

County Manager's Monthly Update

LOS ALAMOS COUNTY

JULY - 2020

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at www.losalamosnm.us where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via lacmanager@lacnm.us.

CLERK

2020 Primary Election Results Official

On June 11th, the County Clerk's Office completed the required canvass process to certify and finalize the results of the 2020 Primary Election. The Canvass Board (Board), consisting of Mr. Cameron Counters, Mr. James P. Cline, Ms. Danielle Gardner, and Ms. Joann Johnson, reviewed and verified the accuracy of the election results from the early and absentee locations, as well as the election day vote centers. The canvassed results proved to be a precise match between the machine tapes and the results posted on election day, with hand tally totals from 14 provisional ballots added as a result of the Board's review. The Board issued a certificate of canvass, which was sent to the New Mexico Secretary of State and others, as required by law. The certificate of canvass and official election results were made available online at: www.losalamosnm.us/clerk. The final count of ballots cast totaled 5,911, representing a turnout of 55% among the 10,786 eligible Los Alamos County registered voters. Of the total 5,911 votes; 526 were cast during early voting; 4,577 were cast by mail; 794 were cast on election day; with an addition of 14 qualified provisional ballots. A BIG Thank You to all those who exercised their right to vote and make their voice heard this election cycle.

Office Operations Continue to be Adjusted in Response to Growing COVID-19 Concerns:

Due to growing COVID-19 concerns, the Clerk's Office has continued to adjust operations during the ongoing public health crisis. On June 15th, the Clerk's Office opened for in-person transactions between 1pm and 5pm, Monday thru Friday, with COVID Safe Practices (CSP) in place - including the mandatory use of face masks, plexiglass at public facing counters, limits on the number of people in the lobby area, regular cleaning of public spaces and surfaces, and social distancing of six feet or more.

In late June, following reports of increased cases both statewide and nationally, and in continuing to align with directives from the Governor's Office and Los Alamos County, the Clerk's Office began preparations to once again suspend all in-person services and transactions, effective July 6th, until further notice. Beginning July 6th, customers may drop off items in the designated Drop-Box located outside the Clerk's Office. Staff will process Drop-Box items and be available to assist customers by phone and/or email between the hours of 8 a.m. -12 p.m. and 1 p.m. - 5 p.m., Monday - Friday. All urgent matters, needing in-person services, will be handled with CSP in place, and through appointments made by calling the office at (505) 662-8010 or emailing clerks@lacnm.us. As this situation continues to evolve, updates on changes to daily operations will be posted online at www.losalamosnm.us/clerk and through Facebook, Twitter and Instagram.

Clerk Maestas would like to remind customers, that they may utilize the Online Records Portal for searching real estate and government documents. For searching probate and marriage records, or to apply for a marriage license online, staff and customers may use the Probate & Marriage Online Records Portal. Access webpage links at www.losalamosnm.us/clerk. There are a few election related items that can be handled on-line or through the mail. Citizens can utilize www.NMVote.org for voter registration and absentee ballot requests, and other election related services. New Mexico is a no excuse state related to voting absentee by mail. Visit the Clerk's Election Information webpage or call the office.

2020 New Mexico SPECIAL Legislative Session Report:

The 2020 Special Session of the New Mexico Legislature was sure one for the history books, as lawmakers held a legislative session during a global pandemic. One bill in particular, monitored by Clerk Maestas and the NM Clerk Affiliate, will have an impact on how County Clerk's conduct the 2020 General Election. Senate Bill 4 (SB4), signed by Governor Michelle Lujan Grisham, enacted a new section of the Election Code (Section 1-12-72 NMSA 1978) including provisions related to conducting the general election on November 3, 2020, under a continuing COVID-19 pandemic. Read the signed bill at www.losalamos.nm.us/clerk.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Safety Division

Four (4) commercial permits were issued in June 2020, with a total valuation of \$404,140.00, compared to five (5) permits issued in June 2019, with a total valuation of \$129,791.00.

Eighty-six (86) residential permits were issued in June 2020, with a total valuation of \$1,613,276.00, compared to seventy-eight (78) permits issued in June 2019, with a total valuation of \$1,108,824.00.

Commercial Updates:



Anytime Fitness has received their final inspection and are ready for business!



Roadwork is under way on Phase II of A-19 construction

Code Compliance:

Code Compliance is operating full time Monday-Friday 8am to 5pm with one officer.

Housing and Special Projects Division

Affordable Housing Multi-Family Development:

Construction continued on the Canyon Walk Apartments with building foundations completed and preparation for utility improvements to serve both the Canyon Walk Apartments and Bluffs project. Framing on the Canyon Walk Apartments will begin in early July.

Planning Division

The Planning & Zoning Commission held a public hearing on June 10, 2020, the Commission approved a request for a 3-lot subdivision at 2436 46th Street and an approved a request for approval of a special use permit for an in-home daycare facility for up to 12 children at 113 B La Senda, Los Alamos, NM.

On June 10, 2020 County Council appointed the following Planning & Zoning Commissioners: Craig Martin and Sean Williams to second terms, and Stephanie Nakhleh to a first term.

Staff have received an appeals application of the Planning & Zoning Commission approval of the special use permit for an in-home daycare at 113 B La Senda. Appeals of decisions by the Planning & Zoning Commission go to County Council for review.

A site plan approval for a financial institution at 1010 Central Avenue was scheduled for public hearing on June 24, 2020, but was postponed to the July 22, 2020 public hearing date.

The Planning & Zoning Commission have nominated three Commissioners, Beverly Neal-Clinton, Jean Dewart, and Craig Martin, to the Board of Adjustments. The nominations have been submitted for Council approval at the July 14, 2020 regular meeting.

On June 18, 2020 staff conducted a site tour of the Los Alamos and White Rock downtown areas with the project consultant Dekker, Perich, Sabatini for the Downtown Master Plans project.

Dekker, Perich, Sabatini is scheduled for the July 7, 2020 Council work session to provide a presentation on the status of the Downtown Master Plans and Development Code Update project. The presentation

focuses on initial existing conditions findings, site analysis, and Code diagnosis, as well as provides an opportunity for discussion and feedback on the project from the members of the County Council. The project schedule, public outreach plan, and next steps will also be presented.

Planning Cases Applied for in the Month of June:

Summary Plat – 1

Administrative Deviations - 1

Building Permit and Business License Review:

During the month of June, Planning Division staff reviewed and acted on forty-nine (49) Building Permits and reviewed eight (8) new Business License applications.

Admin/Special Projects

In accordance with the CMO and the Governor's Office, CDD will continue to operate within the Phase I guidelines. We have limited staff in the office but remain closed to the public except by appointment only. We continue to accept permits as well as applications for business licenses and plan cases via email, mail, and the CSS portal. We have a Code Enforcement Inspector who is in the office Monday-Friday 8am to 5pm, and one building inspector is conducting inspections each day.

Business License

During this time of working remotely from home, we are still processing new business licenses as they come in and we are processing business license renewals as fast as possible. During the month of May, 55 business licenses were processed, this includes both new applications as well as renewals of existing business licenses.

COMMUNITY SERVICE DEPARTMENT

Recreation

Camp-In/Camp-Out – June 20th, 200 participants:

The Great American Campout, in partnership with PEEC, was June 20th and 200 people came by the Aquatic Center to pick up supply bags for the event. The bags contained interactive materials for families to enjoy at home including coloring sheets, star charts, S'mores kits, and a link to online Storytime with the Library.



