

County Manager's Monthly Update

LOS ALAMOS COUNTY

OCTOBER 2020

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at www.losalamosnm.us where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via lacmanager@lacnm.us.

COMMUNITY SERVICE DEPARTMENT

Aquatics

Aquatic Center Reservations: 2,366:

Lane reservation numbers were down by 436 this month. Colder weather and some snow may be the cause. September 16th was the Aquatic Center's busiest day with an attendance of 149. The most active session time is at 7am with 23 swimmers on September 30th. To date since the reopening of the Aquatic Center, we have served 9,761 lap swimmers.

Maintenance Week Reduced to One Week:

To make up for lost time during COVID-19 shutdown, the Aquatic Center closed for one week with a condensed project list of pool, equipment, and deck maintenance including filter maintenance. The crew did a fantastic job getting the work complete in this shorter timeframe.

Golf Course

There were no events at the Golf Course in September. However, September had a lot of rounds played and the Los Alamos High School golf teams started an abbreviated practice schedule with hopes of getting a couple tournaments under their belt before the fall portion of the season is over.

The new irrigation system installation project is ahead of schedule with the reopening of the back nine holes scheduled for October 10th. The mainline bore under Diamond Drive, between holes 13 and 16, finally saw success and the main water line along with two smaller lines are now connected. Golf course quality continues to grow with the new irrigation system, seeding and fertilizer applications, and proper manicuring from our maintenance team.





Ice Rink

The ice rink construction continues and is coming along nicely. Pro Panel is now being applied to the outside walls of the locker room building. All duct work is completed and the warming hut has been re-painted. A new power line is being install to the zamboni shed and trenching will begin soon. Restrooms are near completion with stall dividers and other accessories being installed.



Parks & Open Space

Pine Tree Near Ranch School Trail:

Open Space crews safely removed a large downed pine tree from Ranch School Trail.



Graffiti Removal:

Open Space crews located and removed graffiti along Rendija Canyon.



Trail Bridge Improvements:

A new and improved bridge was built to safely cross the culvert passing through School Canyon Rim Trail.



Library

Virtual Lego Library Time – Month of September, 35 attendees:

Staff led a casual Lego playtime for children who wanted to come play Lego together virtually.

9-10 am
Tuesdays
except September 15
3-4 pm
Wednesdays

Morning link:
<https://zoom.us/j/92546354557>
Afternoon link:
<https://zoom.us/j/94657910929>

Library Lego Time- September

LOS ALAMOS
Public Library System

Virtual Classroom Visits – Month of September, 72 attendees:

September 3rd & 4th - Library staff connected on-line with the Los Alamos Middle School Speech class.
September 11th - Library staff celebrated friendship day on-line with Pinon Elementary School
September 22nd & 24th - Library staff promoted “reading is fun” on-line with Mountain Elementary and Barranaca Elementary Schools.

Pop-up Libraries – Month of September, 15 attendees:

Library staff set up pop-up tents outside the libraries on Sept. 17th, 19th, 24th, and 26th to upgrade temporary library cards, issue new cards, hand out summer reading beads, and answer library questions.



Virtual Storytime – September 2nd, 2020, 17 views:

Virtual Storytime with Miss Joy on Adoption and Families



Virtual Library Conversations – September 3rd, 2020, 7 attendees:

A Zoom discussion of selected Afrofuturist short stories and promotion of further resources in Afrofuturism.



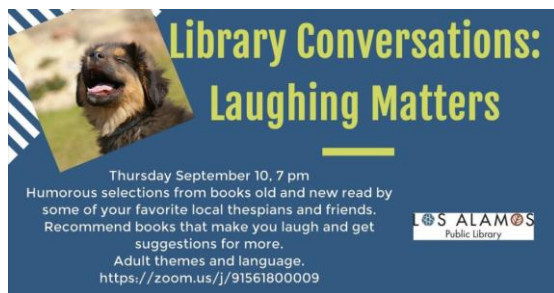
Virtual Storytime – September 9th, 2020, 16 views:

Virtual Storytime with Miss Kristi on Being Brave



Virtual Library Conversations – September 10th, 2020, 11 attendees:

Library staff and friends read selections aloud from humorous works including Jerome K. Jerome, Douglas Adams, Ally Brosh, and Tiffany Haddish. Library resources for humorous books and movies were highlighted during the event.



Virtual Storytime – September 16th, 2020, 26 views:

Virtual Storytime with Miss Monique



Teen Advisory Group (TAG) – September 17th, 2020, 5 attendees:

A Zoom book discussion on young adult titles for Hispanic Heritage month and an digital escape room event



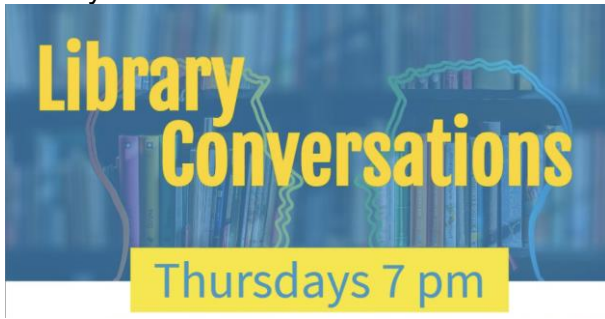
Virtual Storytime – September 23rd, 2020, 26 views:

Virtual Storytime with Miss Leila on Weather Words



Virtual Library Conversations – September 24th, 2020, 10 attendees:

Library staff and friends read selections aloud from Neil Gaiman works and discussed favorites



Electronic Resource Management Statistics for September 2020:

# Uses of E-audiobooks	2673	Overdrive	1513	Hoopla	1160
# of Uses E-books	3208	Overdrive	2364	Hoopla	844
# of uses streaming video	122				
# of uses streaming music	96				
# of uses online magazines	806				
Total	6905				

Curbside Delivery:

A total of 11,462 items were checked out.

Social Services

Atomic City Transit Home Delivered Meals – Month of September, 500 meals delivered:

Los Alamos Retired & Senior Organization (LARSO) collaborated with Los Alamos County Atomic City Transit drivers to ensure homebound seniors receive their home delivered meals each week.



Teen Town Hall Events – September 3rd, 17th, and 24th, up to 25 teens per event:

The Teen Center's Youth Mobilizers have hosted weekly online Teen Town Hall events on the Teen Center's Discord server since the beginning of April. The 60-120 minutes sessions involve local leaders engaging in open discussions with teens via voice and text chat. Each session is hosted by a teen volunteer or staff person who introduces the guest and does light moderation following some ice breaker questions. Guests this month included two visits from LAHS Principal Carter Payne, and a visit from Marco Cerezo, PhD – a LANL post-doc working on quantum computing projects. Topics are teen driven and include discussions about remote learning, changes in the plans for hybrid learning, quantum physics, video games, and what it is like being a teen growing up in Los Alamos.

Outdoor Laser Tag – September 5th & 19th, up to 5 teens per event:

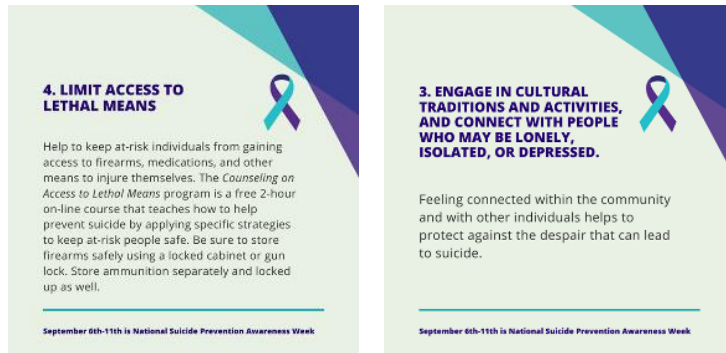
The Teen Center's Youth Mobilizers worked with Teen Center staff to organize a COVID safe team laser tag event. Participants operated in 2 separate groups on opposite ends of the divided 60'x100' outdoor play area. Social distancing and mask wearing were maintained as the teens engaged in heated laser tag battles over a 3-hour period.



National Suicide Prevention Awareness Week – September 6th – 11th

New Mexico's rates of suicide have been among the highest in the nation for the past two decades, and there is a dire need for ALL New Mexicans to become involved to help prevent

the nearly ten deaths a week from suicide that now occur across the state. During National Suicide Prevention Awareness Week, the LAPS Prevention Program and Communications Team shared eight tips from the NM Suicide Prevention Coalition on the LAPS Facebook and Instagram pages.



Book Delivery to Seniors – September 9th & 23rd

Los Alamos Retired & Senior Organization (LARSO) teamed up with Library staff to deliver books to homebound seniors, raising spirits twice per month.



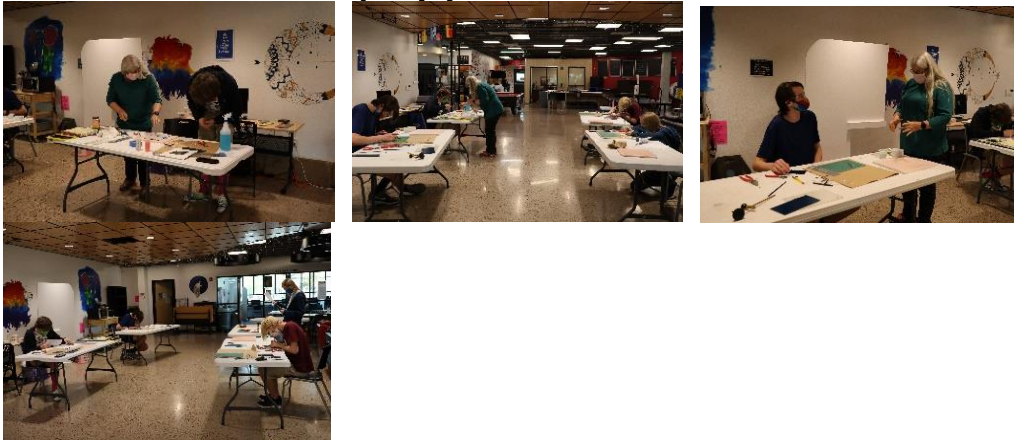
One Circle: Boys and Girls – September 14th – November 9th, 32 registrants:

One Circle, with JJAB, is evidence based 8-week structured support groups for boys and girls ages 10-18. Each One Circle group promotes a supportive environment, guided by an adult mentor, providing a safe place to speak on issues. Each group meets once per week and are currently being held via Zoom. Topics focus on improving decision-making skills, self-esteem, resilience, substance use, violence, bullying, definitions of success, and family and relationship dynamics.



