



County of Los Alamos

BCC Meeting Minutes

Arts in Public Places Advisory Board

1000 Central Avenue
Los Alamos, NM 87544

*Stephanie Haaser, Chair; Jasmine Stevens, Vice-Chair; Anna Buckthorpe; Tim Foley; and
Sandy Jones, Members*

Thursday, January 23, 2025

5:30 PM

1000 Central Avenue, Suite 110
Zoom (see agenda for the link)

Public Participation: In person or via zoom link: <https://us06web.zoom.us/j/88261014686>

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Webinar ID: 882 6101 4686

1. CALL TO ORDER

Present 1 - Board Member Haaser

Absent 2 - Board Member Buckthorpe and Board Member Jones

Remote 2 - Board Member Stevens and Board Member Foley

2. PUBLIC COMMENT

Nan Sauer from PEEC made public comment.

3. BUSINESS

A. [19627-25](#) Approval of Minutes from the December 19, 2024 APP Meeting

Presenters: Arts in Public Places Advisory Board

Attachments: [A - APP Meeting Minutes from the December 19, 2024](#)

Minutes approved with corrections. Vice-Chair Steven - Move, Chair Foley -
2nd. Approved 3-0.

approved as amended

B. [19628-25](#) Updated APP Policies and Guidelines

Presenters: Arts in Public Places Advisory Board

Attachments: [A - APP Policies and Procedures DRAFT with Notes](#)

Chelsea Ashcraft updated the Board on the APP Policy and Guidelines edits. Katie Thwaites attended the meeting to make clarification on the edits. Comments from the Board were made. Discussion was had. Katie explained the policy edits and wording and how County Ordinance is the basis of these policies and guidelines. Motion to approve the APP Policy and Guidelines with edits was made. Member Foley - Move, Chair Haaser - 2nd. Approved 3-0.
accepted

C. [19629-25](#) J Muzacz Artwork Update and Discussion

Presenters: Arts in Public Places Advisory Board

Attachments: [A - Scope of Work for J Muzacz-Draft](#)
[B - 12-20-24 Email with J Muzacz Regarding Possible Design Contract](#)

Chelsea Ashcraft updated the Board on the J. Muzacz artwork. She received a quote of \$1,500 for the design. A Scope of Work (SOW) was created and the public comment that was received was added in. The SOW needs to be edited, updated and approved before proceeding. Katie Thwaites gave an explanation of contracts and how it could be written for a design only. Questions from the Board were addressed. I move that the Board move forward with a proposed Scope of Work and proceed to Council. Member Foley - Move, Chair Haaser - 2nd, Approved 3-0.
accepted

D. [19630-25](#) Update from the Homesteaders Art Project Working Group

Presenters: Arts in Public Places Advisory Board

Vice Chair Jasmine Stevens updated the Board on the Homesteader Art Project. They would like to do a survey of the Barranca area before starting anything. She met with Cory Styron and a survey on what the community wants for that area was suggested. Vice Chair Stevens will create questions for the survey.

E. [19631-25](#) 2025 APPB Work Plan Draft

Presenters: Arts in Public Places Advisory Board

Attachments: [A - Art in Public Places 2025 Work Plan DRAFT-corrected version](#)

The APP Board updated and edited the 2025 Work Plan. Comments from the Board were made. The attachment will be corrected in the minutes. Member Foley - Moved, Chair Haaser - 2nd, Approved 3-0.
accepted

F. [19632-25](#) Nature Center Art Suggested by Charles Keller (Chick)

Presenters: Tim Foley

Member Foley updated the Board on the Nature Center Art. PEEC wants to work with APP to get a better idea of what should be placed there. Nan Sauer gave information to the Board on behalf the PEEC Board. Tim Foley, Kristen Dors, and Nan Sauer are in a working group created by PEEC to discuss art and where to place it at PEEC. The kind of art and location need to be defined so they can make a proposal to the APP Board on what needs to be addressed on a call for art, or choosing an existing piece of art.

G. [19634-25](#) Pending Items List

Presenters: Arts in Public Places Advisory Board

Current pending items:

Art Inventory/Maintenance Audit

- a few areas are still needed for completion

Repair of *Nexus* sculpture at Golf Course

- still pending. Still figuring out the repairs.

Nature Center Sculpture- *Flower of Flight* by Greg Reiche Description Plaque

- Received a rough draft of the plaque. It should be ready for the February meeting.

- Cost will be \$500-\$800, excluding tax and shipping.

- County Facilities will be able to install it.

Senior Center Security Gate - next item

Oppie/Groves & *Pollyanna* Plaques Installation by Parks Division

- Parks will be installing the plaque soon.

Indoor Art Maintenance Solution

- Need pictures of indoor art.

Creation of Strategic Plan for APP Board

- Will be meeting with the Albuquerque APP Board at the end of February or beginning of March.

H. [19641-25](#) Make a Plan for Review and Discussion of Senior Center Security Gate Proposals

Presenters: Arts in Public Places Advisory Board

Chelsea Ashcraft updated the Board on the Security Gate proposals. The proposals will be discussed at the February 27th APP Board meeting. No special meeting needed.

4. **BOARD/STAFF COMMUNICATION**

A. [19635-25](#) Staff Liaison Report

Presenters: Chelsea Ashcraft

- APP Conference in April
- Christmas card from Kevin Knox
- Sandy and Anna's 1st term will be up March 21st. Current members can re-apply. An advertisement will also be put out and people can apply online.
- Dates for Board Presentations to Council on June 17th.
- Strategic Plan Working Group

B. [19636-25](#) Chairman's Report

Presenters: Stephanie Haaser

Damage to Aquatic figures. Pictures sent to Chelsea Ashcraft.

5. **COUNCIL COMMUNICATIONS**

No liaison has been chosen yet.

6. **PREVIEW OF NEXT MEETING - February 27, 2025**

A. [19637-25](#) Tickler Items

Presenters: Chelsea Ashcraft

Senior Center Call for Art submissions

- Discussion of scores for Security Gate Art
- Scoring sheets will be sent out before hand.

Homesteaders Art Project Working Group Update

Nature Center Update

Informational plaque for *Flower of Flight* at the Nature Center approval

Inventory Audit Update

J. Muzacz item

7. **ADJOURNMENT**

Adjourned at 7:41pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Services Administration Office at 662-8241 if a summary or other type of accessible format is needed.