



County of Los Alamos

Minutes

Transportation Board

1000 Central Avenue
Los Alamos, NM 87544

Sriram Swaminarayan, Chair; Don Machen, Vice-Chair; Nancy Barnes, Julie Bennett, Terence Foecke, David Schiferl, and Kyle Wheeler Members

Thursday, May 3, 2018

5:30 PM

1000 Central Avenue, Room 110

1. CALL TO ORDER / ROLL CALL

The May 3, 2018 Transportation Board Meeting was called to order at 5:30 p.m.

Present: Sriram Swaminarayan, Chair; Don Machen, Vice-Chair; Julie Bennett, Member; Kyle Wheeler, Member; David Schiferl, Member; Nancy Barnes, Member; and Terence Foecke, Member.

Staff in attendance: Philo Shelton, Public Works Director; Jon Bulthuis, Deputy Public Works Director; Cameron Humphres, Airport Manager; Eric Martinez, County Engineer; Dan Erickson, Traffic & Streets Manager; Tamara Baer, Planning Manager; and Louise Romero, Office Manager.

Councilors: Susan O'Leary

Members of the public in attendance:
Terry Priestley, P&Z Commission Chair
Jean M Dewart, P&Z Commission Member
Melissa Arias, P&Z Commission Member
Neal Martin, P&Z Commission Member
Beverly Neal-Clinton, P&Z Commission Member

2. APPROVAL OF AGENDA

A motion was made by Vice-chair Machen seconded by Member Wheeler, that the May 3, 2018 agenda be approved as presented; motion passed unanimously.

3. PUBLIC COMMENT

None.

4. LIAISONS' REPORTS

Member Machen - The Environmental Sustainability Board discussed the Collection of Yard Trimming and Recycle Roll Carts at their last meeting.

5. APPROVAL OF MINUTES

10723-18 A motion was made by Member Wheeler, seconded by Member Bennett, that the April 5, 2018 meeting minutes be approved as presented; motion passed unanimously.

6. OLD BUSINESS -Possible Action

None.

7. NEW BUSINESS - Possible Action

10764-18 Update - Airport Projects

Presentation on Airport Projects by Cameron Humphres, Airport Manager. Mr. Humphres mentioned he is responsible for operating and maintaining the Los Alamos County Airport and delivering a safe air transportation hub and vibrant economic engine for airport tenants, citizens, LANL and local businesses.

Los Alamos County Airport:

- 6,000-foot paved runway
- 54 aircraft hangars
- On 80 acres
- Non-primary airport - general aviation
- Eligible for FAA Grant Funding

Tenants:

- 60 Aircraft - with 15 on waiting list
- Enterprise Rental Car
- Civil Air Patrol
- EAA
- National Weather Service

Transportation Hub:

- 120,000 aircraft operations per year
- Life flight
- US Forest Service
- LANL

Current Airport Projects:

- Airport Hangar - The county issued a request for bids for assembly - neither of which resulted in favorable bids. As a result, Public Works personnel will be assembling the building. A construction crew was selected on a volunteer basis and will be scheduled so as not to conflict with other county projects. Public Works personnel have the qualifications and experience to complete this project, and received refresher training from the Risk Division on construction safety and equipment that is specific to this project. Construction began in mid-April and is scheduled to be complete in June, weather permitting.
- Perimeter Fence - Perimeter Fence Project
This project will result in new perimeter fencing adjacent to highway 502. This fencing will improve safety, security, and appearance of the airfield. The FAA has reviewed the design plans and bid documents have been issued. Bids are due on June 13, 2018. Funding for this project has been programed by the FAA and NMDOT and will cover 95% of the costs. Actual construction of the fence will most likely take place in late 2018.

10761-18**10761-18 - Pedestrian Crossing Issues**

- Presentation by Tamara Baer, Planning Manager and Liaison to P&Z and Terry Priestley, Chair of P&Z. On April 11, 2018, the Los Alamos Planning and Zoning Commission approved the Final Subdivision Plat for 161 new residential lots and one commercial lot, located on the north side of State Road 4, west of the Visitor Center in White Rock. The project, formerly known as A-19, is now named Mirador. It is anticipated that house construction could begin before the end of this year. The project reflects several years of planning and review, including incorporation of elements of the White Rock Center Master Plan & Economic Development Strategy, adopted by Council in 2008.
- During the course of their review, the Commission raised concerns in regard to safe crossing of SR 4 by pedestrians and bicyclists. Directly across SR 4 are several key activities, educational and retail centers that would attract new residents of Mirador. (See graphic.) In response to those concerns, Public Works staff members Eric Martinez and Dan Erickson presented a "toolbox" of pedestrian crossing options to the Commission. The Commission was reassured by knowing that there are alternatives to a full traffic signal, and that the Public Works staff will continue to monitor the project and consider options to ensure pedestrian safety.

- Presentation by Eric Martinez, County Engineer regarding Traffic Control Devices & Pedestrian Crossings that can be used for safe crossing of SR 4 by pedestrians and bicyclists. He stated that an engineering study of traffic conditions, pedestrian, and physical characteristics of the location shall be performed to determine whether installation of a traffic control device is justified and warrants are met.

10766-18**Boards and Commission Presentation to Council for 2018**

The presentation was briefly discussed; the following changes will be made to the presentation:

1. Updated to include Don Machen as - Vice Chair and ESB Liaison
2. Include 15-minute parking on Central Avenue (T-Board Activities)

10759-18**Assignment of Transportation Board Liaison to the Tourism Implementation Task Force**

A motion was made by Member Bennett and seconded by Vice-chair Machen, that Member Wheeler be assigned as the Transportation Board Liaison and Member Schiferl as an alternate Liaison to the Tourism Implementation Task Force; motion passed unanimously.

8. PROJECT UPDATES**10724-18****Public Works Staff/Project Update - April 2018**

Philo Shelton, Public Works Director, updates were briefly discussed.

9. CHAIRPERSON'S REPORT**10765-18****Code of Conduct Training**

Chair Swaminarayan reminded members that the Code of Conduct Training will be held on June 15, 2018.

10. FUTURE AGENDA ITEMS

- Golf Course Mid-Block Crossing
- LANL Trail Map
- Planning and Zoning Commission Liaison Discussion

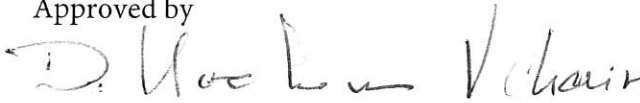
11. ADJOURNMENT

A motion was made by Member Wheeler, seconded by Vice Chair Machen that the May 3, 2018 meeting be adjourned. Motion passed unanimously. The meeting was adjourned at 7:30 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.

Approved by



Sriram Swaminarayan, Chair

8/2/18
Date