Fused Glass Art – September 22nd & 29th, up to 4 teens per event:

In-person Fused Glass Art classes resumed with good attendance. Teens worked with an instructor to create their own designs which were later fused in a special kiln. Only one of the teens had done this activity previously and one of the new students commented, “This is the first art class I have ever really enjoyed.”



Lucky Ducky Day (Week) – September 21st – 26th

Lucky Ducky is a series through Family Strengths Network (FSN) of events for families to enjoy together. The week’s events included: story time with a local preschool teacher, a craft, duck jokes and trivia, a raffle, and several duck themed STEM activities. FSN partnered with over 40 businesses in Los Alamos for a Duck Hunt, where families searched for ducks at businesses and on FSN’s website for hidden ducks. Points were awarded for ducks found and top scorers received gift cards to local businesses. The event was sponsored by N3B, Los Alamos MainStreet, Los Alamos Chamber of Commerce, and Los Alamos Children’s Dentistry.

- Kits distributed: 34
 - Video views: 1,680
 - Individuals reached: 5,500
 - Social media post engagement: 603
- Social media event responses: 50 going, 100+ interested



DIY Beaty Products Class – September 23rd, 2 participants:

The Teen Center’s Youth Mobilizers facilitator conducted an in-person class with teens to make their own fragrant bath bombs out of assorted raw ingredients.



Artemis Bridge Simulator – September 25th, 5 participants:

Teen Center staff set up a room as the bridge of a starship for the purpose of playing the Artemis Starship Bridge Simulator game. Artemis features 6 networked computers with each “crew member” working at their own workstation playing the different roles of a Star Trek style bridge team. Teens and an accompanying staff member spent three hours learning to operate their starship and battling fleets of alien invaders.



Cultural Services

Friday Night Astronomy Talks – Month of September, 40 participants:

Our astronomy talks on Friday nights have been attracting 35-40 people throughout the month. These talks are also receiving 30-60 views on YouTube after the event.

After-School Clubs – Month of September, 21 registrants:

PEEC offered three in-person, after-school clubs for young children, meeting once a week after school. The topics included Art and Nature, in partnership with the Fuller Lodge Art Center, Gardening, and Forest Explorers.



Backyard Bears Talk – September 1st, 2020, 73 attendees:

PEEC's on-line Bear Festival concluded with Doc Ramsay's virtual talk on Backyard Bears. This talk has also had 117 views on YouTube as of 9/30/20.

Insider's Guide to Hiking the Valles Caldera – September 22nd, 2020, 243 registrants:

This was PEEC's most popular on-line talk this month, in partnership with the Los Alamos Mountaineers.

Trail work Day – September 26th, 2020, 14 participants:

Participants worked in small family groups to help maintain the trail in LA Canyon.



PUBLIC WORKS DEPARTMENT

Transportation Board

Recruiting New Members:

The Transportation Board meets the first Thursday of the month at 5:30 p.m. There are currently two vacancies.

Transportation Board Met Virtually:

The September 3, 2020 meeting was conducted over Zoom due to COVID-19 safety concerns.

The agenda items included the following:

- Neighborhood Traffic Management Discussion – Juan Rael, Traffic & Streets Manager and Commander Oliver Morris with the LAPD provided an update regarding Neighborhood Traffic Management.
- New Employee Introductions – Juan Rael, Traffic & Streets Manager, introduced Aaron Park, Traffic Operations Manager and Eric Ulibarri, Senior Engineer, introduced Karen Henderson, Engineering Associate.

Airport Division

Los Alamos Airport Capital Improvement Project Update Submitted to FAA:

Very much like Los Alamos County does in developing a Major Facilities Maintenance Plan to address County facilities each budget cycle, the Federal Aviation Administration requires that airport sponsors submit a Capital Improvement Plan for major expenditures that are planned to occur over the next five years. By so doing, Los Alamos County Airport, in coordination with the New Mexico Department of Transportation's Aviation Division and the Federal Aviation Administration, identifies projects that are approved for inclusion in the plan. Once projects are included and approved in the plan, they become eligible for significant funding from our partner state and federal agencies. For example, pavement rehabilitation of critical airport ramps, taxiways, or the runway may cost hundreds of thousands – or even millions – of dollars to complete but our state and federal partners generally fund 95% of such major capital costs leaving only 5% to be covered from airport revenues and the general fund.

Repairs to Storm Damaged Elements in/around Airport Parking Lot Initiated:



Work to repair lighting and curbing elements in the parking lot was initiated with both in-house staff and outside contractors. More specifically, a parking lot lighting pole has been replaced and a new fixture will be installed to replace the old installation that was accidentally knocked down during snow removal operations. In

addition, damaged curbing will be replaced. When newly installed, the curbing serves to provide an edge to the pavement and channel rainwater to designated outfalls. This curb replacement work will be performed by a contractor. Here again, the existing curbing was destroyed during snow removal operations when massive snow piles were pushed toward the canyon edge.

Thunderstorm Sensor Functionality to be added to the Automated Weather Observation Station at LAM:

Last month, the report included information about the Automated Weather Observation Station and the critical function it plays in relaying weather information not only to the aviation community, but to the national Weather Service and local media outlets as well. During the annual certification last month, the prospect of adding a Thunderstorm Sensor to the unit was discussed as such information is very valuable to the aviation community in flight planning. Since that time, a used but reliable Thunderstorm Sensor has been located and plans are underway to install the device next month at which time more information will be provided.

Custodial Division

The Facility Reservations Office continues to be staffed with a single staff member in the office 5 days per week. This was in conjunction with Fuller Lodge being opened for the public to walk through (the Lodge is still closed to events with more than 10 people).

- The Custodial Division supported 7 meeting events during the month of September due to the impact of Covid-19 restrictions.
- The division continues to maintain all County facilities where tenants/public are present following the CDC guidelines for disinfecting.
- The division received council approval to create a new Custodial Trainee position. We are planning on hiring 3 new employees in this position which will be Limited Term positions. This will allow us to maintain our cleaning and disinfection program according to CDC/Governor guidelines as facilities enter the next stages.
- Crews completed the waxing of the Art Center floors this month.

In order to take advantage of decreased numbers of tenants in buildings the Custodial Division has the following projects scheduled over the next 4 weeks:

- Refinish the wood flooring in the Great Room and Classrooms at BESC
- Shampoo carpets at the Eco Station
- Shampoo carpets and wax tile at Animal Shelter



Window washing at the Municipal Building

Engineering Division

NM 502 Reconstruction, Knecht St. to Tewa Loop:

Engineering staff continues to attend NMDOT and Star Paving weekly teleconference meetings. The contractor has completed milling and repaving the roadway from Knecht St. to DP Road. Crews also continue to place concrete curb, gutter, drive pads and sidewalk near the roundabout and on the south side of NM 502 between Canyon Road and Tewa Loop along with preparing the roadbed for paving. Access into and out of Canyon Road at NM 502 is expected to be closed in the coming weeks as crews work on the westbound lane to the roundabout and begin constructing the realigned portion of Canyon Road.

Development Review & Project Support:

- Mirador Residential Subdivision (Tract A-19)
 - Phase I roadway infrastructure is near completion and formal county acceptance of roadway and utility infrastructure for council approval will be forthcoming.
 - Staff continues to provide construction inspections and participating in project meetings. Crews continue work on Phases 2 & 3.
- Mirador Mixed Use Development
 - Engineering staff has reviewed the site plan application and updated traffic impact analysis and provided technical comments regarding traffic mitigation and pedestrian safety measures for consideration at an upcoming Planning & Zoning Commission meeting.
- Marriott TownePlace Suites
 - The applicant continues to follow up with comments from IDRC members in preparation for future consideration by the Planning & Zoning Commission.
 - Trinity/20th Street Intersection Traffic Signal
 - In accordance with the Project Participation Agreement between the County and the land developer, the County is responsible for the design and installation of a traffic signal at this intersection.
 - Staff is coordinating with our on-call engineering consultant and NMDOT staff to update the traffic study to comply with NMDOT's permitting requirements for the new traffic signal installation.
 - Staff awaits a project timetable from the development team to coordinate the signal design and installation schedule.
 - Funding for the installation is included in FY21 budget.
- The Hill Apartments (Tracts A-12/13)
 - Staff reviewed a summary plat prepared by the development team with recommendations provided for the establishment and vacation of easements.
 - Trinity/35th Street Intersection Improvements
 - An Access Permit from Trinity Drive to the site was issued by NMDOT on 5/12/20. The associated road diet configuration for Trinity (NM 502) was approved by County Council on June 9th and implemented by NMDOT. Staff is currently working on the transfer of a portion of right of way to NMDOT which was a condition of the permit.
- Ponderosa Estates Phase 3 – Staff has reviewed the grading and drainage plan and technical reports and held follow up meetings with the development team to discuss drainage issues and other outstanding concerns. Applicant has indicated that they will update their plans for subsequent IDRC review.
- DP Road



Canyon Walk Apartments (Tract A-9) – Staff attends weekly construction progress meetings with the development team as scheduled and is also reviewing roadway material submittals for compliance with County specifications. Developer's crews have milled the asphalt through the project area in preparation of utility and storm drain infrastructure installation. Trenching for storm drainpipe along western Fire Station boundary to the canyon has begun and will require temporary closure of the Canyon Rim Trail so that crews can install the outfall section of the pipe. Utility trenching is scheduled on the section from Trinity to the Canyon Rim Trail Crossing, with roadway work to follow. Work on the next segment, from the Trail Crossing to end of project near Fire Station 2 will follow. ‘

- Bluffs Senior Housing (Tract A-8-b) – Staff has reviewed the site plan application and provided technical comments for consideration at the September 23rd Planning & Zoning Commission meeting.
- FY21 funds in the amount of \$4.5M programmed for roadway and utility infrastructure approved by council. Staff is currently preparing a scope of work for utility and roadway engineering services to continue improvements of DP Road from the Bluffs site east to the road terminus.

