

**County of Los Alamos**  
**GRANT ANALYSIS AND FINANCIAL MATRIX FORM**

This form is to be completed and submitted for review and approval *prior* to applying for any grant on behalf of the County of Los Alamos.

**GRANT APPLICANT:** Check Only One:  Initial  Revised  
Name of Department: Los Alamos Fire Department  
Name of Department Head: Fire Chief Troy Hughes  
Person Completing This Form: Marisol Rotondo-Padilla  
Contact Information: \_\_\_\_\_ Email marisol.padilla@lacnm.us Phone # 505.662.8317 or 709-8951

**GRANT INFORMATION:**  
Grant Agency/Source US DHS Name of Grant Program Assistance to FF Grant  
Application Submission Deadline: 12/20/2024  
Federal Grantor/Program Title: 2024 Assistance to Firefighters Grant AFG Federal ALN Number: \_\_\_\_\_  
Check Only One: Federal Direct  OR Federal Indirect   
State Grantor/Program Title: N/A  
**Grant Application Amount:** \$684,426.10 **Match:** \$68,442.62 **Total:** \$752,868.72  
Estimated Date for Notice of Award (if awarded): 02/01/2025

**GRANT WRITING SERVICES:**  
Do you intend to utilize Grant Writing Services currently under contract with the County?  
 Yes  No If yes, what is the estimated cost? \_\_\_\_\_  
**Note: The cost of grant writing services will be charged to your Department.**

Review and Approvals

Department Head: Troy Hughes 12/10/2024  
Signature Date

Other Department Head: \_\_\_\_\_  
(if applicable) Signature Date

Finance Grants Manager: [Signature] 12/10/2024  
Signature Date

Budget Manager: Erika Thomas 12/10/2024  
Signature Date

Chief Financial Officer: Melissa Dadzie 12/10/2024  
Signature Date

County Manager: Anne W. Laurent 12/13/2024  
Signature Date

Date to Council for Approval to Apply for Grant: 12/17/2024

A. Describe the purpose of the grant and what will be accomplished: The Los Alamos Fire Department would like to seek funding through the Assistance to Firefighters Grant (AFG) to replace aging LifePak Cardiac Monitors essential for advanced life support.  
Our current fleet of 18 LifePak15 monitors is nearing the end of service, with 13 units unserviceable and 5 nearing expiration. LAFD is purchasing 6 new monitors for our medic units (pricing available through SourceWell pricing agreements). Grant funding would enable the purchase of 12 additional monitors, ensuring complete fleet replacement and uniformity. These devices are critical in delivering advanced life support and emergency medical services to our community.

B. Grant Budget

Expense Type	Grant	Match/In Kind Requirement	Budget Authority (Yes or No)
Operational	\$	\$	
Outside Services	\$	\$	
Capital Outlay	\$ 684,426.10	\$ 68,442.62	
TOTAL	\$ 684,426.10	\$ 68,442.62	NO

C. Source of Match/In Kind: Existing Budget (Fire Marshal Funds)

D. Will a budget revision be required if grant awarded? Yes  No

E. Do the resources exist in your department to accomplish the goals of the grant?

F. Will resources (\$ or people) from another department be required? Yes  No   
 If yes, describe: \_\_\_\_\_

G. Frequency of reporting requirement Monthly \_\_\_\_\_ Quarterly \_\_\_\_\_ Annually

H. Frequency of pay requests for reimbursement Monthly \_\_\_\_\_ Quarterly  Annually \_\_\_\_\_

I. What, if anything, is the County's obligation (personnel or \$) beyond the life of the grant? \_\_\_\_\_

J. Is the County the final recipient of the grant proceeds or will there be a sub-recipient?  
The County will be the final recipient of the grant proceeds.

K. Who within the department will have responsibility for this grant?  
 Programmatic Reporting? Manuel Pacheco  
 Financial Reporting? Xavier Anderson/Marisol Padilla