



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Minutes

### Board of Public Utilities Work Session

*Robert Gibson, Chair; Eric Stromberg, Vice-chair  
Matt Heavner, Charles Nakhleh and Jennifer Hollingsworth, Members  
Philo Shelton, Ex Officio Member  
Anne Laurent, Ex Officio Member  
Suzie Havemann, Council Liaison*

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Wednesday, May 7, 2025

5:30 PM

Municipal Building, Council Chambers

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Public Participation: in person or <https://us06web.zoom.us/j/84348385574>.

#### 1. CALL TO ORDER

This work session of the Incorporated County of Los Alamos Board of Public Utilities was held on Wednesday, May 7, 2025 at 1000 Central Ave., Council Chambers. Board Chair Robert Gibson called the meeting to order at 5:31 p.m. Members of the public were notified of the ability to attend and provide public comment either in person or over Zoom.

The following board members were in attendance:

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Present: 5 - Members Gibson, Stromberg, Heavner, Hollingsworth and Shelton

Absent: 1 - Member Nakhleh

Remote: 1 - Member Laurent

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Others present in Chambers:

Suzie Havemann, Council Vice Chair / BPU Liaison

Thomas Wyman, Assistant County Attorney

Stephen Marez, Deputy Utility Manager - Electric Distribution

Clay Moseley, Deputy Utility Manager - GWS Services

Ben Olbrich, Deputy Utility Manager - Power Supply

Joann Gentry, Deputy Utility Manager - Finance & Administration

Cathy D'Anna Public Relations Manager

James Martinez, Senior Engineer

Dennis Astley, Electrical Engineering Manager

Paula Nelson, Data Analyst

Mr. James Wernicke, Inclusivity Task Force

Ms. Martha Perkins, Citizen

Kathy Casados, Executive Assistant

Zoom participants:

Anne Laurent, County Manager

Melissa Dadzie, Chief Accounting Officer

#### 2. PUBLIC COMMENT

Chair Gibson provided an opportunity for public comment on any topic; there was none.

No action was taken on this item.

**3. APPROVAL OF AGENDA**

Chair Gibson noted that item 1.a. should be moved after Approval of the agenda. He also noted that item 6.c. would not include "Approval of DOE/LAC Resource Pool Budget." He then called for discussion or a motion on approval of the revised agenda.

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**Member Heavner moved and Member Hollingsworth seconded that the agenda be approved as amended.**

**The motion passed by the following vote:**

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**Yes: 4 - Members Heavner, Hollingsworth, Stromberg and Gibson**

**No: 0**

**Absent: 1 - Member Nakhleh**

**3.a. 16991-25 Action to Suspend Procedural Rules for Work Session**

Chair Gibson called for discussion or a motion.

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**Member Hollingsworth moved and Member Heavner seconded that the Board of Public Utilities suspend their procedural rules for the May 7, 2025 work session so that formal action may be taken.**

**The motion passed by the following vote:**

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**Yes: 4 - Members Heavner, Hollingsworth, Stromberg and Gibson**

**No: 0**

**Absent: 1 - Member Nakhleh**

**4. PRESENTATIONS**

None scheduled.

**No action was taken on this item.**

**5. PUBLIC HEARINGS**

**5.a. OR1066-25a Affirmation of Incorporated County of Los Alamos Code Ordinance No. 743; An Ordinance Authorizing Los Alamos County to Execute an Amendment to Existing Loan Subsidy Grant Agreement CWSRL EQ 135 for Additional Funding in the amount of \$700,000 from the New Mexico Environment Department Clean Water State Revolving Loan Program for the Bayo Non-Potable Booster Rehabilitation Project.**

Mr. James Alarid was absent and Mr. James Martinez, Senior Engineer presented in his place. A copy of the ordinance was included in the meeting packet. Chair Gibson provided an opportunity for questions and comments from the board. The following individuals spoke:

1. Member Hollingsworth
2. Member Heavner
3. Mr. Clay Moseley
4. Member Gibson

Chair Gibson provided an opportunity for public comment, there was none. He then called

for further discussion or a motion from the board.

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**Member Heavner moved and Member Hollingsworth seconded that the Board of Public Utilities affirm Incorporated County of Los Alamos Ordinance No. 743; An Ordinance Authorizing Los Alamos County to Execute an Amendment to Existing Loan Subsidy Grant Agreement CWSRL EQ 135 for Additional Funding in the amount of \$700,000 from the New Mexico Environment Department Clean Water State Revolving Loan Program for the Bayo Non-Potable Booster Rehabilitation Project and forward to Council for introduction and adoption.**

**The motion passed by the following vote:**

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**Yes: 4 - Members Heavner, Hollingsworth, Stromberg and Gibson**

**No: 0**

**Absent: 1 - Member Nakhleh**

## **6. BUSINESS**

- 6.a. [20112-25a](#) Award of Bid No. IFB 25-31 and Approval of Budget Revision 2025-53 for the Purpose of the Bayo Non-Potable Booster Rehabilitation Project with TLC Company, Inc.

