

# County Manager's Monthly Update

LOS ALAMOS COUNTY

SEPTEMBER- 2020

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at [www.losalamosnm.us](http://www.losalamosnm.us) where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via [lacmanager@lacnm.us](mailto:lacmanager@lacnm.us).

## COMMUNICATIONS & PUBLIC RELATIONS DIVISION

The C&PR Division continues to support several items related to the COVID-19 pandemic emergency. Most recently, this has involved getting ready for outreach, ads and forms related to the State of NM CARES Act funding that is expected for individuals and small businesses. The division continues to share out information from the State Dept. of Health related to COVID Safe Practices and monitor changes from the Governor that can be shared bi-monthly with residents as the situation is updated. The PIO continues to assist with outreach on related facility re-openings as needed. Other tasks and work orders include assistance with ads for the Tourism Task Force vacancies, working on the video-casting RFP and proposal review (due to go to Council in September), info regarding the new Stories module plug in for Open Gov (Open Forum on our website) which includes follow up training for admins, DP Rd and Trinity Drive construction activities and outreach, and support for the Downtown Master Plan and Home Renewal Cycle 5 as needed/requested. The Visual Information Specialists have been working on cleaning up the Smug Mug (image gallery) this past month, and have been assessing inventory for the street banners on Central. These are just a few of the highlights as the division works on many small projects or tasks on a daily basis that are too numerous to list here.

## COMMUNITY SERVICE DEPARTMENT

### Recreation

#### **Drive-In Movies:**

We'd like to thank Los Alamos Main Street, Project Y and Central Park Square property owner Philip Kunsberg for their support of these community events. For every movie night, Project Y provided a staff member to allow access to their restrooms while Mr. Kunsberg provided staff to help drape the "screens" off the side of his building; parking to host vehicles and a coupon for a free pizza from Time Out Pizza to each ticket-holder.

#### **Drive-In Movie: *Abominable* – August 7<sup>th</sup>, 2020, all 45 tickets "sold":**

Tickets for this drive-in movie sold out in 15 minutes! A larger "screen" (aka, tarp) was used to increase visibility from the back row as movie goers enjoyed a romp in the snow with the Abominable snowmen and friends.



### Drive-In Movie: *Frozen 2* – August 14<sup>th</sup>, 2020, all 45 tickets “sold”:

Tickets for this drive-In movie “sold” out in three (3) minutes! It was another snow themed movie night with a LARGE gust of wind that tore one of the “screens.” Luckily, staff was prepared with a backup tarp, and with a lot of effort and scrambling, were able to get the new screen secured and the “show did go on!”



### Aquatics

#### August Reservations 2,805 users:

Lane reservation numbers are up by 326 for the month of August. To date, we have had 7,395 lap swimmers. On August 28<sup>th</sup>, there were 168 swimmers which was our busiest attendance day. The most active session time is at 10am with 23 swimmers.



Denise,  
On the behalf of the Board and coaches of the Santa Fe Aquatic Club I want to thank you for your support of our team and enabling us to get our swimmers in the water. We really appreciate it!!  
Georgina Gibson (SAC Board President)

**Irrigation Project Update:**

Golf Course irrigation construction continues to progress. The front nine holes have been completed and re-opened three weeks ago. The golf course is experiencing a major transformation on the front nine turf quality with the new irrigation system. Water placement and coverage is very precise. The front nine has been over seeded in several areas and the grass is coming in nicely. Greens and tee boxes are in very good shape with some of the greens that suffered snow mold over the winter are totally filling in. It is amazing what a quality watering system can do!!!

The main line bore-through, going under Diamond Drive between the #7 green and #10 tee box, was very successful. However, the bore-through between holes 13 and 16 has created some challenges with some very compact tuff. The crew is working diligently to get this bore-through completed.

**Construction Update:**

The ice rink construction is now slightly ahead of schedule and progressing well. The locker room is a completed building now. The crew is doing in-ceiling work and working on their finish-out punch list. Restrooms are now tiled with fixtures in place. The new power line trenching will start soon. The warming hut may be completed and ready to move things back into place, potentially by mid-October.





## BMX

## Track

## Update

In collaboration with Golf Course Maintenance staff, Open Space hauled over 500 cubic yards of quality finish dirt for the BMX track rebuild-- only 500 cubic yards to go!



## Graffiti Removal from Canada Dey Buoy



Open Space crew located and removed graffiti along the Canada De Buey arroyo. Open Space has also noticed an increase in graffiti. If any graffiti is spotted on County open space or trails, please do not hesitate to contact Eric Peterson at [eric.peterson@lacnm.us](mailto:eric.peterson@lacnm.us)

## Community Soccer Field Update:

The Parks Crews worked with contractors to remove 12 Lombardy Poplars at Community Soccer Field and replaced them with Autumn Blaze Maples.



## Rover Park Playground Survey:

The Parks Division had four different vendors provide designs for new playground equipment for Rover Park. The public was asked to vote on their favorite structure and color pallet, by paper ballot at the park or online via Survey Monkey. We had a definite winner with Structure #2, by PlayWell, winning by a landslide. Parks will be working with Procurement to order the equipment and have it installed this fall.



## Library

**Virtual Storytime: Dragons with Miss Monique – August 5<sup>th</sup>, 2020, 33 views:**



**Bag Give-a-way – August 5<sup>th</sup> & 6<sup>th</sup>, 2020, 200 attendees:**

Library staff gave away Community Services branded bags filled with puzzles, coloring sheets, and family fun ideas. Booths were set up at both libraries for a couple of hours on Wednesday and Thursday.



### **Afrofuturism - Part Two – August 6<sup>th</sup>, 2020, 5 participants:**

A Zoom discussion on a steampunk, retrofuturistic world, set in Nisis Shawl's novel, *Everfair*, was held on August 6.

### **Virtual Storytime: Counting and singing with Miss Melissa – August 12<sup>th</sup>, 2020, 58 views:**



### **Virtual Storytime: South American theme with Miss Leila – August 19<sup>th</sup>, 2020, 13 views:**



### **Afrofuturism - Part three – August 20<sup>th</sup>, 2020, 4 participants:**

A Zoom discussion on Octavia Butler's famous story, *Bloodchild*, was held August 20.



### **Teen Advisory Group meeting via Zoom – August 20<sup>th</sup>, 2020, 7 participants:**

The topic for the Teen Advisory Group discussion was fan fiction and its relation to young adult fiction with guest Gabriella Tepley.

### **Virtual Storytime – August 26<sup>th</sup>, 2020, 33 views:**

This storytime featured Melissa Mackey and her friend, Marissa, a farmer in Wisconsin, sharing short videos of her farm animals.





**Telling Stories, Telling History – August 27<sup>th</sup>, 2020, 10 participants:**

This Library Zoom Conversation focused on issues of representation in history while using Los Alamos as an example.

**JJAB middle school partnership – August 27<sup>th</sup>, 2020, 4 participants:**

Library staff played Scattergories and Pictionary with middle school kids on the Discord server, hosted by JJAB.

**Library Curbside Services:**



Library patrons were excited and happy to pick up some new books to read at both libraries recently through curbside service. A total of 11,841 items were checked out curbside in August.

Electronic Resource Management Statistics for August 2020					
Format	Total	Platform	Subtotal	Platform	Subtotal
# Uses of eAudiobooks	2803	Overdrive	1664	Hoopla	1139
# of Uses eBooks	3570	Overdrive	2560	Hoopla	1010
# of uses streaming video	294	Overdrive	19	Hoopla	275
# of uses streaming music	96			Hoopla	96
# of uses online magazines	630	RB Digital			
Total ERM Hoopla, Overdrive and RB Digital Circulations	7393				

Digital Platform Users							
	Pre-Closure Avg	Mar	Apr	May	Jun	Jul	Aug
Hoopla	508	611	673	627	680	700	714
Overdrive	871	971	1013	1083	1090	1067	1027
Total Monthly Digital Users	1379	1582	1686	1710	1770	1767	1741

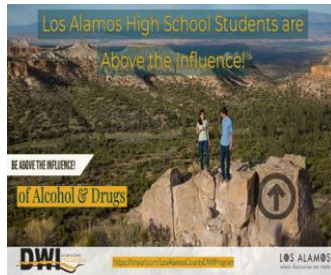
New Digital Platform Users During Shutdown							
	Mar	Apr	May	Jun	Jul	Aug	
Hoopla	81	75	46	68	46	56	
Overdrive	65	106	68	80	70	50	
RBDigital	7	22	10	4	10	6	
Total	153	203	124	152	126	112	
Total New Users		870					

## Social Services

### **“Be Above the Influence” Campaign:**

The DWI Program launched the “Be Above the Influence” campaign – a campaign to urge students and adults to be aware of negative influences such as alcohol and drugs, and to make healthy choices for a positive future. Posters, banners, and bookmarks were distributed and displayed around Los Alamos County and on the Community Services Social Media pages.





**I PLEDGE TO BE  
ABOVE THE  
INFLUENCE  
OF ALCOHOL  
AND DRUGS,  
BULLYING AND  
VIOLENCE.  
I PLEDGE  
TO BE A  
ROLE MODEL  
FOR MY  
PEERS, MY  
FAMILY, MY  
COMMUNITY,  
MY SCHOOL.  
I PLEDGE TO BE  
ABOVE AND  
BEYOND THE  
INFLUENCE.**



## COVID Cares Act Relief Funding – August 2020:

Social Services assisted in preparing information specific to the Housing/Rental Assistance and Child Care Assistance for the Cares Act Relief Funding application. County staff is also working with local non-profits that currently administer similar programs on a smaller scale. County staff would administer this program and may supplement with contractual assistance in order to be timely with processing applications and disbursements.

