Draft Library Policies 2024 Review

Types of changes

- Update and simplify language

- Combine similar sections

- Bring into alignment with County Administrative Procedure Guidelines

- Significant changes to an existing section

- New additions

3.1.5 Diversity and Inclusivity

Added to highlight diversity and inclusivity as an organizational principle.

The Library promotes equal and inclusive access to information for all persons and recognizes the ongoing need to increase awareness of and responsiveness to the diversity of the communities we serve. The Library acknowledges and supports the need for access to library and information resources, services, and technologies for all members of the community.

3.3.3 Partnerships and Collaborations

Outlines guidelines the Library uses when deciding to partner with other organizations.

Library will seek and respond to opportunities to partner with organizations when the collaboration:

- Supports the Library's mission, goals, and priorities

- Can be accommodated with existing Library resources

- Is inclusive and accessible to a wide audience

- Offers engaging, high quality, informative programs or services

- Can be accommodated within the Library's schedule

- Provides events and services that are free and open to the public

3.3.4 Request for reconsideration

Describes the process by which members of the public can ask the Library to reconsider the addition of materials to the collection, services offered, or planned events.

Changes include:

- Add criteria used by the Library Manager to respond to reconsideration requests

- Establish a committee to review requests that are forwarded to the Director of Community Services

- Allows materials and services to remain available to the public during reconsideration requests

4.3.2 Selection Parameters

Outlines the criteria the Library uses to select materials for the collection.

The Library maintains and follows its Collection Development Guidelines when selecting materials for all ages and in all formats.

4.4.1 Fees

Added to give Library staff the ability to reduce fees based on identified criteria.

The Library assesses fees for lost and damaged items based on the original cost of the item. Fees may be reduced by up to 50% based on the age of the item and the number of times it has been checked out.

4.7 Displays, Exhibits and Art Galleries

Describes how these spaces are used in the Library.

Changes include:

- Identifying purpose for displays and exhibits
- Statements on endorsement

4.10 Programs and Events

Outlines the process staff uses to develop Library events.

In making decisions about programs, topics, speakers, and presenters the Library considers:

- Alignment with strategic plans and goals

- Community needs and interests

- Budget and cost

- Presenter background/qualifications

- Staff time required

- Potential to promote and encourage use of Library collections and resources

Thank you