

## STATS Update

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As of June 18, 2024:

Facebook:

**Rating: 4.3 out of 5**

**(42 reviews)**

**Followers: 8,132**

**Reach: 29,724**

**Clicks: 904**

**Shares: 76**

Top performing post: [Thanks to the swift efforts of multiple departments, the emergency call box is repaired, and Park splash pad will open June 1. \(posted May 31\)](#)

**Post Impression: 19,133**

**Post Reach: 19,023**

**Post Engagement: 920**

Instagram

**Followers: 2,057**

**Reach: 1,500**

NextDoor

**Community Members: 4,973**

County Line Newsletter

**Subscribers: 2,431**

**Open Rate: 51%**

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## Meeting Our Goals

Los Alamos County provides various development opportunities for employees under the strategic goal of “Operational Excellence.” Congratulations to four county employees – Helen Perraglio, Angelica Gurule, Seth Martinez and Melissa Mackey – who graduated from the 2024 Leadership Los Alamos class, an organization founded to identify and develop leaders in our community. Additionally, the Library and Public Works hosted celebrated New Mexico author Jimmy Santiago Baca in a special Author Speaks event on May 1, for county employees. The event was inspirational and well attended.

## News & Updates

**Emergency Exercises:** Various county departments participated in an emergency tabletop exercise hosted by the Department of Public Utilities on May 1<sup>st</sup> regarding a dam failure and emergency rescue. Later, on May 22, these departments joined other government agencies in a full-scale emergency exercise hosted by Los Alamos National Laboratory. Both exercises were very worthwhile, helping to strengthen relationships and communication.

**Intergovernmental Affairs:** In early May, supported meetings with the U.S. Senate and House Armed Services Committees. In addition, there were continued introductory meetings with the county manager and our neighboring counties and communities.

**Sustainability** Following the Climate Action Plan Community Workshop in April, the County’s consultant conducted various focus groups, individual interview and worked to consolidate citizen feedback and direction from the Los Alamos County Council. The aim is to finalize a draft Climate Action Plan and present it to the Council on July 9. At that point, the consultant will make the plan available on the sustainability webpage (<https://lacnm.com/Sustainability>) and request further citizen feedback. A final plan will be presented to the Council in October.

**Broadband:** The Community Broadband Network procurement evaluation committee is presently negotiating with a vendor to finalize a contract to bring to the Council for award consideration. Internal meetings between the County and San Ildefonso Pueblo are ongoing to draft a working agreement to construct an 11-mile fiber line from White Rock to Pojoaque totaling \$6M, with the County contributing \$2M. The Pueblo has applied for a Connect New Mexico Fund grant from the state's broadband office for this project. A parallel effort involves collaboration with the DPU's NM4 water transmission line replacement project. An executed construction agreement is anticipated soon between the County and the Pueblo, where the Pueblo will install conduit for the fiber optic line in the DPU's open trench while replacing the waterline.

## Connecting with the Public

The council booth at the Farmers Market is open for business. Councilors and guests will be at the Farmers Market on the fourth Thursday of each month from May to October, except the month of August.

## Author Speaks Series: Jimmy Santiago Baca (May 1)



*Juan Rael, public works director poses with New Mexico author Jimmy Santiago Baca who wrote “Bound by Honor.”*



*Jimmy Santiago Baca spoke to county employees about leadership through mentoring, continuing one’s education & the power of books.*



*Thank you to Jimmy Santiago Baca for inspiring us on a Wednesday afternoon.*

## Los Alamos Leadership Class of 2024



*Congratulations Seth Martinez, deputy emergency communications center mgr.*



*Congratulations Angelica Gurule, sustainability manager.*



*Congratulations Helen Perraglio, director of administrative services.*



*Congratulations Melissa Mackey, librarian and youth services supervisor.*



*Congratulations to all the graduates of the Los Alamos Leadership class of 2024.*

## HR Staff

*Barbara Bachechi*  
*Benefits & Pension Manager*

*Victoria DeVargas*  
*Risk Manager*

*Bernadette Martinez*  
*Deputy HR Manager*

*Matthew Martinez*  
*Recruitment*  
*HR Analyst 1*

*Nadia Martinez*  
*Recruitment*  
*HR Analyst 2*

*Sonja Martinez*  
*Sr. Office Specialist*

*Krista Montoya*  
*Sr. Risk Specialist*

*Victoria Pacheco*  
*Benefits*  
*HR Analyst 2*

*Tara Polaco*  
*Benefits*  
*HR Analyst 2*

*Alexis Rodriguez*  
*Safety Coordinator*

*Rosabella Romero*  
*Recruitment Manager*

*Stephanie Stancil*  
*OD Manager*

*Mary C Tapia*  
*HR Manager*

*Vacant*  
*Compensation Manager*

*Vacant*  
*Compensation*  
*HR Analyst*

## News & Updates

The annual increase process will commence in June and increases will appear in employee's July 25<sup>th</sup> paycheck.

Negotiations with the International Union of Police Associations (IUPA) began in April for a new Collective Bargaining Agreement (CBA). The current CBA expires on June 30, 2024.

There is a new Collective Bargaining Agreement (CBA) with the International Brotherhood of Electrical Workers (IBEW), which was approved by the County Council and ratified by IBEW members. The new CBA will be in effect through June 30, 2027.

The next Personnel Board meeting is scheduled for June 18, 2024; there is no meeting scheduled for May 2024.

## Training & Risk

It's PPA time! Performance Planning Appraisals (PPA's) are required for ALL employees and are due to HR no later than May 10, 2024. Completion of training and compliance required by ALL employees was nearly 100%! Great job everyone!

## Benefits

Congratulations to Tara Polaco and Victoria Pacheco on obtaining their Human Resources Generalist Certification in May 2024!

The Employee Recognition Committee will be hosting the Annual Spring Fling event on June 6, 2024, to acknowledge all employees and celebrate their hard work, loyalty and dedication. Come on out and enjoy an ice-cold treat!

## Recruitment & Compensation

Recruitment for the Summer Student Interns is underway. The 8-week program will run from June 10<sup>th</sup> through August 2<sup>nd</sup>.

The next Los Alamos County Fire Academy is scheduled to begin on June 10, 2024, and we are hoping to have 15 new candidates join Los Alamos County at that time.

## Service Awards

We want to congratulate the following individuals on their service anniversaries with the county:

### 5 years

Mark Martinez  
Desirae J. Lujan  
Robert Mincey  
Katherine Hudspeth

### 20 years

Richard Marquez  
Michael Salazar



## STATS Update

### Information Management:

509 Tickets, 0 Open tickets, 509  
Closed tickets  
611 DocuSign Envelopes  
Completed

### Rim:

233 Records Requested, 20  
Carryovers from Previous  
Month, 37,110 Records Pulled  
for Review

### RIM Warehouse:

3 Internal Requests, 117  
Records Provided, 39 Permits  
Requested, 31 Records  
Provided

### Finance:

446 Disbursements  
1,457 P-Card Transactions  
35 Electronic Payments  
Receipted (\$7.7M)  
GRT Received (\$8.8M)  
Property Tax Received (\$6.4M)  
Lodgers Tax Received (\$40K)

### Procurement:

#### FY24 YTD

1588 Purchase Orders issued,  
697 PO change orders,  
3538 Inventory Pick Tickets  
Processed/Delivered,  
103 Agreements completed,  
43 Amendments completed,  
Requests in Process

## Finance

In preparation for Year-End, Finance sent out the FY2024 Year-End Guidance memo in May. The memo contains important dates that must be followed to ensure a smooth Year-End process. Please reach out to Finance staff with any questions you may have regarding the year-end close-out of FY2024.

The Finance team took part in a retreat in Pilar, NM in the open space by the Rio Grande to conduct team building and go over results of a DISC assessment on personality styles and tips for best practices in team interactions. The results were outstanding and helped to enforce successful communication, leadership, and team dynamics.

## Munis

During May, several projects were completed with Tyler Munis. All non-production environments were synced up to the same versions as (Production). Data was also refreshed in two non-production environments. Finance has worked with Tyler to adjust the data being displayed in the new Transparency portal. Once fully validated, we can open the portal to the public.

There have also been several updates to the MyCivic (LA Now) app for the public. After the updates, it appears to be working more reliably. In addition, Staff were also able to launch a new section on the app for the Clerk's Office in respect to the Primary Election.

We had several sessions with Tyler for training and updating with Human Resources, Payroll and Risk Management. This will be an ongoing effort with the modules in Munis (Enterprise ERP). Several employees also attended Tyler's Connect 2024 in Indianapolis, IN. The knowledge gained from this event will help ensure readiness and responsiveness for future upgrades and product releases as they apply to the Counties business needs.

As previously mentioned, staff are preparing to move Enterprise ERP (Munis) to version 2024.1. This is mostly a name change, more than an actual major upgrade. This is an effort from Tyler to standardize their version numbers across all products. More information will be coming soon.

## Information Management Applications

Updated FullCourt software for the Municipal court department.

Worked out a method to roll out the new Teams client via policy in the Teams admin portal. The new Teams client policy has been applied to IM, Clerks, Assessors, HR and CDD groups this month. Staff followed up with user departments to confirm that the update was successful.

Working on project tasks for Brainier Learning Management software (LMS) implementation including Munis interface and SSO (Single Sign On) setup.



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## STATS (continued)

*71 Solicitations and Agreements in Process + 59 Anticipated,*

*1 formal solicitation(s) resulting in a Purchase Order*

*Property Disposal Requests: 56 Requests Received, 45*

*Requests Complete, 7 Requests in Process*

Completed SSO setup for the Unite Us software implementation for the Social Services Division. Went live on the Unite Us platform towards the end of this month. This platform allows the county to build and grow a coordinated care network in New Mexico that connects health and social care providers to deliver integrated whole-person care.

Provided training on SSRS (SQL Server Reporting Service) reports for the new HR Benefit Manager. Updated permissions on existing reports to make them accessible for HR staff.

Completed final steps to fully move the TraCS police citation software to a new server and decommission the old server. Completed all remaining tasks needed to deploy the new cloud-based dash camera and body worn camera system, Watchguard Evidence Library Cloud.

Provided support for various departments with the pre-migration scan reports of their shared drives. Successfully migrated DPU CCC folder to the CCC SharePoint Document Library. Created SharePoint sites for DPU-Admin, DPU-Archives and BPU.

## Information Management Infrastructure

Kelvin File Server successfully migrated onto new HCI (Hyper Converged Infrastructure) greatly increasing reliability.

Single Sign on for Unite US software implementation (Social Services)

## Procurement Highlights

Through 8.6% more Purchase Orders than were placed all last Fiscal Year, with a full month remaining in this Fiscal Year. Likewise, Pick Tickets have exceeded last year's total by 2.4% with a full month remaining, the volume for purchases and for inventory issues is up year by year.

The below charts demonstrate the current open and anticipated projects by project type and by department/division. As of the end of May 2024 Procurement has 133 projects either in process (71) or anticipated (59), as compared to the end of April the list has decreased by 11 net projects. As of the end of April 2024, the figures were 82 in process and 62 anticipated, for a total of 144 projects. The projects consist of various types of procurements including formal solicitations (IFB, RFP, RFQ, and RFI) as well as use of Cooperative Purchasing agreements and quotes to satisfy the County's need for competition. Procurement assisted many departments and divisions as seen in the Current Active and Anticipated Projects by Department chart, with projects spread among 11 different user departments, with the majority coming from PW, DPU, and CSD. Several projects were completed during the month of May as seen in the Completed Projects by Department by Month, the majority of which were projects for PW and consisted of Amendments to On-Call Facilities Construction Agreements, Award of two Agreement from an RFP for Fire System Inspections, Maintenance and Repair, Award of an IFB for Wayfinding Poles, an Agreement for Asset Management Software for Capital Projects and Facilities, and an Agreement for On-Call Reflectorized Pavement Marking for Traffic and Streets. For other divisions, Agreements for award of an RFP for Grant Writing Services were awarded for the CMO's office, an Agreement for Fencing at Overlook Park, an Agreement for removal of Fire Fighting Foam, and an Agreement for Tasers and related services for the Police Department. As always, the variety of projects that Procurement participates in is as broad and as diverse as the services the County provides to our community.

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## Staffing Report May 2024

### Anniversaries

#### Robert Mincey, Security Analyst

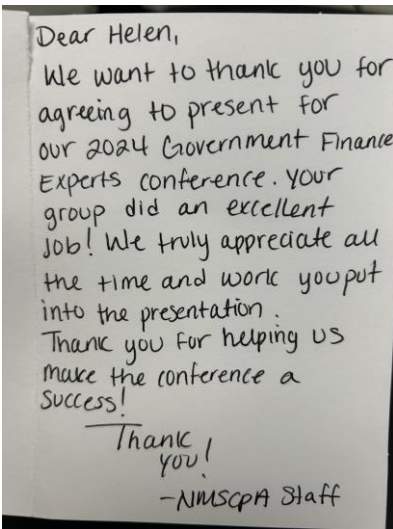
Los Alamos County Security Analyst and Systems Administrator. Robert has provided foundational service to LAC IM on all matters networking, Internet and electronic communications. Robert transitioned into the County's Security Analyst role a few years ago becoming the lead for all cybersecurity matters while also continuing to provide architectural and networking engineering support and guidance to his peers in support of County technology. Robert is a certified Cisco CCIE.



