



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

*Melanee Hand, Chair; Paul Cook, Vice Chair; Stephanie Nakhleh, and John Russell,
Members*

Thursday, February 9, 2017

5:30 PM

1000 Central Avenue
Room 110

1. CALL TO ORDER

Present 4 - Member Cook, Member Russell, Member Nakhleh and Member Hand

2. STAFF AND OTHER ATTENDEES:

Pete Sheehey, County Councilor
Brian Brogan, Community Services Department Director
Chris Wilson, Parks, Recreation and Open Space Division Manager
Linda Lindstrom, Office Manager

Other Attendees:

Erik Loechell

3. PUBLIC COMMENT

Member Hand welcomed the new County Council Liaison Pete Sheehey and Community Services Director Brian Brogan.

4. BUSINESS

A. [9057-17](#)

Presenters: Melanee Hand

Attachments: [A - Minutes: January 12, 2017](#)

A motion was made by Member Nakhleh and seconded by Member Cook that the Minutes be approved as presented. The motion passed by unanimous vote of 4-0.

I move that the Board approve the attached Minutes.

B. [9058-17](#)

Presenters: Melanee Hand

Attachments: [A - Shelby Redondo - Aquatic Center Advisory Subcommittee Application \(ACAS\)](#)

A motion was made by Member Cook and seconded by Member Nakhleh to approve the subcommittee application for Shelby Redondo. The motion passed by unanimous vote of 4-0.

I move that the Board approve the following Subcommittee Applications

C. [9061-17](#)

Presenters: Melanee Hand

Attachments: [A - FY18 Draft Work Plan](#)

Board Members reviewed the FY2018 Draft Work Plan. The following were discussed during the Work Plan discussions:

- The Council's Bond Projects and importance of the Parks & Recreation Board's position within Recreation community.
- Member Cook discussed advocating for an increase in the maintenance budgets for the parks. Chris Wilson stated that he will work it into Section 2.1.
- Member Hand mentioned the additional planning documents that were added into 2.2.
- Chris Wilson mentioned that the Open Space Comprehensive Plan was added to the Work Plan. Member Nakhleh used this opportunity to report on the Trails Plan and mentioned that the subcommittee viewed the document at the Library and others in the community are welcome to view it.
- Chris Wilson mentioned that a number of items from Planning & Zoning will be coming forward for clarification.
- Member Russell asked if Pajarito Mountain was included in any section. It was confirmed that it was under 2.3: Other Projects and Assignments. The future of Pajarito Mountain was discussed and if it is considered Open Space.
- Chris Wilson mentioned that they have added, from the earlier document, camping improvements to Main Gate Park & Camp May with ongoing direction from the County Council.
- Member Cook asked about interfacing with the comprehensive list of different interest groups. Chris Wilson clarified that it would be on a project related basis. Member Hand mentioned that there would be opportunities as they relate to the Bond Project.
- The importance of the subcommittees was discussed and how they are also tied into the Bond Projects as it relates to educating and informing the committee. Member Cook agreed they were important. Member Nakhleh clarified the importance of encouraging member support during the subcommittee meetings.
- Chris Wilson reminded the Board that any direction or work done by the subcommittees will still need to come back to the Board and be reviewed.
- The Board reviewed the Council's goals.

A motion was made by Member Cook and seconded by Member Russell to approve the 2017 Draft Work Plan with noted changes. The motion passed by unanimous vote of 4-0.

I move that the Board approve the following FY Draft Work Plan

5. STAFF COMMUNICATIONS

A. [9063-17](#) Chairman's Report

Presenters: Melanee Hand

Member Hand provided the Chairman's report with the following updates:

- She attended the Boards & Commissions luncheon in January and noted that the County's website is in the process of being updated and will be live in March. Applications for Board positions will become electronic as of March.
- The B&C's are asking that more details be provided on the meeting minutes.
- Lodger's Tax Advisory Board stated that Los Alamos has been nominated as a runner up for the Best Place to Live.
- Member Hand is encouraging interested Board members and subcommittees to attend a citizen's grassroots committee that is involved in the educating and informing the community on the 2017 Bond Projects.
- County Council will review the Bond language next Tuesday, February 14.
- Member Russell noted that in lieu of the Manhattan Historical Project meeting, they toured the Historical Museum, which he mentioned looked great.