- Los Alamos County requested funding for the following categories:
- Small Business Continuity Assistance: \$2,000,000
- Housing/Rental Assistance: \$750,000
- Childcare Assistance: \$750,000

## CARES Funding

LOS ALAMOS COUNTY » GOVERNMENT » DEPARTMENTS » EMERGENCY MANAGEMENT (EM) » CARES FUNDING

- Emergency Management (EM)
  - CARES Funding

### Coronavirus Aid, Relief and Economic Security (CARES) Act

Los Alamos County has applied to the State of New Mexico for **Coronavirus Aid, Relief and Economic Security (CARES) Act** funding.

CARES Act funding guidelines have indicated that the County may be able to use these funds to assist individuals and small businesses with certain eligible costs that may qualify for assistance due to the Coronavirus pandemic.

The State of New Mexico is expected to announce awards the week of August 24, 2020. This page will be updated once more information is known.

**LOOKING FOR THE COUNTY'S COVID-19 WEB PAGE? VISIT** <https://lacnm.com/COVID>

### **Senior Center Bus – August 2020:**

Fleet received a new Senior Center Bus paid for by the ALTSD Capital Outlay Grant Funds. The bus is a fourteen (14) passenger bus with additional space for two wheelchairs to be safely secured for transport and will have the County and Senior Center decals placed on the bus. The Senior Center is also set to receive a new meal truck for delivery of hot meals to our home bound senior population.



### **New Juvenile Justice Advisory Board (JJAB) Location – August 1<sup>st</sup>, 2020:**

As of August 1st, JJAB has a new home at the Miles Building, 1907 Central Avenue, Suite 206 (above Aspen Copies). For several years, Los Alamos Public Schools (LAPS) has graciously provided meeting space to JJAB staff. As JJAB has grown to eight employees, the Board decided it was time to spread its wings and find a permanent place to call home. This new space provides dedicated meeting rooms, offices for the Resource Specialists and Executive Director, storage space, and room to grow. As we move past COVID-19 restrictions, JJAB will still be meeting youth and families at the schools and conducting home visits.





### **Building Resilience and Increasing Connections in Times of Uncertainty – August 3<sup>rd</sup> & 4<sup>th</sup>, 2020, 128 participants:**

Presentations to LANL parents of elementary aged children, adolescents, and young adults focused on practical strategies and tools that parents and caregivers can use to support their children during these uncertain times and included the importance of self-care and compassion for caregivers. Participants were able to ask questions and received links to resources.



### **Beginning English – August 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup> & 27<sup>th</sup>, 2020, 20 participants:**

Family Strengths Network offers a free, online Beginners English class for adults that have little to no English experience and are interested in improving their abilities. The class is open to all individuals and covers a range of beginner topics (ex: Introducing yourself, asking for help, going to the grocery store, etc.).

### Free Beginner English Class

Clase de Inglés Gratis

Classe Anglaise gratuite

Бесплатный урок  
английского

کلاس رایگان انگلیسی

**Register At:**

[lafsn.org](http://lafsn.org)

Contact: (505) 662-4515

lớp tiếng anh tự do

무료 영어 수업

**Libreng Klase sa Ingles**

免费英语课

### **Teen Town Hall – August 6<sup>th</sup>, 20<sup>th</sup>, & 27<sup>th</sup>, 2020, est. total 30 participants:**

The Teen Center's Youth Mobilizers have hosted weekly online Teen Town Hall events on the Teen Center's Discord server since the beginning of April. The 60-120 minutes sessions involve local leaders engaging in open discussions with teens via voice and text chat. Each session is hosted by a teen volunteer or staff person who introduces the guest and does light moderation following some ice breaker



questions. This month the guests were County Councilor James Robinson and LAPS School Board Vice President Christine Bernstein. An additional meeting was held to get teen feedback on upcoming in-person activities. Topics have been teen driven and included discussions about how remote learning and the hybrid model will operate at LAHS, the results of the SSD Gap Analysis, and the possible county purchase of shares in a Small Modular Nuclear Reactor.

**Remote Cooking Class – August 7<sup>th</sup>, 12<sup>th</sup>, & 26<sup>th</sup>, 2020, est. total 48 participants:**

The Teen Center's Youth Mobilizers facilitator conducted remote cooking classes with a group of teens via video chat on the Teen Center's Discord server. Projects included biscuits and soup, chocolate covered strawberries, and Paris Salad. Students who pre-registered received all the needed cooking supplies delivered to their homes. The supplies included complete recipes and cooking instructions to make sure that the participants could enjoy the activity even if they were unable to attend the live session. The Youth Mobilizers program is conducted with support from Los Alamos JJAB.

**Courtyard Concert – August 18<sup>th</sup>, 2020:**

The White Rock Senior Center hosted a drive-by birthday, celebrating 25 years, in the community. Ken Hendricks of Home Instead and Dale Lipp of Ambercare played live music and sang for the drive-by viewers.

**Coin Donations & Party Bags – August 18<sup>th</sup>, 2020, 45 participants:**

Los Alamos Retired and Senior Organization (LARSO) celebrated George Best's 100th birthday, which included the collection of spare change to infuse coins back into our local economy. The funds collected were to help create morale boosting "party bags," for every senior citizen in our three local assisted living facilities. LARSO was able to deliver these bags to 45 seniors at Sombrillo and Aspen Ridge will be receiving a delivery soon



**Outdoor Laser Tag – August 29<sup>th</sup>, 2020, 10 participants:**

The Teen Center's Youth Mobilizers and Teen Center staff organized a COVID safe team laser tag event. Participants operated in two separate groups on opposite ends of the divided 60'x100' outdoor play area. Social distancing and mask wearing were maintained as the teens engaged in heated laser tag battles Over a 3-hour period. This was the first event utilizing the newly purchased inflatable laser tag bunkers, and they were a big hit with the participants



### **Youth Activity Center (YAC) Opens – August 31<sup>st</sup>, 2020:**

Social Services staff worked with the YAC Director to develop a plan to re-open the YAC with COVID safe practices to better serve families during this unprecedented time of remote learning during the pandemic. Los Alamos YAC is now open Mondays and Tuesdays from 11:00am – 6:00pm, Wednesdays from 8:00am – 6:00pm, and Thursdays and Fridays from 12:00pm – 6:00pm. During this time, the White Rock YAC will remain closed, enabling all staff to focus on supporting the extended hours offered at the Los Alamos facility.

### **Cultural Services**

#### **2020 Los Alamos Virtual Summer Concert Series: Jared & The Mill – August 8<sup>th</sup>, 2020, 114 Live Viewers:**

This was the seventh Los Alamos summer concert in the virtual series, with the band performing for one hour, with some technical difficulties. Live viewership grew from the previous concert, and by Saturday morning, the video had been viewed 4,700 times on Facebook. Due to technical difficulties, the live concert was shared live on various Facebook pages including: Los Alamos Community Services, Los Alamos Summer Concert Series, Jared & the Mill, and SantaFe.com. For individuals that don't like to use Facebook, the recording of the concert was posted the same evening on YouTube, was aired on PAC 8 on August 12<sup>th</sup>, and played on KRSN on August 13<sup>th</sup>.



**2020 Los Alamos Virtual Summer Concert Series: Sim Balkey – August 14<sup>th</sup>, 2020, 160 Live Viewers:**

The eighth virtual Los Alamos summer concert of the series featured Sim and his band performing for over an hour, with great audio and visual. Live viewership grew from the previous concert, and by Saturday morning the video had been viewed 4,200 times on Facebook. The live concert was crossposted live on various Facebook pages including: Los Alamos Community Services, Los Alamos Summer Concert Series, Sim Balkey's, and SantaFe.com. For individuals that don't like to use Facebook, the recording of the concert was posted the same evening on YouTube, was aired on PAC 8 on August 19<sup>th</sup>, and played on KRSN on August 20<sup>th</sup>.



**2020 Los Alamos Virtual Summer Concert Series: Gabriella Salazar – August 21<sup>st</sup>, 2020, 150 Live Viewers:**

The ninth virtual Los Alamos summer concert of the series featured Gabriella Salazar and her band performing for an hour, with initial technical difficulties, but had great audio and visual and interacted with the "virtual crowd" with shoutouts. Live viewership was similar to the previous concert, and by Saturday morning the video had been viewed 5,300 times on Facebook. The live concert was crossposted live on various Facebook pages including: Los Alamos Community Services, Los Alamos Summer Concert Series, Gabriella Salazar's, and SantaFe.com. For individuals that don't like to use Facebook, the recording of the concert was posted the same evening on YouTube, was aired on PAC 8 on August 26<sup>th</sup>, and played on KRSN on August 27<sup>th</sup>.

