



LOS ALAMOS

# Planning & Zoning Commission Meeting Minutes

Virtual participation for the meeting was made available via Zoom.  
The proceedings can be viewed at: <https://losalamos.legistar.com/Calendar.aspx>

**April 9, 2025**  
**5:30pm**

## 1. CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Easton at 5:42pm. Roll call was taken. A quorum was present.

### **Members Present:**

Karen Easton, Chair  
Marlon Brown, Commissioner\*  
Benjamin Hill, Commissioner  
Rebecca White, Commissioner\*  
Rachel Adler, Commissioner  
Ronald Nelson, Commissioner\*

### **Members Absent:**

Stephanie Nakhleh, Commissioner  
Katherine Bruell, Commissioner

### **Staff Present:**

Dan Osborn, Acting Community Development Director  
Danyelle Valdez, Planning Manager  
Desirae Lujan, Senior Planner  
Jane Mathews, Senior Planner  
Katie Twaits, Deputy County Attorney  
Larissa Breen, Assistant County Attorney  
Eric Martinez, PW Director  
Linda Matteson, Deputy County Manager  
Russell Naranjo, Project Manager  
Eric Ulibarri, County Engineer\*  
Harold Strain, Project Manager  
Miguel Jimenez, Project Manager

### **Council Liaison:**

No Council Liaison present

*\* Attended virtually via Zoom*

## 2. PUBLIC COMMENT

No comment

## 3. APPROVAL OF AGENDA

***Motion by Commissioner Hill to approve the agenda. Seconded by Commissioner White.***

*Motion passed, unanimously*

#### **4. PLANNING AND ZONING COMMISSION BUSINESS**

##### **A. Approval of March 26, 2025, Planning and Zoning Commission Meeting Minutes**

*Motion by Commissioner Hill to approve the Minutes as presented, seconded by Commissioner White.*

*Motion passed 5-0, with Commissioner Nelson abstaining*

#### **5. PUBLIC HEARING(S)**

- A. Case No. SIT-2025-0071 Los Alamos County Capital Improvements and Facilities Division, on behalf of Los Alamos County, property owner, is requesting Site Plan approval to renovate the Manhattan Project Era Dormitory Building, an existing 2-story building previously noticed as the “Women’s Dorm Building”, to serve as a visitor center with historical and educational exhibits, related office space, and a Caretaker Unit; and construction of a 560 Sq. Ft. detached restroom facility with picnic pavilion. The property, EA3 U, is addressed 1725 17th Street and is within the Institutional (INS) zone district.**

Chair Easton opened the case and explained the meeting procedures. The following attendees were sworn in:

*Jane Mathews, Los Alamos County, Senior Planner  
Eric Martinez, Los Alamos County, Public Works Director  
Linda Matteson, Los Alamos County, Deputy County Manager  
Russell Naranjo, Los Alamos County, Project Manager  
Eric Ulibarri, County Engineer\*  
Harold Strain, Los Alamos County, Project Manager  
Miguel Jimenez, Los Alamos County, Project Manager  
Michelle Mullen, Mullen Heller Architecture, Architect  
John Davey, 1720 17<sup>th</sup> Street, Los Alamos, NM*

Russell Naranjo, Project Manager, described the application request and addressed the decision criteria.

Michelle Mullen, project architect with Mullen Heller Architecture, added information related to the proposal.

Jane Mathews, Senior Planner, presented the staff report concluding staff’s expert opinion that the application meets the corresponding decision criteria.

John Davey, 1720 17<sup>th</sup> Street, spoke.

The Commission discussed the decision criteria for deliberation.

***Motion by Commissioner Adler to approve SIT-2025-0071, seconded by Commissioner Hill.***

***Motion passed unanimously, 6-0 vote***

Roll Call Vote:

[For]

Karen Easton, Chair

Marlon Brown, Commissioner

Benjamin Hill, Commissioner

Rebecca White, Commissioner

Rachel Adler, Commissioner

Ronald Nelson, Commissioner\*

## **6. COMMISSION/DIRECTOR COMMUNICATIONS**

### **A. *Department Report***

Danyelle Valdez, Planning Manager, had no report.

### **B. *Chair's Report***

Chair Easton had no report but thanked the Commission for being present.

### **C. *Council Liaison's Report***

No Council Liaison report presented

### **D. *Commissioners' Comments***

No Comments from the Commissioner's

## **7. PUBLIC COMMENT**

None.

## **8. ADJOURNMENT**

7:26 p.m.