54.7	40,353
12 Bandelier	-	-	0.0%	-	-	-	-	112,564
Dial-a-Ride	71	116	63.4%	623	843	44.7	43.4	1,372
ACT Assist	376	388	3.2%	3,219	2,789	183.0	170.8	4,811
Special Services	-	-	0.0%	-	-	-	-	6,086
System total	26,273	24,838	-5.5%	41,605	39,498	2,270	2,153	438,048



2018 2019

Total Passenger Trips to Date: 5,627,357

In addition, Paratransit service (transportation for persons with disabilities) and evening Dial-A-Ride (curb to curb service ADA accessible for general public) also provided performance information for the month.

Demand Response Ridership and Statistics

Start Date 11/1/2019
End Date 11/30/2019

First Svc Day 11/1/19
Last Svc Day 11/27/19

	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA-Related	ADA Non-Ambulatory	ADA Ambulatory	ADA % of DR	Line % ADA Total	Total DAR	Daytime DAR Non-Ambulatory	Daytime DAR	Evening DAR	Special Service DAR
NTD Service Information													
Vehicles operated in max Svc	3	0.00%	0.00%	3	-	-	-	-	1		1	1	1
Unlinked Passenger Trips (UPT)	504	-22.10%	-20.33%	388	50	338	76.98%	100.00%	116	4	51	65	-
Total Actual Vehicle Miles (VM)	4,810.00	-17.86%	-18.76%	3,800.71	129.72	3,670.99	79.02%	100.00%	1,009.29	20.00	473.29	536.00	-
Total Actual Vehicle Hours (VH)	213.92	-20.84%	-19.50%	170.01	8.10	161.91	79.47%	100.00%	43.91	0.64	17.98	25.93	-
Total Actual Revenue Miles (RM)	3,632.00	-20.53%	-22.28%	2,788.71	129.72	2,658.99	76.78%	73.37%	843.29	20.00	473.29	370.00	-
Total Actual Revenue Hours (RH)	214.25	-20.40%	-19.89%	170.82	8.10	162.72	79.73%	100.48%	43.43	0.64	17.98	25.45	-
Passenger Miles	3,064.73	-17.07%	-18.01%	2,309.25	176.58	2,132.67	75.35%	100.00%	755.48	40.00	498.58	256.90	-
Passenger Hours	133.13	-19.34%	-20.34%	100.26	11.15	89.11	75.31%	100.00%	32.87	1.29	18.89	13.98	-
Service Days	18.00	-21.74%	-21.74%	18	18	18	100.00%	100.00%	18.00	16	16	18	-
UPT per RM	0.14	-1.98%	2.51%	0.14	0.39	0.13	100.26%	100.00%	0.28	0.20	0.11	0.18	-
UPT per RH	2.35	-2.14%	-0.55%	2.27	6.17	2.08	96.56%	100.00%	5.39	6.22	2.84	2.55	-
UPT per Service Day	28.00	-0.46%	1.80%	21.56	2.78	18.78	76.98%	100.00%	6.44	0.25	3.19	3.61	-
Companions	4.00	-42.86%	-33.33%	4	2	2	100.00%	1.03%	-	-	-	-	-
PCAs	66.00	-16.46%	-19.12%	55	21	34	83.33%	14.18%	11.00	2	5	6	-

Scheduling Stats - Performed Trips													
Subscription	201	0.00%	-4.37%	175	32	143	87.06%	53.19%	26		26	-	-
One Way Trips Requested	583	-31.33%	-28.98%	446	67	379	76.50%	100.00%	137		78	59	-
One Way Trips Performed	434	-22.64%	-20.34%	329	50	279	75.81%	73.77%	105		46	59	-
Advance Reservation	154	-33.62%	-33.04%	154	31	123	100.00%	100.00%	-		-	-	-
Same Day Reservation	79	-38.28%	0.00%	-	-	-	0.00%	0.00%	79		20	59	-
Manually Scheduled	139	-37.95%	-33.71%	118	8	110	84.89%	35.87%	21		12	9	-
Automatically Scheduled	295	-12.46%	-10.21%	211	42	169	71.53%	64.13%	84		34	50	-
Pickup-based Trip	260	-28.57%	-24.35%	174	29	145	66.92%	52.89%	86		27	59	-
Appointment-based Trip	174	-11.68%	-15.30%	155	21	134	89.08%	47.11%	19		19	-	-