Golf Course Irrigation Improvements:



Crews will be finishing up the last hole (13) on September 23rd. Work on the mainline connection and startup of the pumping station is set for the end of September. Attempts to bore the main non-potable waterline loop under Diamond Drive has proved to be difficult due to hardened tuff. Using an alternate strategy, crews are scheduled to make another attempt on September 29th. A punch list project walk through with staff, the contractor and engineering consultant are underway to assess if any outstanding items will require attention for achieving substantial completion.

Golf Course Site Development Improvements:

The service agreement has been drafted and is under review. Once complete, contract approvals will follow.

Piñon Park Splash Pad:



The contractor has begun work on the plumbing and piping for the water features ahead of placement of the main splash pad slab. Crews are tying up an extensive rebar mat in prep for the slab placement. Mainline utility work is ongoing with the waterline tie-in tentatively set for the last week of September. Contractor has also placed some select sidewalks and pathways within the project area.

Golf Course Patio & HVAC Improvements:

Council approved a service agreement with R&M Construction on September 8th. Contractor has completed paperwork and a kick off meeting was held on Wednesday, September 23rd to discuss work schedule and logistics.

Betty Ehart Kitchen Equipment Upgrade:

State capital outlay funds for this project were frozen due to state budget issues associated with the oil market and COVID. However, the county received notification from the state that the project can continue as programmed. Therefore, staff is resuming where the project was left and awaiting a quote for design services from the county's on call architect for review and processing.

Kiddie/Multigenerational Pool Project:

Final design drawings, construction documents and estimates are complete. Due to the specialized work involved with pool construction, staff is procuring these services through a Request for Proposals and working with Procurement staff for review. Project costs have been evaluated prior to advertising the project for construction bids and an update to council was presented on September 22nd where council supported advertising the project for bids as designed.

Eco-Station Fan Replacement:

The structural engineer has addressed a structural issue identified by the contractor that impeded fan placement. A minor structural redesign was required, and the contractor is in process incorporating this change. This change required extending the substantial completion date to October 31st with a November 30th final completion date.

Sunflower Art Installation:

The APP Board approved the project and is planning to present it to Council on September 29th for funding approval. The artwork is proposed for installation on the western side of the Eco-Station building.

Municipal Building Server Room CRAC Units:

This new air conditioning system will provide longer and more consistent service to the server room to ensure proper operation and reliability of the county's computer servers. The mechanical engineering drawings have been delayed finding alternate cooling equipment that has a down draft supply to avoid fluttering the cold isle curtains. Mechanical drawings are about 90% complete. Architectural drawings are being updated to adjust to the change in mechanical drawings.

Utilities Office Remodel:

After being put on hold for a time, the design is being updated by one of the County's on-call architects. Schematic drawings were received on September 18th. Utilities staff reviewed and provided comments.

The architect is working to address the comments received.

Pajarito Repeater Site Generator Installation:

Staff is assisting Emergency Management on the is grant funded project. A meeting was held with the contractor to review the installation on Pajarito Peak. Staff met with the SCADA equipment and services vendor for an alarm system to notify the emergency manager of a generator issue or maintenance need. This would be a system separate from the Utilities SCADA system. Parker Construction provided and quote for earthwork to accept a concrete pad to accept the generator. Task Order is approved, and PO is in process.

Eco-Station Household Hazardous Waste Building:

This project is to design and build a more permanent structure for storing household hazardous waste adjacent to the transfer station. The structure is envisioned to have a roof and 3 sides. Met with FBT Architects to discuss project scope and awaiting a proposal utilizing FBT's on call contract.

Airport and Aquatic Roofs:

Council approved a contract with Roof Care on June 9th. Contract has been finalized with work is scheduled to start in September.

Ice Rink Locker Room and Restroom Improvements:



Crews are working on the sloped metal roof and installing exterior insulation and clips for exterior siding while other crews work on installing HVAC ductwork and interior painting. Electricians are installing ceiling lights and fire system devices while plumbers are installing boilers and plumbing that serve the restrooms. Weather permitting and on time delivery of materials, substantial completion could be achieved in early October, ahead of schedule.

Christian Science/WAC Building:

A phased programming approach was assembled for budgetary consideration and a programmed budget of \$350,000 for design was approved for FY21. Staff is currently drafting an RFP for design of building and site improvements, public involvement and historic preservation and designation.

Upcoming Facility RFP's

- Tween Center
- County-wide Facility Condition Assessment
- On Call Facility Construction & Maintenance Services
- Community Recreation Space – Pending Bond Sale for \$350,000 State Capital Outlay Appropriation

2020 Pavement Condition Survey:

The first stage of pavement survey was completed on September 17th with the second and final stage beginning on September 28th. The survey is scheduled for completion before November 2020, with the report finalized in February 2021. The airport runway was included in the scope of the work and will provide important information to have for future aviation grant application consideration.

Canyon Rim Trail Underpass:

Design is complete. The Project Funding Agreement and NMDOT purchase order to fund and proceed with construction was fully executed on July 6th. Project construction was advertised for bids on July 9th with bids received on August 6th. The single bid received was much higher than the construction estimates and the evaluation committee, with NMDOT concurrence has recommended rejection of this bid. Staff is preparing to re-advertise for the project for bids and anticipated Spring 2021 construction.

Finch St. (Road connection from 35th St. to LAMC):

County staff is working closely with the on-call engineering design team to refine the design based off input from LAMC.

Canyon Rim Trail Phase 3 (Canyon Rim Trail – West):

Updating appraisals to proceed with the acquisition process and final design. Staff is currently reviewing updated cost proposals from the design team for this effort.

Barranca Mesa 3 Subdivision:



TLC Plumbing and Utility continues construction activities on the Barranca Mesa 3 Subdivision Improvements Project. Crews have completed the paving on all side streets and are preparing to pave Camino Encantado. The project consists of pavement preservation improvements; which include asphalt removal (milling) and new surface paving, along with the addition of ADA curb ramps, and concrete valley gutters on the following streets: Camino Encantado, Turquoise, Kachina, Obsidian, Tecolote, and Escondido.

Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer:



In FY 2020, the County received a \$250,000 state grant to make isolated improvements to sidewalks, curb, gutter, drive pads and ADA ramps along Trinity Drive (NM 502) from Diamond to Oppenheimer. Crews from GM Emulsion began on August 12th and work is currently ongoing. On September 22nd, Council approved a task order revision to make additional improvements to the sidewalk buffer area while also adjusting utility valve covers to improve bicycle safety and provide a smoother driving surface.

Wayfinding Sign Installation:

An RFP for sign manufacturing and installation services to update community wayfinding signage was advertised, with bids received and evaluations complete. It has been determined by the evaluation committee that the project needs to be re-advertised with changes made to the RFP document.

Urban Trail Design:

The project is separated into two project phases, with each receiving federal transportation funds through NMDOT. The total amount of grants funds received for the project total \$4.305M over a period of three fiscal years and requires a local match of 14.56%.

- Phase I – Trinity to Spruce St.: Staff have begun the design and drafting work.
- Phase II – Spruce St. to Aquatic Center: Funding Agreement and purchase order for design has been received from NMDOT. Staff has developed a scope of work for the project and is reviewing the design proposal submitted by one of our engineering on call consultants. Once the proposal has been finalized, a task order will be processed to begin the design.

North Mesa Road Improvements:

The County has budgeted FY 2021 CIP funds for road improvements to Alamo Road, Capulin Road and surrounding side streets. The County also received approximately \$280,000 in state local government road funds for the project and NMDOT is currently assembling the funding agreements for County signature. Staff is also coordinating joint utility improvements with Department of Public Utilities and is currently working on the scope of work and cost estimates. Project design will be performed in-house by Engineering staff through the fall and winter season, to include public input in coordination with a project presentation to the Transportation Board, in anticipation of a Spring 2021 construction start.

Sherwood Boulevard Improvements:

The County has budgeted FY 2021 CIP funds for drainage and road improvements to Sherwood Boulevard from Grand Canyon Drive to Aztec Avenue. Staff is currently preparing a task order for geotechnical investigation for the project to assist with developing a pavement design and assess the geologic conditions and challenges with the placement of underground drainage structures. Once all investigations have been complete, staff will begin the design process scheduled to occur through the fall

and winter season, to include public input in coordination with a project presentation to the Transportation Board, in anticipation of a Spring/Summer 2021 construction start.

33rd/34th Street Loop Roadway & Utility Improvements:

As waterline utility breaks have been reoccurring within this North Community area, the Department of Public Utilities reached out to Public Works to evaluate the scope and costs involved to perform a joint road and utility project as an initial project phase to address the deteriorating condition of these facilities. A site visit was performed and a cost estimate for full road reconstruction is in progress in coordination with DPU's effort. Additional coordination is anticipated along with discussions with leadership to develop funding options and a path forward.

