



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Minutes

### Arts in Public Places Advisory Board

*Susan Schillaci, Chair; Jeremy Smith, Vice-Chair; Peter Carson; Britton Donharl; and Catherine Ozment, Members*

---

Thursday, March 23, 2017

5:30 PM

1000 Central Avenue, Suite 110  
Los Alamos, NM 87544

---

#### 1. CALL TO ORDER

Meeting called to order at 5:40 pm by Chair Schillaci  
Members Present: Susie Schillaci, Vicky Carrejo, Jeremy Smith  
Members Not Present: Britton Donharl, Elena Perez  
Others Present: Libby Carlsten (CSD Staff Liaison), Kirsten Bell (Support Staff); Julie Habiger (County Public Information Officer), Jeff Segler (artist), and Catherine Ozment (member of Public)

#### 2. PUBLIC COMMENT

None

#### 3. APP BOARD BUSINESS

[9253-17](#) Approval of Minutes from February 23, 2017

**Attachments:** [A - Draft Minutes for February 23, 2017](#)

Vice Chair Smith moved to accept the minutes from the February 23, 2017 meeting.  
Board Member Carrejo seconded. All voted in favor. (3/0)

**9254-17** Farewell to Board Members Perez and Carrejo

i. Chair Schillaci thanked Board Members Perez and Carrejo for their time served on the Board and presented Board Member Carrejo with a certificate of appreciation. Board Member Perez will receive her certificate at a later date.

**9255-17** Informational presentation by Julie Habiger regarding her plans for an "On-call" Photography and Graphic Services contract

i. Julie Habiger, County Public Information Officer, reported that she is planning to submit an RFP next month to contract with one or more vendors to provide "on-call" services for photography and graphic design work starting on July 1, 2017. Due to the large workload her team has, this contract will be designed to allow any County entity to use the services and pay with their own department funds. The County Attorney reviewed the charter and agreed that the APP Board, provided they receive Council approval, could take advantage of this using APPB funds for various projects including the art archives, signs, and brochures.

---

**9256-17** Presentation regarding a commemorative painting for Fuller Lodge for the 100th Anniversary of the Ranch School (Heather McClenahan and Jeff Segler)

- i. Chair Schillaci introduced Mr. Segler who discussed his history with Boy Scouts of America and his artwork. He was recently chosen as the third national artist for Boy Scouts of America. Mr. Segler brought a few of his paintings to show the Board. Mr. Segler described his idea for an oil painting of boys riding horses in Los Alamos to be placed in Fuller Lodge over the main fireplace as suggested by the Historical Society. The cost estimate for a 4 x 6 painting without a frame is \$32,000 (\$9.25/square inch).
- ii. Chair Schillaci noted that in order to take this project to Council for approval, a specific size and cost is needed to develop a budget.
- iii. Mr. Segler said he needs 3 months to complete the painting and will take photos in May using scenery by the stables and boys from Los Alamos as models.
- iv. Chair Schillaci told the Board that many entities in the community would like this to happen and some have submitted letters of support (copies were handed out).

Vice Chair Smith moved for the Board to form a subcommittee to determine the details regarding the commission of a painting by Jeff Segler. The committee will provide their recommendations to the Board at the April meeting. Chair Schillaci and Vice Chair Smith agreed to serve on the subcommittee. All voted in favor. (3/0)

#### **4. CURRENT PROJECTS**

**9257-17** Update on the Golf Course Hanging Glass Sculpture

- i. Chair Schillaci reported that there have been two meetings and photos were taken of one pane of glass being held from the ceiling to show how the light and angle affects the color. Testing has been completed and installation was scheduled to begin on Monday, March 27th. The installation has been delayed due to the need for an inspection/approval by the Fire Marshall.
- ii. A change was made to the placement of the panes. 5 clusters of three will be down the main corridor and one cluster of three will be placed down the hallway to the right, if allowed by the Fire Marshall.

**9258-17** WR Pottery Project - educational plaque and brochure report

- i. Staff Member Carlsten handed out a new version of the brochure created by Leslie Bucklin with the added text and photos. Some of the information added was based on the questions that staff and volunteers at the White Rock Visitor Center receive.
- ii. A few more sections need to be completed and the Board will then select the information to be repeated on the educational plaque.
- iii. Staff Member Carlsten asked the Board to send her feedback and ideas for the remaining sections by March 31 so that a final version can be reviewed at the April meeting.

**5. OTHER BUSINESS**

**9259-17** Board discussion of a potential "Call for Art" for the remodeled Community Building

- i. Vice Chair Smith handed out a draft of the Call for Art and noted that the concept section was left fairly vague to allow for various ideas to be submitted.
- ii. Staff Member Carlsten noted that she will find out if the cement structures in front of the Community Building can be either included or removed as part of the installation. She will add additional legal language and, per the Board's discussion, increase the budget to \$100,000.

**9260-17** Dedication Events for the Golf Course Sculpture and the Richard Swenson Aquatic Mural

- i. Chair Schillaci agreed to contact Mr. Swenson to find out when he is available. This item will be added to the April agenda.

**6. CHAIR COMMUNICATIONS**

None

**7. BOARD MEMBER COMMUNICATIONS**

**9261-17** Art Inventory/Maintenance issues

None

**9262-17** Public Art Archives - Discussion of what needs to be done

- i. Staff Member Carlsten reported that based on her discussion with the Attorney's office, there is a suggestion to start with the "low hanging fruit" by selecting those pieces that will be easiest to identify and get the artist's approval for addition to the archive. This method would be used instead of starting with a specific facility such as the Municipal Building.

**8. STAFF COMMUNICATIONS**

- a. Staff Member Carlsten reported that the Smart House Art proposal and donation from Steve Foltyn were approved by County Council on March 21.
- b. The Board was referred to letter from Mr. Jandacek, a local artist who has asked to be included in any invitations for calls for art.

**9. FUTURE BOARD MEETING DATES AND PROPOSED AGENDA ITEMS**

**9263-17** April 27, 2017 - 5:30 pm - Room #110 Municipal Building - Golf Course building artwork; WR Pottery Educational Plaque; Call for Art for the Community Building; New locations for art in storage

**9265-17** May 25, 2017 - 5:30 pm - Room #110 Municipal Building - WR Pottery

Educational Plaque; Call for Art for the Community Building; Discussion regarding disposal of "Inside Out" and a photograph by Bill Jack Rodgers; Discussion regarding the future of the large mural at the Aquatic Center

## **10. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:32 pm.

Board Member Carrejo moved to adjourn. Vice Chair Smith seconded. All voted in favor. (3/0)

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Services Administration Office at 662-8241 if a summary or other type of accessible format is needed.