

Date/Time

Wednesday, September 5, 2018, 5:30 pm

Location

B & C Room, 110
Municipal Building
Los Alamos, NM 87544

Board Members

- Mark Rayburn, (Chair), **Present**
- Leslie Linke, (Vice-Chair), **Present**
- Jorge Maldonado, **Present**
- Patrick Moore, **Present**

Others Present

- Paul Andrus, Director, Community Development Department
- Barbara Lai, Senior Management Analyst, CDD

I. Administrative Actions

A. Call to Order/Introductions

As a quorum was present, the meeting was called to order at 5:30 pm.

B. Approval of Today's Agenda

Patrick Moore made a motion to approve the Agenda and Vice-Chair Linke seconded the motion. The Agenda was approved without changes.

C. Review/Approval of Meeting Minutes

The minutes were reviewed and Leslie Linke made a motion to approve the minutes and Jorge Maldonado seconded the motion. The minutes of August 1, 2018 were approved unanimously by the Board.

D. Public Comment/Public Hearings

June Wall spoke to the Board with regard to the proposed Bayo Canyon Flow Trail. Ms. Wall is not opposed to a Flow Trail in the County, however, she stated that she is opposed to a Flow Trail in Bayo Canyon. Her concerns are: potential damage to the historic Lujan Road, danger to the horseback riders and hikers, the cost of the trail, and the disturbance of the ambiance of the historic roads.

II. Historic Preservation Business (Items for Discussion and Possible Action)

A. Chairman's Report.

1. Resignation of Jordan Jarrett

Chair Rayburn announced that Jordan Jarrett resigned from the HPAB because she accepted a job as District Archeologist in the Apache-Sitgreaves Forest in the White Mountains, in Arizona. He thanked her for her service to the Board and recognized her contributions to historic preservation in Los Alamos.

2. Fuller Lodge Interpretive Plan

Chair Rayburn reported that he met with Heather McClenahan and she suggested that the Board take the lead on implementing the Interpretive Plan. The Board will review the plan and prioritize projects to pursue funding from grants and the County budget in the next fiscal year.

Mr. Andrus reported that the County Manager's staff agreed that this Board should take the lead and work with the appropriate County departments to propose projects and funding in FY2019-20. Each member will review the Plan and send Ms. Lai their suggestions and project priorities by September 26, 2018 for review at the October meeting.

3. Furniture Donation

The members discussed the generous offer of a furniture donation of Fuller Lodge by a resident. The HPAB members agreed that, while this is a very generous offer, the Board cannot accept such a donation at this time until decisions are made on the use of Fuller Lodge through the Interpretive Plan. Ms. Lai will draft a letter and email it to the members for their review and comment.

III. Staff Reports

A. Reports and Updates

1. Brief Update on Bayo Canyon

The Bayo Canyon Flow Trail was discussed during *Public Comment*.

2. Discussion of Public Information Outreach Plan

Mr. Andrus reported that a Public Information and Outreach Plan is a requirement in the Work Plan. The Board discussed various public outreach ideas especially as related to a local historic district. The Plan needs to include detailed and specific actions e.g. presentations at meetings, public forums, brochures, newspaper articles, presentations at community events and groups.

The next step as suggested by Mr. Andrus is to fill in the details with what meetings to attend, when, and who will present, who will do the radio interview, what should the message be?

IV. INFORMATIONAL ITEMS

Ms. Lai announced that the Library will be using the second floor of Fuller Lodge for youth programs from August through December while the Mesa Public Library is closed for HVAC improvements.

V. Public Comment

No public comment.

VI. Next Meeting(s)/Future Agenda Items

The next meeting is scheduled for October 3, 2018, in the Boards and Commissions Room, 110.

Future Agenda Items include the Fuller Lodge Interpretive Plan.
Public Information and Public Outreach Plan

VII. Adjournment

The meeting was adjourned at 6:55 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department at 662-8006 if a summary or other type of accessible format is needed.