

**Los Alamos County
Library Board
Minutes
November 3, 2025**

Members Present

Beth Stelle
Brain Reardon (Zoom)
Ryan Parker

Others Present

Gwen Kalavaza, Library Manager
Councilor Beverly Neal-Clinton
Veronica Encinas, Senior Librarian
Katie Thwaites, Deputy County Attorney
Tara Damschen, Stantec

1. Call to Order

Chair Stelle called the meeting to order at 5:37 pm.

2. Public comment/correspondence (for items not on the agenda)

None

3. Board Business

A. Review and approval of the October 6, 2025 Library Board Minutes:

Motion: Board Member Parker moved to approve the minutes of the October 6, 2025 Library Board meeting. Board Member Reardon seconded the motion. Motion passed with 3/5 in favor. Board Members Altherr and Chappell were absent.

B. Presentation – Open Meeting Act and Inspection of Public Records

County Attorney Katie Thwaites presented on the New Mexico Open Meetings Act and Inspection of Public Records

The presentation was paused at 5:56 pm due to lack of quorum.

4. Adjournment

The meeting adjourned at 6:09 pm due to a loss of quorum. A special meeting will be scheduled at a future date when a quorum will be achieved.

Approved by the Library Board November (14 19), 2025

A handwritten signature in cursive script, appearing to read "Elizabeth Stelle".

Elizabeth Stelle, Library Board Chair