Deacon Street:

FY21 funds in the amount of \$200K was approved by Council for the design of roadway improvements. An interdepartmental kick-off meeting was held on July 9th. A follow up meeting was held with CDD on July 20th to discuss how the project may integrate or be influenced by the Downtown Master Plan. A meeting with Dekker Perich Sabatini (DPS) and CDD Staff was held on August 24th to discuss outcomes of Downtown Master Plan Visioning Session held on Aug 20th to assist with developing the scope of work and incorporating concepts for the street design. Staff will await the results of the Downtown Master Plan workshops in furtherance of this effort prior to initiating design related activities.

Trinity Drive Safety & ADA Improvements – Oppenheimer to 15th Street:

The County was awarded \$4.25M in federal transportation safety funds over federal fiscal years 2021, 2022 and 2023, for the project to include design, right-of-way and utility design and construction. Staff has submitted the funding agreement request to NMDOT so that an RFP for design services can be procured. Staff is finalizing the RFP, so that it is ready for release as soon as the funding agreement with NMDOT is executed.

Environmental Services

Environmental Sustainability Board:

The ESB, September 17, 2020 meeting was conducted over Zoom to comply with COVID Safe Practices. The Board members reviewed and discussed the Environmental Sustainability Plan, discussed and appointed new liaison assignments, and had a presentation about Teaching Practical Strategies for Reducing Waste Food Through Community Events by Environmental Services Manager Angelica Gurule.

Household Hazardous Waste Collection Program:

Household Hazardous Waste (HHW) is accepted at the Eco Station every Friday and Saturday 9:00 a.m. - 3:00 p.m.



Environmental Services provides a household hazardous waste collection service for items such as paints, stains, pesticides, herbicides, cleaners, etc. The program only accepts household hazardous waste on Fridays and Saturdays from 9:00 am to 3:00 pm. From August 1, 2020 to August 31, 2020 approximately 67 customers utilized the Household Hazardous Waste program.

Yard Trimming Program:

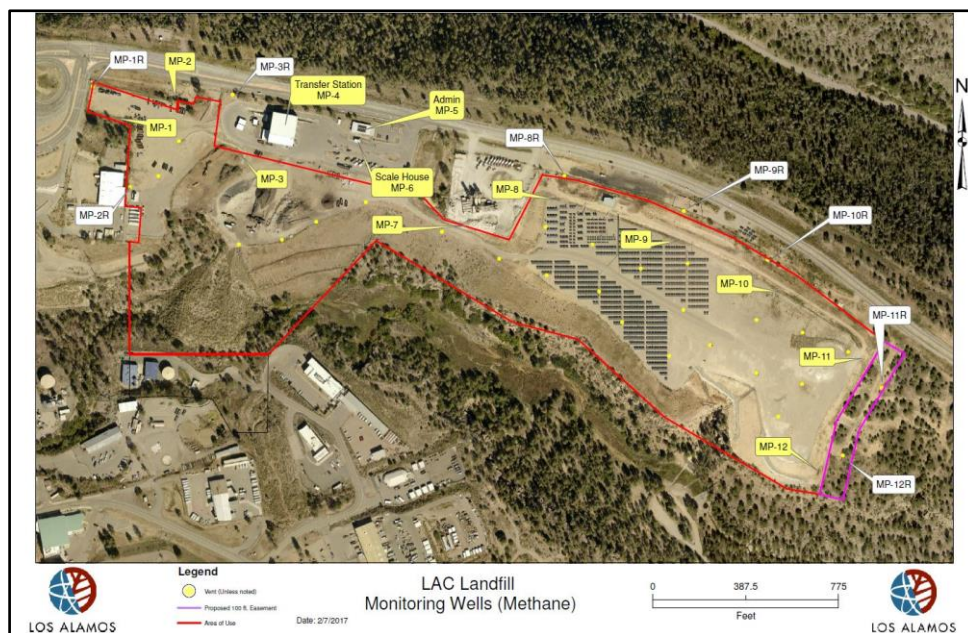
The curbside Yard Trimming roll cart program began July 2018 and has been extremely successful. The Yard Trimming roll cart is voluntary and there is no additional cost to the resident. Approximately 4,684 (67%) households have received yard trimming carts since the program commenced. In 2020 Environmental Services has collected over 800 tons of yard trimmings. This brings the total collected from the start of the program two years ago to over 2,057 tons (over 4.1 million pounds).

Los Alamos County Landfill Gas (LFG) Update:

With the installation of the Landfill Gas Control and Collection system, the methane concentrations have decreased and are in compliance with NMED Solid Waste Rules. Environmental Services has received approval from New Mexico Environment Department (NMED) to reduce monitoring from weekly to quarterly as prescribed by NMAC Solid Waste Rules.

Environmental Services submitted the third quarter 2020 Landfill Methane Probes Report.

- The concentration of methane generated by the facility did not exceed 25 percent of LEL for methane in facility structures (excluding gas control or recovery system components) and was shown to be compliant with 20.9.5.9(B)(1) NMAC. Methane readings at all buildings/on-site structures were 0.0 percent methane in air during the quarterly monitoring; and
- The concentration of methane did not exceed the LEL at the facility property boundary and therefore shown to be compliant with 20.9.5.9(B) (2) NMAC. Methane readings at all gas probe locations were 0.0 percent methane in air during the quarterly monitoring.



Zero Waste Los Alamos:

The Zero Waste Team meeting, September 16, 2020 was conducted over zoom to comply with COVID Safe Practices. Renee Mitsunaga is an art teacher at Chamisa, and Andrea Lynch is an art teacher at Pinon were guest speakers to talk about the upcoming Recycle Art Fair and Fashion Show.

Customer Service:

Our mission is to provide exceptional solid waste and sustainability services to create a better community for current and future generations. A large part of the daily operations is to provide excellent customer service both administratively and in the field setting. Below is a chart of the number of customers we served in August 2020.

CUSTOMER SERVICE	NUMBER OF CUSTOMERS SERVED (AUGUST 2020)
Email (Solidwaste@lacnm.us)	95
Online Roll Cart Request	77
Telephone	1,106 Total Calls 36 Calls per Day
Recycle Coach App	17 New Subscribers 651 Subscribers 8,902 Resident Interactions
Overlook Customers	356 Monthly Customers 18 Customers Daily (Average)
Transfer Station Visitors	2,689 Monthly Customers 87 Customers Daily (Average)

Upcoming Events:

Environmental Services and Zero Waste Los Alamos are hosting a Drive-In Movie showing the documentary film Just Eat It: A Food Waste Story on Friday, September 25, 2020 from 7:30 pm to 8:45 pm, at Central Park Square Parking lot. A big thank you to Phillip Kunsberg at Central Park Square for donating his employees, the side of his building, and for allowing us to host this event. Thank you to Los Alamos County Recreation department for allowing us to use their equipment and letting us in on lessons learned from previous drive in movie events. Thank you to Project Y cowork for allowing us to use their building for bathrooms. Thank you to Time Out Pizza for making 45 pizzas for the event.



Recycle Coach:

From August 1 – August 31, 2020, there were 17 new subscribers on the Recycle Coach app, with a total of 651 subscribers and 8,902 resident interactions. The Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one interaction is for collection reminders which accounted for 4,871 views, followed by 784 visits for information pages, such as how to properly manage batteries and bulk waste requirements. To promote the downloading of Recycle Coach staff has put up a banner on the overpass next to the High School, added flyers to packets at events, and has tied Facebook posts to Recycle Coach when appropriate.



Clean Up Los Alamos Day:

Clean Up Los Alamos day was held on September 12, 2020. County Council signed a Proclamation designating September 12, 2020 as Clean Up Los Alamos Day. There was a total of 25 groups and 253 volunteers registered to clean up around Los Alamos County. 155 total residents visited Los Alamos County Eco Station and 41 residents visited White Rock Overlook Collection Center to take advantage of the free tip day in support of Clean Up Los Alamos day. Over 18 tons were received in total from residents that day. Thanks to our sponsors, Coca Cola, Zia Credit Union and Los Alamos County, volunteers got the supplies they needed to clean as well as masks, hand sanitizers, bottle water and cookies from Ruby K's.



Picture by Morris Pongratz

Mountain Canine Corps Training at Eco Station:

Mountain Canine Corps had the opportunity to train their dogs for disaster situations at the Eco Station. With the fires raging throughout the Southwest they trained to prepare for possible deployment to help in extremely challenging scenarios. The group is based in Los Alamos and currently has nine dogs in their Human Remains Detection Division. Two nationally certified through the National Police Working Dog Association and seven certified on a local level. In November 2018 a team member responded to the aftermath of the fires in Paradise, California and team members have responded to missing person cases throughout New Mexico, Colorado, and South Dakota.



New Signs:

Environmental Services replaced old fading signs with new signs around the Eco Station. The signs help warn about the dangers of certain areas that produce flammable methane due to the decomposition of landfilled material that could explode with a spark or flame.

Demo Garden:



Environmental Services Manager Angelica Gurule, Senior Office Specialist Joshua Levings, and Office Specialist Sara Martinez cleaned up the Green Team Demo Garden at the White Rock Visitor Center. They go to the demo garden every month to pull weeds, prune the plants and remove dead vegetation to keep the garden looking lush and beautiful.

