



LOS ALAMOS

County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Minutes

County Council – Regular Session

* Note – These minutes are **not the official minutes** and are subject to approval by the County Council.

*Theresa Cull, Council Chair; Suzie Havemann, Council Vice-Chair;
Melanee Hand, Ryn Herrmann, Beverly Neal-Clinton, David Reagor, and Randall Ryti, Councilors*

Tuesday, June 24, 2025

6:00 PM

Council Chambers - 1000 Central Avenue

1. OPENING/ROLL CALL

The Council Chair, Theresa Cull, called the meeting to order at 6:01 p.m.

Chair Cull made opening remarks regarding the procedure of the meeting.

The following Councilors were in attendance:

**Present: 6 – Councilor Cull, Councilor Havemann, Councilor Herrmann,
Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti**

Remote: 1 – Councilor Hand

2. PLEDGE OF ALLEGIANCE

Led by: All.

3. STATEMENT REGARDING CLOSED SESSION

Councilor Ryti read the following statement to be included in the meeting minutes: “The matters discussed in the closed sessions of the County Council held on June 17 and 24, 2025, that began at 4:30 and 4:00 p.m. respectively, was limited only to the topics specified in the notice of the closed session, and no action was taken on any matter in the closed session. We request that this statement be included in the meeting minutes.”

4. PUBLIC COMMENT

None.

5. APPROVAL OF AGENDA

A motion was made by Councilor Ryti, seconded by Councilor Havemann, that Council approve the agenda as changed by the Chair.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

6. PRESENTATIONS, PROCLAMATIONS, AND RECOGNITIONS

- A. Proclamation Designating July 2025 as Park and Recreation Month in Los Alamos County (Accepted by Wendy Parker, Parks Superintendent and Katherine Hudspeth, Recreation Superintendent for the Community Services Department)

Councilor Ryti read and presented the proclamation.

Ms. Katherine Hudspeth, Recreation Superintendent, spoke.

Business Item 10.A (heard out of order per approval of agenda)

Possible Approval of Fiscal Year 2026 Allocation to Los Alamos Public Schools (LAPS) for a Capital Improvement Projects in the Amount of \$1,000,000

Ms. Jennifer Guy, Los Alamos Public Schools Superintendent, presented.

Public Comment:
None.

A motion was made by Councilor Herrmann, seconded by Councilor Neal-Clinton, that Council approve the disbursement of funds to the Los Alamos Public Schools (LAPS) for a capital improvement project in the amount of \$1,000,000.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

- B. Inclusivity Task Force Interim Report and Possible Action on Changes to the Charter

Heard after Public Hearings Item 9.B

7. PUBLIC COMMENT FOR ITEMS ON THE CONSENT AGENDA

None.

8. CONSENT AGENDA

Consent Motion:

A motion was made by Councilor Herrmann, seconded by Councilor Neal-Clinton, that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record.

- A. Approval of County Council Minutes for the June 10, 2025 Regular Session

I move that Council approve the County Council Minutes for the June 10, 2025 Regular Session.

- B. Approval of General Services Agreement No. AGR25-990 with EMS Management Consultants Inc. in the Amount of \$420,000.00 plus Applicable Gross Receipts Tax, for the Purpose of Medical Billing and Collection Services for the Term of Seven (7) years

I move that Council approve Agreement No. AGR25-990 with EMS Management Consultants Inc. in the amount of \$420,000.00, plus applicable Gross Receipts Tax, for the purpose of medical billing and collection services for the term of seven (7) years.

- C. Approval of Letter of Support for New Mexico Department of Transportation Fiscal Year 2025 Electric Vehicle Infrastructure DC Fast Charging Grant Funds

I move that Council approve the letter of support for the New Mexico Department of Transportation (NMDOT) FY 2025 Electric Vehicle Infrastructure DC Fast Charging Grant Funds.

- D. Grant of Drainage Easement Within Lot 17, a Subdivision of North Community No. 2 (2897 Woodland)

I move that Council approve acceptance of the Grant of Drainage easement within Lot 17, a Subdivision of North Community No. 2 (2897 Woodland).

