



# County of Los Alamos

## Minutes

### Transportation Board

1000 Central Avenue  
Los Alamos, NM 87544

*Sriram Swaminarayan, Chair; Don Machen, Vice-Chair; Nancy Barnes, Julie Bennett, Terence Foecke, David Schiferl, and Kyle Wheeler Members*

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Thursday, March 1, 2018

5:30 PM

1000 Central Avenue, Room 110

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#### 1. CALL TO ORDER / ROLL CALL

The March 1, 2018 Transportation Board Meeting was called to order at 5:30 p.m.

Present: Sriram Swaminarayan, Chair; Don Machen, Vice-chair; Julie Bennett, Member; James Nesmith, Member; and David Schiferl, Member.

Absent: Nancy Barnes, Member; and Terence Foecke, Member.

Staff in attendance: Philo Shelton, Public Works Director; Dan Erickson, Traffic & Streets Manager; Eric Martinez, County Engineer; and Louise Romero, Office Manager.

Councilors: Susan O'Leary

Members of the public in attendance:

Rod and Barb Whitaker  
Lloyd and Fens Gordon  
Matt Whitaker  
Fran Berting  
Andy and Barbara Phelps  
Kathy Efurd  
Larry Warner  
Juan and Kathleen Baldonado  
Laura Erickson  
Eva Birnbaum

#### 2. APPROVAL OF AGENDA

A motion was made by Member Schiferl, seconded by Vice-chair Machen, that the March 1, 2018 agenda be approved as presented; motion passed unanimously.

**3. PUBLIC COMMENT**

None.

**4. LIAISONS' REPORTS**

Vice-chair Machen mentioned the Environmental Sustainability Board approved the FY2019 Work Plan; the Recycler of the Year was discussed the award will be given on Earth Day; and Susan Barnes had a report from the Board of Public Utilities meeting regarding battery systems for grids.

Councilor Susan O'Leary mentioned that Council developed and approved the 2018 Strategic Leadership Plan.

**Economic Vitality****Priority Areas - Economic Vitality**

- Build the local tourism economy
- Promote vitality in our neighborhoods and downtown areas and eliminate blight in Los Alamos and White Rock as part of an overall property maintenance and beautification effort.

**Quality of Life****Priority Areas - Housing**

- Support development of affordable workforce housing

**Priority Areas - Quality Cultural and Recreational Amenities**

- Maintain and improve existing outdoor recreation and open space amenities.

**Priority Areas - Operational Excellence**

- Continue implementation of the Comprehensive Plan with an emphasis on neighborhoods.
- Maintain and improve quality essential services and supporting infrastructure including updated enterprise software and permitting.

Councilor O'Leary mentioned the County Manager is evaluated on his performance on these focus areas.

Council approved the Tourism Strategic Plan. Copies of the plan should be distributed to T-Board members.

**5. APPROVAL OF MINUTES****Item 10481-18 - Approval of the February 1, 2018 Transportation Board Minutes**

A motion was made by Vice-chair Machen, seconded by Member Schiferl, that the February 1, 2018 meeting minutes be approved as presented; motion passed unanimously.

**6. OLD BUSINESS -Possible Action****7. NEW BUSINESS - Possible Action****Item 10482-18 - Recognition of Outgoing Transportation Board Member Jim Nesmith**

Philo Shelton, Public Works Director presented a plaque to Member Jim Nesmith, and thanked him for his service and dedication to the community.

**Item 10483-18 - Crosswalk at Broadview**

It is proposed that a crosswalk be installed on the north side of the intersection (with associated signage), the existing curb ramp be brought into compliance and another curb ramp be installed on the west side of Broadview Drive. Adjacent to the curb ramp on the west side of Broadview Drive, a bus loading pad would also be installed (see exhibit). The proposed work would encourage students to cross at the crosswalk (with the encouragement and coaching of police staff, schools staff and parents) and improve the ADA accessibility in the area. Once the work is completed, the bus stop would be moved to the south to the newly constructed student loading area, improving site visibility of the bus stop in general.

**Item 10488-18 - North Mesa Improvements Project - Phase 2****Project location:**

- Camino Manzana
- Camino Mora
- Camino Cereza

**Project Purpose:**

- Improve Pavement Index
- Address ADA deficiencies

**Project Scope:**

- Reconstruct asphalt pavement surface and limited concrete replacement (sidewalks, curb and gutter, drive pads and ADA curb ramps at designated locations).

**Proposed Schedule & Cost:**

- Advertise for Bids - April 1, 2018
- Award Construction Contract - May 22, 2018
- Start of Construction - Late June
- Project Completion - September 2018
- Project is County CIP Funded as well as State Funded ( \$200,000)
- Engineer's estimate is \$900,000

**Proposed Construction Schedule and Milestones:**

- Camino Manzana - begin in late June
- Camino Mora - begin in late July
- Camino Cereza - begin in mid-August
- Mid-September - final completion

**Project Concerns & Constraints:**

- Traffic Control - Maintenance of Access
- On-street parking- residents may have to park on adjacent streets during work hours
- Typical work hours- Monday - Friday 7:00 am - 5:30 pm (Contractor may work until 9:00 pm)
- Dust control - Maintained daily with water truck.

**Public Information & Involvement:**

- T-Board & Public Meeting - March 1, 2018
- Public Comments due March 9, 2018
- Local Media Notices & Press Releases

- Resident Notification- door hangers, email updates

**Public Comment:**

- Larry Warner, 465 Camino Cereza; spoke
- Andy Phelps, 705 Camino Cereza; spoke
- Lloyd Gordon, 1865 Camino Mora; spoke
- Laura Erickson, 1895 Camino Mora; spoke
- Juan Baldonado, 1858 Camino Manzana; spoke.

**8. PROJECT UPDATES**

Philo Shelton, Public Works Director, updates were briefly discussed.

**9. CHAIRPERSON'S REPORT**

Chair Swaminarayan mentioned his first Transportation Board Meeting as Chair and didn't have a report this month.

**10. FUTURE AGENDA ITEMS**

- Transit Bus Stop Plan (April 1)
- 2 Peak Transit Route (April 1)
- Google Transit
- Golf Course Mid-Block Crossing
- LANL Trail Map
- Airport Tour (May 3rd before the T-Board Meeting?)

**11. ADJOURNMENT**

A motion was made by Vice-chair Machen, that the March 1, 2018 meeting be adjourned.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.

Approved

Sriram Swaminarayan, Chair

4/5/18

Date