

**Historic Preservation Advisory Board Meeting
May 1, 2019, 5:30 p.m.
Room 110, Municipal Building**

I. ADMINISTRATIVE ACTIONS

Members Present: Leslie Linke, Chair; Nancy Bartlit, Johnathan Creel and Michelle Murillo Members.

Member Not Present: Patrick Moore, Vice Chair

Council Liaison Present: Katrina Schmidt

Others Present: Paul Andrus, CDD Director; Barbara Lai, Staff Liaison;

A. Call to Order

Meeting called to order at 5:31 pm by Chair Linke

B. Approval of Today's Agenda

Motion:

Chair Linke requested that Paul Andrus's presentation be moved before Item A. Fuller Lodge Interpretive Panels. Board Member Creel moved to accept the change on today's Agenda. Board Member Murillo seconded. The motion passed (4-0).

C. Approval of Minutes from April 3, 2019.

Motion:

Board Member Creel moved to accept the minutes from the April 3, 2019 meeting. Board Member Bartlit seconded. The motion passed (4-0).

D. Public Comment:

Shelby Redondo, Summit Garden Club, commented on the condition of the wreath in Fuller Lodge and suggested that a new wreath be made. The board will research the history of the wreath and its historical significance, if any. The club will make suggestions for wreath replacement at the June HPAB meeting.

II. HISTORIC PRESERVATION BUSINESS

A. Fuller Lodge Interpretive Panels – Linda Matteson

Ms. Matteson presented sketches of the proposed interpretive panels for Fuller Lodge. She reported that the placement of the panels was carefully researched and that her recommendation is to place one at the main entrance, one in the lobby, and others at the fire places.

Ms. Matteson also reported that Council did vote to approve funds to keep the lodge open on the weekend.

The board members are very supportive of the interpretive panels and remarked that this project is important and positive for the education of visitors to the lodge.

Chair Linke will attend the June County Council Work Session to request support for the funding of a Fuller Lodge Manager.

Motion:

Board Member Creel moved that the Historic Preservation Advisory Board support the placement of the proposed interpretive panels in Fuller Lodge to enhance the visitor experience and educate all visitors on the history of the lodge as well as to continue evaluation of their effectiveness. Member Murrillo seconded. The motion passed (4-0).

Member Bartlit made a motion that Ms. Matteson come back to the board in approximately six months with a review of the effectiveness of the panels and how they might coordinate with augmented reality. Member Murrillo seconded the motion. The motion passed (4-0).

B. Chairman's Report

Chair Linke asked for a substitute to the AIPP. Councilor Schmidt announced that she is the liaison to that board and will bring historic issues to the attention of HPAB. The Chair also asked members to inform Ms. Lai know if they cannot attend a meeting.

Chair Linke asked members to sign up to meet the public and answer questions at those public events. The members should advise Ms. Lai what dates they are available. Also, board members should send their phone numbers to Ms. Lai to be shared with other members.

The Chair announced that the Historical Society and the County received a \$9,000 grant from the National Parks Service Intermountain Regional Office, Heritage Partnership Program. The purpose of the program is to interpret Fuller Lodge for visitors. The grant will be used to create a 1960's era hotel room on the 2nd floor of the lodge, develop a display for the two windows in the Pajarito Room, as well as a display for the interpretive materials in the lobby.

Ms. Lai also reported that the Farmington Redevelopment Office is interested in becoming a Certified Local Government. She spent time with Douglas Dykeman, board member of the Farmington Metropolitan Redevelopment Area advising him of the Los Alamos experience in becoming a CLG. She also sent a number of documents including the Los Alamos Historic Preservation Ordinance, CLG requirements, and a copy of the LA CLG application.

C. Public Education and Outreach Materials

Ms. Lai distributed the revised Historic Preservation Program brochure and the Education and Outreach Questions form to the board.

Members Bartlit and Murillo will develop a flyer comparing the duties and responsibilities of the HPAB and the Historical Society.

D. Honoring General Leslie Groves

Chair Linke introduced the idea of offering a commemoration to honor General Groves.

E. Fuller Lodge Issues

Chair Linke introduced items in Fuller Lodge that need attention: first, a counter top in the second floor kitchen; second, two toilets on the north side of the second floor; and, third, the carpet in the Green Room. Ms. Lai will consult with the Public Works Department.

F. Action Items

Chair Linke reviewed the Action Item list attached to the agenda.

III. STAFF REPORTS

A. Staff Report:

Paul Andrus updated the board on the status of the sale of the Visiting Nurses property, also known as the Boy Scout Cabin. The property is under contract for development and Mr. Andrus informed the board that there is an RFP out to determine the cost of moving the cabin. Chair Linke agreed that HPAB and the Historical Society should form a team to document the cabin.

- B.** Ms. Lai reminded the members to complete the Conflict of Interest form if they have not already done so.

IV. INFORMATIONAL ITEMS

No report.

V. PUBLIC COMMENT

Member Murillo reported that Mr. Roger Waterman, Historical Society member, would like to purchase a metal bench on behalf of his parents to replace a wooden bench at Fuller Lodge. The item will be added to the next agenda.

VI. NEXT MEETING(S) FUTURE AGENDA ITEMS

The next meeting will be on June 5, 2019 at 5:30 in Room 110.

VII. ADJOURN

Chair Linke adjourned the meeting at 8:10 pm.