DJ Dance Van Parties – June 26th & 29th, 6 Reservations & 60 participants:

Dance Parties were held in Los Alamos and White Rock and everyone was having a great time while maintaining social distances.



Horse Show Pattern Filing – June 26th, 12 participants:

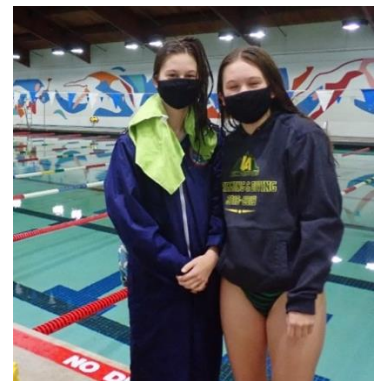
Attendees, including a PAC 8 videographer, filmed new horse show patterns to be released to the Los Alamos community in preparation for the 2021 Horse Show.



Aquatics

The Aquatic Center Reopens with New COVID Guidelines – 1, 751 Reservations since reopening:

The Aquatic Center reopened on June 8th. Although there is now a lane reservation requirement, it has not stopped patrons from coming in and enjoying the facility. Lap swimmers and water fitness fans have been enjoying their 45-minute workouts throughout the day and continuously praising the staff for their hard work in keeping everyone safe.



Wendy Lott – New Adventures Ahead:

The Parks, Recreation, and Open Space (PROS) Division is preparing to say good-bye to a treasured Aquatic Professional, Wendy Lott. Her family is moving to Missouri for her husband's (Jason Lott) new position as the Superintendent of the Ozark National Scenic Riverways. Wendy's last day is July 25th.

She was hired in 2012 as a lifeguard and in 2016 was promoted to the Aquatic Coordinator. Wendy has been very active in the community – Class of 2014 Leadership Los Alamos; Leadership Los Alamos Board from 2017-2020; Los Alamos Opera Guild; and a Board member of the VFW Auxiliary for several years. She will be missed throughout PROS and the community.



Golf Course

Irrigation Project to start soon:

The irrigation project at the Los Alamos County Golf Course will soon be under way with plenty of planning, meetings and flagging for water lines and communication cables. There has been a lot of equipment and materials delivered and staged onsite. Construction is scheduled to begin July 6th with the front nine holes of the course being closed first. Once the construction begins, the golf course will be a nine-hole course for the rest of the year.



73rd Los Alamos City Golf Championship - June 27th & 28th, 50 participants:

The Los Alamos City Golf Championship was held with fifty (50) Los Alamos residents participating in the event. With the COVID-19 restrictions, the tournament had a new look, but it was very successful. The competition was excellent, and many enjoyed the day in the sun. Tee times, with larger time gaps between each, created a slow flow of contestants coming in, playing and exiting after the round. The social

distancing during the tournament was maintained but the social functions were cancelled for this year's event.



Junior Golf – Month of June, 50 participants:

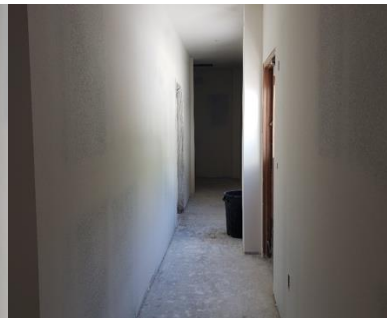
Even with COVID-19 restrictions in place, the US Kids Program was held this month. This year Michael Phillips conducted one-on-one lessons although 5:1 ratio was allowed for instruction since most parents were much happier to enroll their child in a one-on-one atmosphere. We did allow more than one on one in a session if the junior students were siblings living in the same home. In order to accommodate the 50 students, Michael has been teaching lessons eight hours every day for three weeks.



Ice Rink

Ice Rink News:

The renovation/construction at the ice rink continues to move forward. The locker room construction is now above ground with walls taking shape and the new restrooms are almost done--just waiting for sinks, toilets and the new flooring. Although the construction team lost a little time dealing with below ground water, they have worked diligently to get caught up and are almost back on schedule.



Parks & Open Space

New Water Main at Overlook:

Park's crew installed a new water mainline to restrooms and concession stand at Overlook Park.



Tree Hazard Removed:

Contractors safely removed two hazardous pine trees at the Bayo Canyon Trailhead.



Erosion Control

Water bars were installed in Walnut Canyon and Deer Trap Mesa to help control erosion and prevent the trail from deteriorating from urban runoff.

Homestead Crossing Siberian Elm Tree removal:

Over 30 Siberian Elm trees were removed from the Homestead Crossing Trailhead to improve the health of native vegetation and reduce the fuel load.

Woodland Trail Improvement:

Nine loads of dirt were hauled in to Woodland trail to bring the trail tread back to a sustainable grade. Water bars were installed to help divert water and prevent further erosion. The area was reclaimed, and native seed was planted in the disturbed area.





Library

Statistics for June:

ERM Statistics for May 29 - June 30, 2020					
Format	Total	Platform	Subtotal	Platform	Subtotal
# Uses of audiobooks	2976	Overdrive	1796	Hoopla	1180
# of Uses eBooks	4117	Overdrive	3,041	Hoopla	1076
# of uses streaming video	388	Overdrive	78	Hoopla	310
# of uses streaming music	88			Hoopla	88
# of uses online magazines	699	RB Digital	699		
Total Hoopla, Overdrive and RB Digital Circulations	8,268				

Digital Platform Users					
	Pre-Closure Avg	20-Mar	20-Apr	20-May	20-Jun
Hoopla	508	611	673	627	680
Overdrive	871	971	1013	1083	1090
Total Monthly Digital Users	1379	1582	1686	1710	1770

New Digital Platform Users During Shutdown				
	20-Mar	20-Apr	20-May	20-Jun
Hoopla	81	75	46	68
Overdrive	65	106	68	80
RBDigital	7	22	10	4
Total	153	327	124	152
Total New Users			756	

Storytime – June 3rd, 58 views:

This pre-recorded storytime was hosted on YouTube and also shared out through our social media outlets.

Pride Family Storytime – June 10th, 46 views:

This pre-recorded storytime was hosted on YouTube and also shared out through our social media outlets.

**Queer Speculative Fiction Short Story Discussion – June 11th, 9 participants:**

The first of three week series for three short stories by queer authors. Viewers read the story and joined the discussion. Each session focused on one short story with this week was Madeleine by Amal El-Mohtar. This series was hosted by Adult Services Librarian Liza Rivera.

LGBTQ+ Read Books with Pride – June 16th, 14 participants:

The Library recommended books to read for Pride Month--from classics that viewers may not have known were LGBTQ+ themed to titles hot off the presses.

Storytime – June 17th, 17 views:

This pre-recorded storytime was hosted on YouTube and also shared out through our social media outlets.

Queer Speculative Fiction Short Story Discussion – June 18th, 7 participants:

The second of this three week series featured “The Starship and the Temple Cat” by Yoon Ha Lee. Viewers read the story and joined the discussion.

Great American Camp Out – June 20th, 12 participants:

As part of a Recreation Division event, Library staff hosted a Zoom session that demonstrated how to craft a pretend campfire, participation in the 8pm howl, and then read spooky books, including “Tailybone”.



Storytime – June 24th, 48 views:

This pre-recorded storytime was hosted on YouTube and also shared out through our social media outlets.