Capacity Metrics (ADA Requests)													
Valid Pickup Negotiated	180	-25.31%	-25.31%	180	29	151	100.00%	100.00%					
Invalid Pickup Negotiated	-	0.00%	0.00%	-	-	-	0.00%	0.00%					
Valid Dropoff Negotiated (Apt Trips)	192	-25.00%	-25.00%	192	20	172	100.00%	100.00%					
Invalid Dropoff Negotiated (Apt Trips)	-	0.00%	0.00%	-	-	-	0.00%	0.00%					
Non-Missed Trips	329	-20.34%	-20.34%	329	50	279	100.00%	100.00%					
Missed Trips	-	0.00%	0.00%	-	-	-	0.00%	0.00%					
On-Time Appointment Dropoffs	182	-26.02%	-26.02%	182	26	156	100.00%	92.86%					
Late Appointment Dropoffs	2	-71.43%	-71.43%	2	1	1	100.00%	1.02%					
Early (>30 min) Appointment Dropoffs	12	71.43%	71.43%	12	1	11	100.00%	6.12%					
On-Time Pickup Arrival	313	-18.70%	-18.70%	313	46	267	100.00%	98.12%					

	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA-Related	ADA Non-Ambulatory	ADA Ambulatory	ADA % of DR	Line % ADA Total	Total DAR	Daytime DAR Non-Ambulatory	Daytime DAR	Evening DAR	Special Service DAR
Excessively Late Arrivals (>15 Min)	1	-50.00%	-50.00%	1	-	1	100.00%	0.31%					
Early Pickup Arrivals (>5 Min)	5	-37.50%	-37.50%	5	-	5	100.00%	1.57%					
Travel Time <= Fixed RT Estimate	327	-19.26%	-19.26%	327	50	277	100.00%	100.00%					
Travel Time Over Fixed RT Estimate	-	0.00%	0.00%	-	-	-	0.00%	0.00%					
Travel Time <= 45 Minutes	322	-20.30%	-20.30%	322	49	273	100.00%	97.87%					
Travel Time > 45 Minutes	7	-22.22%	-22.22%	7	1	6	100.00%	2.13%					
No Capacity Issues	1,523	-21.74%	-21.74%	1,523	49	323	100.00%	98.70%					
Capacity Issues	20	-16.67%	-16.67%	20	-	-	100.00%	1.30%					



	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA-Related	ADA Non-Ambulatory	ADA Ambulatory	ADA % of DR	Line % ADA Total	Total DAR	Daytime DAR Non-Ambulatory	Daytime DAR	Evening DAR	Special Service DAR
Cancellations and No-Shows													
On-Time Cancellations	127	-34.87%	-34.59%	104	17	87	81.89%	97.20%	23		23	-	-
Late Cancellations	6	-33.33%	-66.67%	3	-	3	50.00%	2.80%	3		3	-	-
Late Cancel due to prior No Show	0	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
Late Cancel Without Client Fault	3	-86.96%	-100.00%	-	-	-	0.00%	0.00%	3		3	-	-
Late Cancel due to Vehicle Late	0	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
No Show	0	-100.00%	-100.00%	-	-	-	0.00%	0.00%	-		-	-	-
No Show No Fault	2	100.00%	0.00%	1	-	1	50.00%	100.00%	1		1	-	-
No Show Provider Fault	0	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
Deleted Trip	2	-98.43%	-100.00%	-	-	-	0.00%		2		2	-	-
Trip Failures													
FA1 - Valid Offer Refused	8	0.00%	0.00%	2	-	2	25.00%	100.00%	6		2	2	2
FA2 - Invalid Offer Refused	0	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
FA3 - Fail Due to Capacity	0	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
FA4 - ?	0	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
FA5 - Fail Due to Overlap	0	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
Vehicle Statistics													
4115	138	86.49%	141.38%	70	7	63	50.72%	18.04%	68		3	65	-
4114	-	-100.00%	-100.00%	-	-	-	0.00%	0.00%	-		-	-	-
4121	-	-100.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
4142	-	-100.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
4141	-	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
4156	32	-54.93%	-34.69%	32	-	32	100.00%	8.25%	-		-	-	-
4162	244	-38.23%	-34.37%	212	56	156	86.89%	54.64%	32		32	-	-
4181	90	-2.17%	-8.64%	74	10	64	82.22%	19.07%	16		16	-	-
Non-Para Vehicle	-	0.00%	0.00%	-	-	-	0.00%	0.00%	-		-	-	-
Client Statistics													
	TOTAL	DR Growth	ADA Growth	ADA	DAR								
Total Active Clients	213	-2.29%	-4.76%	100	113								
New Eligibilities	8	-63.64%	-50.00%	3	5								
Eligibility Expiring Report Period	3	-40.00%	-40.00%	3	0								
Eligibility Exp. 30 days from report	8	166.67%	133.33%	7	1								
Eligibility Exp. 60 days from report	8	-27.27%	-30.00%	7	1								
Eligibility Exp. 90 days from report	9	-18.18%	-30.00%	7	2								

Need a Ride

Once again, Atomic City Transit partnered with Los Alamos County DWI Council to bring the Buzz Bus for New Year's Eve December 31, 2019. Bring in the New Year's by making the resolution to not drink and drive. You could make reservations early and the service was free of charge. Keeping our community safe.

