

Council Meeting Staff Report

August 7, 2018

Agenda No.:	A.
Indexes (Council Goals):	2018 Council Goal - N/A
Presenters:	Eric Martinez; Tamara Baer
Legislative File:	OR0828-18

.Title

Incorporated County of Los Alamos Code Ordinance No. 02-287; an Ordinance Adopting a New Article to be Added to Chapter 34, Streets, Sidewalks and Other Public Places, to be Designated Article IV and Entitled "Addressing and Road Naming," and Amending Other Provisions of the Code to be Consistent Therewith.

.Recommended Motion

I introduce, without prejudice, Incorporated County of Los Alamos Ordinance No. 02-287, an Ordinance Adopting a New Article to be Added to Chapter 34, Streets, Sidewalks and Other Public Places, to be Designated Article IV and Entitled "Addressing and Road Naming," and Amending Other Provisions of the Code to be Consistent Therewith, and ask staff to assure that it is published as provided in the County Charter.

.County Manager's Recommendation

The County Manager recommends that Council introduce the ordinance as presented.

.Body

The purpose of the proposed ordinance is to establish a consistent methodology for assigning physical addresses and naming roads in the County in order to facilitate the easy and rapid location of properties by Emergency Services; to coordinate orderly growth, development approval and construction-permitting services; for property taxation; for utility services and billing; and to facilitate postal service, parcel delivery, and other such private and public services.

Previous efforts to develop an ordinance were undertaken in 2013, but no official action ensued. The issue was taken up again in 2017 as a result of efforts to clarify addressing for emergency services. Subsequently, an informal committee was formed and convened to review and consider provisions for a proposed ordinance. The committee consisted of representatives from the following County departments:

- Public Works
- Community Development
- Fire
- Police (Dispatch)
- Public Utilities (Engineering and Customer Care)
- Information Management (GIS Coordinator)
- County Assessor's Office
- County Attorney's Office

The United States Postal Service was also invited to attend and copied on correspondence. The committee met over several months resulting in the proposed ordinance presented herein. The ordinance will formally establish an Addresser, a staff person responsible for carrying out and supporting the provisions of the ordinance. This responsibility, previously and unofficially performed by the County Surveyor, will more appropriately be performed by existing staff within the Planning

Division, who also serve as liaisons to the Planning and Zoning Commission to which this ordinance references.

.Alternatives

Council could choose not to introduce this ordinance.

.Fiscal and Staff Impact/Planned Item

There is minimal staff and fiscal impact.

Attachments

A - Incorporated County of Los Alamos Code Ordinance No. 02-287