- E. Vacation of Utility Easement Within Lot 17, a Subdivision of North Community No. 2 (2897 Woodland)

I move that Council approve the vacation of utility easement within Lot 17, a Subdivision of North Community No. 2 (2897 Woodland).

- F. Vacation of Easement Within Lot 223, a Subdivision of North Community No. 1 (4885 Yucca Road)

I move that Council approve the vacation of easement within Lot 223, a Subdivision of North Community No. 1 (4885 Yucca Road).

- G. Approval to Submit a Grant Application to the U.S. Department of Transportation, Federal Aviation Administration for the Design of the Taxiway F Relocation Project in the Amount of \$685,000

I move that Council Approve to Submit a Grant Application to the U.S. Department of Transportation, Federal Aviation Administration for the Design of the Taxiway F Relocation Project in the Amount of \$685,000.

H. Appointment of the 2025 Board of Registration

I move that Council nominate Kyle Wheeler, Chris Luchini, Greg White, Philip Gursky, and Rick Reiss, to fill the positions of the County's Board of Registration and appoint them for the term of July 1, 2025, to June 30, 2027.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

9. PUBLIC HEARINGS

- A. Public Hearing for County Council to Consider Case No. CPA-2025-0009, a recommendation from the Planning and Zoning Commission to Council to approve amending the Los Alamos County Comprehensive Plan Future Land Use Map, changing two parcels located at 4401 Diamond Drive and 9999 Range Road by Transferring Approximately 18,735 Square Feet from "Open Space - Passive" to "Institutional"

Ms. Jane Matthews, Senior Planner, presented.
Ms. Anne Laurent, County Manager, spoke.

Public Comment:
None.

A motion was made by Councilor Neal-Clinton, seconded by Councilor Herrmann, that Council approve the recommendation of the Planning & Zoning Commission in Case No. CPA-2025-0009 to amend the Comprehensive Plan Future Land Use Map changing two parcels located at 4401 Diamond Drive and 9999 Range Road by transferring approximately 18,735 square feet from "Open Space - Passive" to "Institutional," and adopt the Planning & Zoning Commission's Recommendation; she further moved to authorize the Chair of the County Council to sign an order prepared by county staff that is consistent with this motion.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

- B. Incorporated County of Los Alamos Resolution No. 25-10, as amended; A Resolution Amending The Comprehensive Plan Future Land Use Map to change the land use designation of parcels, known as NC2 G and NC2 H, by transferring approximately 18,735 ± square feet from "Open Space - Passive" To "Institutional"

Ms. Danyelle Valdez, Planning Manager, presented.
Ms. Anne Laurent, County Manager, spoke.

Public Comment:
None.

A motion was made by Councilor Neal-Clinton, seconded by Councilor Havemann, that Council adopt Incorporated County of Los Alamos Resolution No. 25-10, As Amended, A Resolution Amending The Comprehensive Plan / Future Land Use To Change The Land Use Designation of Two Parcels, Known as NC2 G And NC2 H, By Transferring Approximately 18,735 ± Square Feet From “Open Space - Passive” To “Institutional.”

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

Presentations, Proclamations, and Recognitions Item 6.B (heard out of order)

Inclusivity Task Force Interim Report and Possible Action on Changes to the Charter

Ms. Lisbeth Lueninghoener, Inclusivity Task Force Chair, presented.

Public Comment:

Ms. Karen Edwards spoke.

A motion was made by Councilor Ryti, seconded by Councilor Herrmann, that Council approve the revised Inclusivity Task Force Charter with a new term expiration date of February 28, 2026.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

10. BUSINESS

- A.** Possible Approval of Fiscal Year 2026 Allocation to Los Alamos Public Schools (LAPS) for a Capital Improvement Projects in the Amount of \$1,000,000

Heard under Presentations, Proclamations, and Recognitions.

