



2024 Work Plan for Los Alamos County Boards and Commissions

Board or Commission Name: Transportation Board

Date Prepared: 2/1/24

Date Approved by Council:

Prepared By: Board Members and PW Staff

Purpose:

The purpose of the work plan is to provide a detailed outline of tasks, activities, timelines, and resources required by this Board or Commission to achieve its annual goals. The purpose of most boards is to gather public input, to review policy recommendations by staff when requested, and to make policy recommendations to the County Council.

Process Timeline:

November: County Council Strategic Planning

December: Boards and Commissions review and develop work plans (primary item on December agenda)

January: Finalize and submit work plans for Council review.

Due Date: February 1

Time Frame: This work plan will be accomplished in the following time frame:

January 1, 2024, through December 31, 2024.

Members: List members, term start and end dates, and term number.

Member	Start/End Dates	Term (1st or 2nd)

Chairperson: David Hampton

Department Director: Juan Rael

Work plan developed in collaboration with Department Director? (Y/N)

Staff Liaison: Juan Rael

Administrative Support: Louise Romero

Council Liaison: Melanee Hand

Work plan reviewed by Council Liaison? (Y/N)

1.0 Previous Calendar Year Work Plan Highlights

- 1.1 List the top five activities for the previous calendar year.
 - 1.1.1 Bicycle Working Group
 - 1.1.2 Roadway Project Review, ex. Cumbres Del Norte Roadway Improvements, Loma Linda, Rose Street, Bathtub Row, Trinity and Finch St.
 - 1.1.3 Urban Trail Project
 - 1.1.4 Public Engagement for projects, transit service, bicycle and pedestrian improvements including accessibility.
 - 1.1.5 Snow and Ice Control Plan
- 1.2 List the top five accomplishments for the previous calendar year.
 - 1.2.1 Innovative contracting for construction projects
 - 1.2.2 Bicycle Pilot Project at Diamond Dr. and West Road
 - 1.2.3 Coordination with other Boards, ex. Tourism, BPU, ESB
 - 1.2.4 Snow & Ice Control Plan
 - 1.2.5 Adopt a Road Program
- 1.3 List the lessons learned for the previous calendar year.
 - 1.3.1 Canyon Road Construction Traffic Management
 - 1.3.2 Regional Solutions Needed for Transit Challenges and Issues
 - 1.3.3 Greater need for alternative transportation, ex. Bicycling
 - 1.3.4 Increased stakeholder coordination, LANL, State, Tribal, Federal
 - 1.3.5 XXX

2.0 Calendar Year 2024 Work Plan

- 2.1 List any special projects or assignments given to this Board/Commission by Council or the Department Director.
 - 2.1.1 Review of Airport Improvement Plan
 - 2.1.2 Bicycle Infrastructure Review

2.1.3 Snow & Ice Control Plan

2.1.4 Project Review, Public Engagement and Board Input

2.1.5 Bike to Work

2.2 List other projects and/or activities being proposed by this Board/Commission, in priority order.

2.2.1 Project Review, Public Engagement and Board Input

2.2.2 Investigate alternative transportation solutions.

2.2.3 Continued liaison with stakeholders for regional transportation needs

2.2.4 Enhanced accessibility for all forms of transportation and information systems

2.2.5 Pedestrian Improvements, Crossings and Ped Transportation Plan Update

2.2.6 Transit Center Study & Paved Trail Maintenance

2.3 List all the guiding documents or plans used by this Board/Commission.

2.3.1 Bicycle Transportation System Plan (2017)

Policy on the Design of Public Streets and Rights of Way (Res. No. 10-32 Nov 2010)

Los Alamos County Comprehensive Transit Study/Updated Service Plan

Airport Master Plan (2013)

ADA Transition Plan (2017)

Complete Streets Checklist (2017)

Pedestrian Transportation Plan (1998) Update in progress

Snow & Ice Control Plan

3.0 Identify interfaces with County departments and/or other Boards/Commissions that are necessary to achieve this work plan.

3.1 Collaborate with Environmental Sustainability Board regarding the transportation component in the Environmental Sustainability Plan.

3.2 Continue collaboration with North Central Regional Transit District Board.

3.3 Maintain awareness and responsiveness to airport issues, including transportation to and from the airport.

3.4 Identify common and/or interrelated issues/opportunities of interest that may exist between the Transportation Board and other county Boards/Commissions and propose collaborative work sessions and training.

3.5 Facilitate implementation of road and parking lot design standards that minimize untreated storm water run-off.

4.0 List any special events this Board/Commission plans to participate in that will support this work plan.

- 4.1 Transit provides shuttle service to the community for the following events: Earth Day, Fourth of July Celebration, St. Patrick's Day, New Year's Eve, Senior Appreciation Night, Skiesta Shuttle, Ullr Fest, Science Fest, Summer Concert Series, and Safety Town to name a few.
- 4.2 The Airport Division participates in the following community events: Young Eagles, Public Airport Day, Taste of the Sky, and Santa Fly In.
- 4.3 The Engineering Division participates in the Annual Bike Month and Bike to Work Day Events in May of each year.
- 4.4 The Traffic & Streets Division provides traffic control for the following events: Holiday Light Parade, Fourth of July, ScienceFest, ChamberFest, Los Alamos County Rodeo, Triathlon, Summer Concert Series, Trick or Treat on Mainstreet, Loma Linda Trick or Treat, LAPS Homecoming Parade.