Mr. James Alarid was absent and Mr. James Martinez, Senior Engineer presented in his place. Copies of the budget revisions and construction drawings were included in the meeting packet. Chair Gibson provided an opportunity for comments or questions from the board, there were none. He also provided an opportunity for public comment, there was none. He then called for further discussion or a motion from the board.

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**Member Hollingsworth moved and Member Heavner seconded that the Board of Public Utilities recommend the Award of Bid No. 25-31 for the Bayo Booster Rehabilitation Project in the amount of \$1,400,035.00, a contingency in the amount of \$180,000.00, for a Total Project Amount of \$1,580,035.00, plus NMGR, I further move the Board of Public Utilities recommend Budget Revision 2025-53 and include the Budget Revision in the minutes for the record, and forward both to Council for approval.**

**The motion passed by the following vote:**

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**Yes: 4 - Members Heavner, Hollingsworth, Stromberg and Gibson**

**No: 0**

**Absent: 1 - Member Nakhleh**

- 6.b. [19881-25](#) Update on the Renewal and Changes to the Electric Coordination Agreement

Mr. Ben Olbrich, Deputy Utility Manager - Power Supply presented. A copy of his PowerPoint presentation and several supporting documents were included in the meeting packet. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Gibson
2. Member Heavner
3. Member Stromberg
4. Mr. Shelton
5. Member Hollingsworth

Chair Gibson provided an opportunity for public comment, there was none.

**No action was taken on this item.**

6.c. [19702-25a](#) Overview of the ECA Budget Process and Approval of DOE/LAC Resource Pool Budget for Fiscal Years 2026 & 2027

Ms. Joann Gentry, Deputy Utility Manager - Finance & Administration and Mr. Ben Olbrich, Deputy Utility Manager - Power Supply presented. A copy of their PowerPoint presentation and the Resource Pool 24-month Budget Package FY26-27 were included in the meeting packet. Approval of the budget was deferred until the May 21st regular meeting.

Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Gibson
2. Mr. Thomas Wyman
3. Member Hollingsworth

Chair Gibson provided an opportunity for public comment, there was none.

**No action was taken on this item.**

6.d. [19614-25](#) Biannual Review of DPU Rules & Regulations - Fee Schedule

Ms. Joann Gentry, Deputy Utility Manager - Finance & Administration presented. Mr. Shelton provided some background information. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Stromberg
2. Member Heavner
3. Member Hollingsworth
4. Mr. Olbrich

**No action was taken on this item.**

6.e. [19711-25a](#) Planning for the Annual Board of Public Utilities Presentation to Council

Chair Gibson reviewed the preliminary list of topics that he included in the meeting packet. He asked the board member to review and email any suggestions to him by May 20th. The final draft of the presentation will be provided to the board at the June 4th work session.

**No action was taken on this item.**

6.f. [20176-25](#) Economic Equity Working Group

Chair Gibson asked the board if there was any interest in volunteering to serve on the Economic Equity Working Group under the Inclusivity Task Force. Mr. James Wernicke was present in Council Chambers and available to answer questions. He commented that the first meeting is scheduled remotely on Google Meet for May 23 at 9:00 am. Member Hollingsworth expressed interest but needed to check her calendar and will confirm with Mr. Wernicke.

**No action was taken on this item.**

**7. PUBLIC COMMENT**

Chair Gibson provided an opportunity for public comment on any topic, there was none.

No action was taken on this item.

**8. ADJOURNMENT**

The meeting adjourned at 7:08 pm

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APPROVAL

*Robert B. Gibson*

Board of Public Utilities Chair

*June 25, 2025*

Date Approved by the Board

Minutes transcribed by: Kathy Casados, Executive Assistant

**ATTACHMENTS**

(in agenda order)

6.a. Budget Revision 2025-53

### Budget Revision 2025 - 53

BPU Meeting Date: May 7, 2025

Council Meeting Date: May 20, 2025

	Fund & Department	Org	Object	Expense (decrease)	Revenue (decrease)	Transfers In	Transfers Out	Fund Balance (decrease)
1	Joint Utilities Fund -Water Production	54285699	8369	\$ 700,000				\$ -
2	Joint Utilities Fund -Water Production	54285695	7118		\$ 700,000			\$ -
<p><b>Description:</b> The purpose of this budget revision is to modify the budgeted revenue and expense for Bayo Non-Potable Booster rehabilitation project. The revenue source is a low interest loan from the Clean Water State Revolving Fund.</p>								
<p><b>Fiscal Impact:</b> The net fiscal impact to the Joint Utilities Fund is increase revenue and expenditures by \$700,000 each.</p>								

*Joann Gentry* \_\_\_\_\_  
Date

04/22/2025

Date

N/A

County Manager Approval if Required

*Karen Kendall* \_\_\_\_\_  
Signature

*Erika Thomas* \_\_\_\_\_  
Budget Manager/Analyst Signature