

Council Meeting Staff Report

March 6, 2018

Agenda No.: B.
Indexes (Council Goals):
Presenters: Paul Andrus
Legislative File: 10533-18

Title

A Recommendation to Council For New Board of Adjustment Members to Replace Board Members Jaret McDonald and Amy Woods.

Recommended Action

I nominate Jean Dewart and Craig Martin to fill two (2) vacancies on the Board of Adjustment and move that Council appoint these two nominees to the vacant positions.

Body

The purpose of this item is to fill two (2) vacancies on the Board of Adjustment.

This vacancy represents a soon to be expired term vacated by Jaret McDonald which will end on March 31, 2018 and also a vacancy by Amy Woods whose term would have ended March 31, 2019..

Ordinance No. 02-084, Section 1, states that Council is to appoint the Board of Adjustment, a subset of the Planning and Zoning Commission, to hear waivers from the Los Alamos County Development Code. A waiver means an adjustment of the application of one or more dimensional requirements, parking regulations, or design standards of the Development Code for a particular piece of property. Waivers do not apply to regulations controlling density or land use. (In 2007 the Board of Adjustment replaced the former Variance Board.)

The Board of Adjustment consists of three members of the 9-member Planning and Zoning Commission, nominated by the P&Z Commission and appointed by the Council. The P&Z Chair cannot be appointed as a regular member of the Board but, by provisions of the Development Code, automatically serves as an alternate (unless he or she designates someone else) and may also sit in place of a regular member of the Board of Adjustment who is unable to attend a regular or special meeting or is unable to act on a particular case because of a conflict of interest.

The purpose of this item is to appoint two (2) members of the Planning and Zoning Commission to the Board of Adjustment. Craig Martin and Jean Dewart have been nominated by the Commission to serve on the Board of Adjustment. Under the Development Code, the term of appointment to the Board of Adjustment must run concurrently with the term of the member's appointment to the Planning and Zoning Commission. Craig Martin's term on the P&Z Commission ends on March 31, 2020 and Jean Dewart's term on the P&Z Commission ends on March 31, 2019. This action will fill the vacancies on the Board of Adjustment..

Attachments

A - P&Z Member List