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## FY24 Work Plan for Los Alamos County Boards and Commissions

**Fiscal Year 2024: July 1, 2023 – June 30, 2024**

**(Fiscal Year 2024: July 1, 2023 – June 30, 2024)**

**Board and Commission Name: Los Alamos County Health Council**

**Date prepared: 04/28/23**

**Date approved by Council: TBD**

**Prepared by: Los Alamos County Health Council (LACHC)**

**This work plan will be accomplished in the following time frame: July 01, 2023- June 30, 2024**

**Chairperson: Lori Padilla**

**Members and terms:**

	Member	Start/End Dates	Term
1	Cathayrn (Cat) Fite	1/7/2022 – 1/6/2024	2
2	Philip Gursky – Vice-Chair	1/7/2022 – 1/6/2024	2
3	Carie Fanning	1/7/2022 – 1/6/2024	2
4	Gisel Martinez	1/7/2022 – 1/6/2024	1
5	Mary Abigail (Abbie) Nelson	1/7/2022 – 1/6/2024	1
6	Maxine McReynolds	1/7/2022 – 1/6/2024	1
7	Caron Inglis	1/7/2022 – 1/6/2024	1
8	Cameron Counters	1/7/2023 – 1/6/2025	2
9	Lori Padilla (Chair)	1/7/2023 – 1/6/2025	2
10	Morris Pongratz	1/7/2023 – 1/6/2025	2
11	Jenn Bartram	1/7/2023 – 1/6/2025	1
12	Jeramay Martinez	1/7/2023 – 1/6/2025	1
13	Joyce Richins	1/7/2023 – 1/6/2025	1
14	Vacant		
15	Vacant		

**Department Director: Cory Styron, Community Services Director**

**Work plan developed in collaboration with Department Director. (Y/N?) Y**

**Staff Liaison:** Jessica Strong

**Administrative Support provided by:** Eloisa Sanchez

**Council Liaison:** Keith Lepsch

**Reviewed by Council**

**Liaison? Y**

**1.0 Provide a brief Summary of your Board or Commission's activities over the past twelve months. Please describe your Board or Commission's accomplishments and identify constraints. List any "lessons learned" and identify the greatest challenges faced by the Board or Commission.**

- The Los Alamos Health Council completed all objectives required for Department of Health (DOH) Grant Funding for FY22 and is in the process of completing requirements of FY23. This funding is allocated to local Health Councils for completing of various deliverables such as coordinating monthly meetings, attending specified trainings hosted by DOH specific to health councils and their roles, creating a factsheet, and completing the objective (health initiative) the health councils chose to focus their efforts on.
- The Los Alamos Health Council is working to complete grant funding requirements from the Kellogg Foundation (administered NM Alliance of County Health Councils). Funding is provided in FY22 and FY23 to develop a Vaccine Equity Plan, Health Equity Plan, and community health planning and services. This grant also required the County to hire  $\frac{3}{4}$  FTE administrative employee for administration of grant and Comprehensive Health Plan support; this item was taken to County Council for approval in Dec. 2021, and the FTE was hired in August 2022.
- The Comprehensive Health Plan (CHP) Subcommittee of the LACHC has made significant progress in developing the comprehensive health plan as required by State House Bill 137 and Los Alamos County Resolution No. 19-28. Through the joint effort of the members of the CHP Subcommittee and county Social Services Division staff, many tasks toward the development of the CHP have been accomplished. In the previous twelve months much of the effort has been directed at establishing a concrete project workplan and assembling information that will form the basis for the content and recommendations of the CHP. Rather than contract out the CHP project, the LACHC has taken the approach to do as much of the work involved in developing the CHP in-house as practical. By doing most of the work using county and LACHC resources, expertise and project familiarity will be readily available as the project moves from plan development to implementation of the CHP.
- The LACHC applied and received foundation grant funds that are being used to partially fund a position within the LAC Social Services Division. One responsibility of the grant funded position is to help coordinate the development of the CHP. Another responsibility of the position is to ensure that the LACHC complies with all internal and external reporting and training requirements associated with the grant.

