



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Minutes

Board of Public Utilities Work Session

*Robert Gibson, Chair; Eric Stromberg, Vice-chair
Matt Heavner, Charles Nakhleh and Jennifer Hollingsworth, Members
Philo Shelton, Ex Officio Member
Anne Laurent, Ex Officio Member
Suzie Havemann, Council Liaison*

Wednesday, August 6, 2025

5:30 PM

Municipal Building, Council Chambers

Public Participation: in person or <https://us06web.zoom.us/j/84348385574>.

1. CALL TO ORDER

This work session of the Incorporated County of Los Alamos Board of Public Utilities was held on Wednesday, August 6, 2025 at 5:31 p.m. Members of the public were notified of the ability to attend and provide public comment either in person or over Zoom.

The following board members were in attendance:

Present: 6 - Members Gibson, Stromberg, Nakhleh, Heavner, Hollingsworth, and Shelton

Absent: 1 - Member Laurent

Others present in Chambers:

Ms. Suzie Havemann, Council Vice Chair

Mr. Thomas Wyman, Assistant County Attorney

Mr. Stephen Marez, Deputy Utility Manager - Electric Distribution

Mr. Clay Moseley, Deputy Utility Manager - GWS Services

Mr. Ben Olbrich, Deputy Utility Manager - Power Supply

Ms. Joann Gentry, Deputy Utility Manager - Finance & Administration

Ms. Cathy D'Anna, Public Relations Manager

Mr. Dennis Astley, Electrical Engineering Manager

Mr. Richard Valerio, Business Operations Manager

Ms. Kathy Casados, Executive Assistant

Mr. Jedediah Bedo, IM Technical Support Specialist

Zoom participants:

Ms. Linda Matteson, Deputy County Manager

Ms. Angelica Gurule, Sustainability Manager

Ms. Joni Arends, Citizen

Ms. Ellen Walton, Citizen

2. PUBLIC COMMENT

Chair Gibson provided an opportunity for public comment on any topic; there was none.

No action was taken on this item.

3. APPROVAL OF AGENDA

Chair Gibson called for discussion or a motion to approve the agenda.

Member Heavner moved and Member Stromberg seconded that the Board approve the agenda as presented.

The motion passed by the following vote:

Yes: 5 - Members Gibson, Stromberg, Nakhleh, Heavner, and Hollingsworth

No: 0

4. PRESENTATIONS (None)

No action was taken on this item.

5. BUSINESS

5.a. 20136-25 Annual Update on Electric Production - Hydroelectric Facilities

Mr. Ben Olbrich, Deputy Utility Manager - Power Supply introduced Mr. Don Wichers, Hydroelectric Plant Supervisor. He presented and provided a detailed status of DPU's hydroelectric facilities and operations. A copy of his slides were provided in the meeting packet. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Stromberg
2. Member Gibson
3. Member Hollingsworth
4. Member Nakhleh

No action was taken on this item.

5.b. 19705-25 Update on the Electrification Study Action Plan

Ms. Joann Gentry, Deputy Utility Manager - Finance & Administration presented. She provided two scenarios for the Draft Electric Distribution Fund financial outlook for a 10-year electrification Capital Improvement Plan (CIP.) The following documents were also included in the meeting packet:

- A - Electric Distribution Financial Outlook
- B - Draft Council Presentation
- C - Final Electrification Study

Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Heavner
2. Mr. Shelton
3. Member Stromberg
4. Member Gibson
5. Mr. Marez
6. Mr. Astley
7. Member Hollingsworth
8. Member Nakhleh

Chair Gibson provided an opportunity for public comment; there was none.

No action was taken on this item.

5.c. 20137-25 Transactional Survey Report: January - June 2025

Ms. Catherine D'Anna, Public Relations Manager presented. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Gibson
2. Ms. Gentry

No action was taken on this item.

5.d. 20052-25a Annual Review of the Board of Public Utilities Procedural Rules

Mr. Thomas Wyman, Assistant County Attorney presented. He provided a review of the Procedural Rules and requested any updates or changes from the board. Revisions will be incorporated for adoption by the BPU at the regular meeting on August 20, 2025.

Chair Gibson provided an opportunity for comments or questions from the board. The following individuals spoke:

1. Member Gibson

No action was taken on this item.

6. PUBLIC COMMENT

Chair Gibson provided an opportunity for public comment on any topic; there were no citizens present in person or over Zoom. However Ms. D'Anna reminded the board that the second water system tour on Friday, August 8th which Member Heavner plans to attend. Vice Chair Havemann and Councilor Rytty have signed up for the tour on September 12th. She invited other members to participate

No action was taken on this item.

7. ADJOURNMENT

The meeting adjourned at 7:52 p.m.

APPROVAL

Board of Public Utilities Chair

Date Approved by the Board

Minutes transcribed by: Kathy Casados, Executive Assistant

ATTACHMENTS

5.a. Final Electrification Study (Attachment C)



BOARD OF PUBLIC UTILITIES

ADDITIONAL MEETING DOCUMENTS

Additional or revised information or documents are often distributed to members at the meetings.
Whenever possible, this informational cover page will accompany those documents.

MEETING DATE	August 4, 2025
AGENDA ITEM	5.b. Update on the Electrification Study Action Plan
ATTACHMENTS	C - Final Electrification Study
NEW OR REVISED? Is this a revision that is different from what was in the agenda packet, or is it something entirely new?	REVISED
RECOMMENDED ACTION If you have a new or revised recommended motion for the Board, enter it here.	NO CHANGES
ADDITIONAL INFORMATION Please VERY BRIEFLY explain the purpose of this information or document.	The final study is available online: https://www.losalamosnm.us/files/sharedassets/public/v/1/departments/utilities/documents/electrificationstudy-finalstamped20250725.pdf