**Robert  
Mincey**

### Kudos

Helen Perraglio, Melissa Dadzie, and Beatrice Odezulu were invited by the New Mexico Society of CPAs to present on the County's Management Discussion & Analysis from the ACFR and the implementation of GASB 94. Great information was shared with peer groups. This was a great opportunity to showcase leading edge implementation of our Government Accounting Standards Board statements that impact all governmental entities across the nation, and to share best practices within our state society of Certified Public Accountants and peer governmental groups.





*Finance Team Retreat*



*Finance DISC Assessment Training*



*Melissa Dadzie, County CFO Delivers Session on Mgt. Discussion & Analysis at NM Society of CPAs Annual Conference*



*Beatrice Odezulu, County Deputy CFO Delivers Session on GASB 94 Implementation at NM Society of CPAs Annual Conference*



Service Desk Stats for May 2024

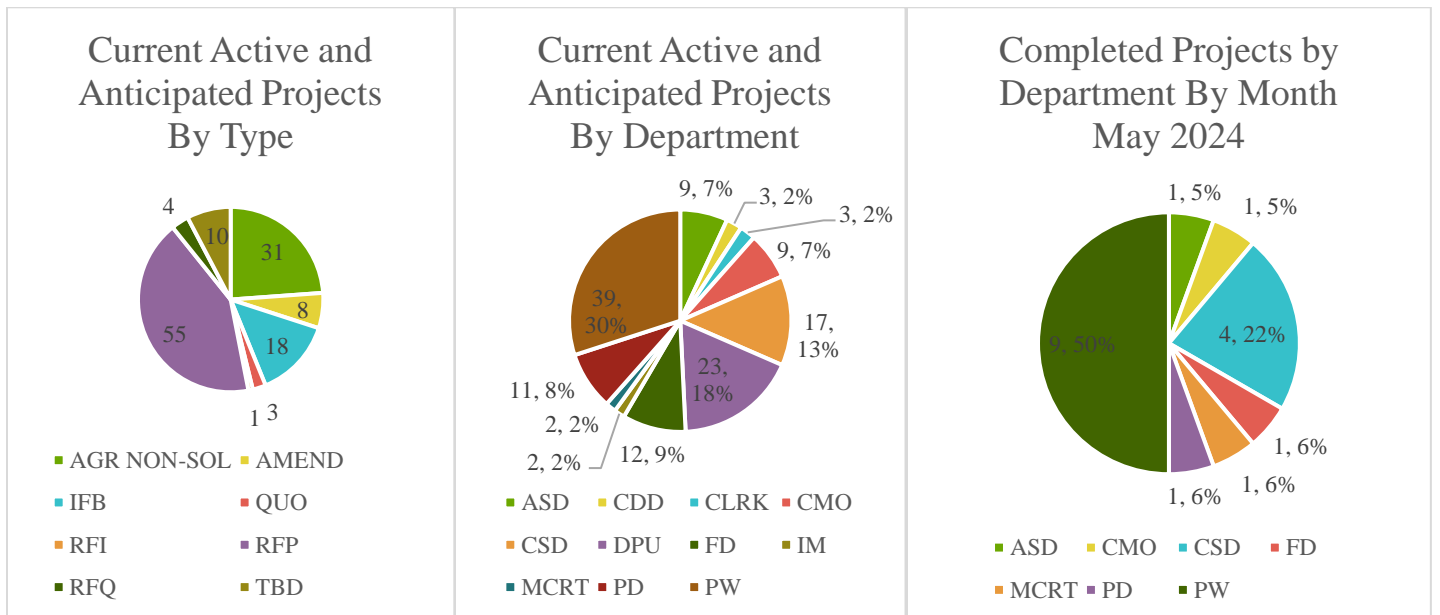
Ticket summary



Category distribution



Procurement Stats for May 2024



*DocuSign Stats for May 2024*

*611 envelopes processed. Below is the screenshot of the Envelope Status Report.*

### Envelope Status Report

Totals based on envelope status for this account. [View Documentation](#)

Filtered by: Date (Custom), Envelope Date Type (Sent Date), Envelope Status (Any), and Sent By (Any)

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Date Range From To

Custom 05/01/2024 05/31/2024  Current Date

**Run report** Save As

Total Results: 6

Status ▲	Total Envelopes	Unique Senders	Total Recipients
Voided	52	21	210
Sent	58	21	321
Delivered	3	3	5
Completed	611	73	1971
Declined	8	5	49
Corrected	2	2	10

*Finance Stats for May 2024*

May 2024					
Accounts Receivable		Number of Transactions	% of total	Dollar Amount	% of total
	Gross Receipts Tax Received	4		\$ 8,832,065.34	
	Electronic Payments Received (EPAY)	35		\$ 7,678,951.98	
	Property Tax Received			\$6,369,361.55	100.00%
	Property Tax Distributed to LA Public School			\$3,109,075.32	48.81%
	Property Tax Distributed to LA County			\$2,306,620.00	36.21%
	Property Tax Distributed to UNM-LA			\$464,139.27	7.29%
	Property Tax Distributed to State of New Mexico			\$349,827.38	5.49%
	Property Tax Distributed to Mirador PID			\$76,005.96	1.19%
	Property Tax Admin Fee			\$63,693.62	1.00%
	Lodgers Tax Received			\$39,790.66	
Accounts Payable					
	Number of Invoices Paid	685		\$ 21,350,738.73	
	Wire Payments Processed	46	10.3%	\$ 8,194,147.65	38.4%
	Electronic Fund Transfers (EFT) Processed	146	32.7%	\$ 8,459,208.97	39.6%
	Normal Print Checks Processed	254	57.0%	\$ 4,697,382.11	22.0%
	<b>Total Disbursements</b>	<b>446</b>		<b>\$ 21,350,738.73</b>	
	P-Card Transactions	1,457		\$ 515,419.02	

## News & Updates

### STATS Update

*10 Commercial Building permits were issued in May with a total valuation of \$306,920.00.*

*100 Residential Building permits were issued in May with a total valuation of \$2,914,001.00.*

*1 Certificate of Occupancy was issued in May 2024.*

*213 Building Inspections took place in May 2024.*

On May 2, 2024, the Building Safety Division along with Northern New Mexico Community College, hosted a training for contractors, homeowners, design professionals and County staff on the 2021 Energy Conservation Code. The training was widely attended with over 30 participants who reported positive feedback on the materials covered. An online survey was provided for attendees as a way to provide feedback for future training.



The Building Safety Division welcomes Robert Franks to the team! Robert comes to us from Denver, CO with 20 years' experience in the construction field. Robert is our new Sr. Building Inspector. When you see Robert around, please say hello, introduce yourself and welcome him to our LAC family.



## STATS Update

### @VisitLosAlamos Facebook:

15,702 followers to date  
24,034 reached during May 2024  
1,572 engagements during May 2024

### @VisitLosAlamos Instagram:

1,133 followers to date  
849 reached during May 2024  
133 engagements during May 2024

**Visitor Center Visitation**  
Los Alamos: 2,746 during May 2024  
White Rock: 1,342 during May 2024

**Home Renovation Assistance Program:**  
0 Applications Received  
3 Applications Approved  
5 Projects Underway

**Homebuyers Assistance Program:**  
0 Applications Received  
0 Applications Pending  
0 Applications Withdrawn  
0 Applications Approved

## Meeting Our Goals

The Community Development Department Economic Development Division (CDD-ED) continues to support local businesses while also focusing on enhancing the economic vitality and increasing housing in Los Alamos County following the council-adopted 2023 Strategic Leadership Plan and 2019 Economic Vitality Strategic Plan. References to these planning initiatives are noted with each of the activities reported below.

## News & Updates

**WASHINGTON, DC – May 21, 2024** – Housing activity is expected to slow modestly compared to previous projections, if the broad upward movement in mortgage rates since the start of the year is sustained, according to the [May 2024 commentary](#) from the Fannie Mae Economic and Strategic Research (ESR) Group. However, the ESR Group notes upside risk to its latest forecasts for housing starts, single-family mortgage originations, and home sales activity, particularly if upcoming data releases lead market participants to believe that the Federal Reserve is closer to easing monetary policy, which would likely push mortgage rates downward. – **Fannie Mae – Economic & Strategic Research Group**

## Looking Ahead

**20th Street Development Solicitation:** County staff and RBMM development met on May 7, 2024, to discuss a draft term sheet, project details, and the Sales, Purchase, and Development Agreement (SPDA). The developer's attorney will be providing written comments on the term sheet and SPDA in the coming days. *[Goals: Downtown Revitalization, Local Business, Housing.]*

**Affordable Housing Plan Update:** County staff and the consultant, Sites-SW, are finalizing the draft plan for review by the New Mexico Mortgage Finance Authority and County Council. The broad policies, goals, and strategy framework of the Plan will be presented to Council on June 25 for discussion. *[Goals: Housing.]*

**North Mesa Update:** Wilson and Company, an on-call traffic and engineering consultant, was selected to conduct a baseline analysis for new residential development on North Mesa. The analysis of traffic and utilities impacts will determine necessary infrastructure improvements and provide a preliminary cost estimate for needed work. In addition, a boundary survey with title research and a Phase I Environmental Site Assessment will be conducted. Staff will present an update to the Los Alamos Public Schools Board on June 27, 2024. *[Goals: Housing, Intergovernmental Relations.]*

## **New Housing in Los Alamos 2019—Present**

### **Completed**

- Canyon Walk Apartments - 70 multi-family affordable. Fully occupied.\*+
- The Bluffs Apartments 55+ affordable - 64 multi-family. Leasing,\*+
- Homes At North Community - 44 SF/ condo. Under Construction.
- The Hills Apartments - 149 multi-family. Estimated completion Q2 2024.\*
- Mirador Subdivision - 161 SF units. 106 Completed.

**Total — 488 units**

### **Planning Commission Approved**

- Ponderosa Estates, Phase III - 48 SF units – Site Plan approved.
- Arbolada Subdivision - 85 SF units – Site Plan approved
- Mirador Mixed-Use - 57 multi-family – Site Plan approved.\*
- Cañada Bonita Apartments - 160 multi-family w/commercial – Site Plan approved.
- LA Center ("Mari-Mac") - 322 multi-family w/commercial – Site Plan approved.
- North Community 1, Lot 271 - 4 SF units - Site Plan approved.

**Total — 676 units**

### **Planning Commission Pending.**

- 2201 Trinity Dr - 125 multi-family w/commercial- Pending.
- Sherwood Rounds - 29 SF units - Sketch Plan approved.

**Total — 154 units**

### **TBD**

- North Mesa Housing—200-400 units - TBD.\*+
- Canyon View—4 SF units—TBD.
- 20<sup>th</sup> Street Development—75-300 units - TBD.\*
- Former Hilltop House Site—58 units -TBD
- Tract A-8-A 75 (DP Road) —150 units - TBD.\*
- North Mesa 1, Lot N13BE - 4 SF units -TBD.
- 36th St. and Trinity Drive – 4 SF /condo—TBD.
- 2400 Diamond Drive—2 units TBD.

**Total— Apx. 300 – 850 - Units**

**\* County Partnership**

**+ Affordable**

## Connecting with the Public

**Facebook:** In addition to regular printed media advertisements, EDD is utilizing the Community Development Department's Facebook page to promote local business, chamber, and economic development activities. As of May 31, 2024, CDD has 733 followers, reached 658 people this month, and had 108 post engagements this month. *[Goals: Communications and Engagement]*

**The Bottom Line:** CDD-EDD published its May e-newsletter specifically serving the local business community. The May edition of The Bottom Line included information on ARPA payout progress. It is EDD's goal to use the newsletter to share resources and opportunities with our local business community. The Newsletter currently has 526 subscribers and this month's newsletter had a healthy, open rate of 54.4% and a click through rate of 5.3%. *[Goals: Communication and Engagement; and Local Business]*

**New Mexico Economic Development Department Staff Tour:** Janice Krish joined NMED staff as they toured local businesses and areas in Los Alamos. During lunch, Paul Andrus spoke about current projects and goals. Ellyn Felton was also in attendance. After lunch, members of NMED staff toured Ghost Ranch with Felton in attendance. *[Goals: Communication and Engagement; and Local Business]*



**Main Street Now Conference:** Janice Krish attended the conference in Alabama May 6-8 to connect with other communities and learn more about work communities are doing to advance preservation-based economic opportunity in downtowns and neighborhood commercial districts. *[Goals: Communication and Engagement; and Local Business]*

**NMHA Governor's Conference on Hospitality and Tourism:** Ellyn Felton attended the conference in Albuquerque May 13-15 to connect with other communities and learn more about how tourism is evolving in the state of New Mexico. *[Goals: Communication and Engagement; and Local Business]*

**Chamber Business Breakfast: Summer Tourism Opportunities and Oppenheimer Business Specials:** On May 16, Janice Krish spoke on a panel at the breakfast discussing how small businesses can help increase their revenue with tourism. Felton and Paul Andrus attended the event discussing the increase in tourism and Oppenheimer business specials. *[Goals: Communication and Engagement; and Local Business]*

**Valles Caldera National Preserve Media Tour Day:** On May 16 Ellyn Felton attended the media tour on site to learn more about programming, updates, and how tourism is impacting the national park. *[Goals: Communication and Engagement; and Local Business]*



### STATS Update

*Planning staff reviewed and acted on 50 Building permits, 4 subsequent Planning inspections, and 11 Business License applications.*

## Meeting Our Goals

The Community Development Planning Division has been focused on the Chapter 16 cleanup & updates and Short-Term Rental Program. Division Staff continue to maintain a high level of customer service with ongoing current planning cases.

