



# County of Los Alamos

## Minutes

### Library Board

Mesa Public Library  
2400 Central Avenue

*Jennifer Baker, Chair, Megan Fox, Tim Langworthy, Rebecca Rodriguez, and Ginny White,  
Members*

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Monday, March 5, 2018

5:30 PM

White Rock Branch Library

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#### 1. CALL TO ORDER/ROLL CALL

**Members present:**

Jennifer Baker (Chair)  
Tim Langworthy (Vice Chair)  
Megan Fox (arrived after first vote)  
Rebecca Rodriguez

**Members absent:**

Ginny White

Chair Baker called the meeting to order at 5:35pm. White Rock Branch Library, 10 Sherwood Blvd, NM 87547

#### 2. PUBLIC COMMENT

Patron comments cards were reviewed. A patron expressed frustration with the Hoopla limits. Library Manager Sullivan explained that the limits are set for budgetary reasons.

#### 3. BOARD BUSINESS

- A. [10538-18](#) Review and approval of the minutes of February 5, 2018

Attachments: [Board Draft Minutes 2 05 18](#)

**Motion: Vice Chair Langworthy moved to approve the minutes as written. Board member Rodriguez seconded. The motion was approved with all in favor. (3/0)**

#### 4. CHAIR AND BOARD MEMBER REPORTS

- A. Chair's Report

Chair Baker reported that she has made the suggested changes to the Library Board PowerPoint presentation. The date for the presentation was postponed and will now be given to the Council in June.

**B. Friends of Los Alamos County Library Liaison Report**

Library Manager Sullivan did not have anything to report from the February meeting

**5. BOARD & STAFF COMMUNICATIONS**

**A. Manager's Report**

**Fire alarm:** the project has been completed.

**HVAC planning:** Assistant Library Manager Kalavaza and Manager Sullivan have toured potential sites to be used during the library closure (meeting spaces, public use, programming etc.). When the project bid has been awarded the Board will be given a project plan presentation and will be asked to give a vote of concurrence.

**The All schools art show** is in the gallery through the end of March

**Multi-generational programming:** new programming designed to deliver cross-generational programming is being piloted in March with a new program called "Make it!" Along the same lines, Board member Fox introduced the idea of doing programming for kids at retirement homes during the library closure.

**B. [10540-18](#) LAC B&C Report to Council - Discussion**

No further discussion

**C. [10541-18](#) Review of Library Strategic Plan - Discussion**

Library Manager Sullivan asked the Board to set up a process and format for a semi-annual strategic plan review. Vice Chair Langworthy clarified that the intent of the review is to give the manager a chance to go through the progress of the plan and to solicit Board input in cases where the plan is getting stuck. January and July were picked as regular strategic plan review months. The first review will be placed on the July 9th agenda.

**6. COUNCIL LIAISON - QUESTIONS & ANSWERS**

No report

**7. INFORMATIONAL ITEMS**

The next meeting is scheduled for April 2. at 5:30pm.  
Mesa Public Library, 2400 Central Avenue, Los Alamos, NM 87544

**8. ADJOURNMENT**

The meeting adjourned at 5:52 pm

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