CDAB Feedback on Scope of Work for County Code Chapter 18 Consultant Re-write

02.25.20

- Use public feedback that has already been provided to CDAB and to Council (both public comments on video from Council meetings and written comments submitted via email, at CDAB outreach events, etc.)
- Ch 18 re-write must be comprehensive, not just the 3 major topics CDAB has identified (there is conflicting information on this in the first two sections of the RFP)
- Make feedback from the public and from CDAB a vital aspect (move it to the top of the document and emphasize it)
- Include possibility of removing sections, not just revising or updating
- Use research already conducted by CDAB, including using the comparative analysis, as a starting point for a more comprehensive study
- Under "Property Compliance Process," add "Recommend training practices for compliance officers"
- Establish performance metrics for CDD
- Identify priorities of the county when it comes to code enforcement (what are the values and intended outcomes?)
- Include analysis of having a complaint-driven vs proactive code enforcement program
- Study and account for differences among neighborhoods in LAC, including recommendations on how to address those differences in a property maintenance code
- Presentation of final report to Council comes from both consultant and a member of CDAB
- Remove the phrase "clean and lien" and use "programs for vacant properties" or something similarly neutral. If clean and lien is the best policy, it will come up naturally during the consultant's work and appear as a recommendation.
- Identify high to low priority issues and clarify how enforcement officials should handle them
- CDAB recommends asking to see examples of the consultant's work in other communities to ensure the consultant provides custom, community-specific code recommendations, not just "cookie cutter" or "copy/paste" from other communities
- Amend the third bullet under "Program Process Monitoring" point to clarify that "amount of time" refers to "how long is appropriate to allow for response to a letter"