

Board or Commission Name: Transportation Board

Date Prepared: 2/6/25

Date Approved by Council: 2/25/25

Prepared By: Board Members and PW Staff

Purpose:

The purpose of the work plan is to provide a detailed outline of tasks, activities, timelines, and resources required by this Board or Commission to achieve its annual goals. The purpose of most boards is to gather public input, to review policy recommendations by staff when requested, and to make policy recommendations to the County Council.

Process Timeline:

November: County Council Strategic Planning

December: Boards and Commissions review and develop work plans (sole item on December agenda)

January: Finalize and submit work plans for Council review.

Due Date: January 31

Time Frame: This work plan will be accomplished in the following time frame:

January 1, 2025 through December 31, 2025

Members: List members, term start and end dates, and term number.

Member	Start/End Dates	Term (1st or 2nd)
David Hampton (applied for second term)	03/01/2023 - 02/28/2025	1st Term
Michael Altherr	03/01/2024 - 02/28/2026	2nd Term
Karen Edwards (applied for second term)	03/01/2023 - 02/28/2025	1st Term
Georgia Strickfaden (term limited)	03/01/2023 - 02/28/2025	2nd Term
Nancy Talley	03/01/2024 - 02/28/2026	1st Term
Joshua Muck	03/01/2024 - 02/28/2026	1st Term
Paul Lisowski	03/01/2024 - 02/28/2026	1st Term

Chairperson: David Hampton

Department Director: Eric Martinez

Work plan developed in collaboration with Department Director? (Y/N) Yes

Staff Liaison: Eric Martinez

Administrative Support: Louise Romero

Council Liaison: Melanee Hand

Work plan reviewed by Council Liaison? (Y/N) Yes

1.0 Previous Calendar Year Work Plan Highlights

1.1 List the top five activities for the previous calendar year.

1.1.1

Conducted Roadway Project Review, e.g. Bathtub Row Reconstruction Project, Denver Steels Phase 2 Improvements Project, and DP Road Improvements Project. Mid-Block Crossing Policy.

1.1.2

Reviewed and approved the 2025 Snow and Ice Control Plan.

1.1.3

Grand Canyon Drive Intersection Analysis and Implementation.

1.1.4

Atomic City Transit - Initial Evaluation of Potential Transit Center Sites in Downtown Los Alamos and White Rock, ADA Para Transit Policy and Procedures, Dial-A-Ride Guide, Bus Stop Improvement Plan Update, and A Bus For Us Presentation.

1.1.5

NM 502 Trinity Drive Study, NM4 Crossing and Multi-Use Trail Improvements, Grand Canyon Drive Intersection Analysis and Implementation.

1.2 List the top five accomplishments for the previous calendar year.

1.2.1

Urban Trail Project substantially complete.

1.2.2

Solicited public engagement for projects, transit service, pedestrian improvements, and policy changes.

1.2.3

Reviewed and implemented the Snow & Ice Control Plan.

1.2.4

Supported the Bike to Work and Adopt-A-Road Events.

1.2.5 Completion of the first phase of Bathtub row with minimum disruption to existing entities.

1.3 List the lessons learned for the previous calendar year.

1.3.1 Staff implemented previous lessons learned on current projects such as The Hills (Brookover) and Bathtub Row to handle public and business concerns during construction.

1.3.2 Present transportation plans, studies, considerations, etc., to the TBoard during their conceptual phases, in order to receive adequate public input during the project's initial design phase, and to ensure ample time for public input and Board review prior to going to Council.

1.3.3 Present final plans to T-Board for final comments, followed by motions of approval or disapproval, before the final plans go to Council.

1.3.4

1.3.5

2.0 Calendar Year 2025 Work Plan

2.1 List any special projects or assignments given to this Board/Commission by Council or the Department Director.

2.1.1 Monitored the Fuel Farm Project.

2.1.2 Continued project review, public engagement and board input.

2.1.3

Public engagement and discussion regarding the NM4 Crossing and Multi-Use Trail Improvements.

2.1.4

Snow & Ice Control Plan.

2.1.5

2.2 List other projects and/or activities being proposed by this Board/Commission, in priority order.

2.2.1

Ongoing collaboration with stakeholders to address regional transportation needs.

2.2.1

Review pedestrian improvements, crossings and pedestrian master plan update.

2.2.2

2.2.3

2.2.4

2.2.5

2.3 List the guiding documents or plans used by this Board/Commission.

2.3.1

Bicycle Transportation System Plan (2017)
Policy on the Design of Public Streets and Rights of Way (Res. 10-32 November 2010)
Los Alamos County Comprehensive Transit Study/Updated Service Plan
Airport Master Plan (2013)
ADA Transition Plan (2017)
Complete Streets Checklist (2017)
Pedestrian Transportation Plan (1998) Update in progress
Snow & Ice Control Plan

3.0 Identify interfaces with County departments and/or other Boards/Commissions that are necessary to achieve this work plan.

3.1

Continue collaboration with North Central Regional Transit District Board.