Queer Speculative Fiction Short Story Discussion – June 25th, 6 participants:

The final week of this three week series concluded with Daniel Mallory Ortberg's Short Short Story About Who Owns Beauty From 'The Merry Spinster'. Viewers read the story and joined the discussion.

**Beanstack Launched – June 29th, 47 accounts created:**

Los Alamos County Public Library launched Beanstack, a virtual reading program. Beanstack is software to help patrons log reading and track activity challenges. Using Beanstack, patrons can post book reviews, see book lists, mark their reading progress, and be notified of drawings or prizes they've won. Within the first day, there were over 100 individual readers and 47 accounts created.

Social Services**Teen Town Hall Event – June 4th, 12 participants:**

The Teen Center's Youth Mobilizers have hosted weekly online Teen Town Hall events on the Teen Center's Discord server since the beginning of April. The 60-120 minutes sessions involve local leaders engaging in open discussions with teens via voice and text chat. Each session is hosted by a teen volunteer who introduces the guest and does light moderation following some ice breaker questions. Guests this month were LAPS Superintendent Kurt Steinhaus and LAHS Principal Carter Payne. During the session, the primary topic of conversation was planning for the coming school year and a discussion of the various options being considered.

Los Alamos Public Schools' Summer Institute – Month of June, 92 participants:

The LAPS Prevention Program offered five sessions of professional development via web platforms during the Summer Institute covering the following topics: Wellness and Social Emotional Learning for the Whole Educator, Whole Student, Whole School; Introduction to Peaceful Parents; Tools for Tough Conversations; and Transgender 101: A Cultural Humility Training. Survey feedback was overwhelmingly positive noting specifically that the information presented in the training sessions was engaging, inspiring, and readily applicable.

Kindergarten Readiness –Month of June, 463 views on Facebook:

Rebecca Littleton and Heidi Schembri held a discussion with parents of incoming kindergarteners about kindergarten readiness. They discussed preparing your child for kindergarten and how things may look in fall. Parents were given an opportunity to ask questions. The event was recorded and shared through various platforms. The event was in collaboration with Los Alamos Public Schools, as traditional kinder-

ready programs were cancelled this year due to Covid-19.



Cultural Services

2020 Los Alamos Virtual Summer Concert Series: Eryn Bent – June 30th, 55 Live Viewers:

We kicked off the Virtual Los Alamos Summer Concert Series with Eryn Bent on Friday, June 30th! Eryn performed for 40 minutes, followed by an Encore performance for another 15 minutes. While the live viewership was small, at only 55 viewers, within 3 days there were a total of 2,700 views of the video. The live concert was cross-posted live on various Facebook pages to include: Los Alamos Community Services, Los Alamos Summer Concert Series, Eryn Bent, and SantaFe.com. For individuals that don't have a Facebook account, the recording of the concert was posted the same evening on YouTube, and will be aired on PAC 8 on July 2nd, and KRSN on July 3rd.



Nearby Archeoastronomy Sites - June 5th, 243 Zoom attendees:

Since the discovery of the "Sun Dagger" site on Fajada Butte in Chaco Canyon, there has been considerable interest in finding other such sites that could observe special days of the year, like summer and winter solstices and the spring and fall equinoxes. Some quite impressive archeoastronomy sites have indeed been found all around the Southwest. These sites were important to Ancestral Puebloans for both for practical and ceremonial reasons. Chick Keller discussed two such sites near Los Alamos, the second of which could be the most remarkable of all sites found to date.

Summer Family Evenings; Rattlesnakes – June 10th, 110 Zoom attendees:

At this live-streamed event, Museum Director Bob Myers introduced some of his live animals and showed the audience around the museum. He answered audience health and safety questions about snakebites, snake identification, and shared stories about reptiles.

Summer Family Evenings: Classic Air Medical – June 17th, 75 Zoom attendees:

The crew from Classic Air Medical discussed the important work they do as an air medical transfer service! The Classic Air Medical team gave a tour of a helicopter and took off to fly around the Nature Center and round town. This was a live-streamed Summer Family Evening.

Black Holes – June 19th, 118 Zoom attendees:

Nicole Lloyd-Ronning gave an introduction to the concept of a black hole, and then discussed observational evidence for these interesting and enigmatic astrophysical objects. The latter part of the talk was an open question and discussion period where participants could ask any questions related to black holes in our universe.

Lechuguilla Cave Talk – June 21st, 313 Zoom attendees:

PEEC and the Los Alamos Mountaineers presented this talk via live-stream. There was a short Mountaineers meeting portion, then John Lyles talked about his adventures exploring Lechuguilla Cave.

July Night Skies – June 26th, 104 Zoom attendees:

Paul Arendt hosted a tour of the heavens in this live-streamed astronomy talk. He highlighted the planets, star patterns, nebulae, and constellations that may be readily observed in July. This program was perfect for beginner stargazers who wanted to learn more.

June Summer Camps – Month of June, 19 participants:

PEEC was able to begin small summer programs for children based on the Governor's guidelines for summer youth programs--5 students, 1 adult, no mixing of groups. They plan to have the same capacity in July. Parents were grateful for the opportunity for their kids to get outside and



COMMUNICATIONS & PUBLIC RELATIONS DIVISION

The Visual Information Specialists and PIO continued in June to work on various projects related to COVID-19 public outreach, including ads, mailers and banners. The outreach will conclude in June and C&PR will await further direction from the Council Subcommittee about outreach needs for July. C&PR continues to

assist with Proclamations during the pandemic, delivering them on line. The PIO has worked with the Farmer's Market Manager/LACDC on items related to their new location as part of the annual lease. The PIO and the VIS continue to support marketing requests, reviewing materials and making suggested edits to communications pieces about visiting Los Alamos safely during the pandemic. The PIO has been assisting with public outreach planning for: Home Renewal Program Cycle 5, Fireworks Safety, Level 2 Fire Restrictions, Downtown Master Plan, and other capital projects. Some of these efforts will continue into July and August and plans are finalized. The PIO has also worked with DOE/NNSA on the DP Rd contaminated material concern to issue press releases.

PUBLIC WORKS DEPARTMENT

Administration Division

Transportation Board Recruiting New Members:

The Transportation Board meets the first Thursday of the month at 5:30 p.m. Meetings are held at 1000 Central Avenue, Room #110.

There are currently have three vacancies.

The June 4th Transportation Board Meeting was cancelled in response to COVID-19.

Airport Division

Out-of-State Business Travel Returns to KLAM



During the initial months of the COVID-19 Emergency, the Governor Lujan's Executive Order required passengers arriving at New Mexico airports from out-of-state locations to self-quarantine for a period of 14-days. On June 1st, the Executive Order was revised to exempt certain categories of passengers from the self-quarantine mandate, including business travelers. As such, the airport has again begun to see business arrivals, including a recent visit from Kroger

Corporation representatives on June 17th.

Presentation on Airport Masterplan and Taxiway F Safety Project:

At the June Work Session, County Council was presented with an overview of the Federal Aviation Administration's (FAA's) Airport Master Planning Process, as well as an update on the Los Alamos County Airport Masterplan, adopted in 2013. The focus of discussion, specific to the 2013 Masterplan, was a detailed review of the Taxiway F Safety project that remains as the last capital improvement project identified in the plan yet to be undertaken. Although the cost and complexity of the project is significant (approx. \$10M), it has been identified by the FAA as a needed project for KLAM that would be eligible for federal funding (approx. 90%), upon successful submittal and approval of a federal grant application from Los Alamos County. Although this project will be multi-year in nature, the first step will be to develop a business plan for the proposed new hangars and apply for funding that will begin once a new Airport Manager is hired.