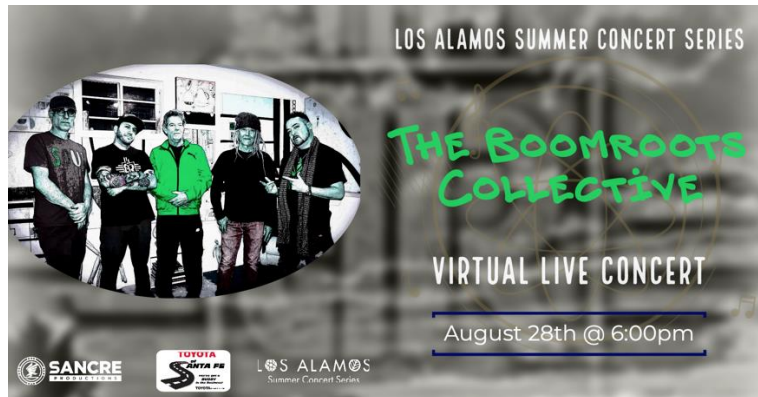


**2020 Los Alamos Virtual Summer Concert Series: The BoomRoots Collective – August 28<sup>th</sup>, 2020, 47 Live Viewers:**

This was the tenth and final concert of the virtual Los Alamos summer concert of the series that we unfortunately had to stop streaming on our collective pages due to the band not adhering to our "Family



Friendly” guidelines. Even though we stopped our sharing, the feed, just like all other concerts, came from the band’s Facebook page and they continued to perform. Los Alamos Summer Concert Series and the Los Alamos Community Services Department issued immediate apology posts on social media. Metrics were still taken, since the concert did play out via The BoomRoots Collective Facebook page, live viewership was small, and by Saturday morning the video had been viewed 1,300 times on Facebook. The live concert was shared live on various Facebook pages including: Los Alamos Community Services, Los Alamos Summer Concert Series, and The BoomRoots Collective; but again, was removed from our pages mid-concert. For individuals that don’t like to use Facebook, an edited recording of the concert was posted the same evening on YouTube, and the edited recording was aired on PAC 8 on Sept. 2<sup>nd</sup>, it was not played on KRSN due to the company closing its doors on August 30<sup>th</sup>.



#### Los Alamos Summer Concert Series

Published by Lac Csd [?] · 6d ·



The Los Alamos Summer Concert Series would like to send our sincere apologies for anyone that was viewing the virtual show this evening and was offended by any of the statements made by artists. The Los Alamos Summer Concert Series is a family friendly community event, the use of foul language or overtly political statements is not something we condone for our series, our performers or our fans. The COVID-19 pandemic has been an extraordinary test of technology for our series this year, we have had to deal with internet blackouts, bad live feeds and sound issues. Further, we have had to rely heavily on artists and consequently have given up our ability to be in completely control of the performance like we can at Ashley Pond. We thank you all for your patience and forgiveness in advance, the feed was cut by Los Alamos County and Sancra Productions staff as soon as it became apparent that the band was not following the pre-agreed terms of no foul language or political statements. Again, we sincerely apologize.

#### Overall the 2020 Virtual Los Alamos Summer Concert Series had:

- 905 Live Viewers
- 27,00 total tracked video views
- 84 YouTube views

### PUBLIC WORKS DEPARTMENT

#### Administration Division

#### Transportation Board

#### Recruiting New Members:

The Transportation Board meets the first Thursday of the month at 5:30 p.m. There are currently two vacancies.

### **Transportation Board Met Virtually:**

The August 6, 2020 meeting was conducted over Zoom due to COVID-19 safety concerns.



The agenda items included the following:

- Introduction – Transportation Board Member, David North.
- Neighborhood Traffic Management Discussion – Commander Oliver Morris with the LAPD was in attendance and listened to traffic concerns and public comment. He mentioned that LAPD is working with Traffic & Streets to deploy speed monitoring devices in problem areas. They have also sent letters to certain neighborhoods asking for help in speed reduction.

However, LAPD understands with fewer vehicles on the roadway it may provide more opportunities for speeding due to the lack of congestion. In addition, there are more children and families out walking, jogging, and crossing the road than previous years. LAPD wants to urge motorists to slow down and assist them in their efforts for speed reduction.

It is important to remember that speed limits may not even be the “safe speed”, especially when you add more pedestrians and cyclists. When you drive in a neighborhood with grades, curves, parked vehicles, etc. it creates hazards that should require a prudent driver to reduce their speed. Los Alamos County has a specific ordinance to address this issue called the “Basic Speed Rule”. No person shall drive a vehicle at a speed greater than is reasonable and prudent under the conditions and having regard to the actual and potential hazards then existing.

Consistent with the foregoing, every person shall drive at a safe and appropriate speed when approaching and crossing an intersection, when approaching and going around a curve, when approaching a hill crest, when traveling upon any narrow or winding street, and when special hazards exist with respect to pedestrians or other traffic or by reason of weather or highway conditions.

### **Airport Division**

#### **Fuel Farm Design Update:**

Efforts to design a new fuel farm at the airport with above ground tanks and the capacity to provide both 100LL fuel as well as JetA fuel (not currently available for sale at LAM) continued in August. During the design process, the need to relocate a sewer line was discovered which has delayed the design process somewhat. However, the steps being taken now to ensure the existing infrastructure is properly located will certainly save time and money when the project is in the construction phase. We hope to have a final design in hand next month with which we can seek NMDOT funding to build the project in 2021.

## **Automated Weather Observation Station - Annual Certification Completed :**



Los Alamos County Airport (LAM) hosts an Automated Weather Observation Station (AWOS) that updates weather conditions from the airport 24/7 and makes the data available to local and transient pilots as they prepare the flight plans for arriving or departing LAM. This piece of equipment is owned and maintained by the County, but as noted, provides data to pilots but also to the National Weather Service from which local media outlets report weather conditions to the broader community of residents in radio and television broadcasts. Pilots can also call to a telephone number hosted by LAM to hear the data on demand. As such, we are required by federal regulations to ensure that the equipment is in top operating condition through a mandatory annual inspection and re-certification, by a third-party inspector, which took place this month.

## **Airport Manager Recruitment – Extended to September 30, 2020:**

Efforts to recruit and hire a new manager for LAM continued in August. However, circumstances required that the position be reposted through the end of September in order to attract a sufficient number of qualified applicants in order to begin the interview process. The new posting will be available in September and we hope this process will provide the right candidate to oversee the many responsibilities of keeping the airport compliant with FAA requirements, manage the leases pertaining to the hangars on the property, keeping the day-to-day needs of the aviation community met and the equipment serving the airport in operational condition, making capital improvement plans and seeking/managing grants to implement those plans, and all the other requirements listed in the job description and detailed on the recruitment announcement.

## **Custodial Division**

The Custodial Division supported 2 meetings during the month of August due to the impact of Covid-19 restrictions.

The division continues to maintain all County facilities where tenants are present while following the CDC guidelines for disinfecting.

- ✚ The wood floors in the Ante, Pajarito and Curtis Rooms were refinished.
- ✚ The high dusting in the Municipal Building was completed this month.
- ✚ The concrete floors at Pajarito Cliffs Site were auto-scrubbed this month.
- ✚ The tile floors were waxed at the White Rocked Youth Activity Center this month.

In order to take advantage of decreased numbers of tenants in buildings the Custodial Division has the following projects scheduled over the next 4 weeks:

- ✚ Refinish the wood flooring in the Great Room and Classrooms at BESC



- ✚ Shampoo carpets at the Eco Station
- ✚ Shampoo carpets and wax tile at Animal Shelter

The Facility Reservations Office continues to be staffed with a single staff member in the office 5 days per week. This was in conjunction with Fuller Lodge being opened for the public to walk through (the Lodge is still closed to events with more than 5 people).

## **Engineering Division**

### **Welcome Karen Henderson!**



The Engineering & Project Management Division would like to welcome Karen Henderson to the Team!

Karen has worked as an engineer in Texas for ten years directly after graduating from the University of Notre Dame with a degree in Civil Engineering in 1997. Karen began her career with Brown & Root services as a highway and bridge design engineer working on projects throughout the state most notably IH10/Ih410 interchange and automated people mover at the DFW Airport.

Karen was part of the design and build team with DMJM & Harris for a new 56-mile toll road as a bridge designer.

Karen moved to Los Alamos in 2007 following her husband who works at LANL. Though Karen was able to continue working as an engineer in New Mexico her hours lessened to raise her two sons. During this hiatus, Karen became increasingly involved in volunteer work with the community in a variety of areas including the athletics and the schools. Most days of the week you can find Karen at the Aquatic Center where she swims and for a short time when her children were younger, volunteered as a swim coach for a local team.

While the past years have been rewarding her sons are now high school aged and Karen is eager to reenter the work force as an engineer for a community, she calls her home.

### **NM 502 Reconstruction, Knecht St. to Tewa Loop**



Engineering staff continues to attend NMDOT and Star Paving weekly teleconference meetings. Traffic has been shifted on the newly paved section of roadway between DP Road, Central Ave. and Tewa Loop. The intersection of Central Ave. and 4<sup>th</sup> Street is closed as crews install utility lines and storm drains. Staff assisted NMDOT and Star Paving with coordinating with Los Alamos Public Schools staff regarding an unknown and abandoned storm drain that traversed the Canyon Complex and 4<sup>th</sup> Street.