Light Parade



Atomic City Transit employees took some time to participate in this year's Los Alamos Winter Fest Holiday Lights Parade on Saturday, December 7, 2019. This year's theme was Whoville on the Hill. Atomic City Transit employees John Waters and Leanne Arvila made a great Grinch and Cindy Lou.



CALENDAR OF UPCOMING MEETINGS AND EVENTS

- Jan 23 – Discoveries Action Team Monthly Meeting – Full Group – Recap of 2019, team reports, 11:00 a.m. – 12:30 p.m., Council Chambers
- Jan 28 – Council Regular Session, 6:00 p.m., Council Chambers
- Jan 29 – Public Meeting – Sign Code Amendment, 5:30 p.m. – 7:00 p.m., Fuller Lodge, Pajarito Rm.
- Jan 30 – Public Meeting – North Mesa Housing Study, 5:30 p.m. – 7:0 p.m., Council Chambers
- Feb 4 – Council Regular Session, 6:00 p.m., Council Chambers

KUDOS

Hello Juan,

You and the snow removal crew are awesome! When I rode my bicycle home in the dark last night, our neighborhood roads were 1,000% less dangerous. The sand/salt mixture spread on the road yesterday continued to improve the roads this morning, taking the stress out of my bicycle commute in this morning.

Thank you so much for attending to our neighborhood roads yesterday. It made all of the difference!

Best regards,
Lisa

From: Mark Smith
Sent: Wednesday, December 04, 2019 6:09 AM
To: Rael, Juan <juan.rael@lacnm.us>
Cc: Bulthuis, Jon <jon.bulthuis@lacnm.us>; Laurent, Anne <anne.laurent@lacnm.us>
Subject: Re: Streetlight Repair Requested

Thanks everyone!

We appreciate the quick response.

Mark Smith

From: Casados, Donna
Sent: Monday, December 16, 2019 8:43 AM
To: Bulthuis, Jon
Subject: FW: KUDOS

Jon,

I would like to share a kudos for Jim going above and beyond!

Thank you, Jim! I would like to present you with a thank you card and backbone for your efforts.

- Donna Casados

From: Bernadette Lauritzen
Sent: Wednesday, December 11, 2019 8:31 AM
To: Casados, Donna
Subject: KUDOS

Donna,
I know you are away, but I am sharing good news for your return....

Last night I get a panicked call at my house from a member...it's already dark and she believes she dropped her purse in BESC parking lot or left in the downstairs area.

I text Jim Zerr...he and Phil Vigil were on it! They found it, Jim said he'd lock it up and bring it to me in the morning.

I call my senior...I can't tell you her relief.....phone, credit cards, social security card....AUGH...everything was in it.

Then Jim says he's just going to take it to her on his way home...she calls me even more elated...GOB SMACKED were her exact word. He visited with them for 45 minutes and loved every minute of it. Ironically my seniors...."boyfriend," was the man that won the highest Community Asset Award last year, Jack Clifford.

What a great day!
B

From: Lauren McDaniel [<mailto:lauren@losalamos.org>]

Sent: Thursday, December 12, 2019 2:24 PM

To: Humpton, Jeff <jeff.humpton@lacnm.us>

Cc: Valdivia, Salvador <salvador.valdivia@lacnm.us>; Marquez, Dianne <dianne.marquez@lacnm.us>; Matteson, Linda <linda.matteson@lacnm.us>; Stewart, Kelly <kelly.stewart@lacnm.us>

Subject: Staff Compliments for Holiday Lights Parade

Hi Jeff,

I wanted to let you know that I truly appreciated both Sal and team, as well as Dianne Marquez, for their assistance in helping with the Holiday Lights Parade this past weekend. Sal was great, as always, to make sure that I had everything I needed for the parade and after for the tree lighting at Ashley Pond. He and his crew regularly go above and beyond for us during our events.

Dianne Marquez was also extremely helpful in helping coordinate the parade staging area at the Municipal Building lot and having some signage made for us to alert the public (and employees) about the no-parking zones.

Again, I just wanted to call out both of them for their assistance to make sure our event ran smoothly. I greatly appreciate it!

Best,

LAUREN MCDANIEL

Director | Los Alamos MainStreet

e: lauren@losalamos.org t: 505.661.4844 c: 505.629.2063 w: www.LosAlamosMainStreet.com

Small Business Saturday Nov. 30; Blue Bucks Raffle Nov. 29-Dec. 6

www.LosAlamosChamber.com/Small-Business-Saturday/

Los Alamos WinterFest & Holiday Lights Parade Dec. 6-8!

www.LosAlamosMainStreet.com/events/WinterFest



ATTACHMENT A



ATTACHMENT A

BUICKIN
TEST TRANSFER FROM
4C



ATTACHMENT A

