



LOS ALAMOS
where discoveries are made

FY23 Work Plan Los Alamos County Boards and Commissions

Fiscal Year 2023: July 1, 2022 – June 30, 2023

Board and Commission Name: Transportation Board

Date prepared: 12-8-2021

Date approved by Council: TBD

Prepared by: Transportation Board and County Staff

This work plan will be accomplished in the following time frame: July 01, 2022- June 30, 2023

Chairperson: David North

Members and terms:

Member	Start/End Dates	Term
David North	03/01/2022 – 02/28/2024	2
Vacant	03/01/2021 – 02/28/2023	
Georgia Strickfaden	03/01/2021 – 02/28/2023	1
Catherine Erwin-Renfo	03/01/2021 – 02/28/2023	1
Matt Heavner	03/01/2021 – 02/28/2023	1
Michael Dolejsi	03/01/2022 – 02-28-2024	1
Michael Altherr	03/01/2022 – 02-28-2024	1

Department Director: Juan Rael, Public Works Director

Work plan developed in collaboration with Department Director. (Y/N?) Yes

Staff Liaison: Juan Rael

Administrative Support provided by: Louise Romero

Council Liaison: Sara Scott

Reviewed by Council Liaison? Yes

1.0 Provide a brief Summary of your Board or Commission's activities over the past twelve months. Please describe your Board or Commission's accomplishments and identify constraints. List any "lessons learned" and identify the greatest challenges faced by the Board or Commission.

- **Board or Commission's activities over the past twelve months.** Received public comment, reviewed, or monitored progress of the following issues/projects:
 - ✓ Assignment of Transportation Board Liaison to the Tourism Implementation Task Force
 - ✓ Canyon Rim Trail Underpass – Project completed
 - ✓ North Mesa Improvements Project – Casa de Oro – Project Completed
 - ✓ Crack Seal & Micro Seal Treatment - Ongoing
 - ✓ Los Alamos County Residential LED Streetlight Conversion Initiative
 - ✓ Street Signs Upgrade
 - ✓ Monitor - Supplemental Environmental Project (SEP) - East Jemez Road/NM 4 Intersection
 - ✓ Electric Bus Presentation
 - ✓ Monitored Supplemental Environmental Projects
 - ✓ Los Alamos Airport Safety and Development Project
 - ✓ Monitor - NM 502 Reconstruction, Knecht St. to Tewa Loop
 - ✓ Monitor - Mirador Residential Subdivision (Tract A-19)
 - ✓ Pavement Rehabilitation (ongoing)
 - ✓ Wayfinding for MainStreet District
 - ✓ DP Road - Canyon Walk Apartments and Bluffs Senior Housing and Phase II Infrastructure
 - ✓ The Hill Apartments (Tracts A-12/13)
 - ✓ Finch St. (Road connection from 35th St. to LAMC)
 - ✓ Sherwood Boulevard Improvements – Design Phase
 - ✓ Trinity Drive Safety & ADA Improvements – Oppenheimer to Knecht Street
 - ✓ Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer
 - ✓ Public Meeting – Urban Trail Phase I and II
 - ✓ Bicycle Friendly Community Renewal
 - ✓ Options to Improve Cross Country Trails
 - ✓ Open Meetings Act Presentation
 - ✓ Public Meeting – North Mesa Improvements
- **Snow & Ice Control Plan**
 - ✓ The purpose of this plan is to establish procedures for the Public Works Department staff to efficiently conduct snow and ice control operations and as an information source for citizens of this community. This plan is designed to ensure that all work is completed in a well-planned, safe, efficient and environmentally sound manner with the available resources.
 - ✓ The goal of this planning effort is to ensure the County's residents will have safe and accessible priority streets throughout the snow and ice season.
 - ✓ The Public Works Department staff strives to maintain safe winter driving conditions for the motoring public. Each winter storm has its own character with variable conditions such as wind, extreme temperatures, timing, duration of storm, rate of accumulation, and

moisture content. This plan must remain flexible and take into consideration these variables.

