



# County of Los Alamos

## Council Meeting Staff Report

February 13, 2018

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**Agenda No.:** A.  
**Indexes (Council Goals):**  
**Presenters:** James T. Chrobocinski  
**Legislative File:** 10426-18

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### **Title**

Code Enforcement Discussion

### **Recommended Action**

**I move that the County Council direct staff to place the \_\_\_\_\_ (proposed moratorium, proposed ordinance increasing number of days, and/or proposed ordinance regarding a citizen advisory board) on the earliest possible agenda for Council's consideration, taking into account any notice requirements necessary for such consideration.**

### **Body**

Councilor Chrobocinski set this Council agenda item to present and discuss three possible actions. All of the actions involve the County's Community Development Department, Code Enforcement Division.

As provided in the attached, Councilor Chrobocinski is requesting that the following two (2) ordinances and one (1) resolution be presented for discussion. These three documents are as follows: 1) proposed Council resolution implementing a moratorium on the enforcement of specific sections of Chapter 16 and Chapter 18; 2) proposed ordinance to amend Section 18-36 to increase the number of minimum days before a citation is issued from two days to fourteen days; 3) proposed ordinance amend Chapter 8 to create a Community Development Advisory Board to receive citizen input and advise Council on Community Development and Code Enforcement concerns.

If Council decides to act on one or more of these proposals, it will need to be scheduled and placed on a future Council agenda for action with proper notices to be issued.

In addition, Attachment D is provided as a reference from the prior Council discussion which occurred on November 7, 2017

### **Alternatives**

Council can decide to not act on one or more of these action items.

### **Fiscal and Staff Impact/Planned Item**

For the proposed resolution implementing a moratorium on Code Enforcement actions for 90 days there is no expected fiscal or staff impact. Code Enforcement and related staff may pursue other County and departmental matters.

For the proposed ordinance increasing the number of days before a Notice issues, no fiscal or staff impact is expected because it simply increases the number of days that are now implemented before further action is taken.

For the proposed ordinance creating a citizen advisory board, it is expected that there will be an impact to County staff and fiscal resources. If a board is created, County staff will be required to facilitate the initial and on-going board selection process, development of board policies and procedures, assignment of departmental staff as liaison to the board, possible use of County electronic resources, and use of County facilities for board meetings. As such costs have not been currently budgeted, budget revisions may be required.

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## Attachments

- A - Proposed Resolution 18-XX Moratorium on Code Enforcement of Chapter 16 and 18
- B - Proposed Ordinance to Amend Section 18-36 Increasing number of days for Notices
- C - Proposed Ordinance to Amend Chapter 8 to create a Citizen Advisory Board
- D - Code Enforcement Activity May 8 through September 25, 2017