

**LOS ALAMOS COUNTY
LIBRARY BOARD
Draft Minutes
July 13, 2020**

Due to COVID-19 concerns the meeting was conducted remotely via Zoom

Members present:

Kelly Dolejsi
Rena Mitchell
Whitney Spivey
John Gustafson

Not present: Rebecca Rodriguez

Others present:

Eva Jacobson, library board admin
Katrina Martin, council liaison
Linda Matteson, Zoom meeting host/interim CSD manager
Eileen Sullivan, library manager

1. Call to Order

Vice Chair Kelly Dolejsi called the meeting to order at 5:31pm

- 2. Public comment/correspondence (for items not on the agenda):** Manager Sullivan shared a public comment requesting more electronic magazine subscriptions. She also shared that she has received many positive comments about the curbside pick-up service and a few complaints about the wait time during the two first days of the service.

3. Board Business

A. Review and approval of the minutes of the March 2nd 2020

Two corrections to the draft minutes were made: the word “plan” was added to 3B and a comma removed from the same section.

Motion: Board member Gustafson moved to approve the minutes of the March 2nd 2020 Library Board meeting as amended. Board member Mitchell seconded the motion. Motion passed with all in favor (4/4).

B. Approval of the Final FY 2021 work plan: the approval of the work plan was tabled until next meeting.

4. Chair and Board member report

A. Chair's Report: No report

B. Board, Commission and Committee Luncheon Report: No report.

C. Friends of Los Alamos County Library Liaison report: the meeting focused on planning of reopening of the book store. The book store will not open until the library has been open to the public for several weeks.

5. Board/Staff Communications

A. Manager's Report: manager Sullivan reported on the curbside service, increased access to digital resources with funding shifted from print materials, temporary library cards, virtual programming, and Summer Reading Program using the software, Beanstack.

Manager Sullivan also went over safety protocols and precautions that have been put into place following the Governor and CDC issued guidelines.

Finally, the terms of several board members are up. All three board members have only served one term, so they can reapply if interested.

6. Q & A with Council Liaison: Council member Martin praised the curbside pick-up service and the expanded digital services. She expressed that the cautious approach to reopening has been prudent and in alignment with Council directions.

7. Informational items (time and date of next meeting)

The next meeting is scheduled for August 3rd 2020 5:30pm.

8. Adjournment

The meeting adjourned at 6:03 pm.

Approved by the Library Board August 3rd, 2020

Rebecca Rodriguez, Board Chair