

LOS ALAMOS COUNTY
LIBRARY BOARD
Draft Minutes
January 8, 2018

Members present:

Jennifer Baker (Chair)
Tim Langworthy (Vice Chair)
Megan Fox
Rebecca Rodriguez
Ginny White

Council Liaison: Christine Chandler (not present)

Others present: Eileen Sullivan, Library Manager. Eva Jacobson, Administrative Support

1. Call to Order

Jennifer Baker called the meeting to order at 5:34pm. Mesa Public Library, 2400 Central Ave, NM 87544

2. Public comment/correspondence (for items not on the agenda)

Patron comment cards were reviewed: topics included comments on Enterprise service disruptions (vendor issue) and Car repair data base (in-house access only, also a vendor issue)

3. Board Business

A. Review and approval of the minutes of December 4th.

Motion: Vice Chair Langworthy moved to approve the minutes as written. Board member Fox seconded. (5/0)

B. Chair and Board Members' Reports

i. Chair's Report:

March 15th is the next B&C luncheon date. Chair Baker is unable to attend. Vice Chair Langworthy agreed to go in her place.

ii. Friends of Los Alamos County Library Liaison report: No report.

C. Board/Staff Communications

i. Manager's Report:

The HVAC project is on track to go forward. The RFP will go out in March and the project awarded around May 1. Library closure: August 30th- November 16th.

Library Manager Sullivan solicited ideas for community resources and potential partnership for the period of the closure.

Board member White expressed that the Board should take on an active role in the publicity to ensure that the benefits of the project are clear to the public.

Legislative report: Erate might receive a funding boost. There is no GO Bond news to report yet. Legislative Day takes place on January 26. in Santa Fe.

Budget report: The Library Manager has been tasked with developing a flat budget for next FY. Budget options can be put forward to offset cuts.

Board meeting calendar for 2018: the Board settled on the following:

February 5, 2018	Mesa Public Library
March 5, 2018	White Rock Branch Library
April 2, 2018	Mesa Public Library
May 7, 2018	Mesa Public Library
June 4, 2018	White Rock Branch Library
July 9, 2018	Mesa Public Library
August 6, 2018	Mesa Public Library
September 10, 2018	White Rock Branch Library
October 1, 2018	TBD
November 5, 2018	TBD
December 3, 2018	White Rock Branch Library

Motion: Board member White moved to approve the proposed 2018 meeting calendar. Vice Chair Langworthy seconded. (5/0)

D. LAC B&C Work Plan Discussion

The work plan for next year is due on February 28th. The B&C presentation to the Council is scheduled for March 13th. The Board recommended that Library Manager Sullivan, with input from Chair Baker, will develop a draft plan to be sent out prior to the February Library Board meeting. The plan will be discussed, edited and approved at the meeting.

E. Q & A with Council Liaison: No report

F. Informational items (time and date of next meeting)

The next meeting: February 5. at 5:30pm. WR Branch Library
10 Sherwood Blvd, White Rock, NM 87547

G. Adjournment

The meeting adjourned at 6:18 pm.