Recruitment for new Airport closes on July 31st :

The Public Works Department is actively recruiting to fill the currently vacant position of Airport Manager. Advertisements have been issued statewide, and a posting on the American Association of Airport Executives (AAAE) website increases the reach to potential applicants nationwide. If you know of a qualified applicant who may be interested in the position, please encourage them to review the posting at the LAC Human Resources webpage. Until a new Airport Manager is onboard, Deputy Public Works Director will be the Acting Airport Manager. He can be reached at (505) 662-8088.

Custodial Division

The Custodial Division supported 2 events during the month of June due to the Covid-19 restrictions.

The division continues to maintain all County facilities where tenants are present while following the CDC guidelines for disinfecting.

The division returned to their full shifts on 6/22 in preparation for increased occupancy by County staff in the majority of County buildings.

The Facility Reservations Office increased its office staffing on 6/15 by having a staff member in the office 5 days per week. This was in conjunction with Fuller Lodge being opened for the public to walk through (the Lodge is still closed to events with more than 5 people).

Municipal carpets were cleaned in mid-June and the Golf Course Community Room floor was refinished on June 24 & 25.



Engineering Division

Welcome James Martinez!



The Engineering & Project Management Division would like to welcome James Martinez to the Team!

James is from Chimayo, NM. He attended New Mexico State University earning a Bachelor's in Civil Engineering and a master's degree in Environmental Engineering. He has worked with Los Alamos National Lab as a summer student, at the NASA White Sands Test Facility, and more recently as a registered professional engineer with the City of Santa Fe in both the Public Works and Public Utilities Departments. James is excited with his new role and is looking forward to working with Los Alamos County.

NM 502 Reconstruction, Knecht St. to Tewa Loop:

Engineering staff continues to attend NMDOT and Star Paving weekly teleconference meetings. The section of NM 502 between Central Ave. and DP Road is scheduled for continued closure through mid-July as crews prepare the roadbed for paving. Access into and out of DP Road is maintained.

Trinity Drive Repaving:

NMDOT has completed the repaving of Trinity Drive from Diamond Drive to Knecht St. With Council's approval of the road diet configuration on June 9th, NMDOT has restriped the section of Trinity between Diamond and Oppenheimer to include one lane in each direction, a center turn lane, and bike lanes. NMDOT advises that installation of pavement markings, which includes stop bars, crosswalk, turn lane arrows and bike symbols are scheduled to begin early July.



Betty Ehart Senior Center Kitchen Equipment Upgrade:

Community Services staff shared a notification by the state that the capital outlay funds for this project have been frozen due to state budget issues associated with the oil market and COVID. Will await further direction and information regarding development of this project.

Development Review & Project Support:

- Mirador Residential Subdivision (Tract A-19) – Phase I punch list work is ongoing. Staff continues to provide construction inspections and participating in project meetings. Crews continue work on Phases 2 & 3.
- Mirador Mixed Use Development – Discussions regarding traffic mitigation and pedestrian safety countermeasures is ongoing in coordination with Planning staff.
- Marriott Towneplace Suites – Applicant following up with concerns from DOE related to stormwater runoff and nearby areas of concern and monitoring sites.
 - Trinity/20th Street Intersection Traffic Signal
 - Developer to provide schedule to the county for the development. Design and installation of signal is the responsibility of the county in accordance with the Project Participation Agreement.
 - Funding for the installation is included in FY21 budget.
- DP Road
 - Canyon Walk Apartments (Tract A-9) – Staff attends weekly construction progress meetings as scheduled.
 - Bluffs Senior Housing (Tract A-8-b) – Request from the developer to set NW and NE property corners completed.

- FY21 funds in the amount of \$4.5M programmed for roadway and utility infrastructure approved by council. Scoping meeting with DPU to be scheduled.
- The Hill Apartments (Tracts A-12/13)
 - Survey Crew to prepare a plat for dedication and vacation of easements pending follow up by CDD and DPU.
 - Trinity/35th Street Intersection Improvements
 - An Access Permit from Trinity Drive to the site was issued by NMDOT on 5/12/20. The associated road diet configuration for Trinity (NM 502) was approved by County Council on June 9th.
- Los Alamos Schools Credit Union (1010 Central Ave.) – Additional reviews provided; scheduled for Planning & Zoning Commission consideration on July 22nd.

Golf Course Irrigation Improvements:

A preconstruction meeting was held onsite on June 18th. The contractor, Landscapes Unlimited, has begun work and construction materials continue to arrive.

Golf Course Site Development Improvements:

Evaluation of proposals concluded. Working draft of the service agreement with the selected design firm is under review by procurement and legal staff.

Pinon Park Slash Pad:

Four bids to construct the project were received and opened on May 19th. The bid was approved by Council on June 9, 2020 to Los Alamos Landscaping and More, LLC. Awaiting on contract documents and work schedule from the contractor.

Golf Course Patio & HVAC Improvements:

A quote for construction is being obtained through a state contract for expediency to begin and complete the work. Procurement and legal staff are drafting a service agreement with tentative council approval scheduled for July 14th.

Kiddie/Multigenerational Pool Project

Final design drawings are scheduled for submission on June 26th. DPU assisting with updating sewer line and gas line relocation plans for the project. Due to the specialized work involved with pool construction, staff is procuring these services through a Request for Proposals and assembling the document for review. RFP advertisement is scheduled for mid to late July.

Eco-Station Fan Replacement:

The contract has been executed with Yearout. Material submittals are under review and work is scheduled to begin early July.

Sunflower Art Installation:

Sculpture Smart provided a quote for reinforcement and powder coating. Staff will present budget to the Arts in Public Places Board on June 25th for consideration.

Municipal Building Server Room CRAC Units:

An onsite review of the Schematic Design was held with IM staff and the engineer on June 3rd. The design development phase is expected to be complete by June 30th.

Ice Rink Locker Room and Restroom Improvements:

Crews have placed new locker room footings and floor. CID inspection for floor slab rebar scheduled. Drywall has been installed in the restrooms and taping and bedding is ongoing.

Fire Station 6:

Work is substantially complete with minor close out items being addressed.

Airport and Aquatic Roofs:

Council approved a contract with Roof Care on June 9th. Work may begin late July, pending finalization of the contract by legal and procurement.

Christian Science/WAC Building:

A phased programming approach was assembled for budgetary consideration and a programmed budget of \$350,000 for design was approved for FY21. A cost proposal to prepare a historic preservation plan and application for historic designation of the facility by the County's on-call architectural consultant is currently in process for staff review and consideration.

Upcoming Facility Projects:

- Hazardous Materials Testing and Abatement: RFP Advertises June 25th
- County-wide Facility Condition Assessment RFP
- Tween Center RFP
- On-Call Facility Construction RFP
- Airport Hangar Electrical Work
- Fire Station 3 Air Purifier Installation
- Fire Station 3 Secondary Dispatch

2020 Pavement Condition Survey:

A budget revision is scheduled for council consideration on June 30th. This will provide the funds necessary to complete this work, required every 5 years per the County's Pavement Preservation Policy. The budget for this endeavor was shown in the FY19-20 budget as a projected FY21 budget item. However, savings from other projects will be utilized for this effort and allowing FY21 funds to be programmed for other transportation improvements.