Residential Sustainability Report



Residential Sustainability Report

Service Period: August 2020

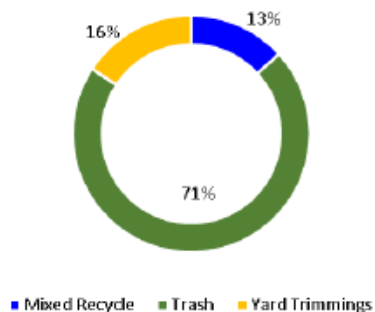
August Diversion Rate: 29%



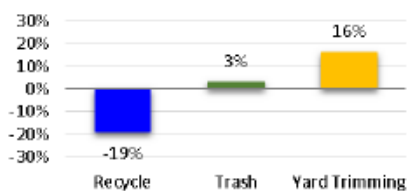
LOS ALAMOS

The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

Monthly Collection Report

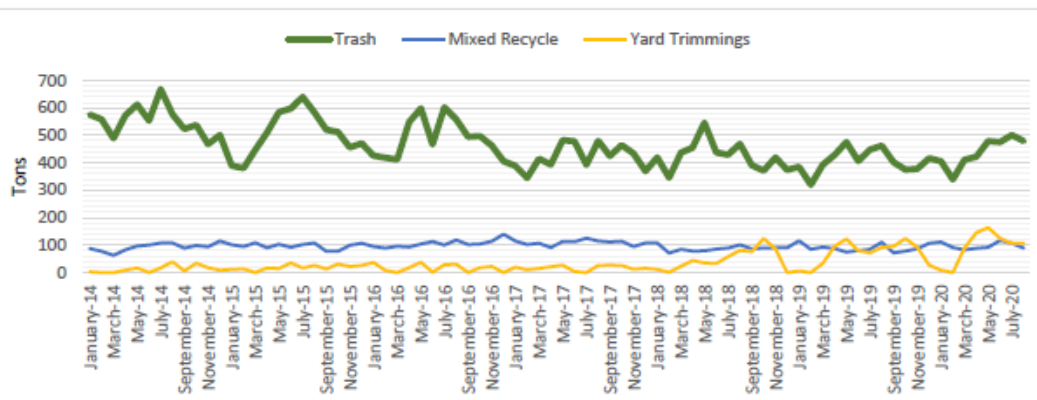


% Change Previous Year

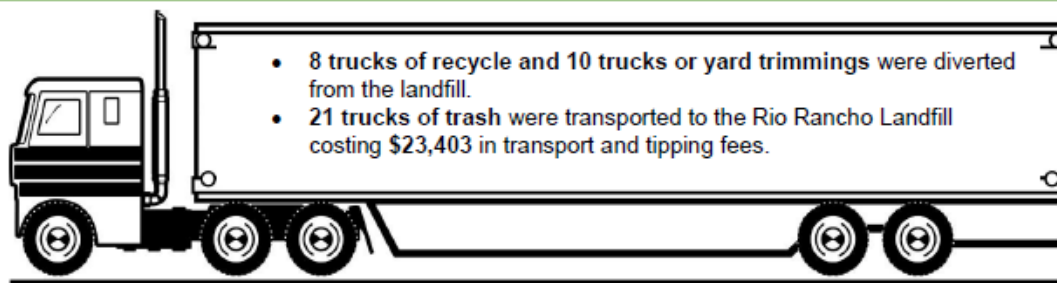


	Aug-19	Aug-20
Yard Trimming	91.40	106.43
Recycle	110.44	89.47
Trash	462.79	478.61

In August by recycling and composting Los Alamos County reduced GHG emissions by ~515 tons



In 2020 by recycling and composting Los Alamos County reduced GHG emissions by ~4,120 tons



For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

Facilities

Facility Maintenance Work Orders: By the Numbers . . .

New Work Orders Received and Entered in Sept: 61

Work Orders Completed and Deleted from System in Sept: 86

Work Orders in Progress - On the Books: 189

Crews worked on the following:

Mesa Public Library - Replaced carpet in some areas.



Municipal Building – Removed tread on exterior stair on west side.



Manufactured and installed hand sanitizer stands in various locations.



Fleet

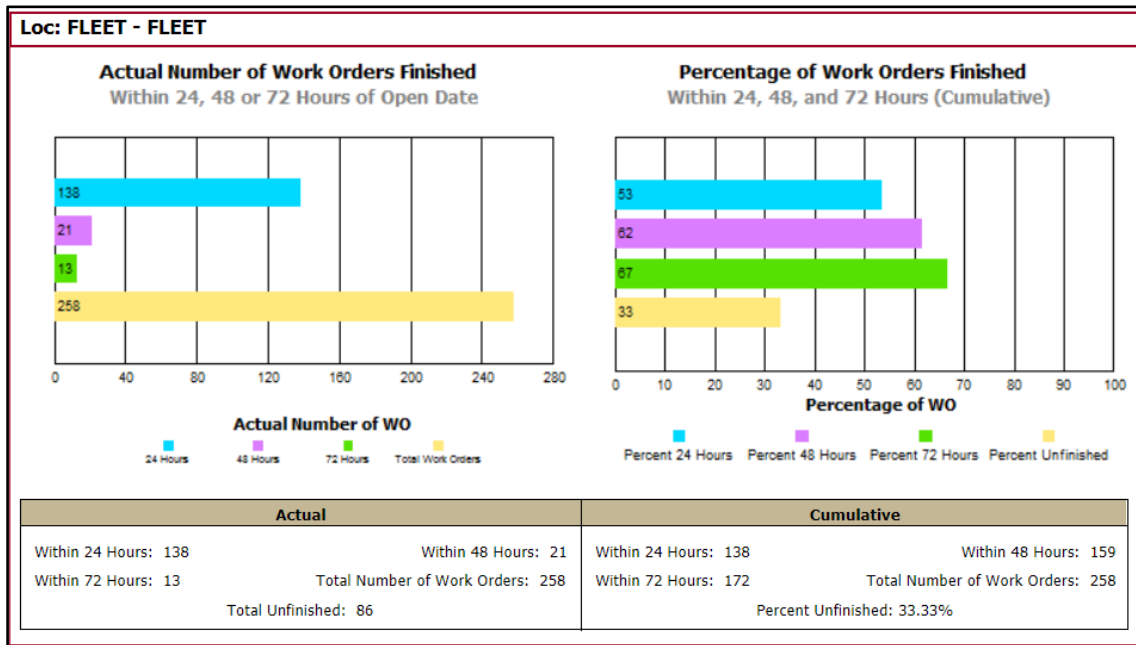
Fleet Work Orders: By the Numbers . . .

New Work Orders Received and Entered in September: 258

Work Orders Closed in 72 hours or less: 172

Work Orders Closed between 3-30 days: 57

Work Orders that Remain Open: 29



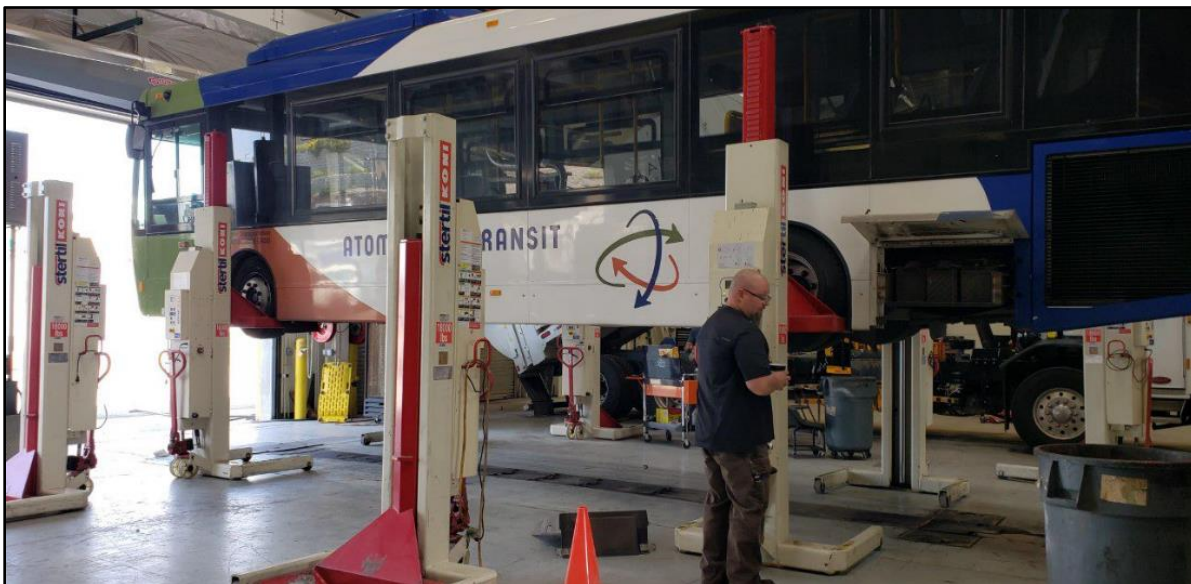
LAFD brush truck #8 has returned from fires in California. While in California the vehicle had a programming issue that placed it out of commission. It was towed to Peterson Truck in San Leandro California. for repairs where the team of Jennifer Harmon, Michael Quinn, and Todd Sinclair acted quickly working through the night to get the unit back in operation. In addition to completing the repairs in a minimal amount of time they went above and beyond to test drive the unit to the Fire Command site. This allowed our LAFD team get some rest. A BIG THANK YOU TO Peterson Truck for all their hard work and excellent customer service.





The truck has been through the Fleet shop for additional service and repairs including the replacement of tires.

Matt is using the portable vehicle lift for removal and replacement of the cooling fan drive motor on a Transit unit.



WELCOME TO THE TEAM !



We would like to welcome Gamaniel Mendoza to the Fleet Team. He might look familiar to some as he has worked at the Golf Course and the Parks Division.



A new bus for the Senior Services Center will be placed into service. Fleet is coordinating with Transit to provide driver training on the operation of the unit and functions like operation of the ramp, kneeling feature, and wheelchair securement to staff at the Senior Center.

Traffic & Streets

Crews performed pavement preservation in the Ponderosa Estates



Crews performed pavement preservation on Rose St.



Crews repaired a drainage inlet on 33rd St.