- Most of the CHP work completed to-date has been assembling information on the current status of health and well-being of the people and service system available to the Los Alamos community. There have been fifty (50) interviews of health and well-being service providers. Focus groups were completed with case managers/navigators representing seven agencies; Los Alamos Medical Center leadership; and members of the Los Alamos Medical Center Board of Directors. Having largely completed interviews with service providers, the project is beginning the process of collecting information on the perspectives of community members. So far, there have been five (5) interviews with community residents, focus groups with members of three (3) LANL Employee Resource Groups, and with the Interfaith Alliance representing seven (7) denominations. The project is taking steps to ensure the inclusion of community perspectives that have historically not been included in discussions of health and well-being. The CHP team has identified the Los Alamos County website as a viable location for a community accessible webpage that will contain up to date information on the progress and next steps of the CHP project.
- Although the goal of the CHP is to provide an integrated plan to advance and maintain the health and well-being of the Los Alamos community, we have learned that there is an immediate need for a centralized source of information on the health and well-being services available to the community. In consultation with representatives of the service provider community, members of the CHP project team have begun exploring viable options to create and maintain a compendium of services that will be readily accessible to service providers and community members alike.
- With the financial support of the Kellogg Foundation and administrative support from the New Mexico Alliance of Health Councils, the LACHC has initiated a Health Equity Council for Los Alamos County. Initially the focus of all Health Equity Councils within New Mexico was to advance equity in access to COVID vaccinations. With the subsequent stabilization of vaccine access in New Mexico, the focus of the Health Equity Councils has expanded to include equity in access to quality health care services. Recent efforts of the Los Alamos Health Equity Council have been to introduce LACHC members to the principles of health equity through training provided by the New Mexico Alliance of Health Councils, and to establish the Health Equity Council as a permanent body of the LACHC. Currently work is being done to ensure that the structure and format of the Health Equity Council is inclusive and guided by the goals of addressing the health and well-being needs of the diverse communities that constitute Los Alamos. An advisory group representing a diverse set of community perspectives has been assembled to help with the process.

**2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: (Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.) PRIORITY FOCUS ITEMS**

- The development of the Comprehensive Health Plan (CHP) has four main components: Opportunities for community input; Plan development; Project communications; and Plan approval.

- ✓ Community input via provider interviews began in FY22 and has largely been completed. Interviews with community members and groups have begun. A statistically representative survey of community members will be the final large-scale effort to collect information of the community's experience and concerns in achieving and maintaining health and well-being.
  - ✓ So far, the plan development component has focused on collecting information on previous examinations of the health and well-being of the Los Alamos community and examples of comprehensive health plans prepared and implemented in other locales. These reports and plans are concurrently being reviewed and summarized by CHP Subcommittee members as the reports are identified and acquired. Similarly, epidemiological, and other quantitative population health and demographic data is being assembled in preparation for analysis.
  - ✓ Project communications has consisted of regular updates of county leadership as well as the exploration of creating a project webpage on the LA County website. As the project moves into the plan drafting phase, multiple methods, including public meetings and social media will be used to solicit community reaction to the content of the draft plan.
  - ✓ As authorized by county council, the initial acceptance and plan approval will be made by the Los Alamos County Health Council. The approved plan will then be submitted to the Los Alamos County Council for final approval. Following Los Alamos County Council approval, the process of implementing the comprehensive health plan will begin.
- Research, develop, and implement deliverables as required by the HB JR Funds allotted to Los Alamos County Health Council, In FY23.
  - Complete process of acquiring funds from the NM Tax and Revenue Case Settlement funds or from other capital funding sources, in order to fund plans for the acquisition of facilities for transitional housing services, permanent location for LA Cares food and basic services programs, creation of childcare services program directed primarily to lower income residents, and creation of co-location facilities for multiple local health and basic series providers. All the above is subject to County Council approval and funding and coordination by Social Services Division with Public Works Dept. (Additional note: implementation will be tied to the CHP)
  - Support advocacy to increase budget allowance. HB49 - increase DOH Health Council budgets.

<p><b>2.1</b></p>	<p><b>List any special projects or assignments given to this Board or Commission by Council or the Department Director:</b></p>
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- As part of the Grant Funding requirements, LACHC must meet certain deliverables within a Scope of Work for Fiscal Year 2023:
  - ✓ Provide the health council roster with community or sector representation, bylaws (as applicable for 501c3 entities), and any organizational documents supporting the health council structure; along with 3 consecutive monthly /quarterly health council agendas and corresponding minutes. – Completed Feb 2023
  - ✓ Each health council is required to receive 2 Community Health Improvement trainings delivered by Regional Health Promotion Teams, and/or the NM Alliance of Health Councils/Center for Health Innovation as offered throughout the fiscal year. – Completed Jan. 2023
  - ✓ Attendance and participation at regional health council gathering(s) throughout the contract year as scheduled within each region by NMDOH and/or the NM Alliance of Health Councils. The Spring Regional meeting was held March 29, 2023, and was attended by Social Services Manager, Jessica Strong.
  - ✓ Each health council is required to review and update their one-page factsheet, as necessary, highlighting their mission, vision, goals, objectives, and successes referencing applicable data. The draft Fact Sheet is in process, and we are hoping will be approved by May 6, 2023.
  - ✓ Focus on a minimum of one identified health council priority where research and implementation of best practices is applied.
    - LACHC's primary priority is to develop a 5-7 year comprehensive health plan for the Los Alamos County community to include more specific goals and priorities to ensure that all residents have equitable access to quality health and human support services.
    - The second priority is to establish a process for identifying outcomes and measures as a standard practice for the LACHC.
- As part of Kellogg Grant funding requirements, LACHC must meet certain performance and reporting requirements to continue to receive grant funding in FY23.
- As per of legislative appropriation in FY23, the Council must comply with State appropriation requirements, with the County as our fiscal agent.