## News & Updates

Planning Division staff are keeping a close watch on some case law regarding Short Term Rentals that is developing in our neighboring Santa Fe County. Staff will review the progress and outcome and use this as a learning experience moving forward with finalizing an STR Ordinance at the end of 2024.

Planning Division staff began work on various Code Clean-up items; the first draft of proposed edits was reviewed for input from P&Z Commission on January 10<sup>th</sup>, 2024, and an Update to the Council was presented on 19<sup>th</sup>. The final draft is to be scheduled at a future County Council meeting in August.

Planning Division staff was given direction by County Council to evaluate possibly revising the boundaries of Downtown Los Alamos Master Plan and propose a subsequent Zone Map change. Staff will be formulating a plan to work on this task in June and will be bringing this item to the Council at the end of 2024.

Planning Division staff is working on Downtown Los Alamos (DT-LA) East Metropolitan Redevelopment Area Plan with MainStreet Program. County Council, by resolution, approved designation of the boundaries of the MRA Plan on May 7<sup>th</sup>, 2024. A Town Hall is scheduled for June 27<sup>th</sup> at Fuller Lodge.

The Planning & Zoning Commission, during their regular meeting in May, approved a preliminary subdivision plat and a final subdivision plat.

The Historic Preservation Advisory Board had their monthly meeting in May.

## Connecting with the Public

MRA Town Hall is scheduled on June 27<sup>th</sup> at Fuller Lodge. Neighborhood meetings for Women’s Dorm building and North Road Inn were held on May 2<sup>nd</sup> and May 4<sup>th</sup>.

## Looking Ahead

- June 5, 2024 – Historic Preservation Advisory Board meeting.
- June 27, 2024 – East Downtown Los Alamos (DT-LA) Metropolitan Redevelopment Area Plan.

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## STATS for May

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7 Press Releases

20 New Social Media  
Followers

31 Social Media Posts

192 E-Activity Spring Guide  
Reads

455 E-Activity Summer Guide  
Reads

9 Alcohol permits

## Meeting Our Goals

### Quality Governance

**Communication and Engagement**– The Community Services Department continues with community outreach through videos and social media posts for Facebook and Instagram, and submitting press releases to local news outlets, to keep the public informed.

### News & Updates

The National Parks & Recreation Accreditation team for the Commission for Accreditation of Parks and Recreation Agencies (CAPRA) conducted an onsite evaluation with CSD to assess the department's operational quality, management, and community service. The Department successfully fulfilled all 154 standards during the visit. The next step is to attend a hearing of the CAPRA Commission in October. This hearing will be the final determination for accreditation of the agency. If successful the County will join Farmington as the only accredited agencies in New Mexico.

The Department has begun scoping projects for the Artificial Turf Study and Field Renovations Phase 2.

The Playground renovation second round of public input is closed and the consultant, Groundworks Studio is taking the input to complete the final draft of the 37<sup>th</sup> Street and Pinon Playgrounds.

Art In Public Places met in May and reviewed Call for Art proposals for a retaining wall at the Golf Course.

## Connecting with the Public

### The Science of Star Wars, May 4

In-person astronomy presentation about the science behind Star Wars. This event had 19 participants.

### Wildflower Walk, May 13

In-person walk to identify local wildflowers. This event had 23 participants.

### “Crow Talk” Author Event, May 20

In-person discussion with author Eileen Garvin about her latest novel. This program was presented in partnership with Samizdat Bookstore and Teahouse. This event had 25 participants.





## **Looking Ahead**

Some PEEC events to look forward to:

**Summer Family Evening: Library (In-person)**  
07/3/2024 @ 6 PM

**Bird Walk at Los Luceros (In-person)**  
07/04/2024 @ 7 AM

**Summer Family Evening: Robot Dog (In-person)**  
07/10/2024 @ 6 PM

**Suds & Shows: Hidden Figures (In-person)**  
07/11/2024 @ 6:30 PM

**Hike to Lake Peak and the Skyline Trail (In-person)**  
07/20/2024 @ 8 AM

## STATS Update

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65 Public Programs & Events

1,507 Total Program

Attendance

23,169 Physical Items

Circulated

7,433 Digital Items

Circulated

30,602 Total Items Circulated

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## Meeting Our Goals

The library continues to meet the County’s quality of life goal by providing programming for all ages.

The biggest program in May was the annual celebration of the graduating high school class of 2024. The library welcomed 125 seniors to the library portion of the community wide Senior Appreciation Night. The night included fun activities, cookies, and hot coffee to keep everybody warm on a cold spring night.

In May, the library also hosted an artist talk with photographer, Diana Molina. She shared a series of photos in a program titled “Rarámuri, the Runners of the Sierra Madre”.

The library responded to the County DEI goal with two programs in celebration of nationally recognized heritage months. May is designated both Jewish American and Asian American and Pacific Islander heritage month. On May 2nd, Jack Schachter, rabbi and retired LANL physicist, launched National Jewish American Heritage Month with a presentation on the Jewish American Nobel Prize winners in physics. On May 15th, Asian American and Pacific Islander heritage was celebrated with a library staff led virtual book discussion about the title Yellowface by Rebecca F. Kuang. The title takes on topics of diversity, racism, and cultural appropriation.

## News & Updates

In April and May, the Step Up Gallery hosted the annual Los Alamos Photographers’ show. This show took place for the 28th time and was viewed by 1,700 visitors. On May 23rd the current show, *Off Grid – Women of the Mesa*, opened. The artist is Beverly Branch. She is describing the show as “a painted story of women and their families honoring the integrity of northern New Mexico’s lands”.

In May, the Los Alamos County Social Services Division piloted weekly evening office hours alternating between the two library locations. The pilot is intended to explore ways to reach a wider service population and offer hours that accommodate the busy schedules of working families and professionals.

On June 10th the annual summer reading challenge for all ages launches. It runs through July 29th. This year’s challenge theme is READ, RENEW, REPEAT. Staff from all library teams have contributed content and fun ideas to the program. The challenge is created to target different age groups and is incentivized with many smaller registration and bonus prizes throughout the summer. For the adult challenge there is an end of summer raffle for five grand prizes including Kindles, headphones, and various prize bundles from local bookstore, Samizdat.



## **Connecting with the Public**

Librarian, Norma Covington, participated in the annual Senior Center Health Fair in May. She had a chance to speak to more than 60 community members to gather input for the Library Board, register new patrons, and promote Library services.

## STATS Update

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*14 Programs and Events*

*9,535 People Attended  
Programs and Events*

*1,600 Rounds of Golf*

*614 People utilizing the Ice  
Rink*

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## News & Updates

### **Roller Skate Night, May 4**

Recreation staff kicked off the month of May with the first of many roller skate nights of the season at the Ice rink. This summer's skate nights are all themed and as it was "May the 4<sup>th</sup> be with You" for our first event, which was of course on May 4th. We had a small number of attendees, around 20.

### **Jemez Mountain Trail Runs, May 11**

Recreation staff once again partnered with the Jemez Mountain Trail Runs to host this year Trails runs up to the Valles Caldera and back. This year's race started out like most years with 75 runners taking part, a little cloud and moisture in the air for the 8am start of the race. The race unfortunately was called at about noon due to a hail storm that passed through the area and dropped temperatures for the rest of the afternoon..

### **Health Fair, May 14**

Aquatics and Recreation Divisions made an appearance at the Health Fair held at the Betty Ehart Senior Activity Center on May 14 informing seniors of all what Recreation has to offer to the community.

### **CAPRA Visit Meet & Greet, May 15**

An accreditation team for CAPRA was here for a tour of County facilities and to go over Los Alamos County policies and offerings for recommendation for accreditation. Their tour ended with a meet and greet with staff, board, and council members at the Ice Rink.

### **Hawk Hang Out, May 16**

Recreation once again in conjunction with Teen Court Teen Center, LAPD, and the YMCA hosted Hawk Hang Out, this time it was at SALA. We provided 2 movies, *Migration* an animated movie and *Men in Black 3*. Both movies were fully attended and the kids had popcorn and soda to snack on, which was also provided for this Free program for middle schoolers.

### **Pagosa Springs End of Year Party for Middle School, May 21**

Pagosa Springs Middle School continues to return to Los Alamos to enjoy our many hiking trails and of course the Walkup Aquatic Center. This year 79 students came to the facility for their end of year party.

### **Senior Appreciation Night (SAN), May 25**

Recreation staff along with the SAN committee hosted the 40<sup>th</sup> Senior Appreciation Night, starting with a BBQ at Fuller Lodge, with LAPD bringing out some golf carts and drunk goggles for the seniors to try and navigate a cone maze, LAFD bringing equipment for a Fire Fighter Challenge, Game night at Senior Center, Fractal Show at PEEC, Skating at the Methodist Church, movies at SALA and so, so much more. Staff and volunteers worked from 5pm - 4am the next morning.

# CMO Monthly

## May 2024

### **Los Alamos Summer Concert Series**

The Los Alamos Summer Concert Series began on May 24<sup>th</sup> and will continue every Friday night until August 3<sup>rd</sup>. The first two shows had a total of 8,000 people.

### **Golf Course Improvement Project**

The golf course construction company, Mid-America Golf, continues to stay on schedule with a lot of progress on seeding, hydro mulching, building new greens, pouring concrete cart paths, and completing sand bunkers. All construction activities continue to focus on the front 9 currently. Renovations will move to the back 9 soon. Construction crew members, and staff, thank our community for their continued support and cooperation during the renovation project.

The construction crew on both the golf course and the practice facility are on schedule. All construction is currently on the front nine but will transition to the back nine soon. For other updates, and to view drone videos of the project in action, go to

<https://www.losalamosnm.us/County-Projects/Golf-Course-Renovation-Project>

### **Practice Range Renovation Project:**

The practice range company, Judge Netting, is back on sight after being off site for a couple of weeks. Drilling rigs, bucket truck and the crane are back in action again. They are drilling four more holes for the last four poles to be installed and will install the next tier of poles as well. Netting is scheduled to begin approximately mid-June.

## **Looking Ahead**

June 1 – Adult Movie in the Park

June 8 – Northern New Mexico Royalty Court Competition

June 10 – 14 – Lifeguard Blended Learning Course

June 12 & 26 – Splash & Dash

June 12 & 26 – Movies in the Park

June 15 – Lifeguard Review Course

June 15, 27 & 29 – Roller Skate Nights

June 25 – Los Alamos County Gymkhana Horse Games

July 5 – 7 – Tortuga PADI Open Water Diving Course

## STATS Update

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248 Park acres maintained

12 Repairs due to vandalism

11 Funeral services

24 Volunteer hours worked in parks

3 Headstone/Niche installations

1 Memorial Bench Installation

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## Meeting Our Goals

### Quality of Life - Parks and Open Space

The Parks and Open Space Division provides services to the community in Los Alamos and White Rock through the maintenance of parks, facilities, open space, trails, and the support of special events throughout the county.

## News & Updates

The Parks and Open Space team is working on the following items.

- OpenGov Asset Management Software - Agreement (AGR24-950) completed on April 1, 2024, to provide Parks management software. The team is moving forward with the implementation process.
- Revising the Guaje Pines Cemetery Ordinance and Fees.
- White Rock Skate Park - Agreement (AGR23-956) executed. The first planning meeting started the process in January 2024. A community survey was completed, and an onsite meeting was held on March 9 at 12pm for public feedback. PRB Presentation is scheduled for May 9th and plan revisions are complete. Removal of the current modules will begin in mid-July and construction to replace those elements begins the week of August 12.
- IFB24-62 Athletic Field Renovations approved by Council on April 22, 2024. Renovations began on May 28th at Hope Field, Dara Jones and Bomber.
- BMX agreement was signed and expect public processes to begin in June or July.

## Connecting with the Public

Assist Parks and Recreation Board Liaisons with working groups questions or needs.

Open Space and Trails Project community meetings.

## Looking Ahead

### Volunteer Days

July 13, from 9am-1pm, Trails Day! Join Los Alamos County Parks and Open Space as we work to maintain our trail system. Volunteers will work in small groups to improve trailhead access, repair sections of eroded trails, build water diversions and remove overgrown trail side vegetation.

