



County of Los Alamos

Minutes

Transportation Board

1000 Central Avenue
Los Alamos, NM 87544

Brian O'Neil, Chair; Sriram Swaminarayan, Vice-Chair; Nancy Jo Barnes; Eileen Lime; Don Machen; and James L. Nesmith; David Schiferl, Members

Thursday, September 7, 2017

5:30 PM

1000 Central Avenue, Room 110

1. CALL TO ORDER / ROLL CALL

The September 7, 2017 Transportation Board Meeting was called to order at 5:30 p.m.

Members present:

Brian O'Neil, Chair; Sriram Swaminarayan, Vice Chair; Members; Nancy Jo Barnes, Eileen Lime, Don Machen, James Nesmith, and David Schiferl.

Staff in attendance:

Philo Shelton, Public Works Director, Jon Bulthuis, Deputy Public Works Director, Dan Erickson, Traffic & Streets Manager, Annette Granillo, Transit Manager, Eric Martinez County Engineer, Louise Romero, Office Manager, and Amy Danforth, Senior Office Specialist.

Members of the public in attendance: None

2. APPROVAL OF AGENDA

A motion was made by Member Nesmith, seconded by Member Machen, that the September 7, 2017 agenda be approved as presented; motion passed unanimously.

3. PUBLIC COMMENT

Sriram Swaminarayan notified the board that the flashing light on Grand Canyon school zone in White Rock was not working correctly.

4. LIAISONS' REPORTS

Member Machen spoke regarding the Environmental Sustainability Board meeting on August 17, 2017 where the board affirmed the community vote for the brown bin. The brush bin program is estimated to begin July 2018. Discussed bear issues regarding Waste Management and Waste

Containers.

5. APPROVAL OF MINUTES

[9852-17](#)

Attachments: [A - DRAFT Meeting Minutes - August 3, 2017](#)

A motion was made by Member Schiferl, seconded by Member Nesmith, that the August 3, 2017 meeting minutes be approved as amended; motion passed unanimously. Note change - Member Lime was absent on August 3, 2017

6. OLD BUSINESS -Possible Action

[9855-17](#)

Attachments: [A - DRAFT Complete Streets Checklist](#)

Complete Streets Design Check List

Eric Martinez, County Engineer presented a draft copy of a Complete Streets Design Check List for review.

- Los Alamos County Complete Street Objectives
- Existing Bicycle and Pedestrian Operations
- Existing Transit Operations
- Existing Access and Mobility
- Project Area Context
- Policy Documents
- Bike Facilities
- Pedestrian Facilities
- Transit Facilities (ACT/Park & Ride)
- ADA, Access and Mobility Facilities
- Connectivity
- Streetscape Elements
- Design Standards and Guidelines

7. NEW BUSINESS - Possible Action

[9857-17](#)

Attachments: [A - Route 2 Peak Service Presentation](#)

Route 2 Peak Service

Annette Granillo, Transit Manager presented the proposed Peak Service to White Rock

- 2M Current service from White Rock through Main Hill servicing the downtown area, finishing at the Transit Center
- 2M Map - Service loop around White Rock to Los Alamos using Main Hill to the downtown area
- July 2017 Ridership Report
- 2T Current service within White Rock to the Transit Center through the truck route
- 2T Map - Service within White Rock to the Transit Center
- 2 Peak - Is a proposal combination of 2M and 2T. It would service the current 2M loop clockwise in the morning and counter clockwise in the afternoon also servicing down town in Los Alamos area via the truck route
- 2 Peak provides clockwise loop in White Rock in the morning with counter clockwise loop in the evening
- 2 Peak service provides additional service to White Rock with the same benefits as 2M (direct service to downtown locations) via the Truck Route
- Is in anticipation of upcoming construction on the 502 round-about project which will affect the 2M on-time performance
- Services major employment locations like TA-3, Los Alamos Hospital, Del Norte and Zia Banks, Municipal Building, and Los Alamos High School (High School will arrive 6 minutes after bell rings but is serviceable in the afternoon)
- New service will start October 16, 2017

9856-17

Attachments: [A - Ski Hill Service Info Presentation](#)

Informational Presentation Ski Hill Previous Service with Current Cost Estimates

Annette Granillo, Transit Manager presented costs and routes that would be needed to have a service from the Ski Hill to White Rock and Los Alamos.

- A pilot service was introduced for the winter season of 2012/2013
- Ski service route for pilot project
- Highlights of the service
- Service map of service provided

- Published service schedule
- Inbound service every 30 minutes
- Outbound service every 30 minutes
- What we learned providing this service
- What would it cost to provide Saturday and Sunday service with today's cost?
- Compare Ski Hill service cost with other current fixed route services

The Transportation Board will respond to the Environmental Sustainability Board that the cost would not be justified for the requested service. An option for cost for limited service can be revisited.

8. PROJECT UPDATES

9853-17

Attachments: [A - Public Works Update for August 2017](#)

Public Works Project Updates were briefly discussed.

9. CHAIRPERSON'S REPORT

Chair O'Neil thanked the Traffic Division for the tour of the Traffic Management Center and shops. Recommended coordinating a second tour.

10. FUTURE AGENDA ITEMS

October

- Snow and Ice Control Plan
- ADA Transition Plan
- Update 2 Peak Transit Service

November

- Bus shelter plans
- NM DOT - 502 Update
- SR4 (2020)
- Tour of the Traffic Management Center

Other

- LANL Trail map
- North Road / Urban Street Traffic Calming
- Central Avenue. On street parking with Main Street Future Group
- Update Reconstruction of Circulator in White Rock for Transit

11. ADJOURNMENT

A motion was made by Member Nesmith, seconded by Member Lime that the September 7, 2017 meeting be adjourned at 6:52 p.m.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.

Approved: _____

Brian O'Neil

Date

[Signature] 10/5/17
SRIRAM SWAMINARATHAN, VICE CHAIR
FOR BRIAN O'NEIL