**2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.**

- Incorporated County of Los Alamos Resolution No. 19-28

**2.3 Other projects/assignments proposed by the Board or Commission: *(Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)* To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority order.**

**3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.**

- Los Alamos County Health Council will be working on developing a comprehensive health plan for Los Alamos County that encompasses the next 5-7 years, which will require multi departmental and jurisdictional entities.
- Dependent on the Comprehensive Health Plan, LACHC will work with Los Alamos County Social Services Division to coordinate with County IT Department and Procurement to develop a website and acquire professional services needed in developing the Plan.
- Coordination with County Manager's Office, the Internal County COVID Task Force and the new LA county contract public health and epidemiology expert, regarding public health services measures, implementation of public health goals, and recommendations from the Comprehensive Health Plan.
- Coordination with the Community Services Department Integrated Master Plan & ADA Audit Transition Plan to help streamline and share information gathering and public input, that will help assist with the LACHC Comprehensive Health Plan, and will include recommendations from the REI and Health Equity Task Force.

#### **4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:**

- As noted in Section 3.0 of Los Alamos Resolution 19-28 – the Board may collaborate with other entities to develop programs, networks, partnerships, and coalitions as necessary to improve health.
- As noted in Section 3.0 of Los Alamos Resolution 19-28 – the Board will facilitate communication among jurisdictions, state agencies, and other entities.
- Collaboration with other entities to develop programs, networks, partnerships, and coalitions to address changing health interests and concerns will continue in the following areas: BabyNet, Special Needs, Youth Resiliency, Older Adult Network, Basic Needs. Other groups may form, depending on identified needs in the community.

#### **5.0 List the current subcommittees for this Board or Commission.**

- LACHC Ad Hoc Committees and LACHC Liaisons:
  - ✓ Comprehensive Health Plan Subcommittee: Cam Counters (1/7/2023 – 1/6/2025)

#### **5.1 For subcommittees with members that are not members of the parent board or commission:**

- **List the subcommittee members and their terms.**
- **Explain how sub-committee members are selected or appointed. Provide a description of each subcommittee's charter or purpose.**
- **Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:**

**Attachment A:** Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code.

**Attachment B:** Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Planning & Zoning Commission:

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## **Attachment A**

### **Incorporated County of Los Alamos Resolution No. 19-28**

**Section 1: Health Council.** There is hereby created a Health Council which shall be known as the “Los Alamos County Health Council.”

**Section 2: Composition, Terms of Office, and Compensation.** The Los Alamos County Health Council (“Health Council”) shall consist of up to fifteen (15) members, appointed by County Council. The members of the Health Council shall be selected to represent a broad spectrum of interests and who represent diverse community interests, including individuals and public, private, and nonprofit entities, which may include Los Alamos National Laboratory representation, health providers, parenting families, local school administrators, public health services, local non-profit organizations, income support services, and hospital administrators.

Members shall be appointed to staggered terms of two (2) years, and no member shall serve more than four (4) consecutive years. The Health Council shall annually select a Chairperson and a Vice-Chairperson by majority vote of its members.

**Section 3. Duties.** The Health Council shall develop recommendations to County regarding comprehensive health planning, coordination of health resources and identification of needs, services, projects, and programs that can affect community health.

The Health Council shall prepare an annual Community Health Plan and report its Plan to County Council and to the State of New Mexico Department of Health. The Community Health Plan shall include:

- (1) a county health assessment and inventory of health resources.
- (2) identification of health priorities determined through independent, community-based planning processes; and
- (3) strategies and resources to address health priorities.

The Health Council shall monitor health and health care programs and services in order to identify potential gaps and to reduce potential duplication; collaborate with other entities to develop programs, networks, partnerships and coalitions as necessary to improve health; advise County Council regarding policies that affect health; facilitate communication among local jurisdictions, state agencies and other entities; and identify additional public and private resources to improve health in its respective jurisdiction.

**Section 4.** The Health Council shall adhere to all applicable laws and guidelines governing County’s boards and commissions.

**Section 5:** The Health Council shall prepare a written report on their activities at least twice per year. The report shall be provided to the Director of Community Services who shall present it to County Council.

