

**Los Alamos County
Library Board
Minutes
October 6, 2025**

Members Present

Beth Stelle
Brain Reardon (Zoom)
Michelle Altherr
Ryan Parker
Jason Chappel

Others Present

Gwen Kalavaza, Library Manager
Councilor Beverly Neal-Clinton
Veronica Encinas, Senior Librarian

1. Call to Order

Chair Stelle called the meeting to order at 5:30 pm.

2. Public comment/correspondence (for items not on the agenda)

None

3. Board Business

A. Review and approval of the September 8, 2025 Library Board Minutes:

Motion: Board Member Parker moved to approve the minutes of the September 8, 2025 Library Board meeting. Board Member Chappel seconded the motion. Motion passed with 5/5 in favor.

B. Library Board Elections Election of Vice Chair.

Chair Stelle explained the role and duties of Vice Chair for Library Board and the process for nomination. New Library Board Members Ryan Parker and Jason Chappel introduced themselves.

Chair Stelle opened the floor for nominations.

Motion: Member Chappel self-nominated. Member Altherr seconded the nomination. All Board members voted in favor of Member Chappel becoming Vice-chair of the Library Board.

C. Staff Presentation schedule

Board members heard a presentation from Library Manager Gwen Kalavaza about Inclusivity at the Library.

4. Chair and Board Member Reports

A. Chair's Report:

Chair Stelle highlighted the spreadsheet that board members can use to sign up for outreach events. The next opportunity would be at the October 23rd Farmer's Market. There was a question about possible Winterfest participation for Library Manager Gwen who responded she would follow up. Chair Stelle also spoke about training available to board members from the County and if they were interested, to let her know.

B. Boards & Commission Luncheon Report:

Chair Stelle reported from the September 11th Boards & Commission Luncheon that he County Attorney presented on the Open Meetings Act. The Art in Public Places board presented on new art addition for the library. Openings for other County Boards were mentioned, and the Atomic City Transit weekend bus on call pilot will be extended through the end of October and a survey would be opened about the service in November.

C. Friends of Los Alamos County Library Liaison Report

Board member Altherr reported that due to lack of quorum the Friends Board meeting was not held in Sept. A short summary of the FLACL role and contract was given to inform the new library board members.

5. Board/Staff Communications:

Mangers Report: Library Manager Kalavaza reported the following information: Library circulation totals for the month of September were 25,476 with 9,043 of those being digital. The library held 68 programs with a total attendance of 1,277. She also highlighted the puzzle competition as well as the November display topic, RFP for a new ILS, Staff Development day and vacancies that were filled or in process of being filled, and on the recognition of CSD receiving Gold Medal Finalist status for CAPRA.

6. Q & A with Council Liason

Council member Neal-Clinton thanked the new members of the library board and complimented their willingness to serve.

7. Information items (time and date of next meeting)

The next meeting is scheduled for November 3rd at the Municipal Building in Council Chambers.

8. Adjournment

The meeting adjourned at 6:08 pm.

Approved by the Library Board November 3, 2025

Elizabeth Stelle, Library Board Chair