Ongoing Volunteer Opportunities / May - September for 8AM and 6PM plant waterings for plantings at the Bee City Pollinator Demonstration Garden off Bathtub Row. Additional information provided at <https://www.volunteerlosalamos.org>

### Volunteer Opportunities

Volunteer opportunities for trail maintenance are offered May – October annually. A complete list of volunteer opportunities may be found here: <https://www.volunteerlosalamos.org>

## STATS Update

---

*7 Contractor Public Programs  
& Events*

*594 People Attended Programs  
and Events*

## Meeting Our Goals

### Quality of Life

Social Services continued to assist clients in May, with the majority of new and recurring clients seeking help securing housing, income support services, and assistance with food and other emergency needs. Staff continue to meet with clients throughout the community, including a new pilot testing evening hours at the Mesa and White Rock Libraries, to better connect with community members that may not be able to meet us during regular office hours. Through the first three weeks of the pilot, Staff spoke with and met directly with several community members addressing a variety of needs, demonstrating a very successful start.

## Connecting with the Public

On May 14th, we helped the Los Alamos County Health Council with outreach at the Older Adult Health Resource Fair, at the Betty Ehart Senior Center. This was also a huge success, with at least 100 people coming in throughout the day for resources and learning sessions. Staff are in the beginning stages of planning a fall summit to address additional health and social service needs of older adults, including pain and medication management related to prescription opioids.

On Tuesday May 21, we helped planned a very successful blood drive in the Municipal building parking lot. County employees helped Vitalant collect 26 units of blood, which was 8 more than our collection goal!

## News & Updates

### Family Strengths Network (FSN)

#### **Managing Big Feelings with Breathwork, May 4**

Ashley Taylor-Wrightson of Inspired Breathworks, introduced the concept of breath work for managing big feelings for parents, caregivers, and children.

### Los Alamos Retired & Senior Centers (LARSO)

#### **Live Theater – Older Adult Health Fair, May 14**

LARSO in cooperation with the Older Adult Network hosted an Older Adult Health Fair with 35 vendors who all support older adults. There were 100+ individuals in attendance. We also provided a series of mini-health lectures. Councilwoman Denise Derkacs shared with us a proclamation for Older Adults Month.

# CMO Monthly May 2024

## **Los Alamos Public Schools Prevention (LAPS)**

### **Alcohol Awareness and Fatal Vision Goggles Lesson in LAHS Drivers Ed Classes, May 16 & 17**

Facilitated in collaboration with the Los Alamos County DWI Prevention Program, the alcohol awareness presentation includes information about New Mexico and LAHS/LAMS alcohol use and driving fatality data, alcohol facts, strategies for avoiding impaired driving and other harm from alcohol use and concludes with an experiential activity to simulate walking while impaired. In response to student feedback and 2021 Youth Risk and Resiliency Survey Data, this year's presentation incorporated a new video titled Binge Drinking and Blackouts: What Every Teen Needs to Know. In this Spring session, we piloted a new activity - we invited students to create their own Public Service Announcement or underage drinking/ DWI prevention slogans. Students enjoyed working in teams and came up with creative responses to the prompt.

## **Los Alamos Family Council – Youth Activity Center**

### **Games, Goodies, & Gabbing, May 22**

Staff have a monthly collaboration with Los Alamos Retired Senior Centers in which volunteers come and eat snacks, have conversations, and play games with our youth members

## **YMCA Teen Center**

### **Senior Appreciation Night - Hand Prints , May 25**

Each year the Teen Center hosts painted handprints on the wall as an activity for graduating high school seniors. Senior Appreciation Night has many different diversionary activities for the graduates to participate in and the handprints are one of the most attended. Staff had 175+ seniors stop by to put their mark on the Teen Center while they and their guests could also refuel with some healthy snacks and enjoy some karaoke before running off to the other events.

## **Looking Ahead**

On June 1, Social Services and the Courts will have a table at ChamberFest, as part of our continuing outreach to educate people about 9-8-8 (the emergency crisis number) and opioid overdose prevention efforts. Staff will have additional opioid response trainings (including how to administer Narcan) coming later this summer.

## **LAFC Youth Activity Centers**

Will be collaborating with the Historical Society and an educator will come and teach our students about different topics. Topics can include Ancestral Pueblo Peoples, the Homestead Era, and the Manhattan Project.

## **FSN**

FSN will close for the month of July and will re-open to the public on August 1.

## **LARSO**

July 14, 2024: The Science of Tasting Tea, 1-3pm Betty Ehart Center (part of Science Fest)

## **YMCA Teen Center**

The evening of Saturday July 13th the Teen Center will be participating in ScienceFest with a murder mystery scenario that teaches about the science of catching serial killers. At the Senior Center in the early afternoon of Sunday July 14th the Teen Center is will be collaborating with the Senior Center and Samizdat Book Store to put on an Intergenerational Tea Party and lecture on the science behind tea making.



# Community Services

## Anniversaries

## New Staff



*Ethan Honnell*

### **Ethan Honnell**

In May, the adult services team welcomed Ethan Honnell as a .75 FTE Library Associate. Ethan moved to White Rock in 1968 when he was one year old. He spent the last 30 years of his life teaching secondary math in Los Alamos and Missouri. Ethan shares two kids with his wife, Shannon; a 16-year-old daughter named Azure, and a 13-year-old son named Sanger



*Marianne Johnson*

### **Marianne Johnson**

The library also welcomed Marianne in May. She will serve as a casual Library Associate. Originally from Idaho, Marianne has lived in New Mexico for almost twenty years. Besides reading, she loves to travel and photography. She was an extra in the Oppenheimer movie and made it on screen in several scenes.

### **Marybeth Stephens**

Marybeth also joined the library team as a casual Library Associate. She grew up in Los Alamos and is raising her family here. The library is one of her favorite places. She is so excited to have the opportunity to work here and become part of the team!



*Marybeth Stephens*

# Community Services

*This section will only be published internally on the Intranet. Use this section to let other County Departments and staff know about changes and milestones within your staff.*

## **Kudos**

A patron reported that they are grateful for the library -- "It's a great resource for the community!".

Several patrons this month told staff how helpful and informative they were in assisting patrons.

# Community Services



*Step Up gallery: Women of the Mesa*



*Jack Shlachter presents on Jewish American Nobel Winners*



*Artist talk with Diana Molina*



*Senior Appreciation Night*



*Pagosa Springs Middle School*



*Recreation at Health Fair*





*New Concrete Golf Cart Path*



*New Bunker on Hole #5*



*Drilling Rig*



*Jemez Mountain Trail Run*



*CAPRA Team meet & Greet*



*Senior Appreciation Night*

## STATS Update

277 Recordings & Filings

66 eRecordings

7 Marriage Licenses

2 Probate Cases

3 County Council / Board  
Meetings

49 New Voters Registered

15,848 Total Registered Voters

232 Voter Record  
Transactions

14 Social Media Posts

616 Facebook Followers

369 Instagram Followers

51 Threads Followers

138 X Followers

67 Customer Visits

## Meeting Our Goals



### Operational Excellence

Let the voting begin! On May 3<sup>rd</sup>, setup for Early Voting began. Staff moved machines, ensured check-in and same-day registration stations were ready to go, and got supplies in place. On May 7<sup>th</sup>, Staff not only opened the Municipal Building, but also started mailing absentee ballots to those who had applied.

From the 8<sup>th</sup> on, a member of our staff accompanied two poll workers to pick up returned ballots three times per week. Extended Early Voting commenced in White Rock on May 18<sup>th</sup>, which meant a rotating schedule of 6-day weeks among our staff. By the end of May, just as Early Voting felt routine, our emphasis shifted to preparing sites for Election Day.

During all of this, regular operations didn't just continue. The office's recording load for May increased nearly 30% over April!



### Intergovernmental Relations

Clerk Naomi Maestas continued her involvement with New Mexico's governmental organizations, participating in a Board of Directors meeting for New Mexico Counties and a NM Clerks meeting with the NM Secretary of State.



### Communications

Members of the Los Alamos community can now find helpful information about upcoming elections on the Los Alamos Now mobile app. Important dates, voting hours and locations, sample ballots, and links for voter registration and absentee ballot requests are included.



### Education

Processing absentee ballots is a comprehensive and important task. Members of the Absentee Board met on May 13<sup>th</sup> for training on how to ensure that voters' privacy is maintained and that each ballot is counted properly.

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## Project Updates

*With all our microfiche records now scanned, making those files accessible has begun. Outsourcing the indexing of information will allow us to bring plug-and-play data to our citizens. Staff anticipates having preliminary data uploaded to public records within the next month. The initial files will be searchable by book, page, and document number.*

*The Clerk's Office has added an Elections section to the County's Los Alamos Now app, which is available for both Apple and Android devices. Users can now see important election dates, learn voting locations and hours, register to vote, and apply to receive an absentee ballot.*

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## Connecting with the Public

Elections Manager Victoria Martinez and Senior Deputy Clerk Danielle Miera visited Los Alamos High School to encourage those turning 18 by November 5<sup>th</sup> to register to vote and participate in the Primary and General Elections. Martinez and Miera returned to the Clerk's Office with a stack of new voter registrations!

Clerk Maestas and Deputy Clerk Allison Collins attended the League of Women Voters Candidate Forum to provide sample ballots, voting schedules, and absentee applications to an engaged audience of citizens. Clerk Maestas spoke to the audience about this year's elections and what they can expect over the coming months.

Clerk Maestas was also the featured speaker at the Kiwanis monthly "Lunch with a Leader" event, during which she spoke about the upcoming election, election security processes, her interest in Rank Choice Voting, and recent legislative changes, including the permanent absentee option.

The Clerk's Office will attend selected public events in the coming months to ensure everyone is vote-ready for this year's General Election.

Stop by to see us, and you can learn how to become an election worker, register to vote, request an absentee ballot, and vote in person, either early or on Election Day.

Staff hope to see you and answer your questions about voting, absentee ballots, the election process, and document recording. As always, we welcome your calls and visits to our office: 505.662.8010 | 1000 Central Avenue, Suite 240.

## Looking Ahead

### Upcoming Important Election Dates:

June 1, 2024	Early Voting Ends
June 4, 2024	2024 Primary Election
June 12, 2024	Election Canvass/Certification
June 28, 2024	Election Audit Submitted to the NM Secretary of State
September 2024	Election Worker Training (Date TBD)
September 2024	Tabulator Logic & Accuracy Testing (Date TBD)
October 8, 2024	Early Voting Starts (Municipal Building)
November 19, 2024	Expanded Early Voting (Municipal Building & White Rock)
November 5, 2024	2024 General Election

### Upcoming Events / Project Milestones / Seasonal Changes / New Initiatives:

June 19, 2024	Clerk's Office closed in observance Juneteenth
July 4, 2024	Clerk's Office closed in observance of Independence Day
August 3, 2024	Los Alamos County Fair





**Naomi D. Maestas**  
County Clerk



**Tessa Jo Mascarenas**  
Chief Deputy Clerk



**Victoria Martinez**  
Elections Manager



**Danielle Miera**  
Senior Deputy Clerk



**Allison Collins**  
Deputy Clerk



**Marie Pruitt**  
Deputy Clerk



**Casey Salazar**  
Deputy Clerk



**Michael Redondo**  
Deputy Clerk



**Jesty Martinez**  
Student Clerk



**Olivia Koo**  
Student Clerk

## Staff Highlight



### **Michael Redondo** *Casual Deputy Clerk*

*From the Los Alamos Daily Post:*

Continuing his life of service, former Los Alamos County Probate Judge Michael D. Redondo has announced his intention to run for Los Alamos County Clerk.

Redondo is a U.S. citizen born abroad in Mérida, Venezuela. He moved with his family to Pasadena, Calif. at 3 months of age. His parents had met while attending Utah State University. His father was studying physics and was later a post doc at Caltech.

When he was 3 years old his father got a job at Los Alamos National Laboratory so the family moved to town.

“I grew up here and graduated in the Class of 1998 from Los Alamos High School,” Redondo said. “I double majored in biology and Spanish at UNM and graduated with a BS in Biology and a BA in Spanish. I really enjoyed officiating at weddings while probate judge and when word got out that I can do weddings in Spanish quite a few couples came up from the valley so I could marry them.”