- **Please describe your Board or Commission's accomplishments and identify constraints.**

- ✓ Accomplishment – In January 2021 the board had one member as of January 2022 the board has six members.
- ✓ Novus board – all new board members, new to the process.
- ✓ Learn more about the role of the Transportation Board.
- ✓ Learning how to communicate concerns to County Council.
- ✓ Board members are the eyes and ears of the community.

2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)*

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department Director:

- Review and monitor major construction and renovation plans for transportation facilities such as roads, streets, multi-use pathways, sidewalks and trails, airport, and public transit.
 - ✓ Host public meetings as requested and forward any submitted public comment throughout project completion to staff.
- Identifies ongoing and upcoming projects:
 - ✓ PW Design & Construction Standards Update
 - ✓ Finch Street
 - ✓ Canyon Rim Trail Phase 3 (Canyon Rim Trail - West)
 - ✓ Trinity/35th Street Intersection Improvement (Tract A-13/A-12 LASO)
 - ✓ Trinity/20th Street Intersection Traffic Signal
 - ✓ Canyon Road
 - ✓ 33rd/34th & Arkansas Street (Joint Utility Project)
 - ✓ Cumbres del Norte Road Improvements (Cam. Redondo, etc.)
 - ✓ Canyon Rim Trail Underpass
 - ✓ Wayfinding Sign Installation
 - ✓ North Mesa Road Improvements (Alamo, etc.)
 - ✓ Sherwood Boulevard - Grand Canyon to Aztec
 - ✓ DP Road/Tract A-9, A-8-b, A-16-a Improvements
 - ✓ DP Road Phase II
 - ✓ Urban Multiuse Trail - Phase 1
 - ✓ Urban Multiuse Trail - Phase 2
 - ✓ Trinity Dr. Safety & ADA Improvements - Oppenheimer to Knecht St.
 - ✓ Deacon Street Improvements
 - ✓ NM 4/La Vista Pedestrian Crossing
 - ✓ NM4-Truck Route Intersection (Supplemental Environmental Project)

2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.

- Bicycle Transportation System Plan; 2017.
- Policy on the Design of Public Street's and Right's of Way, (Res. No. 10-32; Nov 2010).
- Los Alamos County Comprehensive Transit Study/Updated Service Plan.
- Airport Master Plan, 2013.
- ADA Transition Plan 2017.
- Complete Streets Plan 2017.
- Pedestrian Transportation Plan 1998 – Consider an update to the Transportation and Pedestrian Plans.

2.3 Other projects/assignments proposed by the Board or Commission: (*Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.*) To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority order.

- Project public meetings will be held in conjunction with monthly Transportation Board meetings.
- Bike Share Program.
- Active Transport Programs through walking or bicycling.
- Electric vehicles.
- Gather data and assess the road diet.

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

- Collaborate with Environmental Sustainability Board and Los Alamos Resiliency Energy and Sustainability Task Force regarding the transportation component in the Environmental Sustainability Plan and final report to Council.
- Maintain awareness and responsiveness to airport issues, including transportation to and from the airport. Transit's Route 1 services the Airport every 30 minutes Monday through Friday 6:15 am to 7:13 pm with direct access to the downtown area.
- Identify common and/or interrelated issues/opportunities of interest that may exist between the Transportation Board and other county Boards/Commissions and propose collaborative work sessions or training.

- Facilitate implementation of road and parking lot design standards that minimize untreated storm water run-off.
- Application submitted to the American League of Bicyclists for Silver Level.
- Continue Tourism Strategic Planning Effort.
- Planning and Zoning – Parking related issues.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:
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- **In collaboration with the Transit Division** attend transportation related activities which shuttle service is provided to the community. The Transit Division provides shuttle service for the following activities:
 - ✓ Nature Center /Earth Day
 - ✓ Fourth of July Celebration
 - ✓ Halloween Shuttle
 - ✓ St. Patrick's Day Shuttle
 - ✓ New Year's Eve Shuttle
 - ✓ Senior Appreciation Night
 - ✓ Skiasta Shuttle
 - ✓ Ullr Fest
 - ✓ ScienceFest
 - ✓ Summer Concert Series
 - ✓ Safety Town
- **In collaboration with the Airport Division** attend transportation related activities provided to the community. The Airport Division participates in the following activities:
 - ✓ Young Eagles
 - ✓ Public Airport Day
 - ✓ Taste of the Sky
 - ✓ AOPA Fly-In
- **In collaboration with the Engineering Division** attend transportation related activities provided to the community. The Engineering Division participates in the following activity:
 - ✓ Bike to Work Day will be held on Friday, May 20, 2022.
- **In collaboration with the Traffic & Streets Division**, traffic control will be provided for the following community events:
 - ✓ Light Parade
 - ✓ 4th of July Fireworks
 - ✓ ScienceFest
 - ✓ ChamberFest

