

**General Information**

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

*If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.*

**Profile**

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Catherine \_\_\_\_\_ M. \_\_\_\_\_ Erwin-Renfro \_\_\_\_\_  
First Name Middle Initial Last Name

Street Address Suite or Apt  
City State Postal Code  
Email Address  
Primary Phone Alternate Phone

**Party affiliation as registered: (Select one of the following) \***

Republican

**Registered to vote in Los Alamos?**

Yes  No

**How did you learn of this Board/Commission vacancy?**

Los Alamos Daily Post

Do you currently serve on any County Board or Commission?

Yes  No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

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## Interests & Experiences

Which Boards would you like to apply for?

Transportation: Submitted

Why would you like to serve on this particular Board or Commission?

I am interested in learning about improvements to Transportation in Los Alamos.

What volunteer or professional activities have you participated in that could apply to this appointment?

Teacher and Coach, LAPS Board of Trustees/Church

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes

What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)

I am interested in enhancing current modes of transportation in our community through safety, health, and wellness.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

No

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

No

If you have any questions, please contact Barbara Lai at 505-663-3436 or [barbara.lai@lacnm.us](mailto:barbara.lai@lacnm.us)



LOS ALAMOS COUNTY  
COUNTY ADMINISTRATOR'S OFFICE  
BOARD & COMMISSION INTERVIEW QUESTIONS

Catherine Benfro  
Applicant's Name

Transportation  
Board or Commission

Denise Derkaes  
Interviewer Name

1/29/21 11:00am  
Date/Time of Interview

Interview Conducted:  
 Personally Zoom  
 Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p><u>Lived in Los Alamos 20 years. Spent 9 years in Europe. Teacher. Also Coach. BS in Education.</u></p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p><u>Traffic safety issues. Traffic flow with new residents. Likes roundabout and road diet.</u></p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p><u>Advisory role. No experience with County boards.</u></p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p><u>Interact with people. Awareness of public wants and County plans. Has done lots of volunteer work.</u></p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p><u>Interact with others - on board, in County, in community.</u></p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p><i>Not in last five years. Previously served on Church board. Was a Coach for softball, soccer, volleyball.</i></p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p><i>Not the Charter and Code, but has been reading and researching Board activities.</i></p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p><i>Definitely.</i></p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p><i>No.</i></p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p><i>No.</i></p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p>
12	<p>Do you have any questions for the interview panel?</p> <p><i>Quorum issues? How many members needed? Time commitment?</i></p>

Notes:



LOS ALAMOS COUNTY  
COUNTY ADMINISTRATOR'S OFFICE  
BOARD & COMMISSION INTERVIEW QUESTIONS

Catherine Erwin-  
Applicant's Name Renfro

Transportation  
Board or Commission

Kyle Wheeler  
Interviewer Name

1/29/2021 11am  
Date/Time of Interview

Interview Conducted:  
 Personally  
 Telephone  
Zoom

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>Teacher, grew up all over the world, U.S., Spain, Germany. met husband in ABQ. School programs w/YMCA + then started teaching + coaching. Went to Connecticut + Texas, back in White Rock + love it + hope to stay.</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>Have read a lot of info. Thrilled to see the changes. Safety issues priority. Traffic + traffic flow. White Rock has changed in 20 years. A lot</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>Can't say that I <del>had</del> have a lot of knowledge in this area.</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>Enjoy people. listening, being able to deliver to the <del>public</del> council what the public wants. Address the needs of the town. Throughout my lifetime I worked in a lot of adults + kids.</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>I loved being a teacher + I know the schools are state funded. .. but we can have some input into bus ramps/drop offs. I would be helpful.</u>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>✓ Busy getting kids launched. Not in the last 5 years. But was on a church board. Being a team player. Added diversity to the church board.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>No. I have been reading a lot.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Definitely.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>Not at all. That's good governance.</p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No.</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p> <p>Expectations of councilors, will it take 15 to 20 hours/month.</p>

Notes: Very enthusiastic, willing to learn. Well prepared.  
Good overall exp.



LOS ALAMOS COUNTY  
COUNTY ADMINISTRATOR'S OFFICE  
BOARD & COMMISSION INTERVIEW QUESTIONS

Catherine Erwin-Renfro Transportation Board

Applicant's Name

Board or Commission

Anne Laurent

Interviewer Name

1/29/21, 11 am.  
Date/Time of Interview

Interview Conducted:

Personally

Telephone

Zoom

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Teacher. College in NM. YMCA before + after school program in 90s. Left &amp; come back. Here for 20 yrs. Wants to retire here. Retired in 2012.</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>Life changes - roundabout. Challenges getting board members. Safety issues in transportation. Traffic flow &amp; numbers of commuters.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>Not a lot of experience. Served on Church board. Watch videos of meeting. Loves mobility.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Interact with people. Listen to what people want. Being aware of what the County has laid out - Plans &amp; priorities. Done volunteer work and teaching exp.</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Loved teaching colleagues. Help schools. Education perspective. Helpful.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Church board. Sports coaching.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>No. little bit.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>No.</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No.</p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p>
12	<p>Do you have any questions for the interview panel?</p>

Notes: