



County of Los Alamos

BCC Meeting Minutes

Environmental Sustainability Board

1000 Central Avenue
Los Alamos, NM 87544

Joseph Chandler, Chair; Hermann Geppert, Vice-Chair; Shannon Blair; Armand Groffman; Erik Loechell; KokHeong McNaughton, and Dina Pesenson

Thursday, July 18, 2024

5:30 PM

1000 Central Avenue, Council Chambers

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

Please click this URL to join. <https://us02web.zoom.us/j/85656951187>

Or One tap mobile:

+17193594580,,85656951187# US

+16694449171,,85656951187# US

1. CALL TO ORDER - ROLL CALL

5:40 p.m. Member Pesenson absent

2. PUBLIC COMMENT

None

3. APPROVAL OF AGENDA

Motion to approve agenda by Member Geppert, second by Member Loechell the motion passed unanimously.

4. APPROVAL OF MINUTES

[18974-24](#) Approval of the June 20, 2024, Environmental Sustainability Board Minutes

Presenters: Joseph Chandler

Motion to approve by minutes as presented Member Loechell, second by Member Groffman the motion passed unanimously

5. BOARD BUSINESS

[18977-24](#) Recognition of Outgoing Environmental Sustainability Board Members

Presenters: Joseph Chandler

Chair Chandler and Sustainability Manager Angelica Gurule recognized outgoing Board Members Blair, Groffman, Loechell, McNaughton, and Pesenson and thanked them for their service.

18978-24

Baling Twine Working Group Presentation and Possible Action

Presenters: Shannon Blair

Member Blair gave an update on the Baling Twine Working Group, presentation was attached to agenda. Several members of the working group thanked Shannon Blair for the excellent work she has done with the group, they also asked if they could extend the working group for three months more.

Member Loechell motioned that Environmental Sustainability acknowledged the Baling Twine Group thank them for the recommendations, ask staff to share final report with Parks and Recreation Board and Community Service Director, and further move to extend the Baling Twine Working Group term by 90 days from July 18, 2024 to explore storage locations second by Member Geppert. – The motion passed unanimously.

18975-24

Presentation of Draft Climate Action Plan

Presenters: Angelica Gurule

Sustainability Manager Angelica Gurule gave an update on the presentation that Cascadia gave to Council, and asked the board to take a look at the Climate Action Plan in more detail.

6. REPORTS

A. Chair's Report - Joseph Chandler

Chair Chandler reported that there were going to be multiple interviews for new board members hopefully having them for next meeting. On the sustainability front it is good to take some steps back and look at where the board has come from and to where it is today, appreciates everything the board has done.

1). Board of Public Utilities - Armand Groffman/Erik Loechell

None

2). Transportation Board - Hermann Geppert/Erik Loechell

None

3). Parks and Recreation Board - Shannon Blair

None

4). County Council Liaison - Randall Ryti

Councilor Ryti thanked outgoing board members and gave an update on Council meetings and what is coming up at Council meetings. Reported that he attended the 2024 NACO Annual Conference in Florida, some topics were affordable housing and global efficiency in voting processes.

B. Team Reports

1). Bee City Team/Seed Library - KokHeong McNaughton

Member McNaughton reported that the Bee City participated in the 2024 Science Fest shared a booth with Seed Library. 75 applications were received for pollinator kits, will be giving out 42. Bee City has finished planting everything in the demo garden, there will be a ribbon cutting on September 10, 2024, 4:00 p. m. – 6:00 p.m. with refreshments everyone is invited. Community Seed participated in Science Fest with activities. August program with be a tour of the J&L Farm in Espanola on Monday, August 9th at 9:00 a.m. In September Sam Loftin will give a presentation on native weeds on Pajarito Plateau at 6:30 p.m. on September 3rd at the PEEC.

2). Los Alamos Sustainability Alliance - Angelica Gurule

Sustainability Manager Angelica Gurule reported that the Alliance has spent their time at the Farmer's Market inviting people to provide comments on the Climate Action Plan and recruiting for ESB members.

7. STAFF REPORT

[18979-24](#) Sustainability Manager Updates

Presenters: Angelica Gurule

Sustainability Manager Angelica Gurule reported the Climate Action Plan comments closes on August 9th and will be presenting the final report to Council in October. Still working on food composting. Gave an update on recruitment of board members, will be appointed at the July 30th Council meeting. Clean-up Los Alamos Day will be on September 21st . ESB presentation to Council will be in October.

8. PREVIEW OF UPCOMING AGENDA ITEMS

9. ADJOURNMENT

8:04 p.m.

Environmental Sustainability Board

BCC Meeting Minutes

July 18, 2024


If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Services Administration Office at 662-8163 if a summary or other type of accessible format is needed.

Joseph Chandler

9/17/2024

Certificate Of Completion		
Envelope Id: A7113120C46840D4A9AAE1E216B61A6D		Status: Completed
Subject: Complete with DocuSign: ESB Minutes July 18, 2024_Revised.pdf		
Source Envelope:		
Document Pages: 4	Signatures: 1	Envelope Originator:
Certificate Pages: 2	Initials: 0	Angelica Gurule
AutoNav: Enabled		angelica.gurule@lacnm.us
Envelope Stamping: Enabled		IP Address: 198.99.209.79
Time Zone: (UTC-07:00) Mountain Time (US & Canada)		

Record Tracking		
Status: Original	Holder: Angelica Gurule	Location: DocuSign
9/17/2024 2:15:50 PM	angelica.gurule@lacnm.us	

Signer Events	Signature	Timestamp
Joseph Chandler		Sent: 9/17/2024 2:18:50 PM
JoeChan1134@yahoo.com		Viewed: 9/17/2024 9:19:10 PM
Potential Licensee		Signed: 9/17/2024 9:19:24 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 73.26.82.32	

Electronic Record and Signature Disclosure:
Accepted: 9/17/2024 9:19:10 PM
ID: b8b4078a-899a-4851-8ba0-14b5edffb82c
Company Name: Carahsoft OBO County of Los Alamos

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/17/2024 2:18:50 PM
Certified Delivered	Security Checked	9/17/2024 9:19:10 PM
Signing Complete	Security Checked	9/17/2024 9:19:24 PM
Completed	Security Checked	9/17/2024 9:19:24 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

AGREEMENT TO USE DOCUSIGN FOR ELECTRONIC SIGNATURES

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Los Alamos County (“County”) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, for this Electronic Record and Signature Disclosure (ERSD), and confirm your agreement by selecting the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session.

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

Pursuant to the New Mexico Uniform Electronic Transactions Act, you hereby agree to conduct transactions with the County by electronic means through DocuSign. You agree that your electronic signature represents your intent to sign the electronic record and is the means by which you indicate an intent to bind yourself with the document in a manner that has legal significance; it constitutes legally-binding evidence of your intention with regard to the document. You further agree that your electronic signature as used through DocuSign is the legal equivalent of a handwritten signature. You confirm that you can access this information electronically, which will be similar to other electronic notices and disclosures that we may provide to you, that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, by selecting the check-box next to ‘I agree to use electronic records and signatures,’ you consent to receiving and signing documents as described herein; select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.