Crews cleared drains on North Mesa



Crews installed several pavement markings on Central. The work was completed in the early morning hours to avoid traffic delays for motorists.



Crews installed “Do Not Enter” markings after evaluating a citizen concern about a one-way street in Quemazon.



Crews repaired a sign that was knocked down.

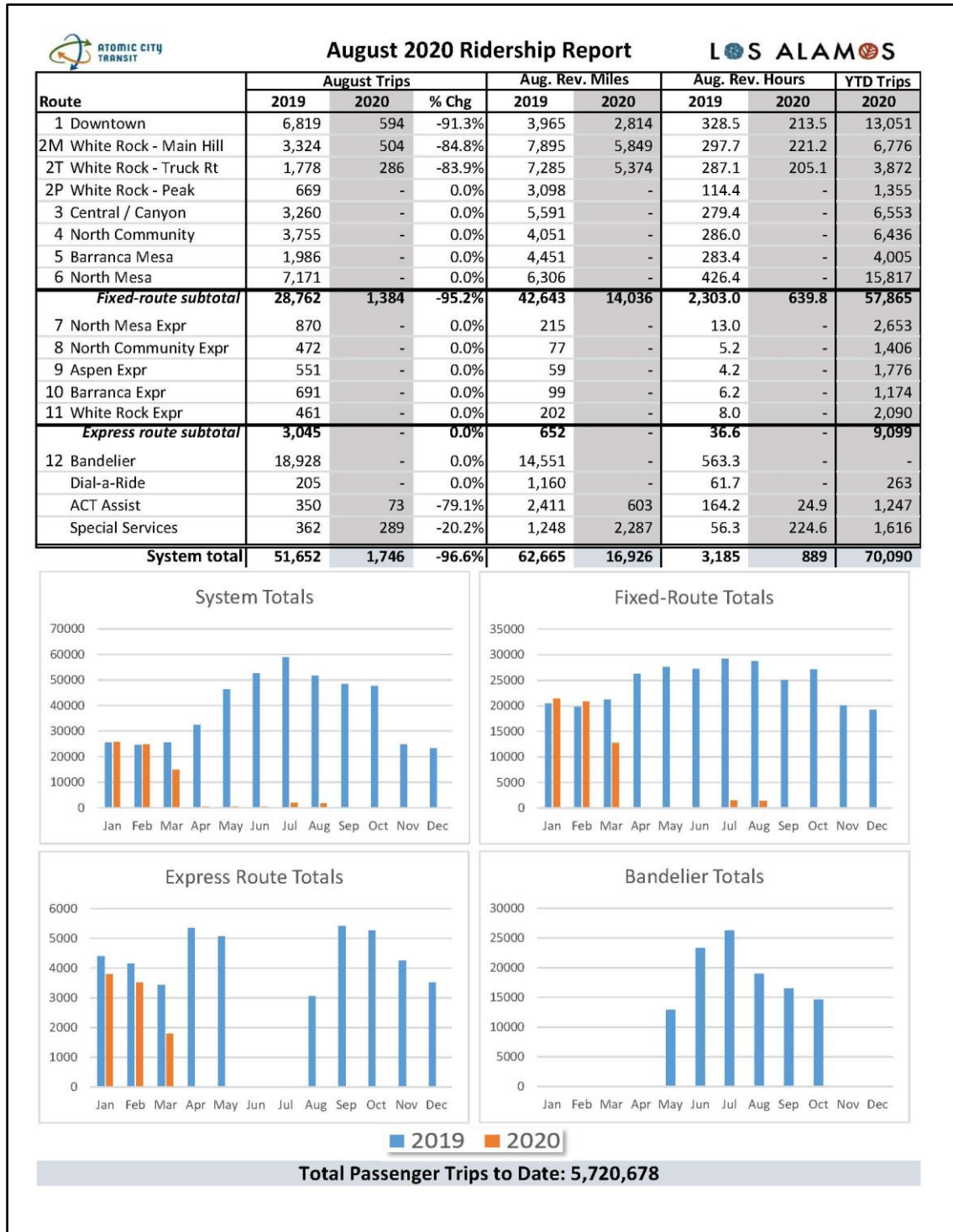


Crews repaired a street light feed that was beneath a concrete drive-pad.



Transit

Atomic City Transit introduced fixed service June 15, 2020 with Route 1 – Downtown area, 2M – service between Los Alamos Downtown area and White Rock utilizing the Main Hill as well as 2T – service between Los Alamos transit center and White Rock utilizing the truck route. Below is the August ridership numbers for these routes.



Although there are some trips that are necessary through the month, Atomic City Transit is here to assist in transportation. Atomic City Transit is still providing a curb to curb, Dial-A-Ride service Monday through Friday from 7:30 am to 5:30 pm for areas not serviced by a fixed bus service. Call (505) 661-7433 to make a reservation for the following day or same day and receive the next available time. Ridership for the Dial-A-Ride and paratransit services are below for the month of August.

Atomic City Transit - Demand Response Ridership and Statistics

Start Date 8/1/2020
End Date 8/31/2020

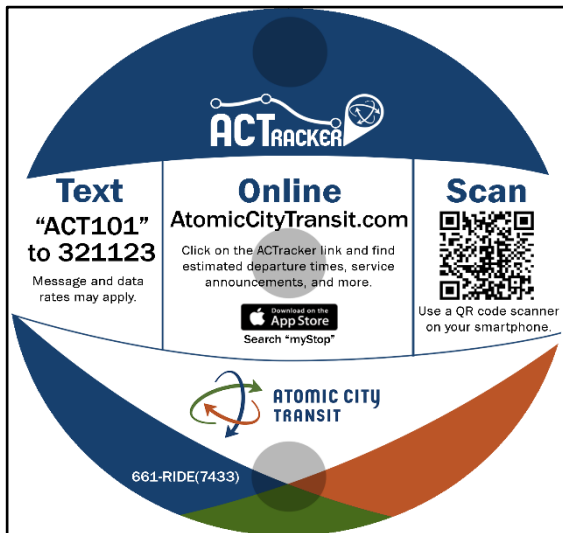
	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA Related	Total DAR	Daytime DAR	Evening DAR	Special Service DAR
NTD Service Information								
Vehicles operated in max Svc	3	0.00%	0.00%	2	3	0	0	3
Unlinked Passenger Trips (UPT)	362	0.28%	12.31%	73	289	0	0	289
Total Actual Vehicle Miles (VM)	3,858.00	4.87%	9.84%	603.00	2,652.00	-	-	3,255.00
Total Actual Vehicle Hours (VH)	248.90	-4.15%	-8.59%	24.91	199.08	-	-	223.99
Total Actual Revenue Miles (RM)	2,890.00	1.87%	9.84%	603.00	1,684.00	-	-	2,287.00
Total Actual Revenue Hours (RH)	249.48	0.01%	-8.59%	24.91	224.57	-	-	224.57
Passenger Miles	1,473.98	2.34%	0.50%	603.00	870.98	-	-	870.98
Passenger Hours	72.67	12.68%	-16.40%	24.91	47.77	-	-	47.77
Service Days	21.00	-4.55%	-5.00%	19	21.00	-	-	21
UPT per RM	0.13	-1.56%	2.25%	0.12	0.13	-	-	0.13
UPT per RH	1.45	0.27%	22.87%	2.93	1.29	-	-	1.29
UPT per Service Day	17.24	5.05%	18.22%	3.84	13.76	-	-	13.76
Companions	2	-83.33%	-100.00%	-	2	-	-	2
PCAs	1	0.00%	0.00%	-	1.00	-	-	1

Scheduling Stats - Performed Trips

Subscription	-	0.00%	0.00%	-	-	-	-	-
One Way Trips Requested	677	-5.58%	-5.73%	296	381	91	-	290
One Way Trips Performed	359	2.87%	21.67%	73	286	-	-	286
Advance Reservation	159	-6.47%	21.67%	73	86	-	-	86
Same Day Reservation	200	11.73%	0.00%	-	200	-	-	200
Manually Scheduled	38	-47.22%	-31.82%	15	23	-	-	23
Automatically Scheduled	321	15.88%	52.63%	58	263	-	-	263
Pickup-based Trip	319	6.33%	15.91%	51	268	-	-	268
Appointment-based Trip	40	-18.37%	37.50%	22	18	-	-	18

Capacity Metrics (ADA Requests)

Valid Pickup Negotiated	56	3.70%	3.70%	56
Invalid Pickup Negotiated	1	0.00%	0.00%	1
Valid Dropoff Negotiated (Apt Trips)	131	-5.76%	-5.76%	131
Invalid Dropoff Negotiated (Apt Trips)	-	0.00%	0.00%	-
Non-Missed Trips	73	21.67%	21.67%	73
Missed Trips	-	0.00%	0.00%	-
On-Time Appointment Dropoffs	124	-9.49%	-9.49%	124
Late Appointment Dropoffs	1	0.00%	0.00%	1
Early (>30 min) Appointment Dropoffs	6	100.00%	100.00%	6
On-Time Pickup Arrival	54	10.20%	10.20%	54
Excessively Late Arrivals (>15 Min)	1	0.00%	0.00%	1
Early Pickup Arrivals (>5 Min)	7	40.00%	40.00%	7
Travel Time <= Fixed Rt Estimate	71	22.41%	22.41%	71
Travel Time Over Fixed Rt Estimate	-	0.00%	0.00%	-
Travel Time <= 45 Minutes	71	22.41%	22.41%	71
Travel Time > 45 Minutes	2	0.00%	0.00%	2
No Capacity Issues	509	2.41%	2.41%	509
Capacity Issues	16	100.00%	100.00%	16



Atomic City Transit would like to remind those riders that utilize a “smart” phone to sign up for text alerts on the ACT Tracker service. Inclement weather is here, and this is the best way to find out what is happening to the route you usually ride. We also provide real-time location of the buses so you can always plan your trip.