B. [9064-17](#) Recreation Program Report

Presenters: Christopher Wilson

Attachments: [A - Recreation Program Report](#)

Chris Wilson presented the Recreation Program Report. He mentioned there will be some changes to the report with highlights, higher quality photos and additional information. Member Hand complimented the Community Service's Recreation Program Guide. Chris Wilson gave additional updates on other advertising and branding initiatives the County is looking to implement.

C. [9065-17](#) Parks and Open Space Program Report

Presenters: Christopher Wilson

Attachments: [A - Parks & Open Space Program Report](#)

Chris Wilson presented the Parks Program Report.

D. [9097-17](#) Open Space Advisory Subcommittee Report

Presenters: Stephanie Nakhleh

Member Nakhleh invited the Board to a working meeting on Tuesday, February 14th at 8:30am at Graduation Canyon to survey as a potential canyon for the renovation with the Canyon Restoration Project.

E. 9098-17 Ice Rink & Recreation Advisory Subcommittee Report

Presenters: Paul Cook

Member Cook updated the Board that in the meeting they discussed trying to save the ice, but it won't be long before it is gone. It was also discussed how the subcommittee can support the Bond Project and get the word out to the community.

F. 9099-17 Golf Course Advisory Subcommittee Report

Presenters: Christopher Wilson

Chris Wilson reported that [due to the winter season] there isn't much going on at the Golf Course. The restaurant and apparel shop is open and will be having a sale on older merchandise. He also explained the construction repairs that were going on to fix a water line break. Member Cook asked if there was a replacement for when Donnie Torres' retires. Chris mentioned they will be celebrating his 32 years of service in June and the timing of his replacement.

G. 9100-17 Aquatic Center Advisory Subcommittee Report

Presenters: Christopher Wilson

Member Hand mentioned that they held five interviews for Board positions over the past few weeks and are hopeful to get them approved by Council. Chris Wilson stated that the discussions were based on Bond Projects, the multi-generational pool and the role of the subcommittee if the Bond passes. He also said that tourism was discussed and how the staff has coordinated an aquatic facility operators user group session which will be held at the Larry Walkup Aquatic center. These meetings rotate to facilities across the state. in the next round.

H. 9096-17 Council Liaison Report

Presenters: James T. Chrobocinski

Councilor Sheehey updated the Board on the Bond Project. He reported that it will be up to the public to decide and that the Bond has a good chance of passing, but one hurdle will be the Laboratory, which is both based on budget and whether the contract goes to a non-profit contractor. He continued to explain how gross receipt tax decisions will impact the County moving forward.

Member Nakhleh mentioned that the vote is in May and mentioned that nothing will be known about the Lab at that point. Councilor Sheehey continued with further explanations about project hurdles, community initiatives and cost savings.

6. PUBLIC COMMENT**7. INFORMATIONAL ITEMS**

A. 9102-17 Action Items for Next Month

Presenters: Melanee Hand

- Potentially invite one of the Council members or Councilor Sheehey to give a citizen update on activities.
- Reports from subcommittees regarding community outreach and support for the Bond project.
- Chris Wilson asked to have budget included and discussion on how the Board would like to proceed on a North Mesa Stable neighbor's concerns regarding the location and pollution of the stables.
- Member Cook requested to schedule a tour of the Reservoir this year, when whether permits.
- Member Russell asked Chris Wilson about replanting drought tolerant trees at Overlook Park. Chris explained that the Department of Public Utilities is working on the treatment plant and will ask/work with them to present what the landscaping outcome will be when they complete the design process.

8. PREVIEW OF NEXT MEETING - March 9, 2017**9. ADJOURNMENT**

A motion was made by Member Russell and seconded by Member Cook that the meeting be adjourned. The motion passed by unanimous vote of 4-0.

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Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.