### **Development Review & Project Support**

- Mirador Residential Subdivision (Tract A-19)
  - Phase I roadway infrastructure is near completion and formal county acceptance of roadway and utility infrastructure for council approval will be forthcoming.
  - Staff continues to provide construction inspections and participating in project meetings. Crews continue work on Phases 2 & 3.
- Mirador Mixed Use Development

- Engineering staff has reviewed the site plan application and updated traffic impact analysis and provided technical comments regarding traffic mitigation and pedestrian
- safety measures for consideration at an upcoming Planning & Zoning Commission meeting.
- **Marriott TownePlace Suites**
  - Applicant following up with concerns from DOE related to stormwater runoff and nearby areas of concern and monitoring sites.
  - Trinity/20th Street Intersection Traffic Signal
    - As the traffic signal installation is the responsibility of the county in accordance with the Project Participation Agreement, staff awaits a project schedule from the development team to coordinate the design and installation schedule for the traffic signal.
    - Staff is coordinating with NMDOT to determine permitting requirements and any updates required for the traffic study.
    - Funding for the installation is included in FY21 budget.
- **DP Road**
  - Canyon Walk Apartments (Tract A-9) – Staff attends weekly construction progress meetings with the development team as scheduled. The start date for utility infrastructure and roadway reconstruction of DP Road is pending. A preconstruction meeting to be scheduled to discuss inspection, materials testing, and construction details and issues.
  - Bluffs Senior Housing (Tract A-8-b) – Staff has reviewed the site plan application and provided technical comments for consideration at an upcoming Planning & Zoning Commission meeting.
  - FY21 funds in the amount of \$4.5M programmed for roadway and utility infrastructure approved by council. Staff is currently preparing a scope of work for utility and roadway engineering services to continue improvements of DP Road from the Bluffs site east to the road terminus.
- **The Hill Apartments (Tracts A-12/13)**
  - Staff reviewed a summary plat prepared by the development team with recommendations provided for the establishment and vacation of easements.
  - Trinity/35th Street Intersection Improvements
    - An Access Permit from Trinity Drive to the site was issued by NMDOT on 5/12/20. The associated road diet configuration for Trinity (NM 502) was approved by County Council on June 9<sup>th</sup> and implemented by NMDOT. Staff is currently working on the transfer of a portion of right of way to NMDOT which was a condition of the permit.
- **Ponderosa Estates Phase 3** – Staff provided review of the sketch plan, attended a pre-application meeting and had a subsequent follow up meeting with the development team to discuss drainage and traffic concerns. The site plan application and technical reports are currently under review.

### **Golf Course Irrigation Improvements**



Crews successfully completed the driving range install and golf operations shifted to the front nine. Feedback from everyone involved has been very positive! Mainline work has reached hole number 16 and lateral work is on 17. Some rock has been encountered near the 18th fairway but has not been problematic thus far. Permits to bore irrigation lanes beneath Diamond Drive are in the approval process.

## **Golf Course Site Development Improvements**

The service agreement has been drafted and is under review.

### **Piñon Park Splash Pad:**



Crews have begun work on benches, CMU walls, sidewalk and pathways. Plumbing for the fixture supply lines is underway. Contractor is set to place some select sidewalk/pathway. Submittal review is ongoing as well as responding to contractor requests for information through the design team.

### **Golf Course Patio & HVAC Improvements:**

A quote for construction was obtained through a state contract for expediency to begin and complete the work. A service agreement has been drafted and is under review.

### **Betty Ehart Kitchen Equipment Upgrade:**

State capital outlay funds for this project were frozen due to state budget issues associated with the oil market and COVID. However, the county received notification from the state that the project can continue as programmed. Therefore, staff is resuming where the project was left and is working on a quote for design services.

### **Kiddie/Multigenerational Pool Project:**

Final design drawings, construction documents and estimates are complete. Due to the specialized work involved with pool construction, staff is procuring these services through a Request for Proposals and working with Procurement staff for review. Project costs have been evaluated prior to advertising the project for construction bids and an update to council is anticipated for an upcoming work session.

### **Eco-Station Fan Replacement:**

Electricians completed the electrical rough in and inspection on August 12<sup>th</sup>.

Staff is working with the structural engineer and contractor on clarification of a structural concern. Work is scheduled to be complete by the end of September.

### **Sunflower Art Installation:**

Expecting to present a budget to the Arts in Public Places Board in August. However, it has been difficult to obtain interest and quotes from certified welders for the work.

### **Municipal Building Server Room CRAC Units:**

Assembly of architectural plans are in process. Design is scheduled for completion by the end of August. This new air conditioning system will provide longer and more consistent service to the server room to ensure proper operation and reliability of the county's computer servers.



**Utilities Office Remodel:**

After being put on hold for a time, the design is being updated by one of the County's on-call architects.

**Pajarito Repeater Site Generator Installation:**

Staff is assisting Emergency Management on the is grant funded project. A meeting was held with the contractor to review the installation on Pajarito Peak. The generator is on order and an application for a permit has been submitted.

**Christian Science/WAC Building:**

A phased programming approach was assembled for budgetary consideration and a programmed budget of \$350,000 for design was approved for FY21. Staff is currently drafting an RFP for design of building and site improvements, public involvement and historic preservation and designation.

**Airport and Aquatic Roofs:**

Council approved a contract with Roof Care on June 9<sup>th</sup>. Contract has been finalized with work is scheduled to start in September.

**Ice Rink Locker Room and Restroom Improvements:**

Crews continue working on masonry block and grout work for the locker room walls. The roof deck order is being coordinated with the supplier. Restroom interior renovations are making good progress and awaiting installation of fixtures.

**2020 Pavement Condition Survey:**

The field pavement survey is expected to begin mobilizing the week of September 14<sup>th</sup> with the survey complete before November 2020, with the report finalized in February 2021. The airport runway was included in the scope of the work and will provide important information to have for future aviation grant application consideration.

### **Canyon Rim Trail Phase 3 (Canyon Rim Trail – West):**

Updating appraisals to proceed with the acquisition process and final design. Staff is currently reviewing updated cost proposals from the design team for this effort.

### **Canyon Rim Trail Underpass:**

Design is complete. The Project Funding Agreement and NMDOT purchase order to fund and proceed with construction was fully executed on July 6<sup>th</sup>. Project construction was advertised for bids on July 9<sup>th</sup> with bids received on August 6<sup>th</sup>. The single bid received was much higher than the construction estimates and the evaluation committee has recommended rejection of this bid. Staff will evaluate the plans and estimate and will coordinate with NMDOT to re-advertise for bids and anticipated Spring 2021 construction.

### **Finch St. (Road connection from 35<sup>th</sup> St. to LAMC):**

A meeting with LAMC staff was held on June 15<sup>th</sup> to present and discuss preliminary design alternatives. Feedback was obtained regarding accommodations for delivery vehicles for incorporation into the design and the design team has analyzed their current design using larger vehicles possibly expected by LAMC. LAMC has provided their design preference based from the alternatives presented to them by County staff. Staff will continue to work with the engineering team with LAMC input to refine the design.

### **Barranca Mesa 3 Subdivision:**



TLC Plumbing and Utility continue construction activities on the Barranca Mesa 3 Subdivision Improvements Project. Crews will be removing the asphalt on all side streets. The project consists of pavement preservation improvements; which include asphalt removal (milling) and new surface paving, along with the addition of ADA curb ramps, and concrete valley gutters on the following streets: Camino Encantado, Turquoise, Kachina, Obsidian, Tecolote, and Escondido.

### **Wayfinding Sign Installation**

An RFP for sign manufacturing and installation services to update community wayfinding signage has been advertised and two proposal were received. Evaluations and recommendation of award are in process.

### **Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer**



GM Emulsion for construction and BSN for material testing services utilizing county on call contracts. Construction work began August 12 and will proceed west towards Diamond.

### **Urban Trail Design:**

The project is separated into two project phases, with each receiving federal transportation funds through NMDOT. The total amount of grants funds received for the project total \$4.305M over a period of three fiscal years and requires a local match of 14.56%.

- Phase I – Trinity to Spruce St.: Staff have begun the design and drafting work.
- Phase II – Spruce St. to Aquatic Center: Funding Agreement and purchase order for design has been received from NMDOT. Staff has developed a scope of work for the project and is working with one of our engineering on call contractors who will provide a design proposal. Once the design proposal is received and approved by staff, we will begin assembling a task order for the design.

### **Trinity Drive (NM 502) and 20<sup>th</sup> Street Traffic Signal:**

Staff is working with an engineering on-call contractor to revise an earlier Signal Warrant Analysis which is required by NMDOT for installation of the new signal on the NM 502 route. Staff will continue to coordinate with NMDOT in this process and once the analysis is complete, a task order will be developed for design of the newly signalized intersection.

### **Deacon Street:**

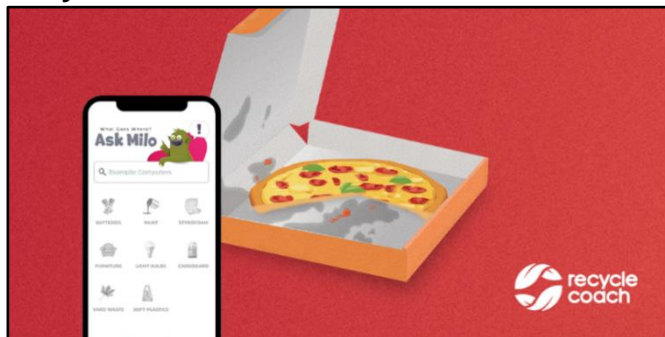
FY21 funds in the amount of \$200K was approved by Council for the design of roadway improvements. An interdepartmental kick-off meeting was held on July 9<sup>th</sup>. A follow up meeting was held with CDD on July 20<sup>th</sup> to discuss how the project may integrate or be influenced by the Downtown Master Plan. A meeting with Dekker Perich Sabatini (DPS) and CDD Staff was held on August 24<sup>th</sup> to discuss outcomes of Downtown Master Plan Visioning Session held on Aug 20<sup>th</sup> to assist with developing the scope of work and incorporating concepts for the street design. Staff will await the results of the Downtown Master Plan workshops in furtherance of this effort prior to initiating design related activities.