Canyon Rim Trail Phase 3 (Canyon Rim Trail - West):

Updating appraisals to proceed with the acquisition process and final design.

Canyon Rim Trail Underpass:

Design is complete. Project bid advertisement pending NMDOT's authorization to advertise and issuance of the funding obligation letter. A project update to the Transportation Board is scheduled in July.

Finch St. (Road connection from 35th St. to LAMC):

A 30% design review was held on May 11th with a follow up project status meeting held on May 28th. A

meeting with LAMC staff was held on June 15th to present and discuss preliminary design alternatives. Feedback was obtained regarding accommodations for delivery vehicles for incorporation into the design.

Barranca Mesa 3 Subdivision (Camino Encantado, Escondido, Tecolote, Obsidian Loop, Encino, Kachina, and Turquoise):

Design is complete and is scheduled to be advertised for bid on June 25th. The project is scheduled to be presented to the Transportation Board in July.

Wayfinding Sign Installation:

An RFP for sign manufacturing and installation services to update community wayfinding signage has been advertised and two proposals were received. Evaluations and recommendation of award are in process.

Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer:

Design plans have been completed in-house by Staff. A task order has been issued to GM Emulsion for construction, and BSN for material testing services utilizing county on call contracts. A pre-construction meeting was held on June 24th and a work schedule is being prepared by the contractor.

Urban Trail Design:

The signed agreement for federal grant funds was sent to NMDOT and awaiting their signature so design development can begin.

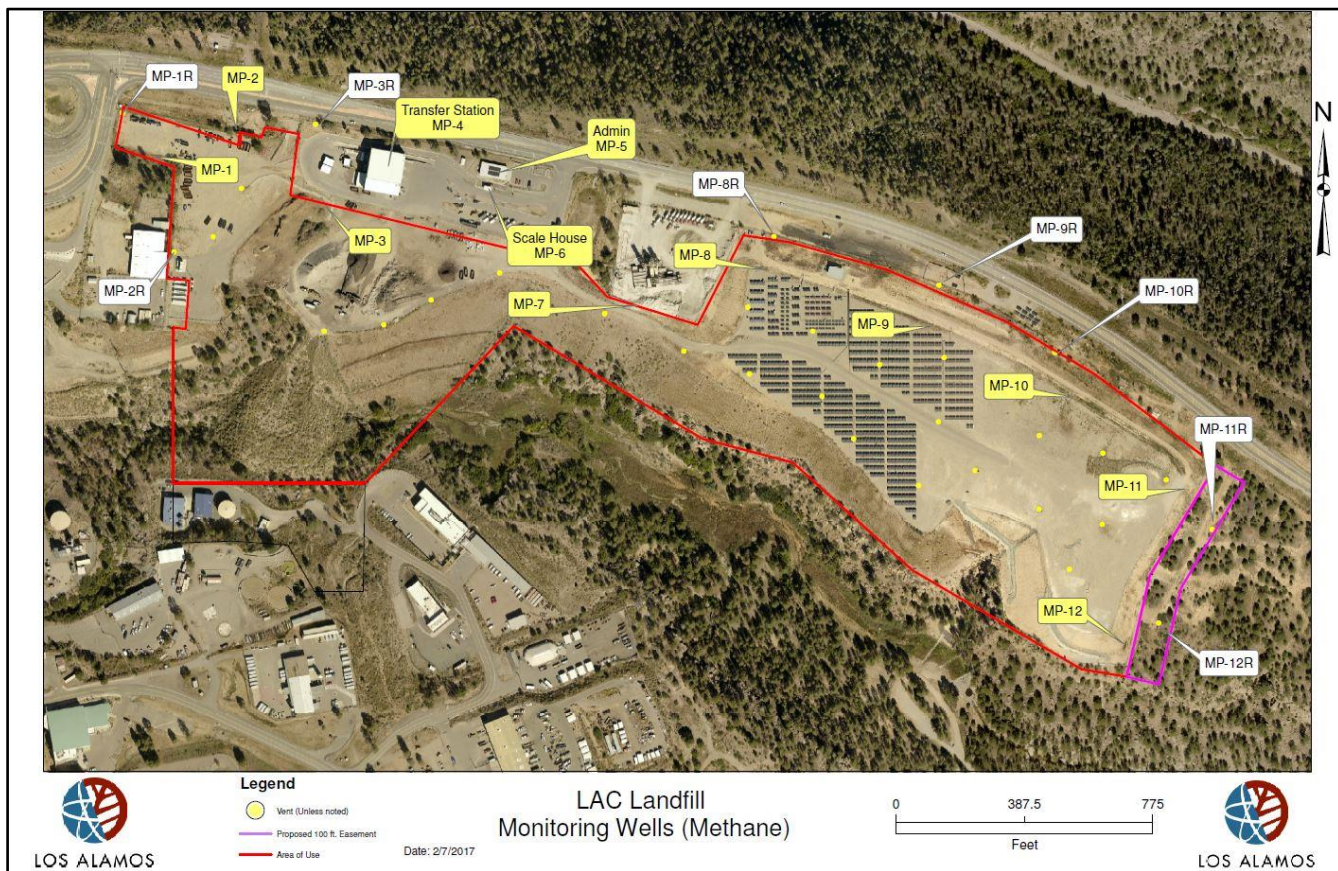
Environmental Services

Los Alamos County Landfill Gas (LFG) Update:

With the installation of the Landfill Gas Control and Collection system, the methane concentrations have decreased and are in compliance with NMED Solid Waste Rules. Environmental Services has received approval from New Mexico Environment Department (NMED) to reduce monitoring from weekly to quarterly as prescribed by NMAC Solid Waste Rules.

Environmental Services submitted the second quarter 2020 Landfill Methane Probes Report.

- All gas probes monitored were below the regulatory 5% methane level; and
- No methane concentrations exceeded the 25% lower explosive limit (LEL) in building and/or structures.



KRSN Interviews:

Environmental Services Manager, Angelica Gurule, and Office Specialist, Sara Martinez, conducted three interviews via telephone with local radio station KRSN. The three topics covered were the Recycle Coach app, Recycling Right, and the Yard Trimming program.

New Temporary Parking Spots



The Eco Station has a limited number of parking spaces for their employees and customers causing issues with parking. In response to this issue, Environmental Services employees worked together to create temporary extra parking spots at the Eco Station.

Yard Trimming Program:

The curbside Yard Trimming roll cart program began July 2018 and has been extremely successful. The Yard Trimming roll cart is voluntary and there is no additional cost to the resident. Approximately 4,581 (67%) households have received yard trimming carts since the program commenced.

Household Hazardous Waste Collection Program Resumed:



Environmental Services provides a household hazardous waste collection service for items such as paints, stains, pesticides, herbicides, cleaners, etc. The program only accepts household hazardous waste on Friday's and Saturday's from 9:00 am to 3:00 pm. The household hazardous waste collection program resumed June 12, 2020. Staff provided service to 40 residents the first two days resuming this program.

Environmental Sustainability Board:

The ESB, June 18, 2020 meeting was cancelled in response to COVID-19 safety precautions. ESB Staff Liaison is currently recruiting for two upcoming board vacancies.

Zero Waste Los Alamos:

The Zero Waste Team meeting, June 17, 2020 meeting was cancelled in response to COVID-19 safety precautions.