**Section 6: Effective Date.** This Resolution shall become effective upon adoption and remain in effect until amended or rescinded.

**PASSED AND ADOPTED** this 3rd day of December 2019.

## Attachment B

### FY24 Council Goals and Priority Areas

<b>Quality Governance</b>	
Quality governance is participatory, consensus-oriented, transparent, accountable, effective, efficient, and responsive to the present and future needs of stakeholders.	
Communication and Engagement	
Inform, educate, and engage community members on County projects, policies, and goals to promote a culture of open communication and collaboration and foster exceptional customer service.	X
Intergovernmental and Regional Relations	
Collaborate and problem-solve with the County's major employers; community partner organizations; neighboring Pueblos; and regional, state, and national governmental entities.	X
Fiscal Stewardship	
Maintain fiscal sustainability, transparency, and compliance with applicable budgetary and financial regulatory standards.	
<b>Operational Excellence</b>	
Operational excellence involves having structures, processes, standards, and oversight in place to ensure that effective services are efficiently delivered within available resources and that services continuously improve to anticipate and meet future needs.	
Effective, Efficient, and Reliable Services	
Deliver customer-focused, accessible, reliable, and sustainable services to the community through sound financial management, collaborative decision-making, effective communication, and efficient implementation.	
Infrastructure Asset Management	
Evaluate the County's assets and infrastructure to first prioritize funding to best maintain and protect those investments and second to inform new investments.	
Employee Recruitment and Retention	
Attract and employ diverse and highly qualified staff, retain staff through development and growth opportunities, and promote staff to address increasingly complex challenges.	
<b>Economic Vitality</b>	
Economic vitality encompasses the ability of the community to diversify, develop, grow, and sustain the many elements necessary for a local economy to flourish.	

<b>Housing</b>	
Increase the capacity for new housing development and the amount and variety of housing types to meet the needs of a growing population, particularly middle- and lower-income households.	
<b>Local Business</b>	
Encourage the retention of existing businesses, facilitate the startup of new businesses, and assist in their opportunities for growth.	
<b>Downtown Revitalization</b>	
Revitalize the downtown areas of Los Alamos and White Rock by facilitating development opportunities in accordance with the Los Alamos and White Rock downtown master plans.	
<b>Tourism and Special Events</b>	
Continue sponsoring special events and promoting tourism to support the local business economy by enhancing amenities and utilizing facilities.	
<b>Community Broadband</b>	
Provide community broadband as a basic essential service that will enable reliable high-speed internet services throughout the County at competitive pricing.	
<b>Quality of Life</b>	
Quality of life is a reflection of general well-being and the degree to which community members are healthy, comfortable, welcomed, included, and able to enjoy the activities of daily living.	
<b>Health, Wellbeing, and Social Services</b>	
Improve access to behavioral, mental, and physical health and social services and amenities to address identified issues and to sustain Los Alamos County's rating as the healthiest county in New Mexico.	X
<b>Diversity, Equity, and Inclusivity</b>	
Promote diversity, equity, and inclusivity through awareness training, targeted events, and expanded opportunities for diverse interests.	X
<b>Mobility</b>	
Improve and expand access to alternative modes of travel including public transit, cycling, and walking amenities and services.	
<b>Educational, Historical, and Cultural Amenities</b>	

Promote educational and cultural opportunities, in coordination with community partners, and provide for the preservation and restoration of historic buildings and the protection of archaeological sites.	
Open Space, Parks, and Recreation	
Protect existing open space and maintain and improve parks and recreation facilities and amenities as defined by adopted plans and approved projects.	
Public Safety	
Ensure overall community safety through proactive and sustained implementation of police, fire hazard mitigation, and emergency response plans.	
<b>Environmental Stewardship</b>	
Environmental stewardship is the responsible use and protection of the natural environment through active participation in conservation efforts and sustainable practices that enable interaction in productive harmony with the natural environment.	
Natural Resource Protection	
Take actions to protect open space, the wildlife and wildland interface, safeguard water, and mitigate tree loss in the community.	
Greenhouse Gas Reduction	
Establish targets for and promote the reduction of greenhouse gas emissions, integrate sustainability and resiliency practices into County operations, and encourage energy-reduction enhancements for new and remodel building projects in the community.	
Carbon-Neutral Energy Supply	
Achieve carbon neutrality in electrical supply by 2040 through diversified carbon-free electric sourcing and promote energy efficiency and reductions in natural gas usage.	
Water Conservation	
Reduce potable water use, increase non-potable water use and water harvesting for irrigation where suitable.	
Waste Management	
Manage waste responsibly by diverting waste from landfills through recycling, re-use, composting and waste reduction programs, and zero-waste education campaigns to promote a circular economy.	