During this reduced schedule, Atomic City Transit is busy performing necessary training, cleaning, disinfecting bus shelters, and performing bus stop maintenance.

Lead Operator, Mick Fry trained all supervisors and lead operators on the two positive charged disinfecting backpacks Atomic City Transit purchased. They are being used to disinfect each vehicle daily. Atomic City Transit staff also spot cleans highly touched surfaces throughout the day.



Atomic City Transit staff also purchased a portable power washer to have the ability to thoroughly wash our bus stop shelters.

Shelters near the Hospital and High School received a thorough cleaning.



Daylight Saving time is just around the corner. One issue is with darkness, the Transit Operator is not always able to see a customer at a bus stop or in a shelter. To reduce the number of missed customers at stops, Atomic City staff has installed a new product called the "Bus Stopper". It is a reflector with a screen the customer can move up and down that will create a blinking light like a vehicle's headlights. Staff installed approximately 15 "Bus Stoppers" around town with stops in low or no lighting.



Atomic City Transit staff received the first shipment of replacement glass for shelters around Los Alamos and White Rock. Staff has identified shelters with broken or missing glass panels and are busy with installation.

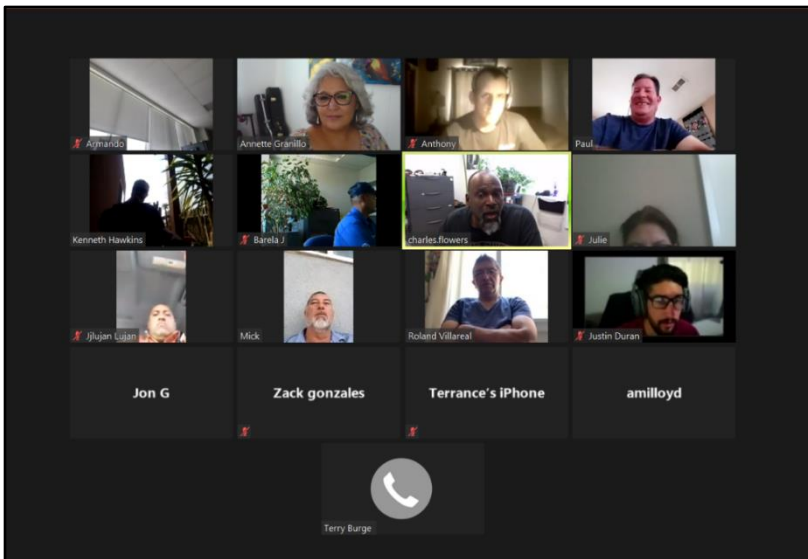
Atomic City Transit continues to partner with staff from Los Alamos Betty Ehart Senior Center and White Rock Senior to deliver hot meals to our senior residents. Thank you, Transit Operator Jonathan Henley, and Transit Operator Yvonne Medina for supporting our senior residents.



Congratulations Jonathan Henley! Thank you for 13 years of service to Los Alamos County Atomic City Transit!



Jonathan Henley, Fermin Romero and Mickey Fry were the 1st Transit Operators for Atomic City Transit when service started in 2007.



During this time of social distancing, Atomic City Transit has moved their employee “Safety Chats” on-line. This gives employees the opportunity to see their supervisors and fellow employees, discuss issues or potential problems they are seeing out in the field.



The week of September 7, 2020, Atomic City Transit provided National sponsored Transit Safety Institute, Transit Operator, and Para Transit Operator training to nine employees. Although it was a difficult training the employees enjoyed being back in the classroom practicing social distancing and wearing masks.



Victoria Martinez promoted to Senior Deputy Clerk

The County Clerk's Office is pleased to announce the promotion of Victoria Martinez to Senior Deputy Clerk.

Victoria started in the County Clerk's Office as a Deputy Clerk back in April 2016, and quickly became a valued member of the team. During her time as Deputy Clerk, she attended several job-related trainings and worked diligently to expand her knowledge in all aspects of the office. She has become a great resource the Clerk's Office and the County. We are delighted to recognize her achievements and dedication to the office.

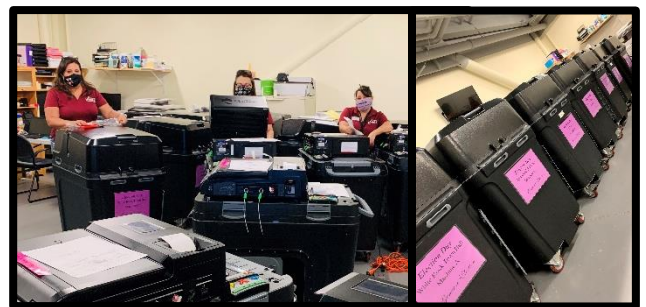
2020 General Election – Preparations During the Ongoing COVID-19 Pandemic

Throughout August and September, County Clerk Naomi D. Maestas and staff were busy preparing to conduct the 2020 General Election during the ongoing COVID-19 pandemic. In early August, County Clerk Maestas and staff attended 2020 General Election School, hosted virtually by the NM Secretary of State (NM SOS), where important preparation tasks and timelines were discussed. County Clerk staff, along with staff from the NM SOS, discussed the implementation of Senate Bill 4 (SB4), election legislation passed in 2020 related to conducting the general election on November 3, 2020, under a continuing COVID-19 pandemic.



On September 17th and 29th, the Clerk's Office provided training virtually to Election Poll Workers, via Zoom Communication, sharing key information and important procedure updates. In addition, workers were briefed on system enhancements, form revisions, and new tasks in preparation for the November 2020 General Election. Workers were briefed on the numerous precautions and safety measures being put into place to ensure all felt safe and welcomed during the upcoming election cycle.

Preparation and certification of the Election Day voting machines took place on Thursday, September 24th, and continued Tuesday, September 29th for the Absentee/Early voting machines. Testing passed with a perfect match between the test votes cast and test results. Additionally, voting machines underwent functional testing. Functional testing ensures the proper operation of the buttons, connections and other components of the voting machines, such as the audio-visual ballot marking interface.



Outreach and Education – National Voter Registration Month & Day Celebrations

In late August, the County Council declared September "Voter Registration Month" and Tuesday, September 22nd "Voter Registration Day".

This year, over 100 Premier Partners and 4,500 community partners came together to register an estimated 1.5 million voters through virtual events and safe, in-person voter registration drives, making this the largest National Voter Registration Day in history.

Office Operations During the Ongoing COVID-19 Pandemic

As the COVID-19 public health crisis continues, operation protocols set back in July remain in place for the Clerk's Office. All regular in-person services and transactions remain suspended until further notice. Any urgent matters, needing in-person services, will be handled with COVID Safe Practices (CSP) in place and through appointments made by calling the office at (505) 662-8010 or emailing clerks@lacnm.us. As this situation continues to evolve, updates on changes to daily operations will be posted online at www.losalamosnm.us/clerk and through Facebook, Twitter and Instagram.

Customers may continue to drop off items in the designated Drop-Box located outside the Clerk's Office. Staff will process Drop-Box items and be available to assist customers by phone and/or email between the hours of 8 a.m. -12 p.m. and 1 p.m. - 5 p.m., Monday - Friday. The Clerk's Office will close for lunch between 12 p.m. and 1 p.m.

Clerk Maestas would like to remind customers, that they may utilize the Online Records Portal for searching real estate and government documents. For searching probate and marriage records, or to apply for a marriage license online, staff and customers may use the Probate & Marriage Online Records Portal. Access webpage links at www.losalamosnm.us/clerk. There are a few election related items that can be handled on-line or through the mail. Citizens can utilize www.NMVote.org for voter registration and absentee ballot requests, and other election related services. New Mexico is a no excuse state related to voting absentee by mail. Visit the Clerk's Election Information webpage or call the office.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Safety Division

Five (5) commercial permits were issued in September 2020, with a total valuation of \$75,797.00, compared to eight (8) permits issued in September 2019, with a total valuation of \$733,850.00.

Eighty-four (84) residential permits were issued in September 2020, with a total valuation of \$1,939,393.00, compared to eighty-one (81) permits issued in September 2019, with a total valuation of \$2,111,082.00.

Commercial Updates:

The building for the Canyon Walk Apartments are going up quickly. Building inspectors continually have inspections at the site on a daily if not every other day basis. Construction has also begun on the site for the Los Alamos Public Schools Credit Union.



Progress on Canyon Walk Apartments



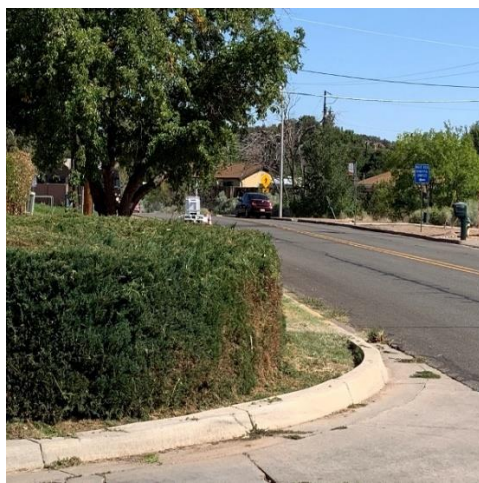
LA Schools Credit Union Site

Code Compliance:

Before and after pictures of code compliance cases.



Before



After



Before



After



Before



After

Housing and Special Projects Division

Affordable Housing Multi-Family Development:

Development continues on the Canyon Walk apartments on DP Road. The site plan for the Bluffs Development has been approved by Planning and Zoning. We anticipate that a building permit will be submitted soon to begin the construction stage.