Customer Service

CUSTOMER SERVICE	NUMBER OF CUSTOMERS SERVED (MAY 2020)
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Email (Solidwaste@lacnm.us)	61
Telephone	2,499 Total Calls 80 Calls per Day
Recycle Coach App	38 New Subscribers 566 Subscribers 6,640 Resident Interactions
Overlook Customers	585 Monthly Customers 25 Customers Daily (Average)
Transfer Station Visitors	2,239 Monthly Customers 72 Customers Daily (Average)

Environmental Services responded to ~61 emails from the SolidWaste@lacnm.us, customer service email account. The customers main questions were regarding hours of operation, collection schedules, recycle questions, bulk collection service and delivery of roll carts.

As of May 1, 2020, there have been 38 new subscribers on the Recycle Coach app, with a total of 566 subscribers and 6,640 resident interactions. The Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes

Where' search tool for recycle questions. The number one interaction is to view the calendar which accounted for 3,790 views, followed by 1,096 visits for information pages, such as how to properly manage batteries and Styrofoam containers.

The new educational campaign "Grease is Gross," is primarily on social media. This campaign informs residents on how to properly dispose of greasy items. Here is an example message.

If you have enjoyed a lot of food delivery and takeout, you've likely increased your use of single-item food containers like cardboard pizza boxes. Download the Recycle Coach app to know how to recycle all materials correctly. <https://recyclecoach.com/download-app/>

Residential Sustainability Report



Residential Sustainability Report

Service Period: May 2020

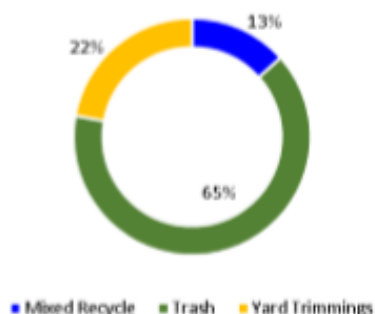
May Diversion Rate: **35%**



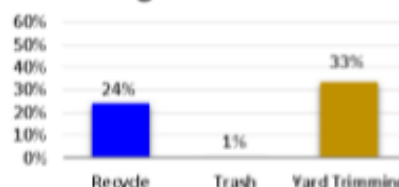
LOS ALAMOS

The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

Monthly Collection Report

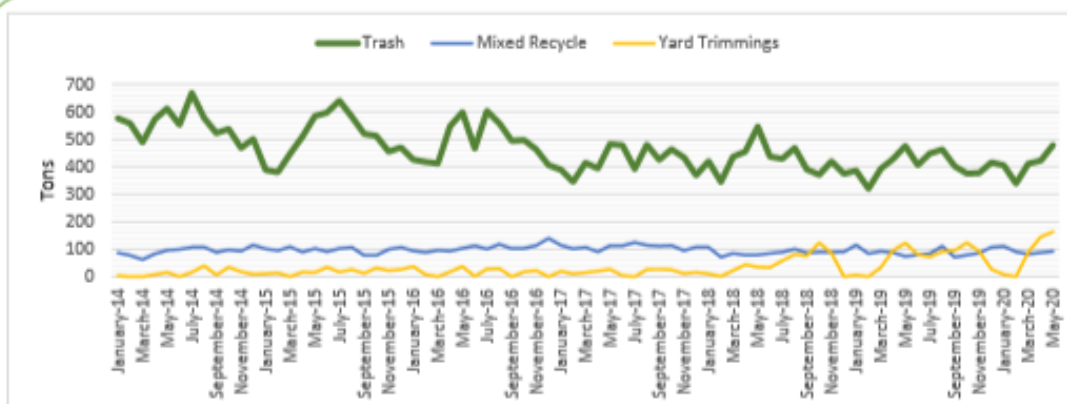


% Change Previous Year

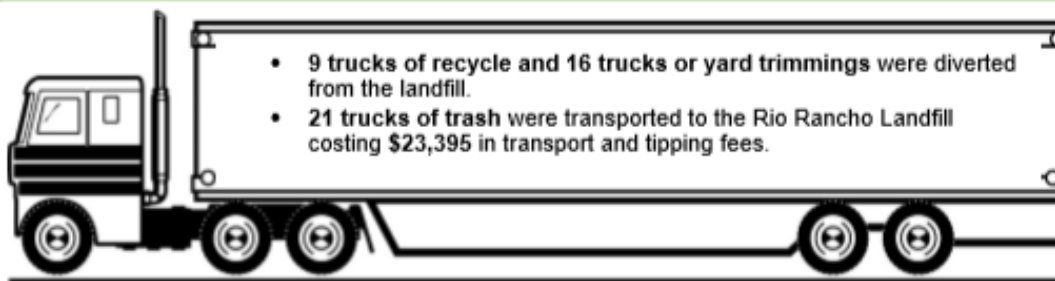


	May-19	May-20
Yard Trimming	122.33	163.27
Recycle	74.14	91.90
Trash	475.42	478.63

In May by recycling and composting Los Alamos County reduced GHG emissions by ~635 tons



In 2020 by recycling and composting Los Alamos County reduced GHG emissions by ~2386 tons



For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

Facilities

Facility Maintenance Work Orders: By the Numbers:

New Work Orders Received and Entered in June: 84

Work Orders Completed and Deleted from System in June: 157

Work Orders in Progress - On the Books: 175

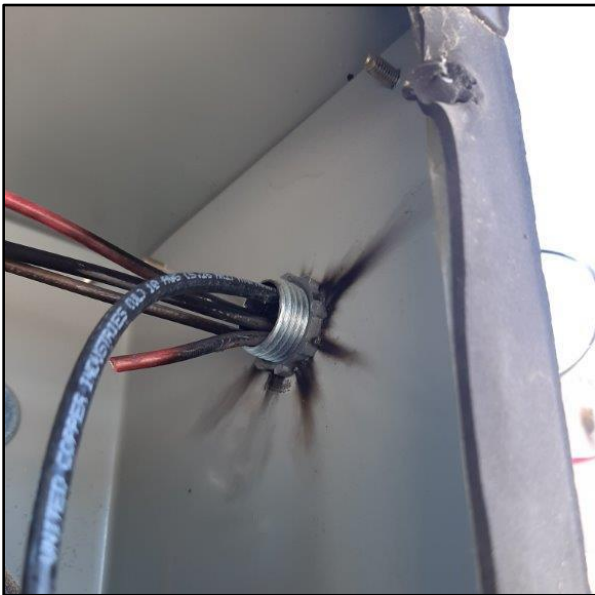
Crews worked on the following:

1. Installing plexiglass partitions at various locations.
2. Installing hand sanitizers at various locations
3. LA Treatment Plant – Replaced HVAC unit

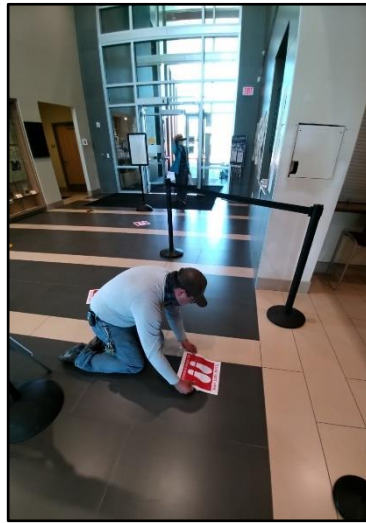


Transit transfer station – Repair AC on employee trailer

Indoor Horse Arena – Repaired lights inside and outside.



Repaired power unit for RV station at the White Rock Visitor Center



Tim Martinez and Emiliano Martinez installed floor decals at the Municipal Building.

