

Draft MINUTES



Nuisance Code Implementation Review Task Force

May 5, 2023, Room 110

I. ADMINISTRATIVE ACTIONS

Members Present: John Bloodwood, Robert Day, Phil Gursky, David Hanson, Kyle Wheeler

Council Liaison Present: Councilor Cull

Staff Present: Paul Andrus, CDD Director; Sobia Sayeda, Staff Liaison; Adrienne Lovato, Administrative Support; Katie Thwaits, Deputy County Attorney, Larissa Breen, Assistant County Attorney; Antoinette Padilla, Code Compliance Officer; Eric Abeyta, Code Compliance Officer; Alvin Leaphart, County Attorney

A. Call to Order

Councilor Cull called the meeting to order at 10:04am and a quorum was present.

B. Approval of Agenda

Member Bloodwood moved to approve the agenda as submitted. Member Wheeler seconded, and the motion passed unanimously.

C. Member Introductions

Each member of the task force as well as all staff members present introduced themselves.

D. Public Comment for Items Not on the Agenda

There was no public comment.

II. Presentations and Discussion (Action May be Taken on These Items)

A. Open Meetings Act Overview

Katie Thwaits, Deputy County Attorney gave a presentation on the requirements of the Open Meetings Act as well as Inspection of Public Records. Each member of the task force was given a handbook as well as other guiding information for serving on a Los Alamos County Board/Commission.

B. Nominations and Voting for Chair and Vice-Chair Positions

1. Chair

Member Hanson nominated Member Wheeler for Chair. Member Wheeler declined the nomination.

Member Wheeler nominated Member Gursky for Chair and Member Gursky accepted the nomination.

Member Day moved to appoint Member Gursky as Chair and Member Wheeler seconded. Motion passed unanimously.

2. Vice - Chair

Member Day nominated Member Wheeler for Vice – Chair and Member Wheeler accepted the nomination. There were no other nominations.

Chair Gursky moved to appoint Member Wheeler as Vice – Chair and Member Wheeler seconded. Motion passed unanimously.

C. Review of Approved Charter

Councilor Cull explained the approved charter to the members and explained that the intent is to review the implementation of the current code and not to broaden the scope beyond who and what is being cited. The task force is in place for one year and will analyze a calendar year worth of data. It is the expectation that the task force provides updates to council.

D. Data Discussion

The task force members discussed the current data that staff is collecting and providing on the Sharepoint site. They also discussed ideas on how to go about reviewing all of the cases since January 1, 2023. After discussion the following motion was made.

Vice – Chair Wheeler moved to appoint a subcommittee of two members to draft a format for reviewing the case files and bring the draft back to the task force at the next meeting to get input from members and Code Compliance Officers. She further moved that the two members of the subcommittee be Member Hanson and Member Bloodwood. Member Day seconded the motion and it passed unanimously.

E. Task Force Structure, Meetings, Sub-Committee Establishment

This item was deferred to the next meeting.

F. Task Force Communication Transparency Expectations

This item was deferred to the next meeting.

III. Informational Items

None

IV. Next Meeting (s) Future Agenda Items

The members agreed to the following next meetings:

June 2, 2023, at 10:00am

July 7, 2023, at 10:00 am

August 4, 2023, at 10:00am

V. Public Comment

None

VI. Adjourn

The meeting was adjourned at 11:56 am

Approved

Phil Gursky, Chair

Date