### **Trinity Drive Safety & ADA Improvements – Oppenheimer to 15<sup>th</sup> Street:**

The County was awarded \$4.25M in federal transportation safety funds over federal fiscal years 2021, 2022 and 2023, for the project to include design, right-of-way and utility design and construction. Staff has submitted the funding agreement request to NMDOT so that an RFP for design services can be procured. Staff is beginning to develop the RFP, so that it is ready for release as soon as the funding agreement with NMDOT is executed.

## **Environmental Services**

### **Recycle Coach:**



From July 1 – July 31, 2020, there were 28 new subscribers on the Recycle Coach app, with a total of 634 subscribers and 7,012 resident interactions. The Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one interaction is to view the calendar which accounted for 3,318 views, followed by 1,658 visits for information pages, such as how to properly manage batteries and bulk waste requirements.



## Environmental Sustainability Board:

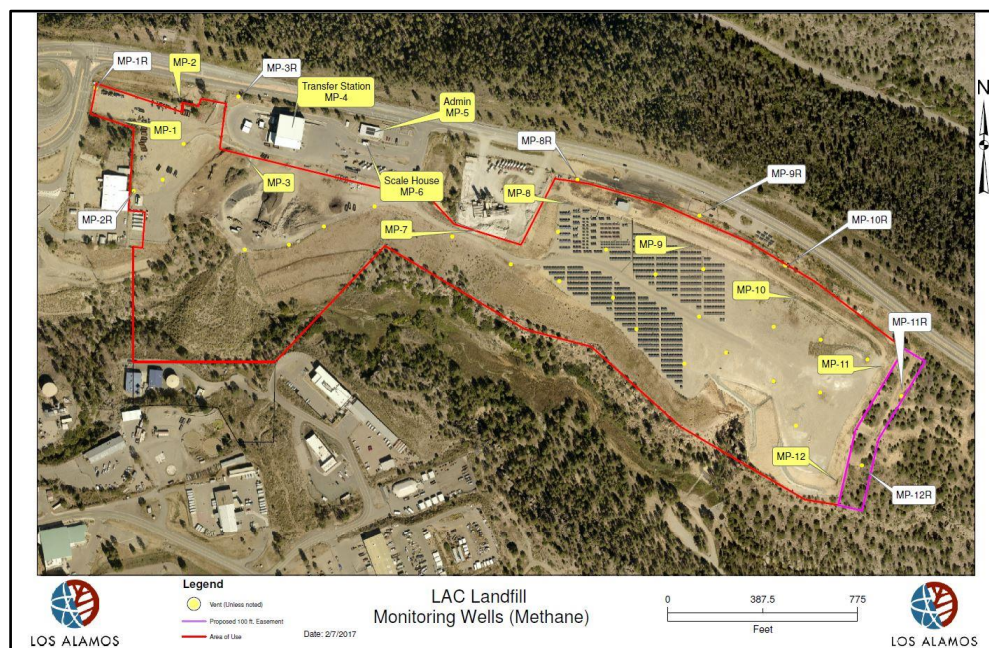
The ESB, August 20, 2020 meeting was cancelled to provide members the opportunity to participate in the Downtown Master Plan Visioning Workshops.

## Los Alamos County Landfill Gas (LFG) Update:

With the installation of the Landfill Gas Control and Collection system, the methane concentrations have decreased and are in compliance with NMED Solid Waste Rules. Environmental Services has received approval from New Mexico Environment Department (NMED) to reduce monitoring from weekly to quarterly as prescribed by NMAC Solid Waste Rules.

Environmental Services submitted the second quarter 2020 Landfill Methane Probes Report.

- All gas probes monitored were below the regulatory 5% methane level; and
- No methane concentrations exceeded the 25% lower explosive limit (LEL) in building and/or structures.



## Zero Waste Los Alamos:

The Zero Waste Team meeting, August 19, 2020 was conducted over zoom to comply with COVID Safe Practices. Environmental Service Manager, Angelica Gurule and Office Specialist, Sara Martinez, presented information about the Food Waste Prevention webinars they attended. There was also discussion about future Zero Waste events including the Drive-In Movie for the film Just Eat It to be held on August 28, 2020.

## Customer Service:

Environmental Services Division mission is to provide exceptional solid waste and sustainability services to create a better community for current and future generations. A large part of the daily operations is to provide excellent customer service both administratively and in the field setting. Below is a chart of the number of customers served in July 2020.

CUSTOMER SERVICE	NUMBER OF CUSTOMERS SERVED (JULY 2020)
------------------	---

Email ( <a href="mailto:Solidwaste@lacnm.us">Solidwaste@lacnm.us</a> )	96
Online Roll Cart Request	78
Telephone	2,499 Total Calls 83 Calls per Day
Recycle Coach App	28 New Subscribers 634 Subscribers 7,012 Resident Interactions
Overlook Customers	352 Monthly Customers 18 Customers Daily (Average)
Transfer Station Visitors	2,683 Monthly Customers 87 Customers Daily (Average)

### Upcoming Events:

Environmental Services and Zero Waste Los Alamos are hosting a Drive in Movie showing the documentary film Just Eat It: A Food Waste Story on Friday, August 28<sup>th</sup>, 2020 from 8:30 pm to 9:45 pm, at Central Park Square Parking lot. A big thank you to Phillip



Kunsberg at Central Park Square for donating his employees, the side of his building, and for allowing us to host this event. Thank you to Los Alamos County Recreation department for allowing us to use their equipment and letting us in on lessons learned from previous drive in movie events. Thank you to Project Y cowork for allowing us to use their building for bathrooms. Thank you to Time Out Pizza for making 45 pizzas for the event.

Clean Up Los Alamos Day will be on schedule for September 12<sup>th</sup>. In years past Environmental Services hosted a volunteer appreciation luncheon, because of COVID-19 there will not be a luncheon. Environmental Services will be hosting a raffle for volunteers. There are four prizes, one compost bin and three zero waste kits. Volunteers will have to submit a picture tagging Environmental Services and using #quarancleanupLA in their post to be automatically entered for the raffle.

### Household Hazardous Waste Collection Program Resumed:

**Household Hazardous Waste (HHW) is accepted at the Eco Station every Friday and Saturday 9:00 a.m. - 3:00 p.m.**



Environmental Services provides a household hazardous waste collection service for items such as paints, stains, pesticides, herbicides, cleaners, etc. The program only accepts household hazardous waste on Friday and Saturday from 9:00 am to 3:00 pm. From July 1, 2020 to July 31, 2020 staff has serviced 83 customers.

### Yard Trimming Program:

The curbside Yard Trimming roll cart program began July 2018 and has been extremely successful. The Yard Trimming roll cart is voluntary and there is no additional cost to the resident. Approximately 4,659 (67%) households have received yard trimming carts since the program commenced. In 2020 Environmental Services has collected over 708 tons of yard trimmings. This brings the total collected from the start of the program two years ago to over 1,964 tons (almost 4 million pounds).

### **Ventilation System Project:**

The installation of a new ventilation system in the transfer station started July 17, 2020 and with no delays it will be finished in mid-September 2020. Year out Service is currently installing the electrical portion of the new system. The ventilation system is an important part of the Transfer Station as it helps to control dust, increase visibility and improve air quality making it safer for the public and Environmental Services Staff.

### **Trainings:**



Environmental Services employees participating in an Asbestos Refresher Training provided by DC Environmental. The training is for anyone who handles, supervise, designs or contracts projects involving asbestos is required to maintain an EPA-mandated certification and must recertify each year. It goes over how to remove, encapsulate, enclose, repair or disturb friable or non-friable asbestos, and to handle asbestos material in any manner which may result in the release of asbestos fiber on an asbestos abatement project. Half of the staff participating this first round and the other half with participate in the

second training September 2, 2020 to follow CDC safe practices.

### **Overlook Collection Center Paint Job:**

Environmental Services Trainees Antoine Padilla and Stephen Sisneros gave the Overlook Collection Center Shed a new coat of paint.





## Demo Garden:

Environmental Services Manager Angelica Gurule, Senior Office Specialist Joshua Levings, and Office Specialist Sara Martinez cleaned up the Demo Garden in White Rock. After some rainfall there was plenty of weeds to pull.



# Residential Sustainability Report



## Residential Sustainability Report

Service Period: July 2020

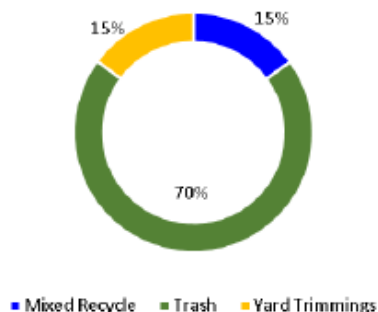
July Diversion Rate: 30%



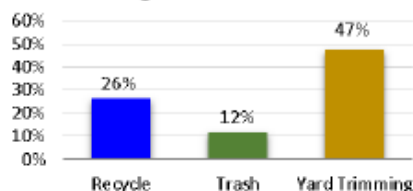
LOS ALAMOS

The diversion rate is the percent of recyclable and compostable material diverted from the landfill.