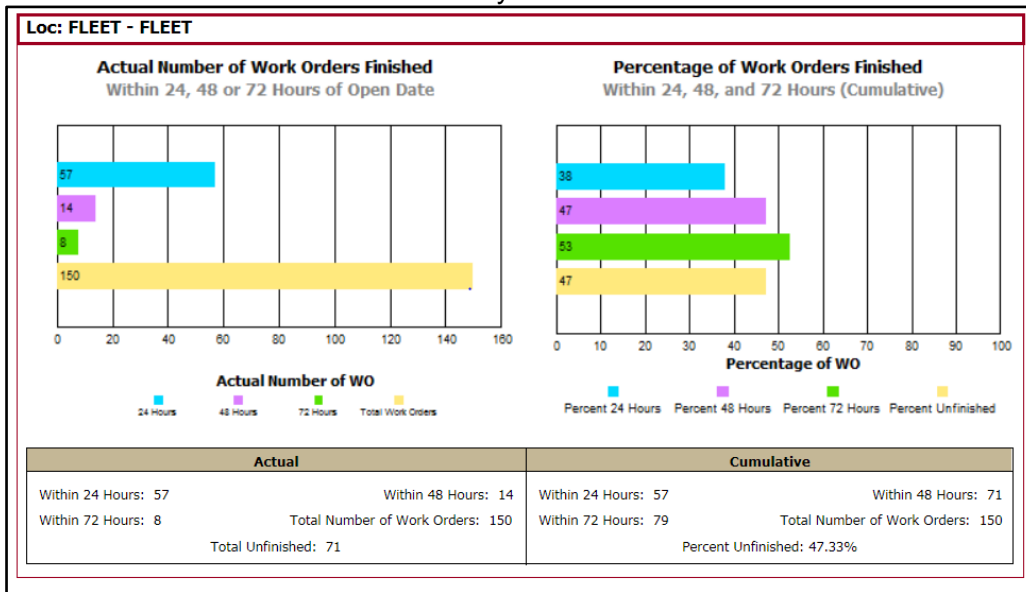
Fleet

Fleet Work Orders: By the Numbers:

New Work Orders Received and Entered in June: 150

Work Orders Closed in 72 hours or less: 79

Work Orders Closed between 3-30 days: 129





Robert Clark called out to Urban park for a mower that broke down. He was able to winch it up on the wrecker then used the Service truck hoist to lift both side decks into the travel mode.



Tim and Emiliano are seen here at the Fleet Shop installing a sign in remembrance of Norman Romero. This sign was sent to us by a long-time vendor that Norman worked with and developed a great working relationship with.



Andrew and Leroy installed new belts and Teflon wear pads on the Scarab at the Los Alamos Wastewater Treatment Plant. The Scarab is a 14-foot compost windrow turner which turns the rows to help with moisture and heating issues due to the composting process.

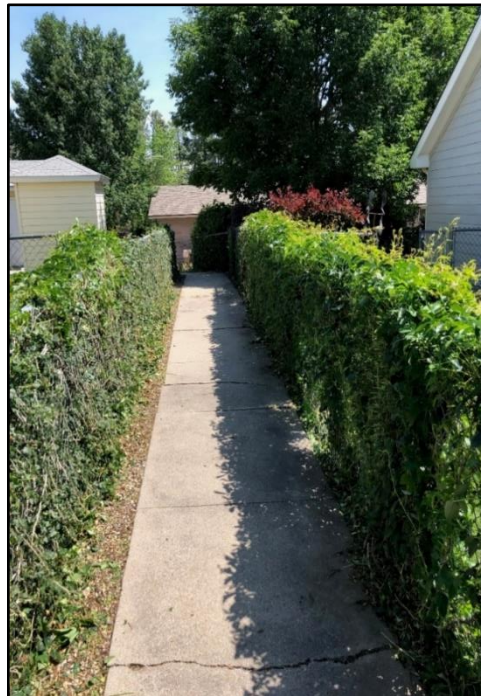
Traffic & Streets



Another Pavement Preservation project is underway! This project is following the previously completed crack sealing project. Crack sealing is done when the asphalt cracks are up to 1 inch. This current project uses a different application and material to seal asphalt deficiencies in excess of 1 inch and in areas of block cracking. The above picture was taken on Fairway Drive.



Crews cleaned the Municipal Building Parking Lot.



Crews worked on right-of-way maintenance to keep trails clear, this is the Arizona Trail.



Crews removed a couple of couches that were placed there illegally beneath the bridge at Canyon Glen.



Crews patched around manholes on Canyon Road.



Crews performed right of way maintenance in a drainage channel adjacent to Longview, in White Rock.



Crews performed right of way maintenance on North Mesa Road.



Crews worked with DPU on identifying an old power service pole at the corner of Central & Canyon. The old power pole was no longer in service and was removed.



Crews responded early Saturday morning, to a light pole that had been knocked down in White Rock. Crews were able to repair the pole and replace the fixture.



Crews worked on cleaning up the parking lot/storage area off 15th St./Canyon Rd. Crews removed material and dressed up the slope along the northern edge and near the trail head.



Public Works staff worked with NMDOT to layout the new road diet striping on Trinity. Crews also assisted NMDOT by removing the reflective lane tabs after the striping was completed.

Transit

Atomic City Transit Supervisors have changed the way they keep up to date with training. Kyle Hatch, Management Analyst attended a webinar on GTFS-flex software used for online “trip planning” for demand-responsive transportation. It is similar to the Google Transit feature and other trip planners that exist for fixed-route transportation. These new types of software can assist in the future should social distancing continue to be necessary.

Ridership for May 2020 continued by providing curb side Dial-A-Ride service Monday through Friday from 7:30 am to 5:30 pm. On June 15, 2020 we implemented a phased in approach to the fixed route service. Monday through Friday from 7:30 am to 5:30 pm we began Route 1, 2M, & 2T and continued Dial-A-Ride service for areas not currently serviced by the fixed route.

Date	Route	UPT	UPT Over Scheduled Capacity	Rev Miles	Rev Hours	UPT per Rev Mile	UPT per Rev Hour
6/15/20	1	19	-	133.99	10.17	0.14	1.87
6/15/20	2M	9	-	252.19	9.53	0.04	0.94
6/15/20	2T	6	-	243.00	9.38	0.02	0.64
6/15/20	DAR	12	-	130.00	9.00	0.09	1.33
6/15/20	DAILY TOTAL	46	-	759.18	38.08	0.06	1.21
6/16/20	1	17	-	133.99	10.17	0.13	1.67
6/16/20	2M	13	-	278.50	10.53	0.05	1.23
6/16/20	2T	5	-	255.88	9.77	0.02	0.51

6/16/20	DAR	14	-	136.00	10.35	0.10	1.35
6/16/20	DAILY TOTAL	49	-	804.38	40.82	0.06	1.20
6/17/20	1	18	-	133.99	10.17	0.13	1.77
6/17/20	2M	20	-	278.50	10.53	0.07	1.90
6/17/20	2T	18	-	255.88	9.77	0.07	1.84
6/17/20	DAR	22	-	155.00	14.88	0.14	1.48
6/17/20	DAILY TOTAL	78	-	823.38	45.35	0.09	1.72
6/18/20	1	31	-	133.99	10.17	0.23	3.05
6/18/20	2M	21	-	278.50	10.53	0.08	1.99
6/18/20	2T	9	-	255.88	9.77	0.04	0.92
6/18/20	DAR	22	-	172.00	15.85	0.13	1.39
6/18/20	DAILY TOTAL	83	-	840.38	46.32	0.10	1.79
TOTAL	1	85	-	535.97	40.67	0.16	2.09
TOTAL	2M	63	-	1,087.70	41.13	0.06	1.53
TOTAL	2T	38	-	1,010.65	38.68	0.04	0.98
TOTAL	DAR	70	-	593.00	50.08	0.12	1.40
	SYSTEM TOTAL	256	-	3,227	171	0.08	1.50

In addition, we have included the monthly ridership for May 2020 which consisted of Dial-A-Ride service Monday through Friday 7:30 am to 5:30 pm. As you can see, the increase in fixed route service provides much needed transportation throughout our community.

