



# County of Los Alamos

## BCC Meeting Minutes

### Arts in Public Places Advisory Board

1000 Central Avenue  
Los Alamos, NM 87544

*Stephanie Haaser, Chair; Jasmine Stevens, Vice-Chair; Anna Buckthorpe; Tim Foley; and  
Sandy Jones, Members*

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Thursday, December 19, 2024

5:30 PM

1000 Central Avenue, Suite 110  
Zoom (see agenda for the link)

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Public Participation: In person or via zoom link: <https://us06web.zoom.us/j/83754021797>

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Webinar ID: 837 5402 1797

#### 1. CALL TO ORDER

5:30 pm

Member Anna Buckthorpe arrived at the meeting at 5:40 pm.

Vice-Chair left the meeting at 7:10 pm.

Present 2 - Board Member Buckthorpe and Board Member Stevens

Absent 1 - Board Member Jones

Remote 2 - Board Member Haaser and Board Member Foley

#### 2. PUBLIC COMMENT

No public comment.

#### 3. BUSINESS

##### A. [19504-24](#) Approval of Minutes from the November 21, 2024 APP Meeting

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - APP Meeting Minutes from the November 21, 2024](#)

Vice Chair Stevens - move, Member Foley - 2nd, Approved 3-0. Member Jones absent and Member Buckthorpe not yet arrived.

**accepted**

- B. [19505-24](#) Presentation from Charles Keller Regarding Proposal for Art at Nature Center

**Presenters:** Charles Keller

**Attachments:** [A- Chick Keller handout for presentation on PEEC art sculpture](#)

Charles Keller gave a presentation regarding an art proposal for the Nature Center for a new art piece. Little stone bird art was suggested. Discussion was had by the Board. There were questions from PEEC on how art is procured and placed. Public comment was made by Eduardo Santiago on the processes for purchasing and working with PEEC on positioning for art. Questions from the Board were answered. The APP Board would like to talk to the PEEC Board first before committing to a new art piece.

- C. [19506-24](#) Update from the Homesteaders Art Project Working Group

**Presenters:** Arts in Public Places Advisory Board

Anna Buckthorpe updated the Board. They will have their first kick off meeting tomorrow.

- D. [19507-24](#) Inventory Audit Update

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - FY25 APP Art Maintenance-Inventory Audit](#)

Chelsea Ashcraft updated the Board on the Inventory Audit. Some pieces are still missing and she is in the process of compiling the notes. Some items are still needed from the outdoor miscellaneous, Member Buckthorpe will complete the Golf Course and Nature Center locations, Chair Haaser will complete the Animal Shelter and Senior Center. Discussion was had on repairs needed to Dino World, two weavings at Fuller Lodge, Los Alamos Sky Scape, and the geometric figures and Water in Motion at the Aquatic Center. Asked to get photo documentation of repairs needed. Discussion was had on finding a contractor to repair the art, and it was suggested to first approach the artist to repair the art pieces.

- E. [19508-24](#) Senior Center Call for Art Update

**Presenters:** Arts in Public Places Advisory Board

Chelsea Ashcraft updated the Board on the Senior Center call for art. There are 3 proposals so far with two others interested. Member Foley moved to extend the call for art deadline to January 17th, 2025. Member Buckthorpe - 2nd. Approved 4-0.  
**approved as amended**

F. [19509-24](#) Solar Tree Repair

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A- Repair Information from Eric Thelander](#)

Chelsea Ashcraft updated the Board on the price of the repair of the Solar Tree from the artist. The artist gave an estimate of \$6,500 plus tax for an estimated total of \$7,000 to repair the Solar Tree. The Board agreed on a not to exceed amount of \$10,000 to repair the Solar Tree. Legal will also need to write up a service agreement for the repair. Member Buckthorpe moved to recommend to Council to repair the Solar Tree with a not to exceed amount of \$10,000. Member Stevens - 2nd. Approved 4-0.

G. [19510-24](#) Justice Center Wall Art

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - Suggestions for Native Flora and Fauna from Survey](#)

Chair Haaser updated the Board on the Justice Center Wall Art. J. Muzacz wants to be paid for his proposal if contracting with him. Discussion was had by the Board. They would like to get J. Muzacz under contract for this project and pay him for art design options. There was some discussion on contracting him separately for the design phase and the creating and installation phase. The location on the Justice Center Wall was discussed. The two left south facing sections were suggested. Chair Haaser volunteered to get the measurements and close up pictures for surface texture and finish details. The Board moved to move forward with the design contract with J. Muzacz with a NTE amount of 10% of the original quote of \$78,500 to create proposals for the Justice Center Wall Art as long as design phase is less than or equal to our original design price. Member Buckthorpe - Move, Vice-Chair Stevens - 2nd, Approved 4-0.

H. [19511-24](#) 2025 APPB Work Plan Draft

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - Art in Public Places 2024 Work Plan-council approved 6-18-24](#)  
[B - 2025 APPB Work Plan Draft](#)

Chair Haaser discussed the 2025 Work Plan with the Board. Chelsea Ashcraft gave information on the Work Plan. Discussion was had. She suggested working on a strategic plan to have guidelines on art purchases, repairs, placements, etc. A Working Group for this strategic plan for APP was suggested. The Board will look over the Work Plan and have edits so the plan can be finalized in January.

I. [19512-24](#) Pending Items List

**Presenters:** Arts in Public Places Advisory Board

APP Policies and Procedures (submitted to County attorney 11/1/24, attorney will attend January 2025 meeting to educate and engage in discussion regarding legal issues between County code and proposed Policies and Procedures) - Chelsea Ashcraft updated the Board. Edits made and sent back to Legal.

Art Inventory/Maintenance Audit-need to complete all locations - In process of completing.

Homesteaders Art Project Working Group - They will meet tomorrow.  
- Members: Jasmine Stevens, Anna Buckthorpe, Loretta Weiss, David Hampton, Jill Lang

Nature Center Sculpture- Flower of Flight by Greg Reiche description plaque - In design phase.

Senior Center Security Gate Call for Art - 5 proposals so far.

Justice Center Wall Art Project - on pending.

Oppie/Groves & Pollyanna Plaques installation by Parks Division - Still to be installed.

Nexus sculpture repair - Still working on this.

Solar Tree sculpture repair - Will be moving forward on this.

Indoor Art Maintenance solution - Still pending.

4. **BOARD/STAFF COMMUNICATION**

A. [19513-24](#) Staff Liaison Report

**Presenters:** Chelsea Ashcraft

Chelsea Ashcraft updated the Board on the following:  
- Strategic Plan

B. [19514-24](#) Chairman's Report

Presenters: Stephanie Haaser

Chair Haaser gave updates to the Board on:

- B&C Luncheon
- Decorative fence for Rose Garden going up.
- Taking water line up to Camp May.
- Skate park is White Rock.
- Resurfacing in the Aquatic Center.
- Write letters to the editor to assess communities connection to the art work. First one to share story of Pollyanna sculpture.

5. **COUNCIL COMMUNICATIONS**

Councilor Havemann was not present, so there were no updates.

6. **PREVIEW OF NEXT MEETING - January 23, 2025**

A. [19515-24](#) Tickler Items

Presenters: Chelsea Ashcraft

- Discussion with Katie Thwaits on Policies & Procedures.
- Senior Center Gate call for art.
- Finalize Work Plan draft.
- Update for Homesteaders project.
- Inventory Audit
- Nature Center presentation follow up.
- J. Muzacz update.

7. **ADJOURNMENT**

Adjourned at 7:27 pm.

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