- ✓ Los Alamos County Rodeo
- ✓ Triathlon
- ✓ Summer Concert Series
- ✓ Trick or Treat on Mainstreet
- ✓ Loma Linda Trick or Treating
- ✓ LAPS Homecoming Parade

Events will be considered on a case-by-case basis with plans in place to maintain appropriate health and safety protocols.

5.0 List the current subcommittees for this Board or Commission.

- 5.1 For subcommittees with members that are not members of the parent board or commission:**
List the subcommittee members and their terms.
Explain how sub- committee members are selected or appointed.
Provide a description of each subcommittee’s charter or purpose.
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:

There are no subcommittees for the Transportation Board.

Attachment A: Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code.

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Planning & Zoning Commission:

ARTICLE XI. Transportation Board

Sec. 2-281. Purpose.

A transportation board is established to advise the county council and make recommendations regarding improvements in traffic conditions and all modes of transportation within the county. (Ord. No. 02-278, § 2. 10-3-2006)

Sec. 8-282. Duties and responsibilities.

The transportation board shall serve in an advisory capacity to the county council and shall have the following functions, responsibilities, and duties:

1. Review and comment to council on transportation master plans for all modes of transportation.
2. For the purpose of collecting public input, review all major county construction and renovation plans for county transportation facilities (such as, but not limited to, roads, streets, bicycle paths, the airport, sidewalks, transit, and trails) with the purpose of ensuring that all modes of transportation (e.g., pedestrian, bicycle transit, low speed vehicles, and aviation, if appropriate) are adequately treated in such projects.
3. Review and provide to council, not later than October 15, on any recommended changes to the snow and ice control plan.
4. Review all traffic and transportation matters submitted to the board by the council; and Advise council on ways and means for improving transportation and traffic conditions. For this purpose, when requested by staff or council, the board shall gather public input in ways appropriate to the circumstances, which may include public hearings dedicated to specific topics. (Ord. No. 02-278, § 2. 10-3-2006)

Council Strategic Goals

Enhancing quality of life, economic vitality, environmental sustainability, and racial equity and inclusivity are overarching goals that will be components of all our efforts as we coordinate with Los Alamos National Laboratory and regional, state, and national entities and plan for appropriate levels of County services.	
Enhancing Communication	
Enhancing communication to better inform and engage the public on County matters and to better interface with regional, state and national entities.	X
Increasing the Amount and Types of Housing Options	
Increasing the variety of housing options for all segments of the community, from affordable to missing middle to market rate, and pursuing new energy-efficient options and opportunities for utilizing vacant spaces in the Los Alamos townsite and White Rock town center.	
Protecting, Maintaining, and Improving Our Open Spaces, Recreational, and Cultural Amenities	
County open spaces and cultural attractions are greatly valued by the community and provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their resiliency and sustainability is important to our citizens.	X
Enhancing Support and Opportunities for the Local Business Environment	
Appropriately supporting existing businesses, growing new small businesses, supporting technology start-ups and spin-offs, and identifying redevelopment opportunities as a part of these efforts.	
Supporting Social Services Availability	
Behavioral, mental, and physical health and social services are important for resiliency and quality of life; County support can help address needs for appropriate types and levels of services.	
Improving Access to High Quality Broadband	
Reliable high-speed broadband service throughout the community is essential; determining appropriate investments will advance County efforts in ensuring this service.	
Investing in Infrastructure	
Balancing maintenance of existing infrastructure with new investments in utilities, roads, trails, expanded transit options, facilities, and amenities; and promoting sustainable and resilient practices throughout the community, such as carbon-neutral electric generation.	X