



County of Los Alamos

Council Meeting Staff Report

June 12, 2018

Agenda No.:	C.
Indexes (Council Goals):	2018 Council Goal – Economic Vitality – Build the Local Tourism Economy
Presenters:	Linda Matteson
Legislative File:	AGR0578-18

Title

Amendment 3 for Contract for General Services, Agreement No. AGR 15-4178 with Los Alamos Commerce and Development Corporation in the Amount of \$112,476.00, plus Applicable Gross Receipts Tax, for the Purpose of Visitor Center Operation and Management

Recommended Action

I move that Council approve Amendment 3 for Contract for General Services, Agreement No. AGR 15-4178 with Los Alamos Commerce and Development Corporation in the Amount of \$112,476.00, plus Applicable Gross Receipts Tax, for the Purpose of Visitor Center Operation and Management for the first half of FY2019 (July 1, 2018 through December 31, 2018).

County Manager's Recommendation

The County Manager recommends that Council approve this amendment AGR15-4178-A3 for General Services as requested.

Body

Through AGR15-4178 and amendments A1 and A2, Los Alamos Commerce and Development Corporation (LACDC) operates and manages the two County visitor centers. This agreement is currently set to expire on June 30, 2018. The Tourism Strategic Plan recommended that the Visitor Center (located at 109 Central Park Square) be relocated. The Tourism Implementation Task Force has just begun the study and analysis necessary to provide Council with a recommendation for an alternate location. This amendment contemplates extending the term of the existing agreement by six months to enable the relocation analysis to be completed while maintaining current visitor center operation and management. The additional compensation for the six months timeframe (July 1, 2018 to December 31, 2018) is \$112,476. With this amendment, the total compensation to LACDC would be \$824,794.

Alternatives

Council could choose not to approve this amendment but Visitor Center operation and management would cease on June 30, 2018.

Fiscal and Staff Impact/Planned Item

Since the current FY19 budget is flat, the nominal increase (2.9%) in cost of services for the first half of FY19 would decrease the budget for services for second half of FY19. There is no impact to staff.

Attachments

- A - AGR 15-4178 LACDC
- B - AGR 15-4178-A1
- C - AGR 15-4178-A2
- D - AGR 15-4178-A3