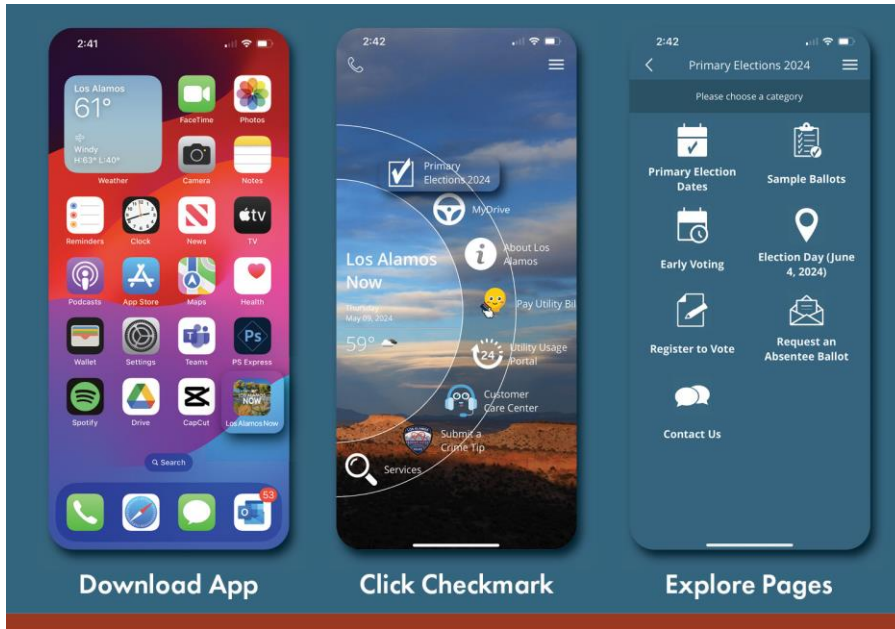
After college Redondo joined the Peace Corps and served in the Republic of Panama. He eventually returned to Los Alamos and returned to UNM where he earned a Master’s Degree in Community and Regional Planning with Emphasis in Natural Resources Planning. He started a consulting firm and was a subcontractor for a company in Santa Fe before branching out to do biodiversity consulting and fire prevention and mitigation work.

Redondo is running unopposed for the County Clerk position and is preparing for that role by accepting the Casual Deputy Clerk position. During the coming months, he will add to his experience as an Election Worker and Probate Judge by working hands-on with document recording and behind-the-scenes election planning.

## Kudos

During elections, departments throughout the County provide invaluable assistance. The Clerk’s Office is grateful to our Public Works, Facilities, Information Management, and Human Resources colleagues. Without your assistance and willingness to accommodate the election schedule, the elections would not run smoothly.

# New Communications Outlet: Los Alamos Now App

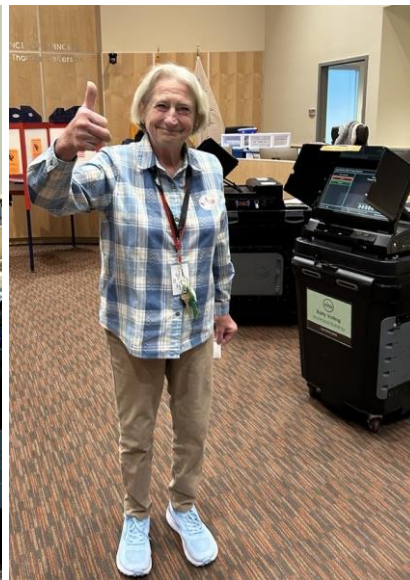


## LOS ALAMOS NOW APP CONNECTING YOU TO THE PRIMARY ELECTION 2024

### Early Voting



*Let the voting begin! Election Workers prepare to welcome constituents on the first day of Early Voting.*



*Presiding Judge Linda Fox was honored to be the County's first voter for the 2024 Primary Election.*



# League of Women Voters Candidate Forum



*Clerk Naomi Maestas (right) greets the audience with an overview of the 2024 Primary Election.*



*Clerk Maestas with Michael D. Redondo, candidate for Los Alamos County Clerk.*



*The League of Women Voters hosted a standing room only crowd for its Candidate Forum.*



*Candidates Beverly Neal Clinton, Ryn Hermann, and Denise Derkacs prepare to speak to the audience about their experience and goals for the Los Alamos County Council.*



*Candidate David Reagor explains his accomplishments and vision for the County Council.*



*Candidates for State Representative District 43  
Chris Luchini and Christine Chandler*



*Candidates for District Attorney 1<sup>st</sup> Judicial District  
Marco Serna and Mary Virginia Carmack-Altweis*

*Adopt-A-Road  
segments adopted - 6*

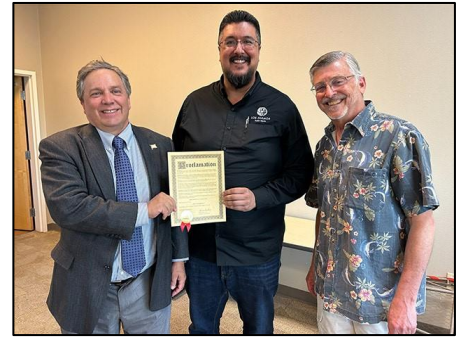
## Meeting Our Goals

Public Works Administration provides the leadership in the organization, planning, budgeting, direction, and supervision of all the divisions within the Public Works Department to provide effective and efficient services to our citizens and customers.

## News & Updates

The Public Works Administration is responsible for providing coordination to all divisions of the Department through leadership and support to ensure that all duties and functions are carried out effectively and efficiently.

## Connecting with the Public



*Public Works received Proclamations for Public Works Week May 19-25 and Bike to Work May 17.*

## Looking Ahead

The next Transportation Board Meeting will be held on June 6, 2024.

## Meeting Our Goals

The Airport Division continues to be successful with meeting Council's strategic goals in the areas of Fiscal Stewardship, Effective, Efficient, and Reliable Services, and Infrastructure Asset Management through the administration of grant and county funds for airport operations and capital improvements.

The county continues to seek funding opportunities through partnership and collaboration with the Federal Aviation Administration and New Mexico Department of Transportation Aviation Division to implement improvements in accordance with the Airport Master Plan.

## News & Updates

On May 16, 2024, Deputy Public Works Director Eric Martinez and the county's airport consultant met with the Federal Aviation Administration (FAA) to discuss Los Alamos Airport's 5-Year Capital Improvement Plan for programming federal funds for Federal Fiscal Year 2025 along with placeholders through Federal Fiscal Year 2029. Planned projects include the Taxiway F Relocation and West Area Redevelopment Project along with runway pavement preservation and airfield maintenance. More feedback from FAA is expected in the coming months.

Construction of the Airport Fuel Farm is progressing. In coordination with the Department of Public Utilities, crews completed relocation of an existing sewer line and an underground primary electric line that conflicted with the fuel farm. Installation of storm drains and the secondary containment system is nearing completion with installation of the fuel system foundation and utility service connections to follow. The project was scheduled for completion late September, barring any delays with material deliveries. However, the contractor was notified by the fuel tank supplier that the manufacture and delivery of the fuel tanks will be delayed moving final completion to late October. The project is funded through a New Mexico Department of Transportation (NMDOT) aviation grant.

The design work for the construction of an 8-unit t-hangar is ongoing with 90% design drawings scheduled for submission to the County in June. This project is anticipated to go out to bid late summer or early fall. This project is also funded through a NMDOT Aviation grant.

Recruitment of the Airport Manager position is ongoing and posted on the County's Jobs webpage. Please spread the word!

## Connecting with the Public

The local Experimental Aircraft Association (EAA) has scheduled a presentation on ‘Design and Development of Experimental Helicopters and Gyrocopters’ at Los Alamos Airport on Saturday, June 15, 2024. Social hour starts at 9:00 am with the presentation beginning at 10:30 am followed by a show and tell of the aircraft discussed.

The EAA is also scheduling a ‘Build and Fly Program’, a multi-week community outreach youth program for kids 8 to 17 that will teach them to build and fly an RC model aircraft. Flight simulators will also be available to expose youth to the fundamentals of operating an aircraft. The program will consist of five, 4-hour sessions on Saturdays. Spots are limited. Please contact EAA member Walt Atchison by e-mail at [wla116920@gmail.com](mailto:wla116920@gmail.com) for more information and availability.



*Airport Fuel Farm Project*

## STATS Update

### Meeting Our Goals

The Capital Projects and Facilities Division (CPF) oversees project planning, design, and construction in support of the County’s Capital Improvement Projects for all divisions in the County along with renovation, renewal, and maintenance of 47 County buildings and facilities. The Division supports operations County-wide and involves coordination and collaboration with various departments, contractors, vendors, and stakeholders to ensure projects and maintenance activities are completed efficiently and within budget to meet the strategic goals of Operational Excellence and Improvement of Quality of Life for County residents and visitors. The Division provides updates and information about ongoing projects, budgets, timelines, and potential disruptions to the public. Currently, the Division is actively working on 82 projects and assignments including preparation for projects programmed in Fiscal Year 2025.

### News & Updates

CPF project managers are working on 20 active projects. The activities in these projects span from planning, procurement, and design to construction. Four projects are in the closeout phase, four are currently under construction, two more are about to kick-off construction. Four others are in the planning stages. Two of these projects are in the planning stage and involve capital improvements and a new facility.

The electrical work at Ashley Pond to provide power to food trucks was completed well before the commencement of the 2024 summer concert series. Construction continues for golf course improvements, high netting, and the airport fuel farm.

The Facilities crews performed work to repair a bus shelter on North Mesa. A cracked base compromised the bus shelter structure and presented a safety risk to the public. The repairs consisted of replacing the shelter base and adding reinforcements to the structure.

During the month of May 2024, Facilities crews completed 144 work orders out of 156 active work orders. The table below lists these work orders by category and numbers completed.

Work Order Category	Work Orders Received
New Requests	130
Maintenance	138
Immediate Response	17
Emergency Calls	1

## Connecting with the Public

With ongoing work around the County, the Division works with our contractors to take safety precautions, delineate work zones, and provides public information and updates around project construction sites that may impact public spaces.

Two project managers attended the 1st Annual Citizen's Police Academy on May 23. In this opportunity, the project managers learned firsthand about the work, capabilities, and regulatory framework that Los Alamos Police Department performs to serve and protect the public. The participation on the Citizens Police Academy has provided a broader view to the project managers on how to serve the public and the impact that the work of CPF can have on town safety.



## Capital Project and Facilities

### Capital Improvement Project Updates

Los Alamos County is working on a variety of projects that support quality of life, infrastructure, and economic development initiatives. A summary of the project and additional information can be found on our website – <https://lacnm.com/PW-Projects>.

Project Name	Dept	Update
<b>Capital Outlay Grant Application for Betty Ehart Senior Center</b>	PW, CSD, AS-FIN	CPF provided a narrative of scope, schedule, and budget for a project to renovate and improve the Betty Ehart Senior Center. CSD utilized these documents to support an application to the New Mexico Aging and Long-term Service Department for a Capital Outlay grant. The application submission was approved by Council on May 7, 2024.
<b>Customer Care Service Electrical Connection to Emergency Power</b>	PW, DPU	This project is 80% complete. Waiting on a 50 Amp breaker. Work is ongoing to pull wiring from RTU-3 to transfer switch.
<b>Ashley Pond Electrical Upgrade</b>	PW, CSD	Construction work was completed in due manner and time for the 2024 Summer Concert series. Project is on the closeout phase. Construction cost stayed within budget.

<b>Golf Course Site Improvements</b>	PW, CSD	Construction work is ongoing. Remediation of the old cart path is in progress. Excavation, preparation, forming, and placement of new cart path configuration moving forward averaging 500 feet/day. Bunker construction work continues. Work to relocate a 350 ft section of the main irrigation line has been completed.
<b>Golf Course High Netting</b>	PW, CSD	Poles at driving tee box are complete. Final date of completion is December 31, 2024.
<b>Ice Rink Temporary Chiller</b>	PW, CSD	Procurement is readying the amendment of the Agreement for attorney's review. It is anticipated that this amendment will be presented before Council during June 2024.
<b>Ice Rink Permanent Chiller Replacement</b>	PW, CSD	Procurement is preparing the RFP for attorney's review. Advertisement of the RFP is anticipated in the coming weeks.
<b>Fire Station 3 Snow Melt System Replacement</b>	PW, FD	The construction documents are at 60% completion. A meeting with architect and mechanical engineer to update the 60% design plans is expected soon.
<b>Airport Fuel Farm</b>	PW	Construction work in progress. Concrete work for manholes, spill control and slab in progress.
<b>White Rock Visitor Center Outdoor Restrooms and Pavilion</b>	PW, CDD	Work is ongoing work for footing and slab preparation. Work to cap abandoned utility lines was completed. The contractor is behind schedule. County staff is closely following the progression of work and has communicated this to the contractor's PM.
<b>Department of Utility (DPU) Standby Area Renovation</b>	PW, DPU	The project is in the close out phase. During the month of May, the contractor has been addressing the punch list items. A-Plus Plumbing provided training on the use of the new HVAC systems. A walkthrough to verify punch list completion is scheduled for June 5, 2024.
<b>Emergency Operations Center (EOC)</b>	PW, PD, FD	Emergency Services Commander is preparing the FEMA grant application.
<b>Fire Station 4 Replacement</b>	PW, FD	Draft for architectural services contract is under review.
<b>Mesa Public Library Convert to Electric Water Heating</b>	PW, CSD	On-call contractor is preparing a price proposal.
<b>Mesa Public Library siding</b>	PW	Construction drawings are finalized. Construction kick-off meeting is scheduled for May 31, 2024.
<b>IM Training Room Furniture</b>	PW, IM	Furniture has been installed. Project is 90% complete.
<b>White Rock Complex Roof Replacement</b>	PW	Due to weather conditions, work is expected to start the end of June.