### Monthly Collection Report

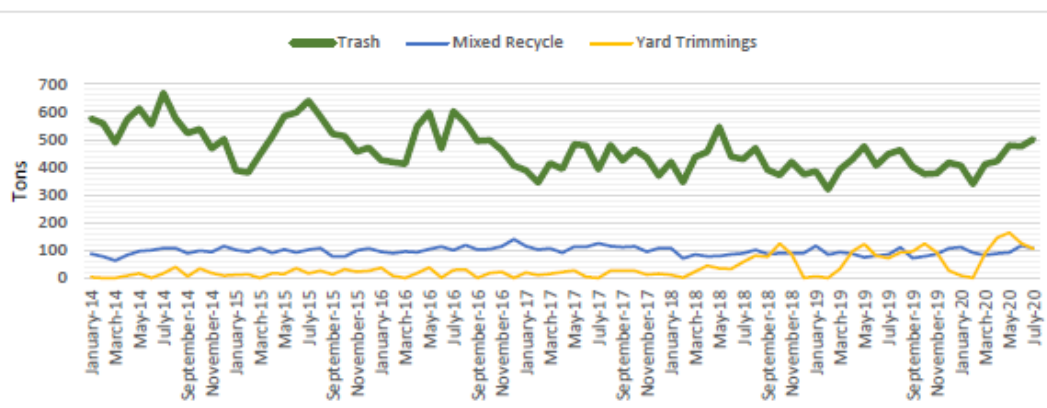


### % Change Previous Year

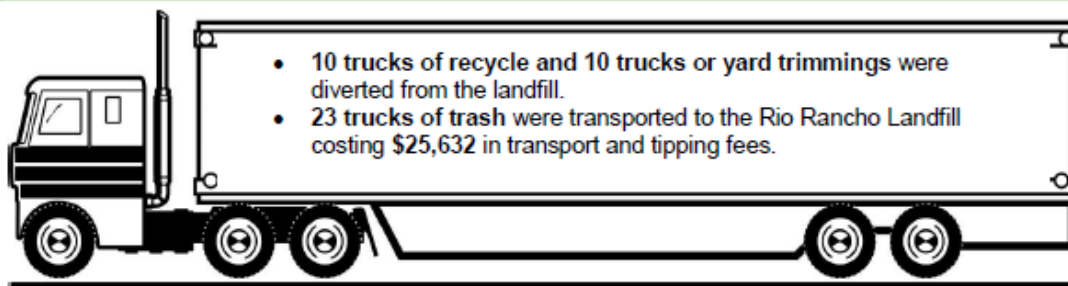


	Jul-19	Jul-20
Yard Trimming	71.96	105.95
Recycle	84.39	106.74
Trash	448.09	500.62

In July by recycling and composting Los Alamos County reduced GHG emissions by ~574 tons



In 2020 by recycling and composting Los Alamos County reduced GHG emissions by ~3605 tons



For more information contact Environmental Services Division at 505.662.8163 or email [solidwaste@lacnm.us](mailto:solidwaste@lacnm.us)

## **Facilities**

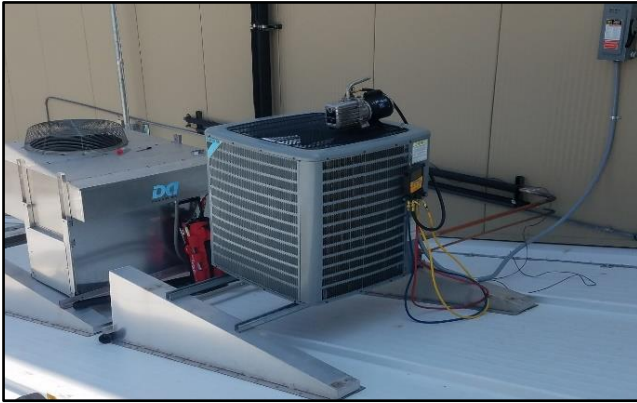
New Work Orders Received and Entered in August: 23

Work Orders Completed and Deleted from System in August: 27

Work Orders in Progress - On the Books: 220

### **Crews worked on the following:**

PCS-4 - Replaced HVAC for the Schools server room.



PCS-4 - wired new HVAC unit.



Justice Center LAPD – Repaired leaking water valve.





Justice Center/LAPD – Repaired intercom call station.



Fire Station 3 – Replaced Paginate on hatch in Burn building for Fire Department.



## Fleet

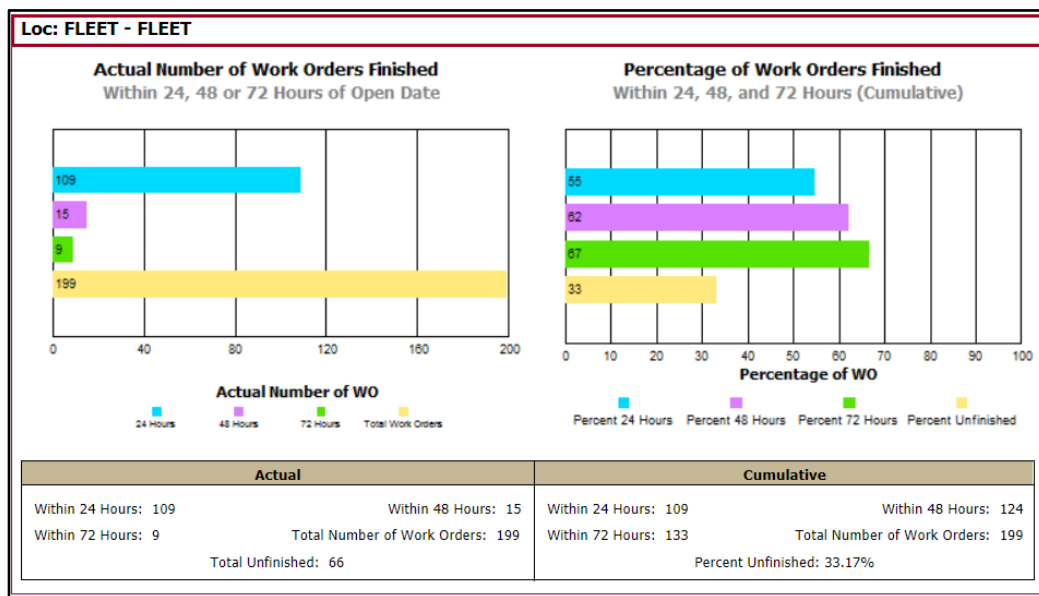
### **Fleet Work Orders: By the Numbers . . .**

New Work Orders Received and Entered in August: 199

Work Orders Closed in 72 hours or less: 133

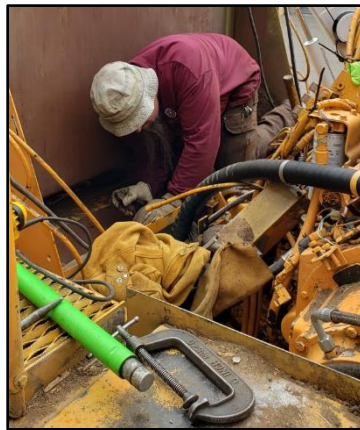
Work Orders Closed between 3-30 days: 27

Work Orders that Remain Open: 39





John replaces the dump chain on the Environmental Service's truck. These trucks service between 600 and 1000 roll carts a day depending on the route.



Matt is using the Fleet service truck to remove the hydraulic tank on the grinder to do some needed welding repairs.

Robert disassembles a mower to diagnose a transmission issue; a fixed a broken spring and reassembled.



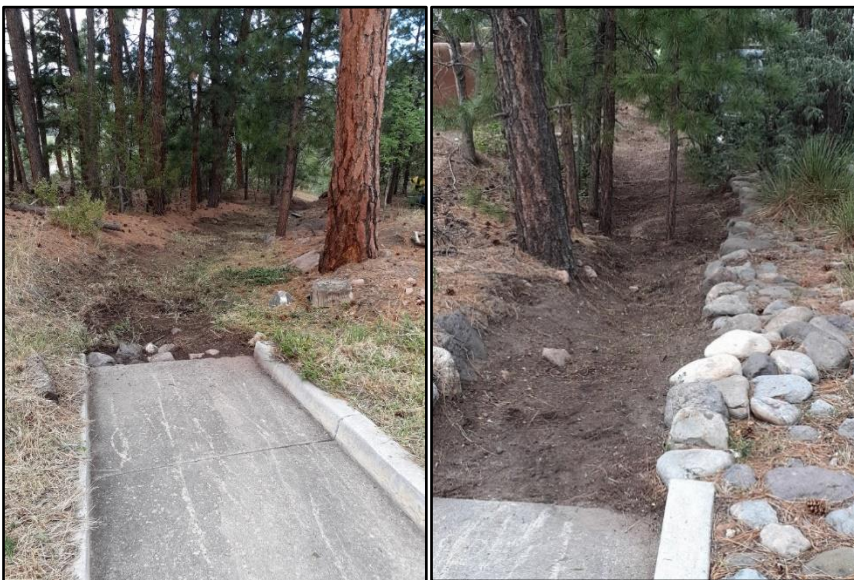
## Traffic & Streets



Crews installed a valley gutter on Estates Drive.



Crews repaired sections of asphalt on Estates Drive.



Crews cleared drains on Barranca Mesa.





Crews replaced a section of sidewalk on Brisa del Bosque in Quemazon.



Crews fixed a sink hole on Alamo Road.



Crews have been repairing potholes in Ponderosa Estates.





Crews have been performing right of way maintenance throughout the County, this picture was taken on Range Road.



Crews repaired sections of sidewalk on Rover Blvd in White Rock.



Crews built a rip-rap drainage outlet at the bus turn around on Range Rd.





Crews repaired sidewalk, drive pad, and curb and gutter on Nambe Loop.



