



INCORPORATED COUNTY OF LOS ALAMOS

101 Camino Entrada, Building 3
Los Alamos, New Mexico 87544 (505) 663-1889
Procurement Division

August 13, 2021

TO ALL HOLDERS OF SOLICITATION DOCUMENTS FOR:

Request for Proposals No. RFP22-19

RFP Name: Project Management and Consulting Services for Police and Fire CAD, Mobile Software Systems, Police Records, and Jail Management

Addendum No. 1

This Addendum No. 1 forms a part of the Solicitation Documents and modifies, as noted below, the original Solicitation Documents identified above.

Questions received and the County's answers to all potential Offerors/Proposers:

- 1) Question: "What is the projected timeframe for Phase 1 and Phase II?"

Answer: Refer to "Project Focus" on page 6 of the RFP.

- 2) Question: This RFPs will involve IT, procurement, and multiple departments within the State. Which teams and HOW MANY individuals will serve as stakeholders and evaluators as part of the project team?

Answer: The stakeholders for this RFP22-19, Project Management and Consulting Services Project Management and Consulting Services for Police and Fire CAD, Mobile Software Systems, Police Records, and Jail Management include various individuals from County Police Department, Fire Department, and Information Management. No specific number of individuals has been defined. The RFP Evaluation Committee for this RFP consists of three members and a chairperson.

- 3) Question: Between Oct 21, 2021 and July 2023 how often does the project team wish to meet?

Answer: No set number of project team meetings has been defined. The successful Offeror should expect to be available when and as requested by County.

- 4) Question: Will you be able to also have a ppt. during oral?

- 5) Answer: Yes, a PowerPoint may be included during the oral portion of the Proposal, reference Section IV. Oral Presentation on page 9 of the RFP.

6) Question: I see that the County Council has to approve contracts over \$200,000. Has that already been approved?

Answer: No because there is no contract yet. Should the contract exceed \$200,000, it would need to go to County Council for approval. We don't anticipate having a budget that large for the Project Management and Consulting Services.

7) Question: Is there a preference for New Mexico State residents?

Answer: Refer to Item 14. of the GENERAL INFORMATION section of the RFP.

8) Question: The Proposal Format section includes an instruction, "Proposals shall include, but need not be limited to, the six (6) components that are identified below." We are unclear what six components are being referred to.

Answer: The six "components" referenced are the six Proposal Evaluation Criteria.

All other provisions of the Solicitation Documents shall remain unchanged. This Addendum No. 1 is hereby made a part of the Solicitation Documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

Each Respondent is requested to acknowledge receipt of this Addendum No. 1 with the Proposal Forms.

I hereby acknowledge receipt of this Addendum No. 1.

Signed	Print Name	Date
<hr/>		
Title	Company	