

County of Los Alamos
GRANT ANALYSIS AND FINANCIAL MATRIX FORM

This form is to be completed and submitted for review and approval prior to applying for any grant on behalf of the County of Los Alamos.

GRANT APPLICANT:

Matrix Form Submission Status: X Initial Revised

Name of Department: Police

Name of Department Head: Dino Sgambellone, Chief of Police

Contact Information: Email: dino.sgambellone@lacnm.us Phone #505-662-8227

Person Completing This Form: Katherine Stoddard

Contact Information: Email: katherine.stoddard@lacnm.us Phone #505-661-3435

GRANT INFORMATION:

Grant Agency/Source: NM-DFA/LGD Name of Grant Program E911
Application Submission Deadline: 00/00/0000
Federal Grantor/Program Title: _____
Federal CFDA Number: _____
Check Only One: Federal Direct _____ OR Federal Indirect _____
State Grantor/Program Title: E911 Grant Program
Private Organization: _____
Grant **Application:** \$ 200,812 **Match:** \$ 0.00 **Total:** \$ 200,812
Estimated Date for Notice of Award (if awarded): 07/01/2020
Does Grant include loan component? Yes__ No X
Loan Terms (interest rate, years to repay) _____


Review and Approvals

Department Head: _____
Signature _____ Date 1-2-20

Other Department Head: _____

Signature _____ Date _____

Budget Manager: Karen Kendall via electronic signature 7/15/20
Signature Date

Finance Grants Mgr:  07/13/2020
Signature Date

County Manager: Harry Burgess 07/22/20
Signature Date

Date to Council for Approval to Apply for Grant: _____

- A. Describe the purpose of the grant and what will be accomplished: This grant does not have an application process, as it is "awarded" by the State every year in compliance with NMSA 63-9D-8. The purpose is to provide and maintain emergency 911 services, including communication equipment, training, and other necessary expenditures to ensure E911 services are delivered in Los Alamos County.

B. Grant Budget

Expense Type	Grant	Match/In Kind Requirement	Budget Authority (Yes or No)
Operational	\$200,812	\$0.00	NO
Outside Services	\$	\$	
Capital Outlay	\$	\$	
TOTAL	\$	\$	

- C. Source of Match/In Kind: No Grant Match Required
- D. Will a budget revision be required if grant awarded? Yes X No _____
- E. Do the resources exist in your department to accomplish the goals of the grant? Yes.
- F. Will resources (\$ or people) from another department be required? Yes ___ No X
If yes, describe: _____

- G. Frequency of reporting requirement Monthly _____ Quarterly _____ Annually X
- H. Frequency of pay requests for reimbursement Monthly _____ Quarterly X Annually _____
- I. What, if anything, is the County's obligation (personnel or \$) beyond the life of the grant? Maintenance of equipment is funded through recurring E-911 grant each year, as required by the State.
- J. Is the County the final recipient of the grant proceeds or will there be a sub-recipient?
Yes; however, the State is responsible for processing all payments to Vendors on behalf of the County. The County records all expenses in its general ledger based on the project ledger expense reports provided by the State
- K. Who within the department will have responsibility for this grant?
Programmatic Reporting? Katherine Stoddard
Financial Reporting? David Griego

MICHELLE LUJAN GRISHAM
GOVERNOR



DEBORAH K. ROMERO
ACTING CABINET SECRETARY

DONNIE J. QUINTANA
DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

June 22, 2020

Kate Stoddard
Consolidated Dispatch Center Manager
Los Alamos Police/Fire Department
2500 Trinity Drive, Suite A
Los Alamos, New Mexico 87544

Subject: Fiscal Year 2021 E-911 Grant Agreement

Dear Ms. Stoddard,

Attached is the County of Los Alamos fiscal year 2021 (FY21) E-911 Grant Agreement. This Grant Agreement reflects the County of Los Alamos approved budget by the State Board of Finance for FY21. Please have the grant agreement signed by an Authorized Signatory of your fiscal agent, and return as soon as possible, preferably before June 30, 2020. We encourage a digital signature to allow for a more efficient process, however, if your fiscal agent requires a wet signature and an original copy that will be accommodated.

If you are using a digital signature, please sign and email the grant agreement to Stephen.Weinkauf@state.nm.us.
If you are using an original wet signature, **print two (2) originals**, sign and mail to:

Stephen Weinkauf
E-911 Bureau Chief
Department of Finance and Administration
Local Government Division
Bataan Memorial Building, Suite 202
Santa Fe, NM 87501

After the Local Government Division (LGD) signs the grant agreement, we will return the fully executed grant agreement to you for your records. Once the grant agreement is fully executed, LGD can begin making payments for FY21 expenses.

If you have any questions regarding this matter, please call Stephen Weinkauf at 505-660-3637.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephen Weinkauf".

Stephen Weinkauf, E-911 Bureau Chief
Local Government Division

Attachment: FY21 E-911 Grant Agreement