## STATS Update

*Events – 202*

### Meeting Our Goals

The Custodial Division continues to promote innovative approaches, conscientious stewardship and outstanding customer service while delivering clean and safe results to the County.

### News & Updates

The month of May remained steady compared to reservations from the previous month with a projected increase next month with wedding and graduation party season starting.

Municipal breakroom, Traffic & Streets, Fleet, Transit and Utilities tile flooring was scrubbed and waxed. Various carpet flooring in the Municipal Building were shampooed.

A new PA System and “hearing loop” was installed in the Betty Ehart Senior Center Great Room in May and an additional mixer and mics will be installed in June.

### Connecting with the Public

Custodial staff supported the following public events:

Fuller Lodge – 60

White Rock Activity Center – 55

WR Fire Station #3 – 10

BESC – 21 with election support

WR Town Hall – Election support

Municipal Building – 43 with election support

Golf Course – Election support

### Looking Ahead

Refinishing the Great Room and Classrooms A & B flooring at the BESC which is scheduled to begin June 5.

## Meeting Our Goals

Consistent with the Council strategic priority to invest in infrastructure, improve mobility, and support economic vitality, the Engineering Division continues to actively manage multiple design and construction projects, providing county-wide support for existing infrastructure, and providing engineering reviews and inspections of new developments.

## News & Updates

The Invitation for Bids for the Bathtub Row project will be advertised in May in coordination with the Department of Public Utilities. Once awarded, this project will begin in 2024 and is anticipated for completion in Summer 2025.

TLC Plumbing and Utility was awarded the DP Road Phase II project and has mobilized crews to perform utility potholing.

TLC Plumbing and Utility is progressing on the Rose Street project with paving operation anticipated in mid-June.

The Urban Trail project is progressing with work being performed along Canyon Road for new retaining walls. The piers for the new boardwalk have been completed and the boardwalk will arrive this month.

May Bike to Work and Bike to School events were organized by the Engineering Division in coordination with Los Alamos National Laboratory, Los Alamos Public Schools, and other local bicycle groups.

## Connecting with the Public

The initial sight evaluation for the Transit Center study was presented at a Council work session on May 21.

A public meeting was held for the Denver Steels Phase II project in May at a regularly scheduled Transportation Board Meeting.

Other projects such as Bathtub Row, Urban Trail, Rose Street, Loma Linda, DP Road, and the Transit Study have required outreach to the public, residents, businesses, Los Alamos Public Schools, and LANL/DOE. This coordination is critical to successful project execution while minimizing negative impacts.

County staff have been involved with coordination of development construction activities across the County to ensure that contractors are providing adequate access and advanced notifications for activities that affect the community.

# Looking Ahead

Engineering staff is currently managing multiple active construction projects. New projects are pending successful bidding and award. Additional projects are in study and/or design development in support of pavement rehabilitation, maintenance, and safety improvements.

Staff continues to be involved with multiple development inspections, permit reviews, and design reviews. Some recent project reviews include the Women’s Dormitory Building, Buena Caza (Mirador Mix-Use development) in White Rock, Arbolada Subdivision on North Mesa, Arkansas Townhomes, Hills Apartments/35<sup>th</sup> Street Realignment project, Cañada Bonita, Century Bank, Sherwood Rounds off Longview Drive, and the development at Meri Mac.

# Engineering

## Capital Improvement Project Updates

Project Name	Dept	Update
<b>Urban Trail Phase I and II</b>	PW	The project award to Hasse Construction was approved at Council in October with construction ongoing. The scope of work includes construction of a 10-ft wide concrete multi-use trail from Trinity Drive northwards to Canyon Road and ending near the Aquatic Center. Construction will be completed in late 2024.
<b>DP Road Phase II</b>	PW	The project was awarded to TLC Plumbing and Utility on March 26th. The current project scope includes new sewer and gas lines, electric conduit, storm drain, concrete replacement, and full reconstruction of roadway. Construction will begin in May and will be completed in late 2024
<b>Loma Linda Road Improvements</b>	PW	Construction began in August 2023 with paving complete in April 2024. Lighting installation is underway, and construction is scheduled to be fully completed in June 2024.
<b>Rose Street</b>	PW	The project was awarded to TLC Plumbing and Utility in November 2023. Construction began the first week of March 2024. The scope of work for this project involves full reconstruction of Rose Street from Central to Peach. This is a joint project with the Department of Public Utilities and includes full road reconstruction along with utility upgrades. Construction will be completed in late 2024.
<b>Trinity Safety and ADA</b>	PW	The study phase is nearing completion by Wilson & Company, with a public input meeting scheduled in June 2024 at the Transportation Board Meeting. Design and construction will follow. This project is the result of a 2016 road safety audit and has been awarded grant funding from the Federal Highway Safety Improvement Program (HSIP) by NMDOT. Construction is anticipated in 2025.
<b>Finch Street</b>	PW	This project design was completed by an engineering on-call. The project is anticipated to be advertised for bids later in the year with construction starting in 2025. Approval to enter into an agreement with the Los Alamos Medical Center for the transfer of land for the construction of the Finch Street project was approved by Council in August 2023.

<b>Canyon Rim Trail Phase III</b>	PW	This final project design is underway by an engineering on-call with right-of-way acquisitions nearing completion. The project is anticipated to be advertised for bids in early 2025.
<b>County-Wide Crack Seal Project</b>	PW	The County was awarded Local Government Road Funds for crack seal pavement maintenance projects in the Western Area. The County is anticipating the use of a Statewide Price Agreement to perform this work.
<b>Bathtub Row-Peach Nectar</b>	PW	This project is being designed by staff. This is a joint project with the Department of Public Utilities and includes full road reconstruction along with utility upgrades. The project is anticipated to be advertised for bids in May 2024 with construction complete in Summer 2025.
<b>Denver Steels Phase II</b>	PW	This project is being designed by staff. This is a joint project with the Department of Public Utilities and includes full road reconstruction along with utility upgrades. The project is anticipated to be advertised for bids in Fall 2024 and constructed in 2025.

## STATS Update

*Customer Service Emails - 57*

*Roll Cart Requests – 50*

*Household Hazardous Waste  
Customers - 78*

*Recycle Coach App Users –  
1,989*

*Recycle Coach App Interactions  
– 13,275*

*Overlook Visitors - 79*

*Transfer Station Visitors –  
3,315*

*Yard Trimming Participants –  
5,270*

*Social Media Followers – 1.3K*

## Meeting Our Goals

Environmental Services continues to look at other locations and technologies for composting systems. SCS Engineers provided initial site plans for an aerated static pile system and an in-vessel system to be operated at the Eco Station. The program is estimated to divert 4,500 tons of food and yard trimming materials from the landfill and transform it into valuable compost material. At the February 6, 2024, meeting the County Council approved the staff recommendation to implement food waste composting at the Eco Station using aerated static piles. The next step is to work with DOE to amend the lease for the Eco Station so that the facility can be operated on the property.

Operation Save the Bears - 260 dumpsters have been delivered to the business community and 1,000 roll carts have been delivered to residential customers. On December 12, 2023, Environmental Services Manager Armando Gabaldon and Deputy Public Works Director Eric Martinez gave a presentation to Council on the program. Council directed that the program be rolled out on a request only basis and that ES will return with an update within the next 12 months. ES has received proposals from various vendors regarding bear resistant roll carts and has purchased a small number of carts to test in the field. We will then purchase a large number the cart that best works with our operation.

## News & Updates

On February 3, 2023, Environmental Services transitioned from a weekly Household Hazardous Waste (HHW) drop off schedule to a monthly schedule. Los Alamos County's contractor ACT Enviro had trained personnel on site to characterize and properly sort the material from 78 residents that was then transported to the proper disposal facilities. The next event will be held on Saturday, June 1, 2024.

Yard trimming collection for calendar 2024 started on Monday, March 25, and to date we have collected ~234 tons of yard waste. The material collected will be mulched and utilized in the bio solid composting for wastewater, sent to the Caja Del Rio Landfill for erosion control, or used by residents for landscaping. Residents are allowed one cart per household. Register for a Yard Trimming Cart online at [www.losalamosnm.us/gogreen](http://www.losalamosnm.us/gogreen)

## Connecting with the Public

Environmental Services partnered with the Los Alamos County Sustainability Office to educate fourth graders at the PEEC Water Festival. We taught the children about the importance of recycling right and how it saves water and energy.

Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycling questions. The main customer interactions are collection day reminders and real time notifications.



*Environmental Services and Sustainability Office at PEEC Water Festival*



# Residential Sustainability Report

Service Period: May 2024

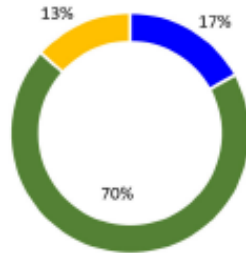
May Diversion Rate: 30%



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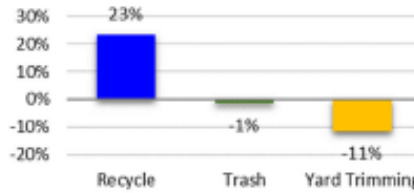
The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

## Monthly Collection Report



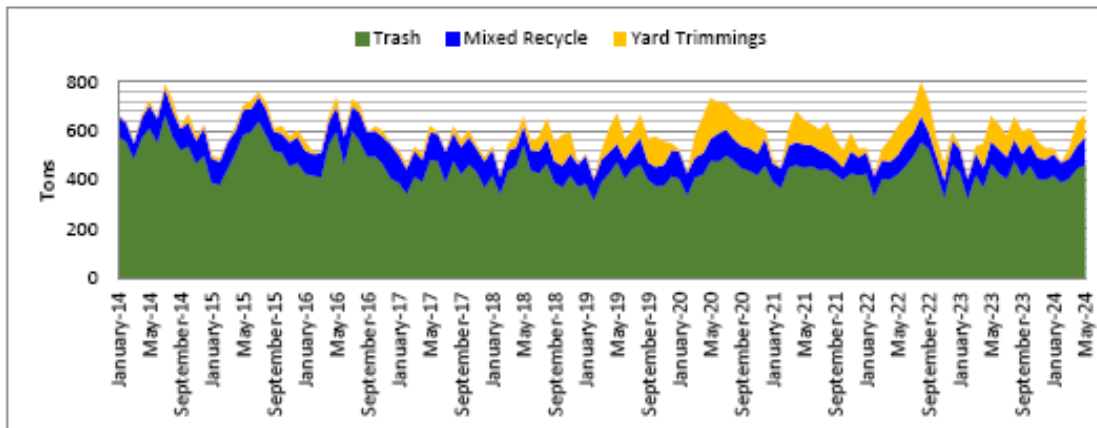
■ Mixed Recycle ■ Trash ■ Yard Trimmings

## % Change Previous Year

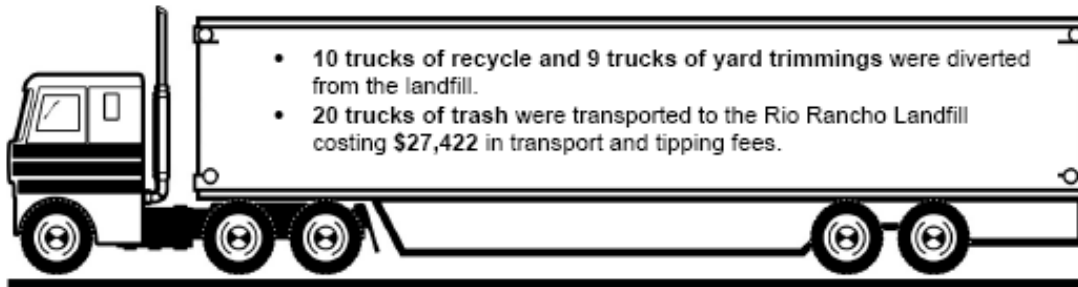


	May-23	May-24
Yard Trimming	100.20	88.73
Recycle	91.23	112.61
Trash	468.79	462.35

**In May by recycling and composting Los Alamos County reduced GHG emissions by ~560 tons\***



**In 2024 by recycling and composting Los Alamos County reduced GHG emissions by ~2,053 tons\***



For more information contact Environmental Services Division at 505.662.8163 or email [solidwaste@lacnm.us](mailto:solidwaste@lacnm.us)  
\*GHG emissions calculated using <https://www.stopwaste.co/calculator>

## STATS Update

Work orders entered - 269

Work orders completed within 72 hours - 185

Work orders remain open - 18

Work orders are preventive maintenance – 82

Work orders are repairs – 187

Work orders for recalls – 0

## Meeting Our Goals

Fleet is focused on keeping vehicles and equipment in top shape so our Los Alamos County customers can provide quality services to the residents of Los Alamos and White Rock. Fleet also provides a Motor Pool service that is located at the Municipal building available to County staff.

## News & Updates

Fleet is very close to completing the ordering FY24 replacement list.

Fleet has started transitioning to maintaining all summer equipment.