Crews put a radius on curb and gutter for better drainage and added 1 foot of sidewalk for ADA compliance on Range Rd. and Aspen Dr.



Crews cleaned drains in Ponderosa Estates.

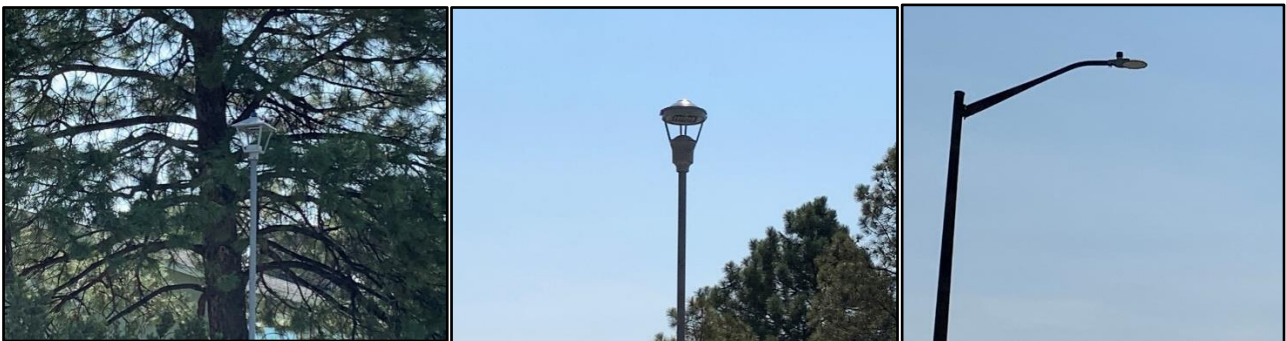




Crews repaired a large section of sidewalk on Maple.



Crews came in at 5:00 AM to replace the sharrows (pavement markings that indicate bicycle and vehicle shared lanes) on Central before the morning rush. Crews also restriped the double yellow lane lines, after the pavement preservation project was completed.



Crews have been evaluating new LED streetlights around the County and replacing old and outdated light fixtures. These new lights meet the Dark Sky compliance specifications. Close attention was made to ensure the new light fixtures closely mimic the old fixtures. Crews have been working closely with residents to adjust for glare.





GM Emulsion, an on-call contractor with the County's Engineering Dept., has begun demolishing and replacing the ramps at Trinity & Oppenheimer. An issue was uncovered that our Traffic Electricians helped to correct, so that ADA compliant ramps can be installed for our residents.



Crews have been working closely with LAPD, County residents and HOA's to evaluate and monitor speeding. Speed monitoring trailers, like those shown above, have been used this summer throughout the County.

## **Transit**

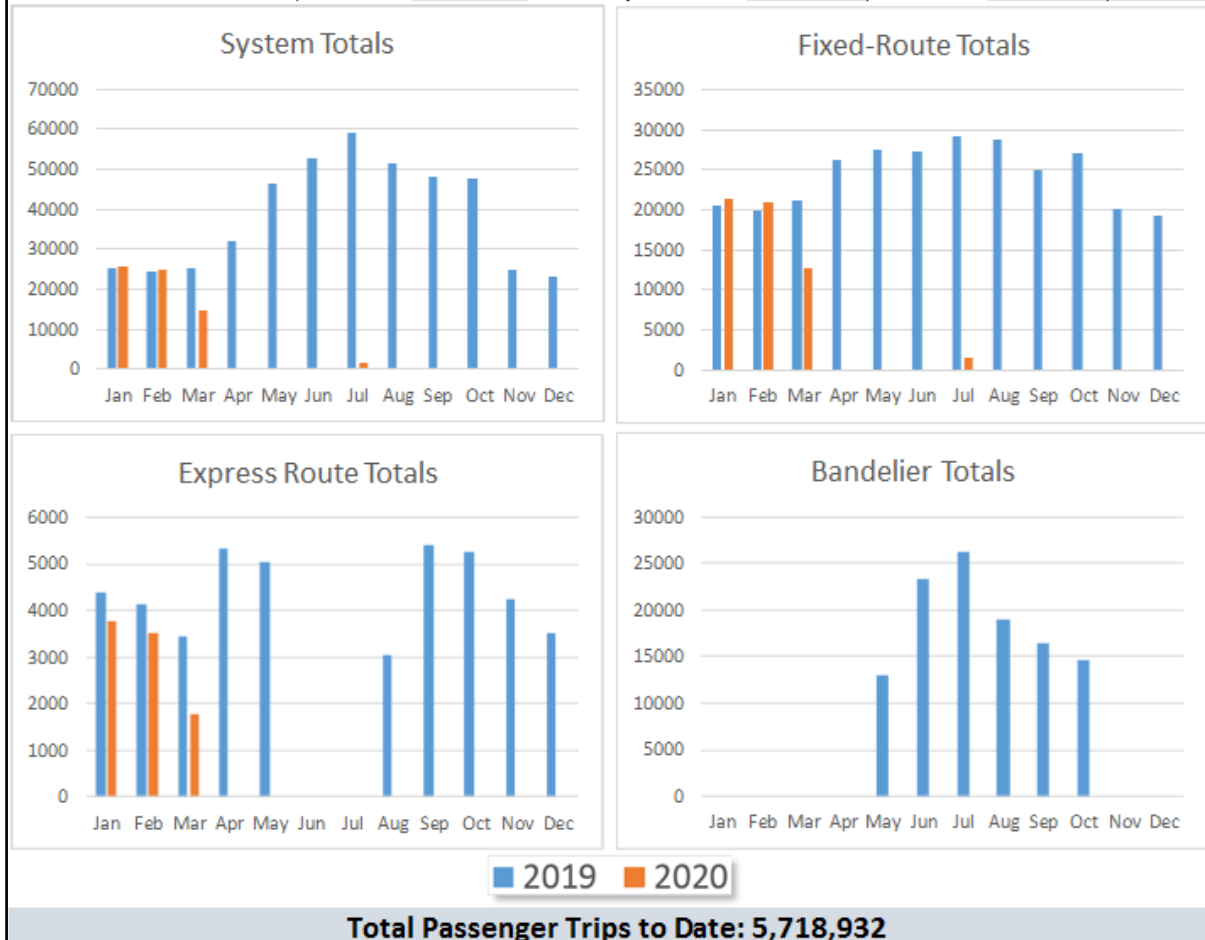
Atomic City Transit reintroduced fixed bus service June 15, 2020 with Route 1 – Downtown area, 2M – Service between Los Alamos Downtown area and White Rock utilizing the Main Hill as well as 2T – Service between Los Alamos transit center and White Rock utilizing the truck route. Below is the July ridership numbers for these routes.



## July 2020 Ridership Report

LOS ALAMOS

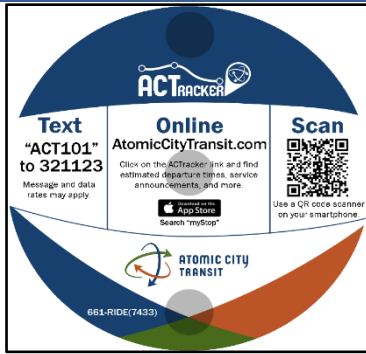
Route	July Trips			Jul. Rev. Miles		Jul. Rev. Hours		YTD Trips
	2019	2020	% Chg	2019	2020	2019	2020	2020
1 Downtown	8,108	706	-91.3%	3,965	2,948	328.5	223.7	12,457
2M White Rock - Main Hill	3,353	489	-85.4%	7,895	6,127	297.7	231.7	6,272
2T White Rock - Truck Rt	2,414	296	-87.7%	7,285	5,629	287.1	214.9	3,586
2P White Rock - Peak	816	-	0.0%	3,098	-	114.4	-	1,355
3 Central / Canyon	3,316	-	0.0%	5,591	-	279.4	-	6,553
4 North Community	3,239	-	0.0%	4,051	-	286.0	-	6,436
5 Barranca Mesa	1,641	-	0.0%	4,451	-	283.4	-	4,005
6 North Mesa	6,333	-	0.0%	6,306	-	426.4	-	15,817
<b>Fixed-route subtotal</b>	<b>29,220</b>	<b>1,491</b>	<b>-94.9%</b>	<b>42,643</b>	<b>14,704</b>	<b>2,303.0</b>	<b>670.3</b>	<b>56,481</b>
7 North Mesa Expr	-	-	0.0%	-	-	-	-	2,653
8 North Community Expr	-	-	0.0%	-	-	-	-	1,406
9 Aspen Expr	-	-	0.0%	-	-	-	-	1,776
10 Barranca Expr	-	-	0.0%	-	-	-	-	1,174
11 White Rock Expr	-	-	0.0%	-	-	-	-	2,090
<b>Express route subtotal</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,099</b>
12 Bandelier	26,247	-	0.0%	15,370	-	595.0	-	-
Dial-a-Ride	183	-	0.0%	1,031	-	60.3	-	263
ACT Assist	350	65	-81.4%	3,156	549	174.0	27.3	1,174
Special Services	2,897	296	-89.8%	2,250	1,739	90.9	222.2	1,327
<b>System total</b>	<b>58,897</b>	<b>1,852</b>	<b>-96.9%</b>	<b>64,450</b>	<b>16,992</b>	<b>3,223</b>	<b>920</b>	<b>68,344</b>





Although there are some trips that are necessary through the month, Atomic City Transit is here to assist in transportation. Atomic City Transit is still providing a curb to curb, Dial-A-Ride service Monday through Friday from 7:30 am to 5:30 pm for areas not serviced by a fixed bus service. Call (505) 661-7433 to make a reservation for the following day or same day and receive the next available time. Ridership for the Dial-A-Ride and paratransit services are below for the month of July.

