

### County of Los Alamos GRANT ANALYSIS AND FINANCIAL MATRIX FORM

This form is to be completed and submitted for review and approval *prior* to applying for any grant on behalf of the County of Los Alamos.

**GRANT APPLICANT:** Check Only One:  Initial  Revised

Name of Department: Public Works

Name of Department Head: Juan Rael

Person Completing This Form: James Barela

Contact Information: \_\_\_\_\_ Email james.barela@lacnm.us Phone # 505-663-1770

**GRANT INFORMATION:**

Grant Agency/Source Approx 8/31/2024 Name of Grant Program Section 5311 Funding

Application Submission Deadline: Approx 8/31/2024

Federal Grantor/Program Title: 5311 Rural Area Transportation Annual Formula Federal ALN Number: \_\_\_\_\_

Check Only One: Federal Direct  OR Federal Indirect

State Grantor/Program Title: NM Department of Transportation/5311 Rural Area Transportation Formula

Grant Application Amount: \$ 2,760,988 Match: \$ 2,154,271 Total: \$ 4,915,259

Estimated Date for Notice of Award (if awarded): 05/27/2025

**GRANT WRITING SERVICES:**

Do you intend to utilize Grant Writing Services currently under contract with the County?

Yes  No If yes, what is the estimated cost? \_\_\_\_\_

**Note: The cost of grant writing services will be charged to your Department.**

#### Review and Approvals

Department Head: Juan Rael 6/27/2024  
Signature Date

Other Department Head: \_\_\_\_\_  
(if applicable) Signature Date

Finance Grants Mgr: [Signature] 6/27/2024  
Signature Date

Budget Manager: Erika Thomas 6/27/2024  
Signature Date

Chief Financial Officer: Melissa Dadzie 6/27/2024  
Signature Date

County Manager: [Signature] 6/27/2024  
Signature Date

Date to Council for Approval to Apply for Grant: July 9, 2024

A. Describe the purpose of the grant and what will be accomplished: \_\_\_\_\_  
Support of public transportation system including administration, operations and capital equipment for FFY2026

B. Grant Budget

Expense Type	Grant	Match/In Kind Requirement	Budget Authority (Yes or No)
Operational	\$ 208,279	\$ 52,070	No
Outside Services	\$ 1,952,032	\$ 1,952,032	No
Capital Outlay	\$ 600,677	\$ 150,169	No
TOTAL	\$ 2,760,988	\$ 2,154,271	No

C. Source of Match/In Kind: General Fund and North Central Regional Transit gross receipts revenue.

D. Will a budget revision be required if grant awarded? Yes  No

E. Do the resources exist in your department to accomplish the goals of the grant? Yes

F. Will resources (\$ or people) from another department be required? Yes  No

If yes, describe: General support administrative, fleet, purchasing

G. Frequency of reporting requirement Monthly  Quarterly  Annually

H. Frequency of pay requests for reimbursement Monthly  Quarterly  Annually

I. What, if anything, is the County's obligation (personnel or \$) beyond the life of the grant? No additional obligation

J. Is the County the final recipient of the grant proceeds or will there be a sub-recipient?  
County is final recipient

K. Who within the department will have responsibility for this grant?

Programmatic Reporting? James Barela

Financial Reporting? Kyle Hatch