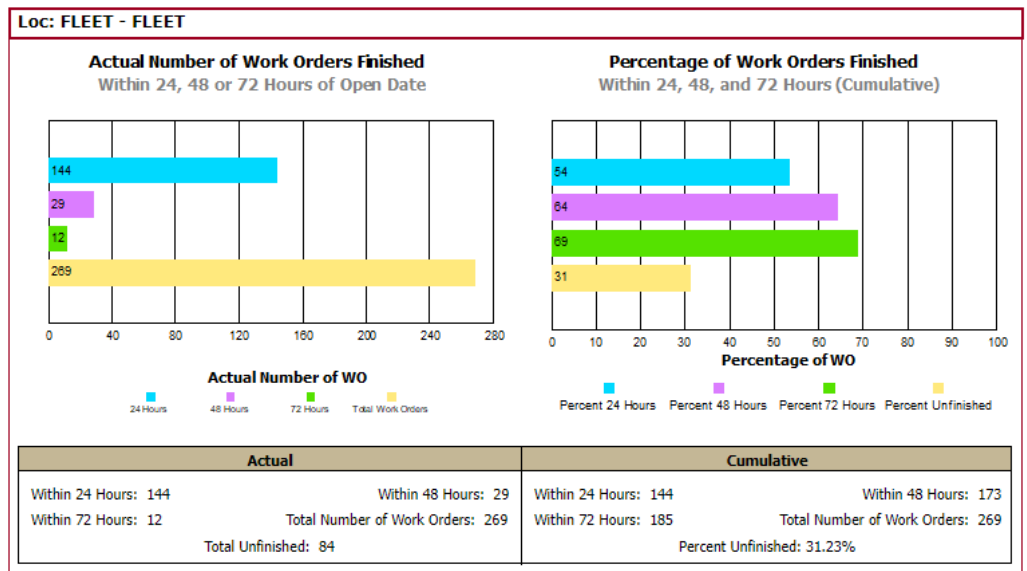
We are inspecting buses for Bandelier service.

Fleet passed both Safety and Health inspections by NM OSHA Bureau.

Fleet and DPU have added a Ford Lightning to the fleet.

Fleet is working on updates to fuel tanks after State Inspection.

Fleet is gathering information and speaking with other agencies about vehicle GPS.





## STATS Update

*Customer Calls - 96*

*Permits Processed - 23*

*Permits Extended – 5*

*Perma Patch for Potholes –  
1960 lbs.*

*Asphalt for repairs – 186*

*Miles Swept – 795*

*Lightbulbs replaced – 15*

*Stop Light Bulbs replaced - 4*

*Locates – 135*

*Concrete for sidewalk and  
curb repairs – 14 yards*

*Signs Installed – 20*

*Miles striped - 39*

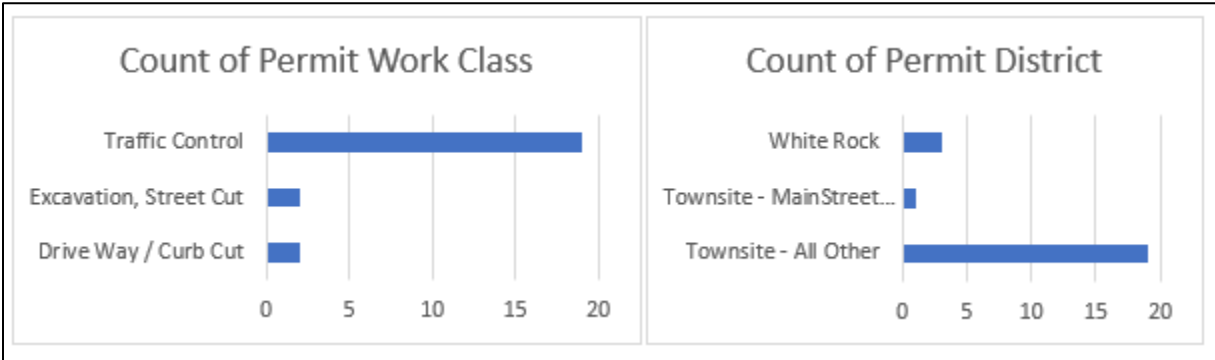
## Meeting Our Goals

Traffic and Streets Division met County goals by providing service to the public and working with other departments to maintain roadways in the event of emergency infrastructure breaks.

## News & Updates

Traffic and Streets worked in coordination with the Department of Public Utilities to repair a washed-out road on Quemazon Place. The water main on this road burst and damaged the roadway. As the roadway was being repaired and getting ready for asphalt, another water main blocked above the first location burst causing all the work previously done to be washed out. Both departments worked to resolve the burst lines and repair the road and damaged sidewalks.

- Streets crews created a parking lot at DP Road for vehicles to park while construction continues.
- Streets crews assisted contractor TLC Plumbing by moving piles of dirt to the Eco-Station.
- Streets crews patched asphalt on Yucca Street, 48th and 46th Streets.
- Equipment Operators assisted Risk Management with the Heavy Equipment Academy as evaluators for attendees.
- Street crews pressure washed the floors at PCS Building 1 bay area in anticipation of the guest speaker Jimmy Baca speaking to county employees.
- Traffic Electricians removed and replaced amber LEDs and 12-volt batteries at Chamisa Elementary and Barranca Elementary School.
- Traffic Electricians removed and replaced 14 light fixtures at various locations in White Rock and Los Alamos area.
- Traffic Electricians repaired damaged streetlight feed on South San Ildefonso
- Traffic Electricians removed and replaced 15 bollard LEDs and repaired three along North Mesa picnic area and Canyon Trail area.
- Traffic Electricians assisted contractor MWI with locating street lighting, de-energizing circuits, and removal of conductors in the Loma Linda Subdivision area.
- Traffic Electricians assisted contractor MWI with loading up four rill in street lighting bases at Pajarito Cliff Site.
- Traffic Electricians installed three license plate readers for Los Alamos Police Department.
- Signs and Markings crew have been striping county wide. For the month of May, they have striped a total of 39 miles.
- Signs and Markings crew assisted Streets Division with traffic control while a vendor repaired guardrails in various locations.
- Signs and Markings crew fabricated 12 stickers for the newly installed trash cans at the ACT bus shelters.
- Signs and Markings crew installed new signs at the 20th St. parking lot and Ashley Pond, and for the Adopt A Road program.



## Connecting with the Public

Administrative Staff connected with the public by processing permits for events and projects. We processed 23 permits and extended 5 permits.

## Looking Ahead

Traffic and Streets will be working on pothole and asphalt repairs, concrete repairs, vegetation control, sign fabrication, traffic signal maintenance, street lighting replacement and repairs and maintenance at the Airport.

## Martin Rivera Retires



Martin Rivera, Traffic and Streets Division Transportation Safety Specialist, retired on May 15th. A celebration was held on May 10th. We had a large turnout including his family. We are sad to see him go, because he was not only a great employee but a friend to everyone he met. He will move on to a different chapter in his life. Thank you, Martin, for your service with Los Alamos County.

## STATS Update

*Unlinked Passenger Trips (UPT) – 21,133*

*Fixed-Route UPT – 20,605*

*Demand-Response UPT - 492*

*Special UPT - 36*

*Service Days - 22*

*UPT per Service Day - 961*

*UPT per Service Mile - .67*

*Service Disruptions - 3*

*On-time Timepoint Departures- 75%*

*On-time Paratransit Trips – 89.0%*

*Buses with Defective ITS Systems – 86%*

*Customer Complaints - 2*

## Meeting Our Goals

Atomic City Transit continues to participate with Stantec Architecture Inc to discuss the Los Alamos County Downtown and White Rock Transit Center Study.

Atomic City Transit will be performing a Zero Emission Transition Plan. The Plan will identify any current and future resources needed for a successful implementation of incorporating battery electric or low emission vehicle technologies in Los Alamos. Also, an essential component of this plan is its compliance with the Federal Transit Administration's requirements for a Zero-Emission Fleet Transition Plan.

## News & Updates

The purchase of two electric buses and charging stations with a new vendor continue. As negotiations are completed and the order gets placed, we can expect the new buses in about 24 months from the date of order. With the increase interest of electric powered buses throughout the United States and limited manufactures, work production has been delayed.

## Congratulations

Atomic City Transit would like to congratulate the following employees on their employment anniversaries.

May

- ❖ Jason Lucero – 2 years of service
- ❖ Mekelis Talachy – 2 years of service
- ❖ Michael Crowe – 1 year of service
- ❖ Austin Cox – 1 year of service

