



# County of Los Alamos

## Minutes

### Planning and Zoning Commission

1000 Central Avenue  
Los Alamos, NM 87544

*Michael Redondo, Chair; Jaret McDonald, Vice-Chair; Melissa Arias; Jessie Dixon; Ashley Mamula; Craig Martin; Larry Warner; and Amy Woods, Members*

---

Wednesday, April 12, 2017

5:30 PM

Council Chambers  
1000 Central Avenue

---

#### 1. CALL TO ORDER/ROLL CALL

Present 8 - Chair Redondo, Commissioner Mamula, Commissioner Warner, Commissioner Arias, Commissioner Martin, Commissioner Dixon, Commissioner Woods and Commissioner McDonald

Absent 1 - Commissioner Kunsberg

#### 2. PUBLIC COMMENT

#### 3. APPROVAL OF AGENDA

#### 4. APPROVAL OF MINUTES

##### A. Minutes from March 29, 2017

Minutes from the Planning And Zoning Commission Meeting(s) on 3-29-17.

Attachments: [A - Draft Minutes for March 29, 2017.](#)

I move that the Commission approve the Minutes for March 29, 2017.

##### B. Minutes for February 08, 2017

Minutes from the Planning And Zoning Commission Meeting(s) on February 08, 2017.

Attachments: [A - Draft Minutes for February 08, 2017.](#)

I move that the Commission approve the Minutes for February 08, 2017.

#### 5. NOMINATIONS FOR BOA - COUNCIL APPROVAL REQUIRED

Commissioner Mamula nominated Commissioner Woods to be appointed to the Board of Adjustment and Commissioner Dixon nominated herself.

Commissioner McDonald moved to send the nominations to Council for approval and

Commissioner Warner seconded the motion. The motion passed 8-0.

## **6. PUBLIC HEARING(S)**

### **A. WVR-2017-0033 Waiver from DT District Development Standards**

Staff Report for a Case No. WVR-2017-0033, a request for a Waiver from the Downtown District Development Standards, of the Los Alamos County Development Code, to the minimum street section width requirement of fifty (50') feet, to forty-five (45') feet.

**Attachments:** [A - WVR-2017-0033- Staff Report & Exhibits](#)

Commissioner McDonald moved that the Planning and Zoning Commission approve Case No. WVR-2017-0033, a request for approval of a waiver from a required minimum street section width of fifty (50') feet, for the reasons stated in the staff report, reasons determined during the public hearing, and adoption of findings of fact, subject to the following conditions:

1. Approval of the Final Subdivision Plat by the Los Alamos County Council, which incorporates this Waiver.

Commissioner Woods seconded the motion.

**Yes:** 8 - Chair Redondo, Commissioner Mamula, Commissioner Warner, Commissioner Arias, Commissioner Martin, Commissioner Dixon, Commissioner Woods and Commissioner McDonald

**Absent:** 1 - Commissioner Kunsberg

### **B. ZCA-2017-0003 Text Amendment Chapter 16 Articles I-XIV Adding a Mixed Use Zone**

Staff Report for case ZCA-2017-003 an ordinance amending various articles and sections of Chapter 16 of the Los Alamos County Code of Ordinances to establish a mixed-use zoning district; establish a Future Land Use Map section; and amend certain DT Overlay zones to allow expanded residential uses.

**Attachments:** [ZCA-2017-003- Staff Report & Exhibits](#)

Commissioner McDonald moved that the Planning and Zoning Commission recommend that the Los Alamos County Council approve the application, Case No. 17-ZCA-003, Text Amendments to LAC Code of Ordinances, Chapter 16, and that the Community Development Director is authorized to make any minor formatting or editing changes that may be necessary for final presentation to County Council.

Commissioner Woods seconded the motion.

**Yes:** 8 - Chair Redondo, Commissioner Mamula, Commissioner Warner, Commissioner Arias, Commissioner Martin, Commissioner Dixon, Commissioner Woods and Commissioner McDonald

Absent: 1 - Commissioner Kunsberg

**7. COMMISSION/DIRECTOR COMMUNICATIONS**

- A. Department Report**
- B. Chair's Report**
- C. Committee Reports**
- D. Board of Adjustment Report**
- E. Commissioner Comments**

**8. PUBLIC COMMENT**

**9. PLANNING AND ZONING COMMISSIONER TRAINING**

The Commission listened to a previously recorded training produced by the American Planning Association called Informed Decisions: A guide to gathering fact and evidence. The power point is included as an attachment in the agenda packet for April 12, 2017.

**Attachments:** [Informed Decisions: A guide to gathering facts and evidence.](#)

**10. ADJOURNMENT**

PLEASE NOTE: Any action by the Planning and Zoning Commission in granting approval, conditional approval or disapproval of an application may be appealed by the applicant or by persons who have a personal or pecuniary interest adversely affected by the decision as defined by Section 16-454 of the County Code. Such appeals must be filed with the Community Development Department within 15 days of the action in accordance with Section 16-492.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department Office at 505-662-8006 if a summary or other type of accessible format is needed.