5.0 List active Working Groups within this Board/Commission, if any, along with the purpose and member names of each one.

- 5.1 Bicycle Work Group - Identify issues and increase bicycle solutions in the community.
Members: David North, Herman Gephardt, Eddie Schoute.

Attachment A

Place an X in the column on the right if the Council priority is related to the work of the Board or Commission:

Quality Governance	
Quality governance is participatory, consensus-oriented, transparent, accountable, effective, efficient, and responsive to the present and future needs of stakeholders.	
Communication and Engagement	
Inform, educate, and solicit feedback from the community and boards and commissions on County projects, policies, and priorities to promote a culture of open communication and collaboration and foster exceptional customer service.	
Intergovernmental, Tribal, and Regional Relations	
Collaborate and problem-solve with the County’s major employers; community partner organizations; neighboring Pueblos; and regional, state, and national governmental entities.	
Fiscal Stewardship	
Maintain fiscal sustainability, transparency, and compliance with applicable budgetary and financial regulatory standards.	
Operational Excellence	
Operational excellence involves having structures, processes, standards, and oversight in place to ensure that effective services are efficiently delivered within available resources and that services continuously improve.	
Effective, Efficient, and Reliable Services	
Deliver customer-focused, accessible, reliable, and sustainable services to the community through sound financial management, collaborative decision-making, and efficient implementation.	
Infrastructure Asset Management	
Evaluate the County’s assets and infrastructure and prioritize funding to first maintain and protect those investments and second to inform new investments.	
Employee Recruitment and Retention	
Attract and employ diverse and highly qualified staff; retain staff through development opportunities, compensation, and benefits; and promote staff to address increasingly complex challenges.	
Economic Vitality	
Economic vitality encompasses the ability of the community to diversify, develop, grow, and sustain the many elements necessary for a local economy to flourish.	
Housing	
Increase the capacity for new housing development and the amount and variety of housing types to meet the needs of a changing and growing population, particularly middle- and lower-income households.	
Local Business	
Encourage the retention of existing businesses, facilitate the startup of new businesses, and assist in their opportunities for growth.	
Downtown Revitalization	
Revitalize the downtown areas of Los Alamos and White Rock by facilitating development opportunities in accordance with the downtown master plans.	
Tourism and Special Events	
Sponsor special events, support major employer and community events, and promote tourism by enhancing amenities, utilizing facilities and contract services, and encouraging overnight stays.	
Community Broadband	
Provide community broadband as a basic essential service that will enable reliable high-speed internet services throughout the County at competitive pricing.	

Quality of Life	
Quality of life is a reflection of general well-being and the degree to which community members are healthy, comfortable, welcomed, included, and able to enjoy the activities of daily living.	
Health, Wellbeing, and Social Services	
Improve access to behavioral, mental, and physical health and social services and amenities to address identified issues and promote wellbeing in the region.	
Diversity, Equity, and Inclusivity	
Promote diversity, equity, and inclusivity through community awareness training, targeted events, and expanded opportunities for diverse interests.	
Mobility	
Improve and expand access to, and all-ability accommodations for, alternative modes of travel including public transit, cycling, and walking amenities and services.	
Educational, Historical, and Cultural Amenities	
Promote educational and cultural opportunities, in coordination with community partners, and provide for the preservation and restoration of historic buildings and the protection of archaeological sites.	
Open Space, Parks, and Recreation	
Manage County open space and maintain and improve parks and recreation facilities, trails, and amenities as defined by adopted plans and approved projects.	
Public Safety	
Ensure overall community safety through proactive and sustained implementation of police, fire hazard mitigation, and emergency response plans.	
Environmental Stewardship	
Environmental stewardship is the responsible use and protection of the natural environment through active participation in conservation efforts and sustainable practices in coordination with community and organizational partners.	
Natural Resource Protection	
Take actions to protect the wildlife and wildland interface, safeguard water, and mitigate tree loss in the community.	
Greenhouse Gas Reduction	
Establish targets for achieving net-zero greenhouse gas emissions and integrate sustainability and resiliency practices into County policies and operations.	
Carbon-Neutral Energy Supply	
Achieve carbon neutrality in electrical supply by 2040 through diversified carbon-free electric sourcing and phase out natural gas supply by 2070 through energy-efficient, all-electric buildings.	
Water Conservation	
Reduce potable water use and increase non-potable water use and water harvesting for irrigation where suitable.	
Waste Management	
Manage waste responsibly by diversion of solid waste from landfills through recycling, re-use, composting, and waste reduction programs and zero-waste education campaigns; and pursue efficient long-term solutions for disposal of solid waste.	