3.2

Identify common areas of interest that may exist between the Transportation Board and other county Boards and Commissions, and propose collaborative work sessions and training.

3.3

Maintain awareness and responsiveness to airport issues.

3.4

3.5

4.0 List any special events this Board/Commission plans to participate in that will support this work plan.

4.1

Adopt-A-Road Program Clean Up Events

4.2

Bike To Work Event

4.3

Airport - Young Eagles Rally and Santa Fly In.

4.4

4.5

5.0 List active Working Groups within this Board/Commission, if any, along with the purpose and member names of each one.

5.1

5.2

5.3

5.4

5.5

Attachment A

Place an X in the column on the right if the Council priority is related to the work of the Board or Commission:

Quality Governance	
Quality governance is participatory, consensus-oriented, transparent, accountable, effective, efficient, and responsive to the present and future needs of stakeholders.	
Communication and Engagement	
Inform, educate, and solicit feedback from the community and boards and commissions on County projects, policies, and priorities to promote a culture of open communication and collaboration and foster exceptional customer service.	X
Intergovernmental, Tribal, and Regional Relations	
Collaborate and problem-solve with the County's major employers; community partner organizations; neighboring Pueblos; and regional, state, and national governmental entities.	X
Fiscal Stewardship	
Maintain fiscal sustainability, transparency, and compliance with applicable budgetary and financial regulatory standards.	
Operational Excellence	
Operational excellence involves having structures, processes, standards, and oversight in place to ensure that effective services are efficiently delivered within available resources and that services continuously improve.	
Effective, Efficient, and Reliable Services	
Deliver customer-focused, accessible, reliable, and sustainable services to the community through sound financial management, collaborative decision-making, and efficient implementation.	X
Infrastructure Asset Management	
Evaluate the County's assets and infrastructure and prioritize funding to first maintain and protect those investments and second to inform new investments.	X
Employee Recruitment and Retention	
Attract and employ diverse and highly qualified staff; retain staff through development opportunities, compensation, and benefits; and promote staff to address increasingly complex challenges.	
Economic Vitality	
Economic vitality encompasses the ability of the community to diversify, develop, grow, and sustain the many elements necessary for a local economy to flourish.	
Housing	
Increase the capacity for new housing development and the amount and variety of housing types to meet the needs of a changing and growing population, particularly middle- and lower-income households.	
Local Business	
Encourage the retention of existing businesses, facilitate the startup of new businesses, and assist in opportunities for growth.	
Downtown Revitalization	
Revitalize the downtown areas of Los Alamos and White Rock by facilitating development opportunities in accordance with the downtown master plans.	X
Tourism and Special Events	
Sponsor special events, support major employer and community events, and promote tourism by enhancing amenities, utilizing facilities and contract services, and encouraging overnight stays.	X
Community Broadband	
Provide community broadband as a basic essential service that will enable reliable high-speed internet services throughout the County at competitive pricing.	

Quality of Life Quality of life is a reflection of general well-being and the degree to which community members are healthy, comfortable, welcomed, included, and able to enjoy the activities of daily living.	
Health, Wellbeing, and Social Services	
Improve access to behavioral, mental, and physical health and social services and amenities to address identified issues and promote wellbeing in the region.	X
Diversity, Equity, and Inclusivity	
Promote diversity, equity, and inclusivity through community awareness training, targeted events, and expanded opportunities for diverse interests.	X
Mobility	
Improve and expand access to, and all-ability accommodations for, alternative modes of travel including public transit, cycling, and walking amenities and services.	X
Educational, Historical, and Cultural Amenities	
Promote educational and cultural opportunities, in coordination with community partners, and provide for the preservation and restoration of historic buildings and the protection of archaeological sites.	
Open Space, Parks, and Recreation	
Manage County open space and maintain and improve parks and recreation facilities, trails, and amenities as defined by adopted plans and approved projects.	X
Public Safety	
Ensure overall community safety through proactive and sustained implementation of police, fire hazard mitigation, and emergency response plans.	
Environmental Stewardship Environmental stewardship is the responsible use and protection of the natural environment through active participation in conservation efforts and sustainable practices in coordination with community and organizational partners.	
Natural Resource Protection	
Take actions to protect the wildlife and wildland interface, safeguard water, and mitigate tree loss in the community.	
Greenhouse Gas Reduction	
Establish targets for achieving net-zero greenhouse gas emissions and integrate sustainability and resiliency practices into County policies and operations.	
Carbon-Neutral Energy Supply	
Achieve carbon neutrality in electrical supply by 2040 through diversified carbon-free electric sourcing and phase out natural gas supply by 2070 through energy-efficient, all-electric buildings.	
Water Conservation	
Reduce potable water use and increase non-potable water use and water harvesting for irrigation where suitable.	
Waste Management	
Manage waste responsibly by diversion of solid waste from landfills through recycling, re-use, composting, and waste reduction programs and zero-waste education campaigns; and pursue efficient long-term solutions for disposal of solid waste.	