

Date/Time

Wednesday, March 7, 2018, 5:30 pm

Location

Fuller Lodge, Throne Room
2132 Central Avenue, Los Alamos, NM 87544

Board Members

- Mark Rayburn, (Chair), **Present**
- Leslie Linke, (Vice-Chair), **Present**
- Patrick Moore, **Present**
- Jorge Maldonado, **Present**
- Jordan Jarrett, **Present**

Others Present

- Barbara Lai, Senior Management Analyst, CDD
- Nancy Bartlit, Resident

I. Administrative Actions

- A. Call to Order/Introductions
As a quorum was present, the meeting was called to order at 5:31 pm.
- B. Approval of Today's Agenda
The Agenda was approved.
- C. Review/Approval of Meeting Minutes
The minutes of February 7, 2018 were approved as submitted.
- D. Public Comment/Public Hearings
Ms. Bartlit stated that she is a volunteer at the Manhattan National Historic Park Visitor Center. She also said that a Parks Interpreter will be hired by the Park in the Spring.

II. Historic Preservation Business (Items for Discussion and Possible Action)

- A. Chairman's Report
 1. HPAB Vacancy. Chair Rayburn welcomed Ms. Jarrett to the Board and remarked on the outstanding qualifications and expertise that Ms. Jarrett brings to the HPAB.
 2. Historic Preservation Property Alteration Certificate. Ms. Lai explained that the Board will be working to develop a draft Property Alteration Certificate as required by the Historic Preservation Ordinance. She will complete some research and send examples of certificates from other cities and counties to the Board to review. This is an opportunity for the Board to have early input into the alteration certificate process.

B. Tourism Strategic Plan Report

Vice-Chair Linke reported that as a part of the Consent Agenda, County Council accepted the Tourism Strategic Plan and the formation of an Ad Hoc Tourism Implementation Task Force. Vice-Chair Linke stated that she intends to remain as the HPAB liaison to the Ad Hoc Task Force.

She also reported that the County Manager mentioned that 55 Wayfinding signs have been installed. Ms. Lai will inquire about the signs and report back to the Board.

Mr. Moore stated that the Church at the Black Hole was demolished before its historic significance was documented. The Board expressed its intention to be more proactive in the future documenting sites before they are altered or demolished.

Chair Rayburn expressed his concerns about art projects that are placed in the historic area. Ms. Lai pointed out that art projects are under the Art In Public Places Advisory Board (APPAB). The HPAB may want to appoint a liaison to the APPAB. Ms. Bartlit suggested that someone from the HPAB attend the next APPAB meeting to provide input on the placing of a piece of art on historic property.

III. Staff Reports

A. Reports and Updates

1. FY19 Draft HPAB Work Plan was completed and submitted to the Boards and Commissions liaison. Ms. Lai announced that the HPAB will have a table at the Thursday morning *Community Market* to promote historic preservation in the community. She also stated that the Board may have a table at the Friday evening *Concerts in the Park*.
2. Draft HPAB Ordinance Revisions
Ms. Lai updated the Board on the revisions to the HPAB Ordinance going to Council on March 20. The Board voted unanimously to approve the HPAB Ordinance revisions.
3. Update on the Maple Tree
Ms. Lai updated the Board on the proposed project for landscaping around the Maple Tree. Chair Rayburn reported to the Board his idea of building a wood deck over the roots of the tree. He also mentioned that a bench might be added around the base of the tree. Mr. Moore shared some concerns and ideas on how to educate and interpret the history of the tree to the public.

IV. Informational Items

Ms. Jarrett stated that she is excited to learn about the Board activities.

V. Public Comment

No public comment.

VI. Next Meeting(s)/Future Agenda Items

The April meeting will be held on April 4, 2018, at 5:30 pm in the Throne Room in Fuller Lodge.

VII. Adjournment

The meeting was adjourned at 6:43 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department at 662-8006 if a summary or other type of accessible format is needed.