



County of Los Alamos

Minutes

Library Board

Mesa Public Library
2400 Central Avenue

*Jennifer Baker, Chair, Megan Fox, Tim Langworthy, Rebecca Rodriguez, and Ginny White,
Members*

Monday, January 8, 2018

5:30 PM

Mesa Public Library Administrative
Offices or White Rock Branch Library

1. CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT

Patron comment cards were reviewed: topics included comments on Enterprise service disruptions (vendor issue) and Car repair data base (in-house access only, also a vendor issue)

3. BOARD BUSINESS

10281-18 Review and approval of the minutes of December 4, 2017

Attachments: [Board Draft Minutes 12 04 17](#)

Motion: Vice Chair Langworthy moved to approve the minutes as written. Board member Fox seconded. (5/0)

4. CHAIR AND BOARD MEMBER REPORTS

A. Chair's Report

March 15th is the next B&C luncheon date. Chair Baker is unable to attend. Vice Chair Langworthy agreed to go in her place.

B. Friends of Los Alamos County Library Liaison Report

No report

5. BOARD & STAFF COMMUNICATIONS

A. Manager's Report

The HVAC project is on track to go forward. The RFP will go out in March and the project awarded around May 1. Library closure: August 30th-November 16th.

Library Manager Sullivan solicited ideas for community resources and

potential partnership for the period of the closure.

Board member White expressed that the Board should take on an active role in the publicity to ensure that the benefits of the project are clear to the public.

Legislative report: Erate might receive a funding boost. There is no GO Bond news to report yet. Legislative Day takes place on January 26. in Santa Fe.

Budget report: The Library Manager has been tasked with developing a flat budget for next FY. Budget options can be put forward to offset cuts.

Board meeting calendar for 2018: the Board settled on the following:

February 5, 2018, Mesa Public Library

March 5, 2018, White Rock Branch Library

April 2, 2018, Mesa Public Library

May 7, 2018, Mesa Public Library

June 4, 2018, White Rock Branch Library

July 9, 2018, Mesa Public Library

August 6, 2018, Mesa Public Library

September 10, 2018, White Rock Branch Library

October 1, 2018, TBD

November 5, 2018, TBD

December 3, 2018, White Rock Branch Library

Motion: Board member White moved to approve the proposed 2018 meeting calendar. Vice Chair Langworthy seconded. (5/0)

6. LAC B&C Work Plan Discussion

The work plan for next year is due on February 28th. The B&C presentation to the Council is scheduled for March 13th. The Board recommended that Library Manager Sullivan, with input from Chair Baker, will develop a draft plan to be sent out prior to the February Library Board meeting. The plan will be discussed, edited and approved at the meeting.

7. COUNCIL LIAISON - QUESTIONS & ANSWERS

No report

8. INFORMATIONAL ITEMS

The next meeting: February 5. at 5:30pm. Mesa Public Library, Meeting room 3

9. ADJOURNMENT

The meeting adjourned at 6:18 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Library Administrative Office at 662-8240 if a summary or other type of accessible format is needed.