Atomic City Transit - Demand Response Ridership and Statistics

Start Date 5/1/2020
End Date 5/31/2020

	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA Related	Total DAR	Daytime DAR	Evening DAR	Special Service DAR
NTD Service Information								
Vehicles operated in max Svc	3	50.00%	0.00%	2	3	0	0	3
Unlinked Passenger Trips (UPT)	305	-3.17%	15.91%	51	254	0	0	254
Total Actual Vehicle Miles (VM)	3,972.00	3.22%	21.55%	230.84	3,510.32	-	-	3,741.16
Total Actual Vehicle Hours (VH)	181.41	-14.76%	34.74%	10.04	161.32	-	-	171.36
Total Actual Revenue Miles (RM)	2,842.00	-5.24%	21.55%	230.84	2,380.32	-	-	2,611.16
Total Actual Revenue Hours (RH)	173.79	-8.45%	34.74%	10.04	163.74	-	-	163.74
Passenger Miles	1,665.65	1.25%	-5.44%	348.84	1,316.81	-	-	1,316.81
Passenger Hours	69.11	5.29%	14.59%	14.85	54.26	-	-	54.26
Service Days	20.00	0.00%	-26.67%	11	20.00	-	-	20
UPT per RM	0.11	2.17%	-4.64%	0.22	0.10	-	-	0.10
UPT per RH	1.76	5.76%	-13.98%	5.08	1.55	-	-	1.55
UPT per Service Day	15.25	-3.17%	58.06%	4.64	12.70	-	-	12.70
Companions	4	-20.00%	0.00%	4	-	-	-	-
PCAs	10	0.00%	-20.00%	8	2.00	-	-	2

Scheduling Stats - Performed Trips

Subscription	-	0.00%	0.00%	-	-	-	-	-
One Way Trips Requested	715	-9.03%	-5.64%	301	414	161	-	253
One Way Trips Performed	291	-3.00%	30.00%	39	252	-	-	252
Advance Reservation	126	29.90%	30.00%	39	87	-	-	87
Same Day Reservation	165	-18.72%	0.00%	-	165	-	-	165
Manually Scheduled	38	-17.39%	300.00%	4	34	-	-	34
Automatically Scheduled	253	-0.39%	20.69%	35	218	-	-	218
Pickup-based Trip	267	0.75%	28.57%	27	240	-	-	240
Appointment-based Trip	24	-31.43%	33.33%	12	12	-	-	12

Capacity Metrics (ADA Requests)

Valid Pickup Negotiated	32	18.52%	18.52%
Invalid Pickup Negotiated	-	0.00%	0.00%
Valid Dropoff Negotiated (Apt Trips)	135	-4.93%	-4.93%
Invalid Dropoff Negotiated (Apt Trips)	-	0.00%	0.00%
Non-Missed Trips	39	30.00%	30.00%
Missed Trips	-	0.00%	0.00%
On-Time Appointment Dropoffs	133	-6.99%	-6.99%
Late Appointment Dropoffs	1	0.00%	0.00%
Early (>30 min) Appointment Dropoffs	3	0.00%	0.00%
On-Time Pickup Arrival	23	-4.17%	-4.17%
Excessively Late Arrivals (>15 Min)	3	0.00%	0.00%
Early Pickup Arrivals (>5 Min)	8	700.00%	700.00%
Travel Time <= Fixed Rt Estimate	38	31.03%	31.03%
Travel Time Over Fixed Rt Estimate	-	0.00%	0.00%
Travel Time <= 45 Minutes	38	31.03%	31.03%
Travel Time > 45 Minutes	1	0.00%	0.00%
No Capacity Issues	400	1.27%	1.27%
Capacity Issues	15	1400.00%	1400.00%



A critical factor, as we begin this initial phase of resuming bus service, is maintaining passenger safety by complying with public health recommendations. In accordance with the current Governor's Executive Order:

Passengers will be required to wear face coverings in order to board and ride the bus

The number of passengers allowed on each bus will be limited to comply with social distancing recommendations

Some seats on every bus will be blocked-off to assure adequate spacing between passengers again to comply with social distancing recommendations

Atomic City Transit staff have also implemented the following measures to further enhance public health safety as we begin

to resume fixed-route bus service:

Hand sanitizer will be available on all vehicles for both customers and staff

All transit vehicles will be thoroughly cleaned and disinfected prior to being put into daily service, as well as high touch areas disinfected between trips, throughout the day

Passengers will board and depart the bus only through the back doors only (when available)

Atomic City Operations and Dispatch staff will monitor bus capacity on the routes and will dispatch additional buses on occasion if/when capacity limits are reached. However, in such situations, schedule delays will occur. Thank you in advance for your understanding as we address such issues during the re-opening.



Atomic City Transit Staff has also taken measure to make our administrative offices comply with the 6ft social distance compliance.

Atomic City Transit would like to remind those riders that utilize a "smart" phone

to sign up for text alerts on the ACT Tracker service. Inclement weather is here, and this is the best way to find out what is happening to the route you usually ride. We also provide real-time location of the buses so you can always plan your trip.



Atomic City Transit Manager, Annette Granillo attended a webinar sponsored by Transit Research Board (TRB) on “How Much will COVID-19 Affect Travel Behavior?”

CALENDAR OF UPCOMING MEETINGS AND EVENTS

July 28 – Council Regular Session, 6:00 p.m.

KUDOS/COVID HEROS

From: Ray Krause <rkrause87547@gmail.com>
Sent: Thursday, July 2, 2020 10:48:10 AM
To: Arellano, Michael <michael.arellano@lacnm.us>
Cc: Andrus, Paul <paul.andrus@lacnm.us>
Subject: Very Helpful Staff!

Hi Michael,

I just got off the phone with Michael Marquez and was extremely pleased with his helpfulness. He was able to answer my questions and very willing to step me through the permitting process. It was a pleasure to talk with him and he made my day go so much easier by being friendly, knowledgeable, willing to help, and answer all my questions.

Thanks,

Ray Krause
 161 Monte Rey Drive South
 White Rock

From: Matteson, Linda <linda.matteson@lacnm.us>
Sent: Thursday, June 18, 2020 8:49 AM
To: Gurule, Angelica <angelica.gurule@lacnm.us>
Subject: Great service!

Angelica,

I wanted to let you know what wonderful service your staff is providing to our residents including myself. I ordered a load of mulch on Monday and the process was easy and quick as it was just delivered today (Thursday). Antoine and Steve were so kind and efficient in unloading and so personable. I appreciate their work. Also, Sara provided quick answers to questions and scheduling. You have a great team!

Take care,
 Linda

Plaque presented to Jason Lott for all his great work while at
Bandelier