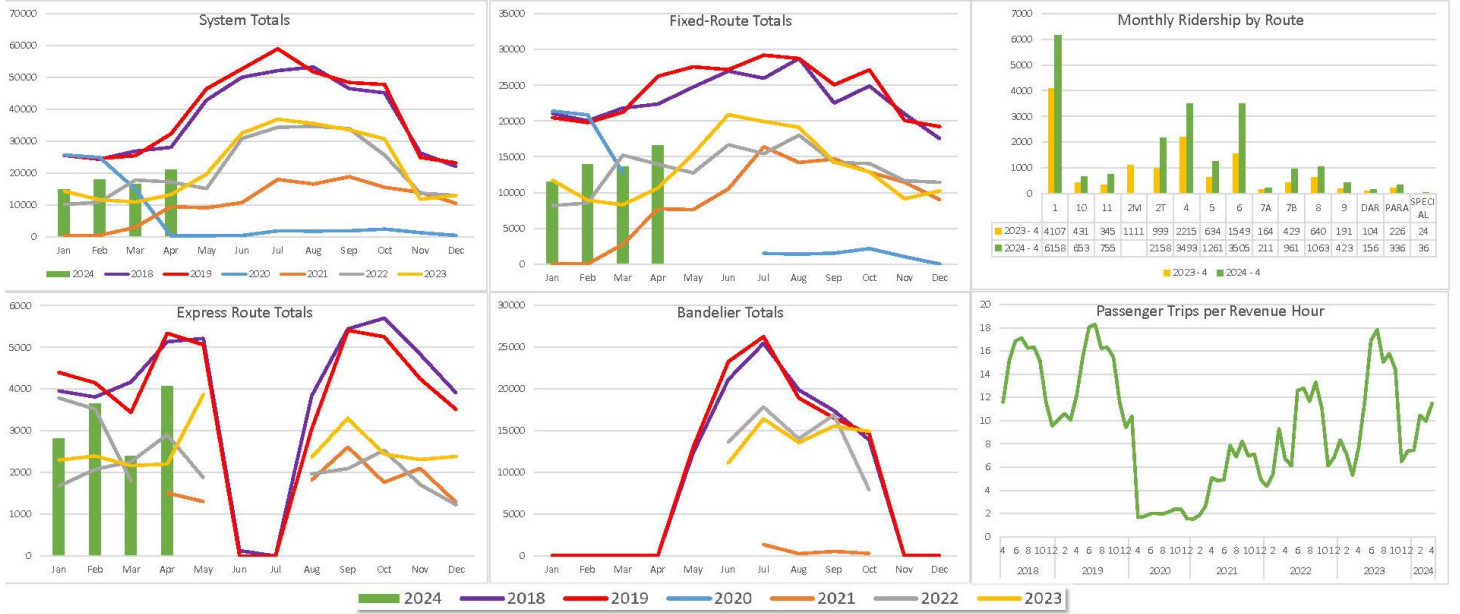


### April 2024 Ridership Report

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YTD

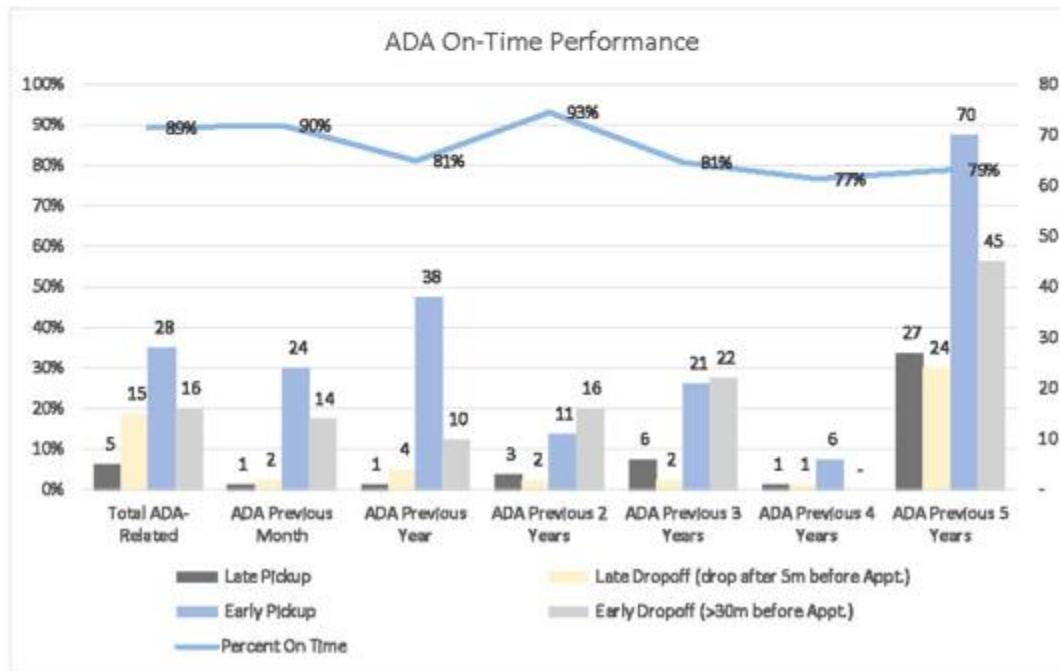
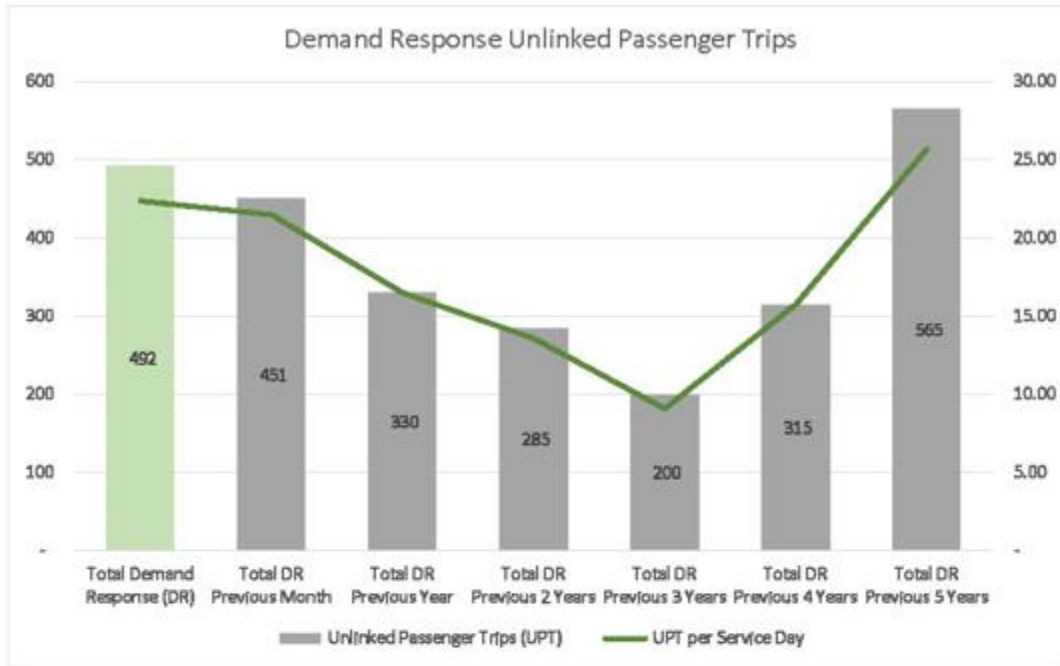
Route	April Trips						% Chg (from 2018)	% Chg (from 2019)	% Chg (from 2020)	% Chg (from 2021)	% Chg (from 2022)	% Chg (from 2023)	Apr Rev. Miles		Apr Rev. Hours		Apr YTD Trips		Month YOY % Chg (from 2023)	Svc Days		
	2018	2019	2020	2021	2022	2023							2024	2023	2024	2023	2024	2023			2024	
1 Downtown	4,564	5,568	-	1,965	3,680	4,107	6,158	35%	11%			213%	67%	50%	4,892	5,381	260	286	12,695	20,247	59%	22
2M White Rock - Main Hill	2,445	3,202	-	1,223	1,681	1,111	-					213%	67%	50%	4,645	-	176	-	5,281	2,053	-61%	-
2T White Rock - Truck Rt	1,503	1,859	-	398	858	999	2,158	44%	16%			442%	152%	116%	6,677	7,341	261	287	3,115	6,904	122%	22
2P White Rock - Peak	571	387	-	-	-	-	-								-	-	-	-	-	-	0%	-
3 Central / Canyon	2,878	2,791	-	802	1,968	-	-								-	-	-	-	-	-	0%	-
4 North Community	2,396	3,675	-	1,126	1,219	2,215	3,493	46%	-5%			210%	187%	58%	3,878	4,266	260	286	8,258	10,641	29%	22
5 Barranca Mesa	1,587	1,444	-	580	824	634	1,261	-21%	-13%			117%	53%	99%	4,054	3,993	258	283	3,265	4,205	29%	22
6 North Mesa	6,440	7,352	-	1,645	3,731	1,549	3,505	-46%	-52%			113%	-6%	126%	3,703	5,126	260	358	6,943	11,718	69%	22
<b>Fixed-route subtotal</b>	<b>22,384</b>	<b>26,278</b>	<b>-</b>	<b>7,739</b>	<b>13,961</b>	<b>10,615</b>	<b>16,575</b>	<b>-26%</b>	<b>-37%</b>			<b>114%</b>	<b>19%</b>	<b>56%</b>	<b>27,848</b>	<b>26,107</b>	<b>1,475</b>	<b>1,501</b>	<b>39,557</b>	<b>55,768</b>	<b>41%</b>	
7 North Mesa Expr	1,217	1,263	-	613	841	593	1,172	-4%	-7%			91%	39%	98%	211	311	14	21	2,407	4,019	67%	20
8 North Community Expr	901	988	-	229	601	640	1,063	18%	8%			364%	77%	66%	96	141	7	10	2,558	3,332	30%	22
9 Aspen Expr	929	923	-	244	430	191	423	-54%	-54%			73%	-2%	121%	147	215	7	10	688	931	35%	22
10 Barranca Expr	1,235	1,201	-	370	364	431	653	-47%	-46%			76%	79%	52%	126	185	8	11	1,989	2,254	13%	22
11 White Rock Expr	854	964	-	58	669	345	755	-12%	-22%			1202%	13%	119%	255	374	10	15	1,418	2,402	69%	22
<b>Express route subtotal</b>	<b>5,136</b>	<b>5,339</b>	<b>-</b>	<b>1,514</b>	<b>2,905</b>	<b>2,200</b>	<b>4,066</b>	<b>-21%</b>	<b>-24%</b>			<b>169%</b>	<b>40%</b>	<b>85%</b>	<b>836</b>	<b>1,227</b>	<b>45</b>	<b>67</b>	<b>9,060</b>	<b>12,938</b>	<b>43%</b>	
12 Bandelier	-	-	-	-	-	-	-	-	-			-	-	-	-	-	-	-	-	-	0%	-
Dial-a-Ride	112	97	-	53	78	104	156	39%	61%			194%	100%	50%	606	1,269	48	77	440	647	47%	22
ACT Assist	414	565	44	132	207	226	336	-19%	-41%			664%	155%	62%	1,989	2,834	126	189	976	1,111	14%	22
Special Services	-	-	271	15	33	24	36	-	-			-87%	140%	9%	26	23	5	5	24	36	50%	1
<b>System total</b>	<b>28,046</b>	<b>32,279</b>	<b>315</b>	<b>9,453</b>	<b>17,184</b>	<b>13,169</b>	<b>21,169</b>	<b>-25%</b>	<b>-34%</b>			<b>124%</b>	<b>23%</b>	<b>61%</b>	<b>31,305</b>	<b>31,461</b>	<b>1,699</b>	<b>1,838</b>	<b>50,057</b>	<b>70,500</b>	<b>41%</b>	<b>22</b>



Total Passenger Trips to Date: 6,448,854

#### Significant Service Adjustments and Special Events

- **All Month:** Due to staffing shortages, Rt 3 did not operate. Rt 1 provided service to Camino Entrada area.
- **All Month:** Route 6 Peak morning service was suspended due to a staffing shortage. Afternoon Peak service operated normally.
- **All Month:** Route 2M was suspended due to a staffing shortage.
- **April 24-April 30:** Route 4 detoured from Quemazon onto Sereno, closing three bus stops.
- **April 20:** Earth Day shuttle service provided 36 passenger trips.



**Atomic City Transit - Demand Response Ridership and Statistics**

**April 2024**

NTD Service Information	Total Demand Response (DR)	Total DR Previous Month	Total DR Previous Year	Total ADA-Related	Total DAR	Total DAR-Special
Vehicles Operated in Max Service	2	2	2	2	2	-
Unlinked Passenger Trips (UPT)	492	451	330	336	156	-
UPT Ambulatory	458	424	300	309	149	-
UPT Non-Ambulatory	34	27	30	27	7	-
UPT Evening DAR	64	65	58	-	64	-
UPT Daytime DAR	87	92	40	-	87	-
UPT Regional-Linked	264	221	156	200	64	-
Companions	2	14	4	2	-	-
PCAs	31	29	21	26	5	-
Total Vehicle Miles (VM)	4,992	4,848	3,576	3,577	1,415	-
Total Vehicle Hours (VH)	390	377	308	280	110	-
Total Revenue Miles (RM)	4,103	3,720	2,595	2,834	1,269	-
Total Revenue Hours (RH)	266	243	174	189	77	-
Regional-linked Miles	3,224	2,556	1,647	2,430	794	-
Regional-linked Hours	116	88	67	89	26	-
Passenger Miles	4,094	3,579	2,312	2,965	1,129	-
Passenger Hours	165	138	108	121	45	-
Service Days	22	21	20	22	22	-
Weekdays	22	21	20	22	22	-
UPT per RM	0.1	0.1	0.1	0.1	0.1	-
UPT per RH	1.9	1.9	1.9	1.8	2.0	-
UPT per Service Day	22.4	21.5	16.5	15.3	7.1	-
UPT per Weekday	22.4	21.5	16.5	15.3	7.1	-

Scheduling Stats						
Subscription	173	140	139	173	-	-
One Way Trips Requested	578	550	425	399	179	-
One Way Trips Performed	459	408	305	308	151	-
Advance Reservation	308	248	207	308	-	-
Same Day Reservation	151	157	98	-	151	-
Avg. Minutes to board	0	0	3	0	0	-
Avg. Minutes to Disembark	0	2	1	0	0	-

Capacity Metrics						
Missed Trip (Due to Vehicle Late)	-	-	-	-	-	-
Trips On Time	403	357	242	275	128	-
Percent On Time	88%	88%	79%	89%	85%	-
Early Offer	12	11	13	9	3	-
Late Offer	15	2	5	13	2	-
Late Pickup	11	13	2	5	6	-
Excessively Late Pickup (>15m after window)	-	3	-	-	-	-
Late Dropoff (drop after 5m before Appt.)	15	2	5	15	-	-
Excessively Late Dropoff (>10m after Appt.)	1	-	-	1	-	-
Early Pickup	45	38	61	28	17	-
Excessively Early Pickup (>15m before window)	2	-	2	1	1	-
Early Dropoff (>30m before Appt.)	18	14	12	16	2	-
Excessively Early Dropoff (>45m before Appt.)	1	-	-	1	-	-
Trip Over 45 min	15	12	12	13	2	-
Trip Over 60 min	-	4	7	-	-	-
Over Fixed-Route Duration Est.	15	21	18	9	6	-
>15m Over Fixed-Route Duration Est.	-	4	4	-	-	-

## Connecting with the Public

Bike to School and Bike to Work events were organized by the Engineering Division in coordination with Los Alamos Public Schools, Los Alamos National Laboratory, and other local bicycle groups.



*A Bike to School event was held on May 8, at Piñon Elementary School in White Rock.*



*Bike to Work events were held on May 16, which included an Energizer Station in the morning and in the evening at Fuller Lodge, presentations on Bicycle Chain Maintenance and Urban Trail Construction Project updates.*

# Projects



*Mirador Development Project*



*Rose Street*



*Loma Linda*



*Urban Trail Project*



*Urban Trail –installation of boardwalk*





*Golf Course Improvements*



*Fleet received a new side loader and front loader for the ECO station and a Ford Lightning for DPU.*



*Facilities repaired a bus shelter on North Mesa*



*Facilities repaired a sewer drain line at Fuller Lodge*

## Staff Members Highlight of the Month



*Michael (Mike) Crowe, Transit Operator I*

Atomic City Transit would like to acknowledge Michael (Mike) Crowe, Transit Operator I. Mike started with Atomic City Transit in May of 2023 and is currently assigned to perform evening fixed routes, which includes Bandelier Service for Atomic City Transit. Mike assists his supervisor and team with a variety of tasks. He is a great team member to have. Next trip you take with Atomic City Transit, please take some time to say “hi” to Mike.

## Welcome



Atomic City Transit would like to welcome Richard Doerge, Carter Finn and Javier Gastelum, Transit Operator Trainees. All three live in Los Alamos and will be working full-time for Atomic City Transit. They are completing all the new hire training, and soon you will find them on route providing service to the community. Help us welcome Richard, Carter, and Javier on your next bus ride.

*Richard Doerge, Carter Finn and Javier Gastelum Transit Operator Trainees*

## Kudos

Good Morning,  
I just wanted to send a short note to say how much I appreciate the quick response and completion of the restroom lights being fixed at PCS Bldg. 5. Thank you Andrew, Joseph & Robert for always having a great attitude toward your job and getting it done so quickly.  
Thank you,  
Krista