Housing Rehabilitation Program (Home Renewal Program):

Applications are now being accepted for the Home Renewal Program. Residents who income qualify and require financial assistance to make repairs or improvements to their homes are encouraged to apply for this subsidized loan program. Homeowners are not required to make payments unless the home is sold or vacated. Eleven applications have been submitted this program year for an estimated \$200,000 in loan assistance. During last year's program cycle, eleven loans were approved.

Homebuyer Assistance Program:

Three loans have been closed since the new program year started for a total of \$68,000 in assistance.

Planning Division

The Planning & Zoning Commission held a public meeting on September 9, 2020 via Zoom to train new Commissioners.

On September 21, 2020, staff held a community Design Workshop for the White Rock downtown area with the project consultant Dekker, Perich, Sabatini as part of the Downtown Master Plans project. The Los Alamos Townsite Design Workshop is scheduled for October 13, 2020.

Planning & Zoning Commission Vice Chair Beverly Neal-Clinton presented an update to County Council at the regular meeting on Tuesday, September 22, 2020.

The Planning & Zoning Commission held a public hearing on September 23, 2020 via Zoom. The Commission approved a site plan for 64-unit senior affordable multifamily housing development, along with a Waiver to building height in the M-U district, at 135 DP Road, Los Alamos, NM.

Planning Cases Applied for in the Month of September (from EnerGov):

Summary Plat –0

Administrative Deviation - 0
Waiver - 2
Minor Site Plan Amendment - 0
Site Plan - 1

Building Permit and Business License Review:

During the month of September, Planning Division staff reviewed and acted on fifty-four (54) Building Permits and reviewed ten (10) Business License applications.

Admin/Special Projects

In accordance with the CMO and the Governor's Office, CDD will continue to operate within the Phase I guidelines. We have limited staff in the office but remain closed to the public except by appointment only. We continue to accept permits as well as applications for business licenses and plan cases via email, mail, and the CSS portal. We have both Code Enforcement Inspectors in the office Monday-Friday 8am to 5pm, and one building inspector is conducting inspections each day.

The CDD Admin staff has been working on intake for the NM Cares Act Business grant applications for the last couple of weeks. We received a total of 69 applications, and they are currently being review by the selected panel.

Business License

During this time of working remotely from home, we are still processing new business licenses as they come in and we are processing business license renewals as fast as possible. During the month of September, 76 business licenses were processed, this includes both new applications as well as renewals of existing business licenses.

COMMUNICATIONS & PUBLIC RELATIONS DIVISION

The C&PR Division continues to support several items related to the COVID-19 pandemic emergency. Last month, this has involved preparing outreach, ads and forms related to the State of NM CARES Act funding for individuals and small businesses. The division continues to share out information from the State Dept. of Health related to COVID Safe Practices and monitor changes from the Governor that can be shared bi-monthly with residents as the situation is updated. The PIO continues to assist with outreach on related facility re-openings as needed. Other tasks and work orders include completing on the video-casting contract (due to go to Council late October), templates and setting up the new Stories module plug in for Open Gov (Open Forum on our website), work on CommuniTREE installation, tags and a Thanksgiving theme to launch in November in the Muni Bldg hallway, ads for the Clerk about the election, completion of the renaming of Minors A to Hope Field outreach, updates and outreach about DP Rd and Trinity Drive construction activities and outreach, and support for the Downtown Master Plan meetings in Sept. and Oct. The division is also assisting CMO with the Manhattan Project park 5 year anniversary, including a new video display for the lobby of Fuller Lodge. These are just a few of the highlights as the division works on many small projects or tasks on a daily basis that are too numerous to list here.

CALENDAR OF UPCOMING MEETINGS AND EVENTS

Oct 20 – Council Regular Session, 6:00 p.m. (Virtual)

Oct 27 – Council Work Session, 6:00 p.m. (Virtual)

Nov 10 – Council Regular Session, 6:00 p.m. (Virtual)

KUDOS/COVID HEROS

From: Sullivan, Eileen
Sent: Tuesday, September 15, 2020 3:50 PM
To: Bulthuis, Jon <jon.bulthuis@lacnm.us>; Feagans, Robert <robert.feagans@lacnm.us>
Subject: Kudos

Hi Jon and Bob,

We have two young men doing custodial work here that I believe are on loan from transit. I just wanted to let you know they've been doing a great job. They are very polite and conscientious. They did a major cleaning of our employee shower even scrubbing the silica buildup on the tile. Since I often run on my lunch hour and use the shower, I was quite pleased. Anyway, just wanted to express my appreciation to your crew.

Best,
Eileen



Evan Carter



Anthony Haven

From: Perraglio, Helen
Sent: Thursday, September 17, 2020 11:33 AM
To: Nastacio, Reyann <reyann.nastacio@lacnm.us>
Cc: Mondragon, Pete <pete.mondragon@lacnm.us>; Chavarria-Quam, Mauricia <m.chavarria-quam@lacnm.us>; Griego, David <david.griego@lacnm.us>; Andrus, Rebecca <rebecca.andrus@lacnm.us>; Bulthuis, Jon <jon.bulthuis@lacnm.us>; Laurent, Anne <anne.laurent@lacnm.us>
Subject: PCard Gold Star!

Reyann, and team - You by far get the gold star on P-Card compliance. You go the extra mile, you have a huge volume of transactions, and you keep excellent audit trails on your descriptions, and backup documentation. I personally audited several for the month of June and was very impressed. You set the gold standard. Major kudos to you and the Fleet team for doing such a great job on P-Card! Keep up the great work and thank you so much!!

Helen M. Perraglio, CPA

On Sep 22, 2020, at 9:48 AM, Nancy Cerutti wrote:

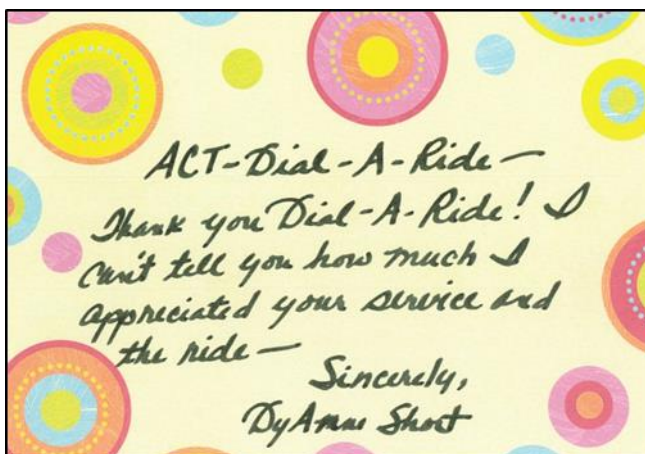
Dear Harry and Anne,

I am writing to let you know about the exemplary job that Donald (I don't know his last name) does at the White Rock Overlook Convenience Center. My husband and I have been using the parking lot at the Convenience Center for our early morning walk for nearly a year. We had been walking around White Rock until we were attacked by loose, roaming dogs and now find the Convenience Center area safer.

We have been impressed with how well Donald keeps the area clean (not easy when not everyone follows the rules) and hauls all those bins up to the hill. In any case he is the kind of employee that the County is fortunate to have.

Nancy Cerutti

Kudos to Equipment Operator, Jose Torres for helping a boy on a scooter stop before being hit by traffic. He was recognized on the Facebook page, The Good the Bad and the Ugly Facebook page.





ATOMIC CITY
TRANSIT

Passenger Name: Theresa A. Theendy Date: 7/20/20

Address: _____ Phone: _____
(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT ☐ COMMENDATION ☒ SUGGESTION ☐

Rolando has picked me up
numerous times and has always
had a great attitude. Thank you



Good morning,

I just wanted to send you a brief email concerning one of your employees, Lenora Maes. I recently applied for a building permit for replacing part of my fence. It was my first time using your online system, and I had a couple of difficulties. My transaction was assigned to Ms. Maes, and I feel I must tell you how professional and kind she was to me both in the emails and the phone conversations that I had with her as I navigated the system. During this unusual Covid time, I have had many interactions with employees from various organizations, and my experience with her is by far the best one I have had. Congratulations to her and to your department for excellent customer service!

Sincerely,
Kay Willerton

KUDOS and THANKS

County Clerk Maestas and staff wanted offer thanks to all those who helped with our 2020 General Election efforts thus far... our elections cannot be successful without such great teamwork. Special thanks to the IM Division and the Public Works Department, Facilities Division and Traffic Division.

September 30, 2020

Mr. Paul Andrus
Community Development Director
Los Alamos County
1000 Central Ave, Suite 150
Los Alamos, NM 87544

Dear Mr. Andrus:

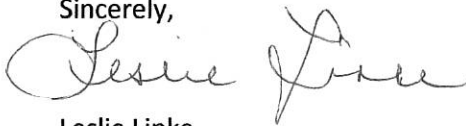
I would like to express my appreciation for one of your employees, Barbara Lai.

After eight years, my time serving on the Historic Preservation Advisory Board (previously known as the Fuller Lodge/Historic District Advisory Board) is coming to an end; for the past year and a half, I've been the Board's Chairman. For several years, Barbara Lai has been the County Liaison to the Board.

Because of Barbara's efforts, the work of the Board made a huge leap forward. It was her extremely hard work that earned Los Alamos the designation of Certified Local Government. That one thing will help the Board do more than it ever has. She continuously had ideas for implementing our Education and Outreach Program and was fundamental to the success of our celebration to present the new wreath at Fuller Lodge to the community during Los Alamos County's Evening of Arts and Culture in October 2019. She always kept us on track and helped us to understand the rules governing our meetings. These activities are just a few examples of Barbara's many contributions.

Even though I am no longer on the Board, I hope to participate in future meetings, in part to keep in touch with Barbara. You've got a real gem in Barbara!

Sincerely,



Leslie Linke
35 San Juan St
Los Alamos, NM 87544
lalinke@comcast.net