Atomic City Transit - Demand Response Ridership and Statistics								
Start Date	7/1/2020							
End Date	7/31/2020							
	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA-Related	Total DAR	Daytime DAR	Evening DAR	Special Service DAR
<b>NTD Service Information</b>								
Vehicles operated in max Svc	3	0.00%	0.00%	2	3	0	0	3
Unlinked Passenger Trips (UPT)	361	-21.35%	-23.53%	65	296	0	0	296
Total Actual Vehicle Miles (VM)	3,679.00	-29.82%	-12.48%	549.00	2,581.00	-	-	3,130.00
Total Actual Vehicle Hours (VH)	259.68	-4.71%	4.15%	27.25	205.18	-	-	232.43
Total Actual Revenue Miles (RM)	2,837.00	-28.38%	-12.48%	549.00	1,739.00	-	-	2,288.00
Total Actual Revenue Hours (RH)	249.46	-6.66%	4.15%	27.25	222.21	-	-	222.21
Passenger Miles	1,440.26	-36.07%	-10.78%	600.00	840.26	-	-	840.26
Passenger Hours	64.50	-32.15%	7.84%	29.79	34.70	-	-	34.70
Service Days	22.00	0.00%	11.11%	20	22.00	-	-	22
UPT per RM	0.13	9.81%	-12.63%	0.12	0.13	-	-	0.13
UPT per RH	1.45	-15.74%	-26.58%	2.39	1.33	-	-	1.33
UPT per Service Day	16.41	-21.35%	-31.18%	3.25	13.45	-	-	13.45
Companions	12	71.43%	150.00%	5	7	-	-	7
PCAs	-	-100.00%	-100.00%	-	-	-	-	-
<b>Scheduling Stats - Performed Trips</b>								
Subscription	-	0.00%	0.00%	-	-	-	-	-
One Way Trips Requested	717	-15.35%	-4.56%	314	403	110	-	293
One Way Trips Performed	349	-21.04%	-24.05%	60	289	-	-	289
Advance Reservation	170	-35.11%	-24.05%	60	110	-	-	110
Same Day Reservation	179	-0.56%	0.00%	-	179	-	-	179
Manually Scheduled	72	5.88%	29.41%	22	50	-	-	50
Automatically Scheduled	277	-25.94%	-38.71%	38	239	-	-	239
Pickup-based Trip	300	-24.81%	-33.33%	44	256	-	-	256
Appointment-based Trip	49	13.95%	23.08%	16	33	-	-	33
<b>Capacity Metrics (ADA Requests)</b>								
Valid Pickup Negotiated	54	-29.87%	-29.87%	54				
Invalid Pickup Negotiated	-	0.00%	0.00%	-				
Valid Dropoff Negotiated (Apt Trips)	139	6.11%	6.11%	139				
Invalid Dropoff Negotiated (Apt Trips)	-	0.00%	0.00%	-				
Non-Missed Trips	60	-24.05%	-24.05%	60				
Missed Trips	-	0.00%	0.00%	-				
On-Time Appointment Dropoffs	137	7.03%	7.03%	137				
Late Appointment Dropoffs	-	-100.00%	-100.00%	-				
On-Time (>30 min) Appointment Dropoffs	3	50.00%	50.00%	3				
On-Time Pickup Arrival	49	-15.52%	-15.52%	49				
Excessively Late Arrivals (>15 Min)	-	-100.00%	-100.00%	-				
Early Pickup Arrivals (>5 Min)	5	25.00%	25.00%	5				
Travel Time <= Fixed Rt Estimate	58	-24.68%	-24.68%	58				
Travel Time Over Fixed Rt Estimate	-	0.00%	0.00%	-				
Travel Time <= 45 Minutes	58	-22.67%	-22.67%	58				
Travel Time > 45 Minutes	2	-50.00%	-50.00%	2				
No Capacity Issues	497	-9.64%	-9.64%	497				
Capacity Issues	8	0.00%	0.00%	8				



Atomic City Transit would like to remind those riders that utilize a “smart” phone to sign up for text alerts on the ACT Tracker service. Inclement weather is here, and this is the best way to find out what is happening to the route you usually ride. We also provide real-time location of the buses so you can always plan your trip.

During this reduced schedule, Atomic City Transit is busy performing necessary training, cleaning, disinfecting bus shelters, and performing bus stop maintenance.



Bus stop currently servicing Los Alamos Middle School.

New braces were installed for security reasons.



Atomic City Transit partnered with staff from Los Alamos Betty Ehart Senior Center and White Rock Senior to deliver hot meals to our senior residents. Thank you to Transit Operators Jonathan Henley, and Yvonne Medina for supporting our senior residents.

On August 12, 2020, Atomic City Transit attended mandatory Fire Extinguisher training. During this time we were able to train two different classes of fifteen employees on Zoom. The employees enjoyed being able to see each other and participate in the training.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Building Safety Division

Five (5) commercial permits were issued in August 2020, with a total valuation of \$2,726,000.00, compared to sixteen (16) permits issued in August 2019, with a total valuation of \$316.260.00.

Eighty-eight (88) residential permits were issued in August 2020, with a total valuation of \$3,096,656.00, compared to seventy-four (74) permits issued in August 2019, with a total valuation of \$2,490,522.00.

**Commercial Updates:**

This is some of the finishing touches on the Natural Grocers western façade.



*Natural Grocers*



**Code Compliance:**

Before and after pictures of code compliance cases.



*Before*



*After*



*Before*



*After*



## **Housing and Special Projects Division**

### **Affordable Housing Multi-Family Development:**

Development continues the Canyon Walk apartments on DP Road. Site Plan Application for the Bluffs Senior Apartments is scheduled for Planning and Zoning hearing on September 23..

### **Housing Rehabilitation Program (Home Renewal Program):**

11 applications for home rehab assistance have been received in this current application cycle which will end in late October. Of the 9 projects previously approved, 5 have been completed and 4 are underway. Residents who income qualify and require financial assistance to make repairs or improvements to their homes are encouraged to apply for this subsidized loan program. Homeowners are not required to make payments unless the home is sold or vacated.

### **Homebuyer Assistance Program:**

Two applications for the LAHP Homebuyer Assistance Program have been approved during this cycle and will likely close over the next month.

## **Planning Division**

The Planning & Zoning Commission held a public hearing on August 12, 2020, the Commission approved an application for a special use permit for an accessory dwelling unit at 61 Joya Loop.

On August 5, 2020 Dekker/Perich/Sabatini, with County staff, held a meeting with members of the Chamber of Commerce to discuss existing conditions for the White Rock and Los Alamos downtown master plans project.

Dekker/Perich/Sabatini, with County staff, held two virtual visioning workshops for the downtown master plans project; on August 19 for White Rock and August 20 for Los Alamos. Information gathered in the visioning workshops will be utilized in the design workshops scheduled for September 21 for White Rock and September 28 for Los Alamos.

### **Planning Cases Applied for in the Month of August:**

Summary Plat – 1

Administrative Deviations – 1

Minor Site Plan Amendment - 3

### **Building Permit and Business License Review:**

During the month of August, Planning Division staff reviewed and acted on sixty-eight (68) Building Permits and reviewed nine (9) new Business License applications.

## **Admin/Special Projects**

In accordance with the CMO and the Governor's Office, CDD will continue to operate within the Phase I guidelines. We have limited staff in the office but remain closed to the public except by appointment only. We continue to accept permits as well as applications for business licenses and plan cases via email, mail, and the CSS portal.

**Business License:**

During this time of working remotely from home, we are still processing new business licenses as they come in and we are processing business license renewals as fast as possible. During the month of August, 85 business licenses were processed, this includes both new applications as well as renewals of existing business licenses.

**CALENDAR OF UPCOMING MEETINGS AND EVENTS**

**Sept 29 – Council Regular Session, 6:00 p.m. (Virtual)**

**Oct 6 – Council Regular Session, 6:00 p.m. (Virtual)**

**KUDOS/COVID HEROS**

**From:** Roybal, Ronald Joseph

**Sent:** Tuesday, August 18, 2020 1:11 PM

**To:** LACPW <[lacpw@lacnm.us](mailto:lacpw@lacnm.us)>

**Cc:** Laurent, Anne <[anne.laurent@lacnm.us](mailto:anne.laurent@lacnm.us)>

**Subject:** Comments

To Whom it may concern as well as Director Anne Laurent,

I just wanted to take the time to express my appreciation for an excellent job done by Richard Marquez and his crew over the past couple of weeks (8/5/20-8/14/20). They came by to our neighborhood to repair some badly uneven sidewalks and adjacent driveways in our area; Eastern Area, specifically in front of our home at 981 Nambe Loop. Every team member was both professional with their interactions with us, respecting the pandemic we are in, and being proficient in their trade. I single out the backhoe operator for his skill; however, all were just as diligent in their roles. Richard Marquez led the team with excellent leadership qualities of managing and jumping right in to get the job done. Too often some 'uninformed' LANL employees (Labbies) are so quick to criticize our County workers, however, with what I saw Richard's team accomplish over the past couple of weeks, in some instances, some Lab workers could learn a thing or two from Richard and his team.

Again, many thanks for a job well done!

Sincerely,  
Ron Roybal