- B.** Possible Approval of the Collective Bargaining Agreement Between the Incorporated County of Los Alamos and the Los Alamos Firefighters’ Association Local 3279

Mr. Xavier Anderson, Administrative Services Manager, presented.

Public Comment:

None.

A motion was made by Councilor Ryti, seconded by Councilor Neal-Clinton, that the Council approve the Collective Bargaining Agreement between the Incorporated County of Los Alamos and the Los Alamos Firefighters' Association Local 3279 and direct the County Manager to execute the Agreement on behalf of the County.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

- C. Possible Approval of the Submission of the 2026 Infrastructure Capital Improvement Plan (ICIP) to the New Mexico Department of Finance and Administration (DFA)

Ms. Anne Laurent, County Manager, spoke.

Public Comment:
None.

A motion was made by Councilor Neal-Clinton, seconded by Councilor Ryti, that Council approve the submission of the 2026 ICIP to the New Mexico Department of Finance and Administration (DFA).

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, and Councilor Ryti

No: 1 – Councilor Reagor

11. COUNCIL BUSINESS

A. General Council Business

- 1) Consideration and Possible Action on Salary Adjustments Resulting from the Council Closed Session Discussions of Limited Personnel Matters—Personnel Evaluations of Contract Employees

Chair Cull spoke.

A motion was made by Councilor Havemann, seconded by Councilor Ryti, that Council approve salary adjustments as follows: 5% for the County Manager, 5-1/2% for the Utilities Manager, 10% for the County Attorney which includes a one-time 5% salary alignment. These increases shall be effective beginning at the start of the first full pay period in July 2025.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

B. Appointments

None.

C. Board and Commission Vacancy Report

None.

D. Board and Commission Reports

Councilor Ryti reported on the County Health Council and Personnel Board.

E. County Manager's Report

1) County Manager's Report for May 2025

Ms. Anne Laurent, County Manager, reported on the July 4th event at the Townsite, construction on DP Road, and addressing the decrease in Gross Receipts Taxes.

F. Council Chair Report

None.

G. Approval of Councilor Expenses

None.

H. Preview of Upcoming Agenda Items

1) Tickler Report of Upcoming Agenda Items.

Chair Cull noted the tickler report is included in the meeting agenda packet. Councilor Ryti requested an update on the wildlife ordinance, and County Manager Laurent suggested that it could be held during either the August or September Work Sessions.

12. COUNCILOR COMMENTS

Councilor Reagor commented on the status of the Elk Ridge gas pipelines.

Utilities Manager Philo Shelton spoke about the Elk Ridge project. A detailed discussion of the Elk Ridge gas lines will happen during a future meeting.

13. ADJOURNMENT

The meeting adjourned at 7:36 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

Theresa Cull, Council Chair

Attest:

Michael D. Redondo, County Clerk

Meeting Transcribed by: Allison Collins, Deputy Clerk

DRAFT

9. PUBLIC HEARING(S)

A. 20326-25 Revised Title

Public Hearing for County Council to Consider Case No. ~~CPA-2025-0020~~ CPA-2025-0009, a recommendation from the Planning and Zoning Commission to Council to approve amending the Los Alamos County Comprehensive Plan Future Land Use Map, changing two parcels located at 4401 Diamond Drive and 9999 Range Road by Transferring Approximately 18,735 Square Feet from “Open Space - Passive” to “Institutional”.

Please use the “Revised Recommended Action” below:

I move that the County Council approve the recommendation of the Planning & Zoning Commission in Case No. ~~CPA-2025-0020~~ CPA-2025-0009 to amend the Comprehensive Plan Future Land Use Map changing two parcels located at 4401 Diamond Drive and 9999 Range Road by transferring approximately 18,735 square feet from “Open Space - Passive” to “Institutional, and adopt the Planning & Zoning Commission's Recommendation; I further move to authorize the Chair of the County Council to sign an order prepared by county staff that is consistent with this motion.

Los Alamos County Council
Regular Session
June 24, 2025
Item 9.A